

## **Hartford Planning and Zoning Minutes - Regular Meeting April 26, 2016**

Chairman Munce called the meeting to order at 7:00 p.m. with the following members present: Bender, Freemark, and Wegleitner. Cain was absent with notice and Kuehl arrived at 7:04p.m. City Administrator Teresa Sidel and City Code Enforcer/Building Inspector Paul Clarke were also present.

**Approval of the Agenda:** A motion was made by Wegleitner, second by Freemark to approve the April 26, 2016 agenda as set – all voted yes, motion carried.

**Approval of the Minutes:** The minutes from the March 8, 2016 meeting were reviewed. A motion was made by Wegleitner, second by Freemark to approve the March 8, 2016 meeting minutes – Munce, Bender, Wegleitner and Freemark voted yes, with Kuehl abstaining – motion carried. The Minutes from the March 29 2016 meeting were reviewed. A motion was made by Kuehl, second by Wegleitner to approve the March 29, 2016 meeting minutes – Munce, Bender, Kuehl and Wegleitner voted yes, with Freemark abstaining – motion carried.

**Visitors:** Patrick Andrews is the new Land Use Planner for SECOG. Patrick was present to introduce himself to the Board and give them a little background information on his training and work experience. He will be working with Hartford regarding any land use or zoning regulation issues.

### **Hearings/Petitions/Applications:**

- **7:05 Public Hearing – Review of Proposed Zoning Regulations:** The Board reviewed the final draft of the proposed zoning regulations. This final revision clarifies language in our current regulations, defines penalties for violations, includes some setback changes, and incorporates suggested changes from the city attorney. There was no one present for public comments. A motion was made by Kuehl, second by Freemark, to send the proposed amended zoning regulation to the city council for approval – all voted yes, motion carried. The city council will review and hold a public hearing at their May 17, 2016 meeting.

### **Updates:**

- **Code Enforcement/Building Inspector Update:** Paul Clarke gave the Board an update on building permits – the city currently has 7 single family home permits in various stages of construction, 2 more multi-family housing units have been released for occupancy, along with the Lemke Fitness Center in the Vista Crossing Complex. Clarke continues to address code enforcement issues within the city. The P&Z Board will look into updating the city's Building Codes this summer.
- **City Administrator Update:** The board was giving a brief update on the city's wading pool project – construction is on schedule and the city hopes to have completion by the end of May. The Board was also given an update on various development plans throughout the city. .

**Adjournment:** A motion was made by Wegleitner, second by Kuehl to adjourn at 7:45 pm - all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel