

## **City Council Meeting – Regular Meeting October 4, 2016**

Council President Mark Monahan called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Scott Nelson, Ryan Horn, Travis Kuehl, Mark Brenneman and Arden Jones. Mayor Menning was absent with notice. Also present were City Administrator Teresa Sidel and City Attorney Larry Nelson.

**Approve Agenda:** A motion was made by Horn, second by Jones to approve the agenda as set – all voted yes, motion carried.

**Approve Minutes of September 20, 2016 Regular Meeting:** A motion was made by Kuehl, second by Horn to approve the September 20, 2016 regular meeting minutes – all voted yes, motion carried.

**Sheriff's Deputy Report:** Deputy Terrones updated the council in regards to traffic enforcement areas. Terrones also noted that the sheriff's department is still investigating recent vandalism in the park and that there has also been an increase in animal complaints and door bell ringing.

**Fire Department Report:** Fire Chief Bryon Shumaker was present to give a fire department update to the city council. Shumaker reported that September had 12 total calls, with 9 in the city limits. An update was given on the various department meetings and training. Shumaker also noted that October 9-15 is fire prevention week and the department will be at the school on October 11<sup>th</sup> to talk with classes about fire prevention, they will also be doing demonstrations and have the burn house available – all in an effort to education the students about the importance of fire prevention.

### **Ordinances, Resolutions & Hearings:**

**1<sup>st</sup> Reading of Ordinance #633 – Tobacco Free Parks:** The city council review proposed Ordinance #633 that would designate city parks and the sports complex as "Tobacco Free". A motion was made by Horn, second by Brenneman to approve 1<sup>st</sup> reading of Ordinance 633. Discussion was held by the council regarding the pros and cons of the ordinance. Kaitlyn Umphlett with the Carroll Institute, along with West Central students Ashlynn Anderson and Kyra Lunde addressed the council in favor of the ordinance. A substitute motion was made by Horn, second by Jones, to table this agenda item until the next city council meeting on October 18<sup>th</sup> – Horn and Monahan voted yes, with Kuehl, Nelson, Jones and Brenneman voting no – motion failed. A vote was taken on the first motion to approve 1<sup>st</sup> reading of Ordinance #633 – Horn and Brenneman voted yes, with Nelson, Jones, Kuehl and Monahan voting no – motion failed. Council President Mark Monahan directed the City Administrator to draft an ordinance for no tobacco use in the city parks, on the bike trails and on any city property except within designated smoking areas.

### **New Business:**

**Release of Siouxland Libraries 2016 Appropriation:** The city of Hartford has budgeted \$3,200 in 2016 for the Siouxland Library. A motion was made by Nelson, second by Horn to release Siouxland Libraries 2016 appropriation of 3,200 – all voted yes, motion carried.

**Review & Approval of 5311 Grant Agreement for the 2016/2017 Transit Year:** A new transit grant agreement for the upcoming grant year, which runs from Oct 1, 2016 thru Sept 30, 2017, was provided to the council. A motion was made by Kuehl, second by Nelson to approve the 5311 Grant Agreement for the 2016/2017 transit year – all voted yes, motion carried.

**Review City Truck Route:** The Council was provided a copy of the city's current truck route. Councilman Monahan wanted to start the discussion about where commercial property is located and what type of commercial vehicles are currently allowed upon the city streets leading to these commercial properties. The city administrator was asked to consult with the public works superintendent and the city engineers about weight limits on certain streets and bring forward to the council any suggestions for possible changes.

### **Review Job Description for Temporary Part-Time Snow Removal Position to Allow Advertising for Position:**

The city council reviewed the current job description for temporary part-time snow removal help. A motion was made by Nelson, second by Horn to approve the job description as presented and allow advertising. Further discussion was had regarding the pay for this position. A substitute motion was made by Kuehl, second by Nelson to change the "Compensation" for this position to read: **"The starting pay range shall be between \$12.00 and \$20.00 per hour, depending upon qualifications"** and allow advertising – Jones and Monahan voted no, with all others voting yes, motion carried

**Reports:**

**City Engineer Report, Public Works Report and Finance Officer Report:** The city engineer, public works director and finance officer were all absent from the meeting due to their attendance at the SDML conference in Rapid City but written reports were presented to the council for their review.

**Chamber & Economic Development Director Report:** Jesse Fonkert gave the council an update on the HADC and Chamber activities, along with upcoming events. Fonkert noted that the HADC is holding their annual developers meeting on November 9<sup>th</sup>, at which time they will release the updated housing study – City Council is invited to attend. Fonkert also noted that he spoke to two West Central Classes about his work with the city.

**City Administrator Report:** Administrator Sidel provide the council with a written report for their review. It gave an update on the Planning and Zoning activities and noted that the 2016 SD Planners Conference will be held on October 26<sup>th</sup> & 27<sup>th</sup> in Sioux Falls. The City Council is invited to attend the October 26<sup>th</sup> dinner and presentation free of charge. The agreement for the lease of the west face of Billboard #2 was cancelled. Sidel also gave an update on the overpass bridge at exit 387 – the repair work was award to Industrial Builders out of Bismarck, ND and repairs are expected to be completed by December 31, 2016 pending the weather. An update on the Goldenwest Project and the Colton Road Trail was provided.

**Adjourn:** A motion was made by Horn, second by Jones, to adjourn at 8:21 p.m. – all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Teresa Sidel, City Administrator