



Hartford Jamboree Days
June 16, 17, 18, & 19, 2016
Vendor Booth Information Letter

Date, Place, and Time: On June 17 & 18, 2016, the Hartford Jamboree Days celebration will be held in the City Park located at 2nd Street and Vandemark Avenue in Hartford. The advertised vendor booth hours will be from 5 p.m. - 9 p.m. on Friday and 9:00 a.m. – 4:00 p.m Saturday.

Booth Check-In and Set-Up Time: Upon arrival, each vendor must check-in with Jamboree Days staff. Set-up for vendor booths will be from 2 p.m. - 3 p.m. on Friday and 7:00 a.m. - 8:30 a.m Saturday at Shelter #1.

Vendor Parking: Vendors may park to unload their items either along the street or in the east parking lot. After unloading, vendors must either park in the north parking lot or in the school parking lot to allow more spaces for patrons.

Booth Sizes and Rental: The “average” booth size shall be 10’ x 20’. The appropriate booth rental fee must be included with the registration form. A confirmation notice will be sent after receipt and acceptance of the form and fee.

Electricity: Limited 110-volt electrical spaces are available. Vendors must provide their own extension cords. *There is a limit of 12 electrical spots for food vendors.*

Registration Deadline: The deadline to register for a vendor booth is June 1, 2016. All registrations will be considered on a first come, first serve basis.

Door Prize Drawings: If vendors plan to have a door prize drawing, vendors must be responsible for the same. Registration and drawing for the door prizes shall take place at the vendor booth.

Additional/Contact Information: Additional information regarding Jamboree Days as well as registration forms may be found at <http://www.livinghartford.com>. If you have any questions, please contact Crystal Waltner at 605-359-4929 (text preferred) or by email at hartfordjamboreedays@gmail.com.