

City Council Meeting – Regular Meeting November 1, 2016

Mayor Jeremy Menning called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Arden Jones, Ryan Horn, Scott Nelson, Mark Brenneman, and Travis Kuehl. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sternke, Public Works Superintendent Craig Wagner, City Attorney Larry Nelson and City Engineer Mitch Mergen.

Approve Agenda: A motion was made by Monahan, second by Horn, to approve the agenda with the Special Events Application for Hometown Christmas to move above the Reports – all voted yes, motion carried.

Approve Minutes of October 18, 2016 Regular Meeting: A motion was made by Kuehl, second by Brenneman, to approve the October 18, 2016 regular meeting minutes - all voted yes, with Monahan abstaining, motion carried.

Special Event Application – Hometown Christmas Event on 12/4: Terri Michaels approached the Council and discussed the event and asked for a Special Events Permit. A motion was made by Nelson, second by Horn, to approve the Special Event Application for the Hometown Christmas Event on December 4, 2016 and waive the application fee – all voted yes, motion carried.

Reports:

Sheriff's Report: Deputy Jared Terrones gave a report to the City Council. He is continuing to patrol specific areas. He reports that progress has been made in the city vandalism case. In regards to the hazing and potential gun issue, those incidents are being handled within the school district.

Chamber & Economic Development Director Report: Jesse Fonkert updated the council, informing them of the Annual Chamber meeting on November 7th and the HADC meeting on November 9th. He reported that the Halloween event had over 300 people in attendance.

City Engineer Report: Mitch Mergen updated the council on the projects that are being worked on. Currently they are working on Mickelson Road preliminary designs and assisting the City with property negotiations. They are finished with the survey of the North Main Street extension and design work is pending. The Wastewater study is on hold until more progress has been made on the Mickelson Road project. They are also working on helping with Bike Trail signage and working on Sports Complex design plans.

Public Works Superintendent Report:

Streets – Wagner reported he met with the County in regards to the Colton Road project. He reported issues with drainage on the bike trail. He stated that the 5th and 6th Street drainage project is complete.

Water & Sewer – Wagner reported that Pond B has been fixed. The goal at this point is to get the ponds down to below 2 feet before winter hits. Jesse O'Kane passed his waste water 2 test. He has 2 classes left and will be completely certified by this spring.

Park and Pool – Wagner reports bathrooms will be shutting down as soon as the weather starts to get bad.

Wagner also reported that the bridge over I-90 is making progress. He has been looking into the street light on Crestwood and will possibly move one of them for better lighting coverage.

Finance Officer Report: Finance Officer Sternke gave a report including the Revenue and accounting of Cash Balances. She reported that the Council pay was processed that day. The current calendar of events was provided.

City Administrator Report: Administrator Sidel gave an update on City business. She reminded the Council that the P&Z Board would not be meeting on November 8, due to the elections and that the meeting has been cancelled. She reported that the City Attorney Larry Nelson, City Engineer Mitch Mergen, and herself met with John Jarding on the 19th regarding the agreements on right of ways to Mr. Jarding's land developments. She reported that the meeting went well and they were happy with the agreement with only a few questions had. Sidel reported that Mayor Menning was challenged by the City of Dell Rapids in the Project Blue Light Challenge. We are challenged to display blue lights to show support for Police Officers and then Mayor Menning is to challenge another Mayor. The blue lights are being displayed at City Hall.

New Business:

Review/Approve 2015 Audit: Sidel updated the Council and stated that the State had accepted our 2015 Audit. A motion was made by Monahan, second by Nelson to approve the 2015 Audit – all voted yes, motion carried.

Discuss procedure for ticketed violations: Sidel discussed with the City Council the procedure that is set in place for ticketed violations and discussed the City Council's role. A motion was made by Monahan, second by Kuehl, to have Sidel and legal council draft an ordinance or policy with the fact that any ticket issued will not be appealed to the City Council – all voted yes, motion carried.

North Main Avenue and City Land along County Hwy 258: Sidel updated the Council on the property that is owned by the City along County Hwy 258. Mayor Menning appointed with pay, Monahan, Kuehl, Craig Wagner, Jesse Fonkert and at the discretion of Mr. Fonkert, 2 HADC committee members to meet on this issue. A motion was made by Horn, second by Brenneman, to approve this appointment with pay – all voted yes, motion carried.

Mickelson Road Project – Approve Wetland Delineation of project area: City Engineer Mitch Mergen presented to the Council a proposed map of the Mickelson Road project. He stated that he met with the DOT and they are in favor of the plans. He met with property owner Sam Assam, who wants another access to Hwy 38 in addition to the access from Mickelson Road and the DOT is just asking that there is enough space between the access points. Otherwise Mr. Assam is in favor of this project the way it's planned out. There will be a meeting with property owner LeRoy Stumpe as well in regards to this project. A motion was made by Nelson, second by Horn, to approve the wetland delineation to no more than \$5,000.00 for the Mickelson Road project – all voted yes, motion carried.

Review Attorney Proposals: The City is reviewing the position of City Attorney and asked that several local Attorneys make a proposal for the City's review. Larry Nelson, current City Attorney, approached the Council with his credentials and answered questions from the Council. Attorney Dean Hammer also approached the Council with his credentials and answered questions from the Council. A couple other Attorney's will also present at the next Council meeting before a decision will be made.

Visitors: Deb Sechser-Schultz, former council member, visited and approached the council, commenting not to look back and keep going forward.

Councilman Kuehl brought up questions regarding the dumping at the leaf and tree branch site. He asked the Council to consider a point that if a person in city limits were to hire a service to help with grass and leaves why they are not allowed to dump at the leaf and branch site. Wagner answered that they made that requirement for commercial vehicles so that they were not dumping at the site because there was no way to verify where the grass or clippings were coming from. Cindy Buss approached the Council asking questions in regards to what items are acceptable to be dumped at the site.

Correspondence: An email from Jeff Peterson was reviewed that was sent to the Mayor with an update on the seepage that he had approached the Council with previously. Nelson proposed writing a thank you to the Hartford Area Community Foundation. It was the consensus of the council to write the thank you as proposed.

Adjourn: A motion was made by Monahan, second by Jones, to adjourn at 9:21 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Audra Sternke, Finance Officer