

City Council Meeting – Regular Meeting June 21, 2016

Mayor Jeremy Menning called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Ryan Horn, Scott Nelson, and Travis Kuehl. Mark Brenneman was absent with notice. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sternke, Public Works Superintendent Craig Wagner, and City Engineers Mitch Mergen and Jon Brown.

Approve Agenda: A motion was made by Monahan, second by Horn to approve the agenda with the following additions; Add Tom Foley to Visitors and add Variance Discussion under New Business – all voted yes, motion carried.

Approve Minutes of June 8, 2016 Regular Meeting: A motion was made by Horn, second by Kuehl to approve the June 8, 2016 regular meeting minutes - all voted yes, motion carried.

Approval of Bills: A motion was made by Monahan, second by Nelson to approve the bills submitted in packet with the addition of 2 invoices presented to the Council– all voted yes, motion carried.

Sworn Oath of Office: Mayor Menning gave the oath of office to Council Member Arden Jones.

Adjournment: A motion was made by Monahan, second by Kuehl to adjourn as old council – all voted yes, motion carried.

Mayor Jeremy Menning called to reconvene the meeting as new council to order at 7:08 p.m. at Hartford City Hall with the following city council members present: Arden Jones, Travis Kuehl, Mark Monahan, Ryan Horn, and Scott Nelson. Mark Brenneman was absent with notice. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sternke, Public Works Superintendent Craig Wagner, and City Engineers Mitch Mergen and John Brown.

Fire Department Report: Bryon Shumaker updated the council on various trainings, the pancake feed fundraiser and on the new truck purchased for the Fire Department. Shumaker requested that the 2016 Appropriations for the Fire Department be released. Discussion was had. A motion was made by Monahan, second by Horn to release \$12,000.00 to the Fire Department for operation costs from the 2016 Appropriations – all voted yes, motion carried. A motion was made by Nelson, second by Horn to release \$18,000.00 to the Fire Department for equipment purchases from the 2016 Appropriations – all voted yes, motion carried.

Visitors: Tom Foley, a resident at 304 N. Mundt, addressed the council in regards to asking for a variance to erect a garage on his rear yard. City Administrator Sidel advised Foley of the process in getting a variance.

New Business:

Discuss Moving the July 19 City Council Meeting: Discussion occurred regarding possibly moving the July 19 council meeting due to a scheduling conflict with the upcoming Elected Officials Workshop. A motion was made by Monahan, second by Jones to move the July 19 City Council Meeting to Monday July 18 at 7 p.m. – all voted yes, motion carried.

Variations: Monahan referenced the June 14, 2016 P&Z Minutes and expressed concerns with variance hearings. Discussion was had by the Council regarding variance procedures and steps to take in regards to education options regarding variations. It was the consensus of the council to add this item to the City Council agenda for the next meeting.

Correspondence: Mayor Menning suggested that the Council start recognizing organizations and groups and thanking them for all they do. This will become a regular practice of the Council to thank an organization or group for each regular council meeting had. To start, thank you cards were written to the Jamboree Committee and the City Staff for their hard work putting together Jamboree Days.

Reports:

City Engineer Report: Mitch Mergen updated the council on various engineering projects within the city. A change order for \$500.00 was submitted to the city for the wading pool project. A motion was made by Monahan, second by Horn to approve the pay change of \$500.00 to Dakotaland Sod Farm - all voted yes, motion carried. A final payment was submitted to the city. A motion was made by Monahan, second by Horn to approve the 4th and final payment to Dakotaland Sod Farm of \$37,872.50 – all voted yes, motion carried. An update was given on the

Fraken Trail and the waste water study. Discussion was had in regards to the water main extension. A motion was made by Monahan, second by Horn to table the payment on the water main extension – all voted yes, motion carried. An Engineer Agreement was presented to the City Council for North Main Street. A motion was made by Monahan, second by Kuehl to have Stockwell design North Main Street not to exceed \$19,200.00. Discussion was had. An amended motion was made by Monahan, second by Horn to remove the bid letting and have Stockwell design the North Main Street not to exceed \$17,700.00 – all voted yes, motion carried. An Engineer Agreement was presented to design Mickelson Road. A motion was made by Monahan, second by Horn to let Stockwell design Michelson Street extension not to exceed \$30,000.00 – all voted yes, motion carried. An update was given on the Kelly drainage, south main culvert, and the Rebuilding Enterprises 4 plex drainage plan, which was approved so construction can proceed.

Public Works Superintendent Report:

Streets – Wagner reports that crack sealing will begin with HWY Improvements in the next couple of weeks. Mag watering will begin on Friday. A one year warranty inspection on Diamond Trail was done last week and everything looks good. City Staff is mostly working with Sioux Valley Electric and Golden West on locates for replacing overhead lines and fiber lines being put in.

Water – Wagner reports that the results from the last wastewater sample came back with the ammonia too high. We had to purchase more enzymes for Pond A again this year due to odor. Mid July we are planning on work for the water main loop on Colton Road.

Park and Pool – The wading pool is now opened. We are planning on starting drainage at Turtle Creek Park in a few weeks.

Discussion occurred regarding the 6th Street drainage issues. Public Works Superintendent Wagner and City Engineers Mergen and Brown all reported on their findings regarding costs. A motion was made by Monahan, second by Horn to have the City Staff install a storm sewer on Feyder Ave between 5th and 6th street and adjoin it to the storm sewer on 5th street – all voted yes, motion carried.

Finance Officer Report: Finance Officer Sternke gave a report including a summary of expenses through May 31, 2016. The upcoming Elected Officials Workshop was discussed. Finance Officer Sternke also reported that the City is working on the audit which started today. The current calendar of events was provided.

City Administrator Report: Administrator Sidel gave an update on City business. She reported that the City received 2 RFI from the Government Office of Economic Development. The first one is called Project Peak. They would have a large impact to the area and need a significant amount of electrical, gas and water. We will not pursue this option as we don't believe there is a suitable site in Hartford for an operation like this. The second business is called Project Domestic. This is a low impact project on the area and would bring in 60 jobs. This is a viable project to pursue and we wanted to offer some options for land to the project as soon as possible. Discussion was had regarding offering up the land the city owns by the Sports Complex that is currently being used for alfalfa. It was the consensus of the Council to propose the land near the Sports Complex for the project.

Adjournment: A motion was made by Monahan, second by Nelson to adjourn at 9:25 p.m – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Audra Sternke, Finance Officer