

City Council Meeting – Regular Meeting February 16, 2016

Mayor Bill Campbell called the meeting to order at 7:00 pm at Hartford City Hall with the following city council members present: Mark Monahan, John McMahon, Bill Haugen and Scott Nelson. Also present were City Administrator Teresa Sidel, Public Works Superintendent Craig Wagner and Gaard Rops with Stockwell Engineers.

Approve Agenda: A motion was made by Haugen, second by Monahan to approve the agenda as set - all voted yes, motion carried.

Approve Minutes of February 2, 2016 Regular Meeting: A motion was made by Monahan, second by McMahon to approve the February 2, 2016 regular meeting minutes – all voted yes, motion carried.

Approval of the Bills: A motion was made by Monahan, second by Nelson to approve the bills submitted for payment – all voted yes, motion carried.

Fire Department Report: Fire Chief Bryon Shumaker was present to give a fire department update to the city council. Shumaker reported that January had 13 total calls, with 3 in the city limits. An update was given on the various department meetings and training. The Ladder truck is expected to be delivered mid-May. The department received a Lucas Machine, which is a mechanically CPR machine.

Ordinances, Resolutions and Hearings:

- **7:05 Re-Zoning Hearing:** Roger Haugo has submitted an application to the city to rezone his property located along E 9th Street from Manufactured Housing to Community Commercial. This rezoning would encompass all of Mr. Haugo's property, including the existing manufactured home park and his property directly to the east of the park (parcel #23840 and parcel #23842). A motion was made by Monahan, second by McMahon to rezone parcel #23840, Lot A, Tract I of County Auditors Subdivision, SW ¼ (EX H1 & H2) 15-102-51, Hartford City Unplatted and parcel #23842, South 504.7' of Tract I, County Auditors Subdivision, SW ¼, 15-102-51, Hartford City Unplatted from Manufactured Housing to Community Commercial - all voted yes, motion carried.
- **Resolution 2016-1 – Vacate of ROW:** The City received a petition, signed by all adjoining property owners, to vacate a portion of Diamond Trail between Western Avenue and Diamond Circle lying between Lot 3 of Interstate Inns Second Addition and Lot 4A of Interstate Inns Third Addition all to the City of Hartford, Minnehaha County, South Dakota and Diamond Trail from the east edge of Diamond Circle to the end lying adjacent to Lot 6A of Interstate Inns Third Addition to the City of Hartford, Minnehaha County, South Dakota and lying within the NW ¼ of Section 27, Township 102 North, Range 51 West of the 5th P.M., Minnehaha County, South Dakota. The road lying along this right-of-way was re-located to the north in order to align with the existing roadway to the west of Western Avenue. A motion was made by Monahan, second by Nelson to approve Resolution 2016-1 - all voted yes, motion carried.
- **1st Reading of Ordinance #627:** The Hartford Planning and Zoning Board have been reviewing the city's existing zoning ordinance for several weeks. They have presented Ordinance #627 to the city council, which would amend the city's existing zoning regulations. Discussion was had regarding the various changes and updated that have been incorporated into the amended regulations. A motion was made by Monahan, second by Haugen to approve 1st reading of Ordinance #627, the 2016 Revised Hartford Zoning Regulations – all voted yes, motion carried.

Old Business:

- **Review Dental Quotes:** The city council reviewed and discussed 4 possible dental plans to offer the city employees. A motion was made by Monahan, second by Nelson to table discussion of the proposed dental plans until the next city council meeting in order for the city administrator to gather input from the city employees – all voted yes, motion carried.

New Business:

- **Renewal of Jamboree Billboard:** The Jamboree Committee would like to replace the vinyl on the current Jamboree Billboard. On behalf of the committee, Craig Wagner has asked the city council for an extended lease on the billboard. It was noted that ½ of this billboard was paid for

by the HADC – the HADC technically owns this Billboard side. The council advised the Jamboree Committee to contact the HADC regarding the use of the billboard.

- **Clean-Up Day:** The City Administrator has noted that the City of Sioux Falls has generously offered to give 500 free dump tickets to the city in-lieu of holding a clean-up day event this year. Receiving the tickets will be an advantage to landfill by spreading the dumps throughout the year and it will help the city cut down on the cost of a clean-up day event. It was the consensus of the city council to try using the dump tickets in-lieu of the clean-up day for this year. A motion was made by Monahan, second by Haugen, to accept the 500 free dump tickets from the City of Sioux Falls, to have the tickets printed at the discretion of the city administrator, to allow the timeframe for the dump tickets to be from May 1st to September 1st of 2016, to distribute the tickets on a 1st come/1st serve basis, to allow one ticket per household and to advertise the tickets in the next city newsletter – all voted yes, motion carried.
- **Discussion of Chamber & Economic Development Director Position:** A motion was made by Monahan, second by Nelson to table this agenda item – all voted yes, motion carried.

Reports:

City Engineer Report:

Gaard Rops with Stockwell Engineers was present. Rops noted that one bid was received for the city's wading pool project. A motion was made by Monahan, second by Haugen to accept the wading pool bid from Dakota Land and Sod in the amount of \$334,200.00 – all voted yes, motion carried. Rops also noted that Stockwell Engineers are working on updating the city maps and they are still waiting for a notice to proceed for the Mike Franken Trail.

Public Works Superintendent Report:

Streets – The city is doing minor repairs to the snow removal equipment and will be hauling in salt sand this coming week. Bids for the micro-surfacing project will be opened on March 3rd.

Water – Water samples from pond 3 have been taken. The staff has been working on updating the city maps. The backup pump for the Sagehorn lift station has been received. DENR reports have been sent. Wagner noted to the council that there are 3 water stub outs along the Colton Road that dead-end and are not looped – causing stagnant water. Since the city and county are proposing a future bike path in this area, this would be the time to loop that water line before a path is placed. The council has asked Wagner to get a cost estimate on this project and report back to them at the next meeting.

Park and Pool – The heater for the pool has been ordered.

Public Building - Inventory has been completed. The state has completed the city electrical inspections.

Finance Officer Report/City Administrator Report: The council was given a copy of the city's cash report and sales tax report, along with a breakdown of committee funds. A highlight of expenses were provided and a calendar of upcoming events. Quam and Berglin will be performing the annual report within the next month and the 2015 audit is scheduled for June. The city is currently advertising for summer positions. Equalization information will be distributed this week. The election petitions can now be circulated with a 5pm deadline on February 26th.

City Administrator Report: Sidel gave an HADC and Chamber update, along with an update on the Colton Road Bike Trail Project.

Adjournment: A motion was made by Monahan, second by Nelson to adjourn at 8:15 p.m. – all voted yes, motion carried.

Minutes recorded by Interim Finance Officer, Teresa Sidel.

I, the undersigned, Teresa Sidel, Interim Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Teresa Sidel, Interim Finance Officer