

City Council Meeting – Regular Meeting May 17, 2016

Council President Mark Monahan called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Jeremy Menning, Mark Brenneman, Ryan Horn and Scott Nelson. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sternke, Public Works Superintendent Craig Wagner, and City Engineers Jon Brown and Mitch Mergen.

Approve Agenda: A motion was made by Nelson, second by Menning to approve the agenda as set – all voted yes, motion carried.

Approve Minutes of May 3, 2016 Regular Meeting: A motion was made by Brenneman, second by Nelson to approve the May 3, 2016 regular meeting minutes - all voted yes, motion carried.

Approval of the Bills: A motion was made by Menning, second by Horn to approve the bills submitted for payment – all voted yes, motion carried.

Sheriff's Deputy Report: Deputy Terrones updated the council regarding some speeding and reckless driving issues. He also updated the council regarding recent thefts in Hartford and the surrounding communities. He noted there is an increase in animal calls.

Visitors: Patrick Andrews, new CEGOG representative, introduced himself to the council.

Ordinances, Resolutions & Hearings:

7:05 Hearing 2016-2017 Malt Beverage License Renewals: The board discussed renewing the malt beverage licenses within the city. A motion was made by Nelson, second by Horn to approve renewal of the 2016-2017 malt beverage licenses for American Legion Club, Cup Service, Inc, The Goat, LLC, Olson Oil Company, Heart T Stop, Inc, Emberz Restaurant and Lounge, Dolgen Midwest, LLC, and Hartford Inns, LLC – all voted yes, motion carried.

7:10 Hearing Proposed 2016 Zoning Regulations: The Planning and Zoning Board recommended to the City Council approval of the proposed 2016 zoning regulations. Travis Kuehl, along with Bob Bender and Rick Freemark were Planning and Zoning Board members present to address the council. Administrator Sidel briefed the council on proposed changes and discussion followed. Council's concerns focused on the signage regulation and accessory building regulations. It was the consensus of the council to have the planning and zoning board review these sections before presenting to the city council again. A motion was made by Horn, second by Brenneman to have the planning and zoning board review the discussed concerns from the council – all voted yes, motion carried.

Ordinance #629 – Amendment to Rural Service District, Exhibit A: Administrator Sidel briefed the council on the proposed Ordinance #629 to allow LeRoy Stumpe's property (parcel number 88477) to be placed in a rural service district. Discussion was held by the city council. A motion was made by Nelson, second by Menning to approve 1st read Ordinance #629 – Amendment to Rural Service District, Exhibit A – all voted yes, motion carried.

Policy 2016-1 Offices for Elected Officials: Policy 2016-1 states that no elected or appointed official can hold a physical office in any public building owned or leased by the city. A motion was made by Horn, second by Menning to approve policy 2016-1 Offices for Elected Officials – all voted yes, motion carried.

New Business:

Appointments: Council President Monahan appointed Sanford Health as the official health care facility for the City. A motion was made by Brenneman, second by Menning to approve the appointment of Sanford Health – all voted yes, motion carried. Council President Monahan appointed Home Federal/Great Western, Reliabank, U.S. Bank and First National Bank as the official depositories for the City. A motion was made by Nelson, second by Horn to approve the official depositories of Home Federal/Great Western, Reliabank, U.S. Bank and First National – all voted yes, motion carried. Council President Monahan appointed the Minnehaha Messenger as the official newspaper for the City. A motion was made by Nelson, second by Horn to approve the Minnehaha Messenger as the official newspaper – all voted yes, motion carried. Council President Monahan appointed Stockwell Engineers as the City Engineers. A motion was made by Nelson, second by Menning to approve Stockwell Engineers as the City Engineers – all voted yes, motion carried. Council President Monahan appointed Frieberg, Nelson and Ask as the City Attorney for a 6 month period. A motion was made by Menning, second by Horn to approve Frieberg, Nelson and Ask as the City Attorney for a 6 month period – all voted yes, motion carried.

Request to Release Appropriations to Senior Center: The Hartford Senior Center submitted a request to release their 2016 budgeted appropriation. A motion was made by Nelson, second by Horn to release their budgeted appropriation of \$5,000.00 to the Senior Center – all voted yes, motion carried.

Park Vandalism: Discussion was held regarding vandalism in the city parks. City Staff asked for council input over the situation. Sheriff Deputy Terrones spoke to the situation. Various options were discussed. The consensus of the City Council was to increase Sheriff presence in the evening hours in our park areas.

Offer for Lot 3 Swenson Addition: The City received an offer to purchase Lot 3 Swenson Addition from Chad VanderWoude in the amount of \$8,500 per acre. After discussion from the council the offer was declined but the council will discuss a counter offer and present it at a future date.

Review Drainage Concerns along East 6th Street – between Mundt and Eastern: Property owner Rhonda Kuchta addressed the council regarding a drainage issue next to her house. Concerns revolved around standing water and tile drainage being clogged. Public Works Superintendent Wagner discussed this maintenance issue at length. Cindy Buss addressed the council and stated this issue has been ongoing since 1993. Council asked City Engineers to review this area and provide a quote for corrective action. Any future action will be discussed at the next council meeting.

Appointments to fill Vacancies on Governing Board: Council President Monahan asked for motions for a Mayor appointment. A motion was made by Nelson, second by Horn to appoint Jeremy Menning as Mayor of Hartford. Menning abstained with all others voting yes – motion carried. Council President Monahan asked for a motion for Ward 1 appointment. A motion was made by Horn, second by Menning to appoint Travis Kuehl as Ward 1 councilmember – all voted yes, motion carried.

The Mayor and Ward 1 appointments were made pursuant to SDCL 9-8-2 and 9-13-14.2. Menning and Kuehl will take their oath of office on June 8. This will leave a 1 year term open in Ward 3.

Reports:

City Engineer Report: Jon Brown expressed a thank you to the city council for re-appointment. Mitch Mergen updated the council on various engineering projects within the city. Pool project is on schedule. A pay request has been submitted to the city. A motion was made by Menning, second by Brenneman to approve pay application #2 to Dakotaland Sod Farm Inc for \$96,900.00 – all voted yes, motion carried. The city is still waiting for a notice to proceed on the Mike Franken trail. FEMA has accepted our floodway determination; effective date will be September 23, 2016. Stockwell Engineers are working on an infrastructure plan for the southeast part of the city. They are doing follow up work on the water main extension project and misc. plan reviews.

Public Works Superintendent Report:

Streets – City staff is working on gravel roads. Mag watering is planned for early June. Contractors will be in the city this summer to replace city signs, to run new electrical and new fiber optics. Work on the Colton road has begun by the County.

Water – The city has received the required permits to install the water main loop along the Colton road. This project is planned for late May, early June.

Park and Pool – City staff is preparing the main pool to be opened on May 24. The wading pool will be opened once construction is complete.

Mower with bagger – Public Works Superintendent Wagner asked the city council to consider the purchase of a mower with bagger, citing that the city mows approx. 69 acres. A motion was made by Brenneman, second by Horn to approve the purchase of a 54” mower with bag from Gillespie Small Engine Sales in the amount of \$6,200.00 – all voted yes, motion carried.

Finance Officer Report: Finance Officer Sternke gave a report including a summary of cash balances and sales tax figures through April 30, 2016. Also included were committee fund balances and a highlight of bills to be paid. The current calendar of events was provided.

City Administrator Report: Administrator Sidel gave an update on the HADC meetings. She noted that grants were submitted for the housing study and for the transit. Discussion was had as to if the council wanted to make the city parks tobacco free. Carroll Institute is promoting a tobacco free program in Sioux Falls and the surrounding areas and asked the city to participate. Although the council thought this was a good program, they believe implementation and enforcement would be an issue and therefore the council decided not to participate in this

program. Administrator Sidel also provided Paul Clarke's, city code enforcer/building inspector, report to the council.

Adjournment: A motion was made by Brenneman, second by Horn to adjourn at 9:25 p.m – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Audra Sternke, Finance Officer