

City Council Meeting – Special Meeting October 28, 2015

Mayor Bill Campbell called the meeting to order at 8:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Ryan Bortnem, Brad Bjergaard, Doyle Johnson, Bill Haugen and Scott Nelson. Also present were City Administrator Teresa Sidel and City Finance Officer Karen Wilber.

Approve Agenda: A motion was made by Bjergaard, second by Bortnem to approve the agenda as set - all voted yes, motion carried.

New Business:

Vandemark Lots – Purchase Offers: The city has received two different purchase offers on the two lots located on Vandemark Ave. Offer #1 is a cash offer for \$20,000 per lot with the purchaser intending on building two new single family homes. Offer #2 is an offer of \$22,500 per lot to be purchased on a 2 year contract for deed at 5% interest with the purchaser intending on moving an existing home in on one lot and either building or moving in an existing home on the other. This option would require a change to the covenants as moving in of an existing home currently is not be allowed. At the Oct 20th council meeting it was approved to recommend to the HADC to counter offer #1 at \$22,500 per lot. The counter offer was not accepted. Both offers still stand as originally presented. A motion was made by Johnson, second by Nelson to recommend to the HADC to accept offer #1 of \$20,000 per lot – all voted yes, motion carried.

Discussion of Chamber & Economic Development Director Job Description: The draft of the Chamber & Economic Development Director job description that was created by members of the council, HACC and HADC was reviewed by the entire council. Various changes were agreed upon by the council and a final draft was compiled. A motion was made by Johnson, second by Bjergaard to approve the amended job description for the Chamber & Economic Development Director position – all voted yes, motion carried. A motion was made by Bortnem, second by Johnson for City Administrator Sidel to advertise for the Chamber & Economic Development Director position at her discretion – all voted yes, motion carried.

Adjournment: A motion was made by Johnson, second by Bortnem, to adjourn at 9:42 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer