

Hartford City Council Agenda
Tuesday, January 7, 2019 – 7:00 p.m.
Hartford City Hall

Mayor: Jeremy Menning
Ward 1: Mark Brenneman and Travis Kuehl
Ward 2: Mark Monahan and Brittany Glanzer
Ward 3: Scott Nelson and Arden Jones

Business Items

- Roll Call of Mayor and City Council Members
- Additions to the Agenda/Approve Agenda
- Approve Minutes of Previous Meeting(s)
 - *Regular Meeting Minutes – 12/17/2019
 - *Special Meeting Minutes – 12/23/2019
- Approve Bills submitted for Payment (if any)

Public Comments – Public Input on Non-Agenda Items

Action cannot be taken on items discussed unless specifically listed elsewhere on the agenda

Applications, Hearings, Resolutions and Ordinances

- 7:05 Hearing – Renewal of City Garbage Licenses (Novak Sanitary Service, Cressman Sanitation, Inc., RBS Sanitation Inc., Bolte’s Sunrise Sanitation, Inc.)
- 2nd Reading of Ordinance #683 – Amend Fence Regulations

Reports

- Minnehaha Sheriff Deputy Report – Deputy Ryan
- City Engineer Report – Stockwell Engineers
 - *Advertise Bid for 9th Street Project
 - *Update on WWTF (Wastewater Treatment Facility)
 - *Review CIP (Capital Improvement Plan)
- Public Works Superintendent – Craig Wagner
- Finance Officer Report – Karen Wilber
 - *Set 2020 Municipal Election Date (April 14,2020)
- City Administrator Report – Teresa Sidel

Old Business

- Discussion of Possible Park Board/Committee
- Discussion of Community Engagement Meeting
- Discussion of Lots 2-8, Block 4 of Hartford City Proper
- Funding for Project Blackbird

New Business

- Review/Approve County Plat for Lot 4A & 8A in Block 2 of Brower Addition
- Release 2020 Budget Funds to Hartford Area Development Foundation – \$46,000
- Release 2020 Budget Funds to Hartford Area Chamber of Commerce – \$32,000

Correspondence

Executive Session (SDCL 1-25-2)

Adjournment

Next City Council Meeting: Tuesday – January 21, 2020

City Council Meeting – Regular Meeting December 17, 2019

Mayor Jeremy Menning called the meeting to order at 7:00pm at Hartford City Hall with the following city council members present: Mark Monahan, Arden Jones, Mark Brenneman, Travis Kuehl, Brittany Glanzer and Scott Nelson. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, Chamber & Economic Development Director Jesse Fonkert, and City Engineer Mitch Mergen.

BUSINESS ITEMS:

- **Approve Agenda:** A motion was made by Jones, second by Glanzer to approve the agenda as set - all voted yes, motion carried.
- **Approval of the Minutes:** A motion was made by Jones, second by Brenneman to approve the meeting minutes from December 3, 2019 – all voted yes, motion carried.
- **Approval of the Bills:** A motion was made by Brenneman, second by Nelson to approve the bills submitted for payment – all voted yes, motion carried.

PUBLIC COMMENTS: None.

ORDINANCES, RESOLUTIONS, APPLICATIONS AND HEARINGS:

- **7:05 Public Hearing on Vandemark Ave Road Project:** Resolution #2019-18 special assessment roll for the Vandemark Ave street/sidewalk assessment was provided to the council for review. The project costs for street and sidewalk came in at \$139.87 per linear foot, which is higher than the \$100 per linear cap that has been established by the City's assessment policy. Therefore, all abutting property owners are being assessed \$100 per linear foot. Susan Battista was present to inquire about the payment/billing process and timeline. Don Sieverding with Knapps Landing was present. His property, being undeveloped, did not have sidewalks installed. His concern is that he is paying the same \$100 per linear foot as those property owners that got a new sidewalk. Further discussion was held resulting in no changes being made to the roll. A motion was made by Jones, second by Brenneman to approve Resolution 2019-18 and the accompany roll for the Vandemark Ave street & sidewalk assessment – Nelson voted no with all others voting yes, motion carried.
- **2nd Reading of Ordinance #681 – 2019 Supplemental Appropriation:** This ordinance will provide additional appropriations to the City's 2019 budget. A motion was made by Monahan, second by Jones to approve the 2nd reading of Ordinance #681 2019 Supplemental Appropriation which will add \$152,994.71 to the general fund 101 budget; \$1,125,000 to the capital improvement fund 505 budget; \$1,572,728 to the capital improvement fund 506 budget; \$2,256 to the water fund 602 budget; and \$77,846.23 to the sewer fund 604 budget – all voted yes, motion carried.
- **1st Reading of Ordinance #683 – Amend Zoning Regulation #627 Fence Regulations:** The Planning & Zoning Board has reviewed our fence regulations. Current regulations do not adequately address what materials are/are not allowed for fences. Revisions have been made to address this. A motion was made Monahan, second by Nelson to approve 1st reading of Ordinance #683 – Amend Zoning Regulation #627 Fence Regulations. Further discussion was held. Kuehl called the vote. All voted yes, motion carried.
- **Review/Approve Resolution #2019-19 SRF Funding for Western Avenue Sewer Project:** Resolution #2019-19 would authorize the issuance and sale of revenue bonds to finance the Western Ave sewer project. A motion was made by Monahan, second by Brenneman to approve Resolution #2019-19 – all voted yes, motion carried.

REPORTS:

- **Fire Department Report:** Fire Chief Bryon Shumaker was present to give a department update to the council. Shumaker reported that Oct had 13 total calls with 4 in city limits and Nov had 27 calls with 11 being in city limits. An update was given on the various trainings that were held for fire and EMS services. The lock box system has been ordered. As Hartford continues to grow, Shumaker assured the council that the department would evolve to handle that growth. The burning of leaves was discussed. It is Shumaker's recommendation that the fire pit ordinance be amended to not allow the burning of leaves.
- **Chamber & Economic Development Director Report:** Director Jesse Fonkert's report, recapping activities for both the Chamber and HADF, was provided to the council. Highlights: two new members joined the Chamber in Nov, ribbon cuttings were held for Edward Jones and Dave & Co., work has started on the Winter newsletter, ongoing communication with business leads, NCDS has issued a final report on the capital campaign feasibility study, organized groundbreaking for Hartford Building Center. Mayor Menning asked the council thoughts on some possible land that may be available in the downtown area. It is the consensus of the council to move forward and gather additional information for a future meeting. Fonkert requested approval to attend the SD Governor's Conference on Tourism to be held Jan 21st-23rd in Pierre. A motion was made by Nelson, second by Jones to approve Fonkert attending the SD Governor's Conference on Tourism – all voted yes, motion carried.
- **Engineer Report:** Mitch Mergen was present to provide engineer updates.
Mickelson Road Improvements – All punch list items are done, and the project is complete. Change Order #3 was presented to the council. This contract was a unit price-based contract. Now that the project is complete, this change order will adjust quantities on the contract resulting in a credit in the amount of \$81,423.57. A motion was

made by Monahan, second by Jones to approve Change Order #3 – all voted yes, motion carried. Final pay application #16 was presented to the council. A motion was made by Jones, second by Kuehl to approve final pay application #16 to Soukup Construction, Inc. in the amount of \$290,719.03 – all votes yes, motion carried.

Vandemark Roadway Improvements – All punch list items are done, and the project is complete. Change Order #3 was presented to the council. This contract was a unit price-based contract. Now that the project is complete, this change order will adjust quantities on the contract resulting in a credit in the amount of \$11,216.68. A motion was made by Brenneman, second by Jones to approve Change Order #3 – all voted yes, motion carried. Final pay application #8 was presented to the council. A motion was made by Brenneman, second by Jones to approve final pay application #8 to Soukup Construction, Inc. in the amount of \$148,630.89 – all votes yes, motion carried.

9th Street Improvements – Construction documents are being prepared for bidding in Jan 2020.

CIP Updates – The CIP is being updated and will be presented to the council at Jan 7th meeting.

Wastewater Treatment Facility – Engineers are preparing for an informational presentation which will be done at the Jan 7th meeting.

The contract for 2020 miscellaneous (force account) services was presented to the council. A motion was made by Jones, second by Nelson to approve the engineer contract for 2020 force account services – all voted yes, motion carried.

- **Public Works Report:** Public Works Superintendent Wagner’s report was provided to the council. Highlights include:
 - Streets – Information has been submitted for the 2020 slurry seal project. Staff replaced the rear seal in the ’06 Chevy. Bedliners have been installed in both ’14 Ford and ’06 Chevy. Wagner will be putting spec together to bid a dump truck in Jan. Traffic counter reports have been compiled. The contractor continues working on cleaning out the drainage areas.
 - Water – Staff will work on updating the meters throughout the winter.
 - Sewer – Discharging started last week. Sample result are looking good at this time.
 - Parks – The new countertops are in and will be installed this winter as weather allows.
- **Finance Officer Report:** City Finance Officer Wilber’s report was provided to the council. Items included cash balances, sales tax revenue and committee fund balances as of November 30th, a recap of bills submitted for payment and the calendar of events.
- **City Administrator Report:** City Administrator Sidel’s report was provided to the council. Engineers will be presenting the updated CIP and providing an update on the wastewater treatment facility at the Jan 7th meeting. Staff will be working on updating the City’s technical standards. In early January, letters will be mailed regarding the second joint jurisdiction information meeting set for Jan 28th. Staff has met on the procedure for implementing the new lock box ordinance. Employee evaluations have been completed.

NEW BUSINESS:

- **Review Tax Abatement Request on Parcel #58489:** State law allows property tax abatements for qualifying seniors and disabled veterans. The Minnehaha County Auditor has received an abatement request from a disabled veteran on a parcel of land that is located within Hartford city limits. This request needs to be approved by the governing board. A motion was made by Kuehl, second by Monahan to approve the property tax abatement request submitted on Parcel #58489 – all voted yes, motion carried.
- **Review/Approve 2020 Fire Protection Service Agreement:** A motion was made by Monahan, second by Kuehl, to approve the agreement with Hartford Area Fire & Rescue for 2020 Fire Protection Services – all voted yes, motion carried.
- **Review/Approve 2019 Annual Report Contract from Quam, Berglin & Post, PC:** A motion was made by Jones, second by Monahan, to approve the 2019 Annual Report Contract from Quam, Berglin & Post, PC to perform the City’s 2019 annual report – all voted yes, motion carried.
- **Appointment of Planning & Zoning Members:** Three Planning & Zoning board members terms are expiring at the end of the year - Matt Cain, Brad Miles and Mark Anderson. Miles and Anderson have expressed interest in serving another term while Cain feels it is time to step down. Mayor Menning appointed both Brad Miles and Mark Anderson to a 2year term on the Planning & Zoning Board. A motion was made by Jones, second by Kuehl to approve the Mayor’s appointment of Brad Miles and Mark Anderson to the Planning & Zoning Board – all voted yes, motion carried. Mayor Menning asked the council to contact him with any suggestions for the remaining vacant position, which will be addressed at a later meeting.
- **Mayoral Proclamation:** Longtime Hartford resident Mike Fullenkamp passed away on Dec 12, 2019. In honor of his involvement in the community and his years of dedicated service to the West Central School District, Mayor Menning signed a proclamation proclaiming April 13, 2020 as Mike Fullenkamp Day.

CORRESPONDENCE: Councilman Nelson will prepare a thank you to Hometown Christmas Committee for organizing such a great event.

EXECUTIVE SESSION: A motion was made Monahan, second by Kuehl to enter executive session pursuant to SDCL 1-25-2 (1) for personnel and SDCL 1-25-2 (3) for legal at 8:19pm – all voted yes, motion carried.

Minutes recorded by Finance Officer Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer

EXECUTIVE SESSION: A motion was made by Jones, second by Glanzer to exit executive session at 10:04pm – all voted yes, motion carried.

A motion was made by Jones, second by Brenneman to give each year-round employee a Christmas Bonus of \$200 in Hartford Bucks – all voted yes, motion carried.

A motion was made by Monahan, second by Kuehl to approve up to and not exceed \$800,000.00 for Project Blackbird – all voted yes, motion carried.

ADJOURNMENT: A motion was made by Monahan, second by Nelson to adjourn at 10:07pm – all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Teresa Sidel, City Administrator

City Council Meeting – Special Meeting December 23, 2019

Mayor Jeremy Menning called the meeting to order at 5:30p.m. at Hartford City Hall with council members Mark Monahan, Arden Jones, Brittany Glanzer, Scott Nelson present and Travis Kuehl via teleconference call. Mark Brenneman was absent with notice. City Administrator Teresa Sidel and Chamber and Economic Development Director Jesse Fonkert were also present, along with City Attorney Larry Nelson and Tom Frieberg and City Engineer Jon Brown.

Approve Agenda: A motion was made by Monahan, second by Jones to approve the agenda as set – all voted yes, motion carried.

Executive Session: A motion was made by Jones, second by Monahan to go into executive session per SDCL 1-25-2 (3) at 5:35p.m. – all voted yes, motion carried. A motion was made by Monahan, second by Glanzer to exit executive session at 6:45p.m. – all voted yes, motion carried.

Discussion of Land along Main Avenue: The City Council discussed the possible purchase of 7 lots along Main Avenue for future downtown improvements. A motion was made by Monahan, second by Nelson to offer \$75,000 for the purchase of Lots 2-8, Block 4 of Hartford City Property, contingent that the lots have a clear title and pass an environmental assessment – Kuehl voted no with all others voting yes, motion carried.

Kuehl ended the conference call at 6:56p.m.

Adjournment: A motion was made by Nelson, second by Monahan to adjourn at 6:57p.m. – all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Teresa Sidel, City Administrator

PUBLIC NOTICE

The Hartford City Council will review four applications for year 2020 Garbage Hauling Licenses on Tuesday, January 7, 2020 at 7:05 p.m. at Hartford City Hall, 125 N. Main Avenue, Hartford, SD. Applicants are Novak Sanitary Service, Cressman Sanitation, Inc., Bolte's Sunrise Sanitary Service, Inc., and RBS Sanitation. All interested persons may appear and be heard.

Dated this 19th day of December 2019

Karen Wilber
City Finance Officer

2020 GARBAGE LICENCE RENEWALS

Novak Sanitary Service

Monthly Rates: 48-gallon cart \$28.50
 65-gallon cart \$33.00
 95-gallon cart \$37.00

Cressman Sanitation, Inc.

Monthly Rates: 35-gallon cart \$19.00
 65-gallon cart \$23.50
 95-gallon cart \$28.50

RBS Sanitation, Inc.

Roll-Off Service Only – pricing varies depending on weight of roll-off contents

Bolte's Sunrise Sanitary Service, Inc.

Roll-Off Service Only – pricing varies depending on weight of roll-off contents

****All applicants have submitted the following:**

- \$250.00 license fee and \$20 publication fee
- Proof of liability insurance
- List of equipment and weight of each vehicle, both empty and full
- Days of the week garbage will be collected

ORDINANCE NO. 683

AMEND ZONING REGULATION #627 **FENCE REGULATIONS**

AN ORDINANCE OF THE CITY OF HARTFORD, SD, AMENDING ORDINANCE 627, THE 2016 REVISED ZONING ORDINANCE OF THE CITY OF HARTFORD, SD, BY AMENDING CHAPTER 12, SECTION 12.08 (B, C, & K) – FENCES.

BE IT ORDAINED BY THE CITY OF HARTFORD, SD:

That Ordinance 627, Chapter 12, Section 12.08 – Fences shall be amended as follows:

Fences may be erected in required yards, provided they meet or exceed the following requirements:

- A. No fence shall be erected or substantially altered without securing a placement permit from the Zoning Administrator. All such permits shall be issued upon a written application which shall set forth the type of fence to be constructed, the material to be used, height and exact location of the fence.
- B. Exposed electrical and other abnormally dangerous fences are prohibited within all districts. No barbed wire fence shall be erected or maintained except in NRC or HI districts. Within HI districts, a fence can only be topped with barbed wire beginning at a height of at least six (6) feet above grade.
- C. Within all districts, fences shall be constructed with materials customarily used and manufactured as common fence materials. This shall include ornamental iron, vinyl, masonry, stone, pressure treated wood or wood having a natural resistance to decay, and chain link. All other materials must secure a conditional use permit from the Planning and Zoning Board.
- D. No fence shall be erected or maintained in such manner as to unreasonably obstruct the view of others or their access to light or air.
- E. For R, MH, NC or CB District - Fences may be erected or maintained; provided that no fence over four (4) feet in height shall be erected or maintained in any front yard. On corner lots and double frontage lots, fences shall be no more than four (4) feet in height in the required front yard; however, fences no more than six (6) feet in height may be allowed in the second front yard when setback a minimum of ten (10) feet from the property line. In no case shall fences exceed a height of six (6) feet.
- F. For CC and RC District - Fences may be erected or maintained; provided that no fence over four (4) feet shall be erected or maintained in any required front yard. On corner lots and double frontage lots, fences shall be no more than four (4) feet in height in the required front yard; however, fences no more than eight (8) feet in height may be allowed in a second front yard when setback a minimum of ten (10) feet from the property line. In no case shall fences exceed a height of eight (8) feet.
- G. For LI and HI District - Fences may be erected in front, side and rear yards. In no case shall fences exceed a height of eight (8) feet
- H. No fence shall be erected which violates *12.02 - Visibility at Intersections*.

- I. There is no maximum fence height for public golf courses, public swimming pools, school track and field areas, parks, ball parks and public tennis courts on any portion of the lot. Fences associated with these uses shall not be more than 30 percent solid.
- J. Fences that are adjacent to alleys shall be set back five (5) feet from the street/boulevard right-of-way.
- K. All fences or walls shall be located entirely within the property of the person or firm constructing the fence unless the owner of the adjoining property agrees, in writing and submitted to the City, that such fence may be erected on the common property line of the respective properties. All property line discrepancies shall be handled by the property owners and not by the City. It is the property owner's responsibility to determine where the lot lines are located - the city can assist with this but cannot guarantee the location of your lot lines. If there is any doubt, a survey is recommended.
- L. The height of fences shall be determined as measured from the highest grade elevation on either side of the fence wall to the top of the fence.
- M. Any structure placed within an easement that impedes the access or intended use of that easement may be removed by the City or the City's representative at the owner's expense.
- N. No fences may be built within drainageways and/or on drainage easements.

Adopted this 7th day of January 2020.

Jeremy Menning, Mayor

ATTEST:

Karen Wilber, Finance Officer

Seal

First Reading: December 17, 2019
Second Reading & Adoption: January 7, 2020
Publication: January 16, 2020
Effective Date: January February 5, 2020



9th Street Improvements

The City approved a resolution of necessity to construct improvements along 9th Street from Mundt ave to Vandemark Ave. Improvements include new water mains, sanitary sewer extension and roadway improvements. The roadway will be constructed with curb and gutter and asphalt pavement. The project is scheduled to be constructed during the 2020 construction season.

Update | Construction documents are complete and were reviewed by City staff. Final changes are being made to the documents for bid.

Action | The project is ready to bid. A motion to advertise the project is recommended.

Industrial Park Sanitary Sewer Extension

The scope of this project is to construct and extend sanitary sewer facilities to the City's industrial park located at the intersection of Western Avenue & 258th Street. The extension is approximately 1.3 miles in length.



Update | Easements were presented to landowners along the project. Once executed, design work will resume. A target bid date of February is planned.

CIP Updates and Rate Study

The scope of this project is to update the city's CIP and conduct a rate study analysis on the water and sewer fund. Stockwell staff will assist with cost estimates and project planning in an effort to evaluate and budget for future projects.

Update | A draft of the CIP is complete and will be reviewed with City Staff. The finalized document will be presented to the council at the meeting.

Waste Water Treatment Facility

The 2017 Master Plan for Wastewater Collection & Treatment recommended planning for a new treatment facility. The recommended location for the treatment facility is downstream of the existing facility and southeast of the City. This project includes investigation of potential treatment facility site locations and negotiations with property owners for the purchase of land.

Update | Stockwell and City staff have held several recent meetings regarding acquiring land for the waste water treatment facility. An update will be presented to the council at the meeting.

Mickelson Road Improvements

The Mickelson Road project includes reconstructing the roadway and utilities from Patrick Avenue to Hwy 38. The project also includes roughly 440-ft of improvements along 464th Ave. Construction of the project is planned as a single phase to be constructed in 2018 that includes sanitary sewer, water main, storm sewer, grading, box culverts and roadway surfacing.



Update | Construction is complete along with final payment to the Contractor. A warranty inspection will be conducted next fall. Stockwell staff will be working on record drawings for the project and conducting a LOMR to finalize elevations with FEMA.

Force Account

Stockwell provides services to city staff as needed under a force account agreement. Services typically include plan reviews, costs estimates or other routine services as requested. Plan reviews typically include preliminary plans, conditional use requests, site plans, engineering documents and plats.

Update | Recent force account work includes the following: Slurry Seal Plans and Specifications ▪ Knapp's Landing Plat Review ▪ C&C Ventures Construction Plan Review

Maintenance Report – 1/7/2020

January 3, 2020

Streets

Snow removal – Snow removal went well. We will be scraping some more roads today and hopefully have pavement showing over the weekend.

Slurry seal – I sent the information for next year's slurry seal project to Dexter with Stockwells last week. Dexter is putting together the forms and sending the over to Sioux Falls. Nick Traupel with Sioux Falls is planning on bidding the project the first part of the year.

Equipment- All of the equipment is running well at this time.

I-90 – No updates at this time

Replacement truck- The 2014 ford pickup is done and in service.

Dump truck – I have started looking for a dump truck, we have a few ideas. I hope to look at a few in the next few weeks.

Hwy 38 – No updates on this.

Signage – We have ordered more speed limit signs and will get them up as soon as they arrive depending on frost.

Traffic counter – I plan on putting the speed trailer out next week if the weather holds.

Drainage areas – Chad cleaned out the drainage areas a few weeks ago. We will spray the rest of the cattails in the spring.

Downtown lights – I have been working with Jessica Evans on the lights. We are still working on how to get them to work properly. She has contacted the company and they are looking at changing the photo sensors for a new design.

Christmas lights – The guys took down the lights today and they are put away until next year.

Water

Meters – We have ordered the new meters and will be installing them throughout the winter.

Reports – The quarterly reports have been filled out and sent to DENR.

Sewer

Main list station – Everything is running well at this time.

Reports – I am working on the quarterly DMR reports today and should have sent in this afternoon. The next reports will be monthly not quarterly.

Lagoons – We finished discharging a couple of weeks ago, with no any violations. We are moving the water from pond #2 to pond #3 and will check to see if we will be able to discharge. Our new permit should be in place in February so we will need to get permission from DENR previous to discharging.

Sagehorn lift station – All is good at this time.

Sump pumps – Nothing new at this time.

Discharge permit – We should have the new permit in February.

Park

Parks – The scoreboard frame has been installed and the scoreboards are scheduled to arrive in March.

Turtle Creek – No updates at this time.

Bike Trail – At this time we are still able to keep the trails open, and we will continue as long as we can.

Sports complex – Nothing to report at this time.

FINANCE OFFICER REPORT

January 7, 2020

Financials: I'm working on the December month-end and quarter-end duties. Once I complete those, I will be working on year-end items. The following are some revenue highlights for the month of December:

State of South Dakota	75,797.12	(1 st Penny Sales Tax)
State of South Dakota	75,797.12	(2 nd Penny Sales Tax)
State of South Dakota	8,132.54	(3 rd Penny Sales Tax)
Minnehaha County	57,685.44	(Real Estate Taxes)
Golden West Telecommunications	19,621.39	(Franchise Fee)
Knapps Landing	250.95	(Street Signs for Development)
3-D Digging & Trucking	3,132.00	(Purchased Dirt)
Misc.	1,185.00	(Sale of Water Meters/Parts)
Misc.	575.00	(Snow Ticket Fines)

Cash Balances as of	November 2018	November 2019
Total General Fund	\$1,964,922.42	\$2,238,750.17
Revenue and Expenses for the Month of:	November 2018	November 2019
Revenue - General Fund	\$328,118.83	\$534,204.62
Expenses - General Fund	\$242,111.78	\$159,316.50
Revenue and Expenses	2018 Year-To-Date	2019 Year-To-Date
Revenue - General Fund	\$1,984,958.10	\$2,295,632.50
Expenses - General Fund	\$2,277,708.66	\$2,049,585.22

Calendar of Events:

Jan 2020:

Tuesday, 7 th	Council Meeting @ City Hall, 7pm
Friday, 10 th	HADF Meeting @ Stomping Grounds, 7:30am
Sunday, 12 th	HASR Meeting @ Blue42, 7pm
Monday, 13 th	Chamber Meeting @ Fire Station, 6:30pm
Tuesday, 14 th	Planning & Zoning Meeting @ City Hall, 7pm
Thursday, 16 th	Coffee with the Cops @ Stomping Grounds, 7a
Friday, 17 th	HADF Meeting @ Stomping Grounds, 7:30am
Monday, 20 th	Martin Luther King Jr Holiday – City Hall Closed
Monday, 20 th	Jamboree Meeting @ Deer Hollow Apts Community Room, 6pm
Tuesday, 21 st	Council Meeting @ City Hall, 7pm
Tuesday, 28 th	Planning & Zoning Meeting – Public Input on Joint Jurisdiction @ 120 Main Events (formerly American Legion), 7pm
Friday, 31 st	HADF Meeting @ Stomping Grounds, 7:30am

Explanation of Agenda ItemsApplications, Hearings, Resolutions & Ordinances:

- **7:05 Public Hearing – Renewal of City Garbage Licenses:** Novak Sanitary Services, Cressman Sanitation, Inc., RBS Sanitation Inc and Bolte’s Sunrise Sanitary Service Inc have applied to renew their garbage hauling license with the city. Novak Sanitation and Cressman Sanitation are the only household garbage service providers and RBS Sanitation and Bolte’s both provide roll-off service. Karen has gathered all the applications, fees, proof of liability insurance and a list of equipment that they use as required by ordinance.

- **2nd Reading of Ordinance #683 – Amend Fence Regulations (no changes):** The Planning and Zoning Board has been discussing amending the city’s fence regulations. I have brought to their attention that the current city regulations do not adequately address what materials can or cannot be used for fences (it just doesn’t allow barbwire except in HI districts). I know in the past we have had some pretty questionable materials used for fences: pallets, chicken coop wire, wire, plastic sheeting, etc. – all of which have generated complaints from neighboring properties. I presented some suggested wording changes to the Board and they have reviewed it a couple of times and now want to recommend approval of their final draft to the council, which is ordinance #683. Below are the changes detailed.
 - Section B previously just stated that no barbed-wire fences could be erected except in heavy industrial districts. The proposed changes would state that any electrical or abnormally dangerous fencing is not allowed, and barbed-wire fences are allowed in heavy industrial and in natural resource conservation districts since NRC can be used for ag land.
 - Section C was added to our regulations and states that fences must be constructed with materials customarily used and manufactured as fencing materials. It also gives a list of accepted materials but states that if a material is not listed then a conditional use permit may be applied for (this will allow the applicant a chance to go before the P&Z Board with a possible new material that may be acceptable).
 - Section K had just one wording change – we added the last line in this section to state that it is the property owner’s responsibility to determine where the lot lines are located – the city can assist with this but cannot guarantee the location and a survey is recommended if there is any doubt (this follows wording that we have on our fence application).
 - The section after K was removed since it references access for reading and maintaining utility meters, which is unnecessary anymore – the city automatically reads meters and all meters are within the residence and not outside for maintenance.

Reports (Action Items):

- **Minnehaha Sheriff Deputy Report:** Officer Ryan has been out on vacation so there is not a written report in your packet. He returns on Monday (1/6) and will have a report to you by the meeting on Tuesday.

- **Engineer Report:**
 - **Advertise Bid for 9th Street Project:** Stockwell’s have completed the plans for the 9th Street Project and they have been reviewed by staff. They are recommending that the project be advertised for bids.
 - **Update on WWTF:** Stockwell Engineers plan to update the city council on the future WWTF.
 - **Review CIP:** Stockwell Engineers and the city staff have reviewed the current CIP – an updated CIP will be presented to the council by Stockwell’s at this meeting.

- **Finance Officer Report:** The city council will need to officially set the date for the city’s annual election. The state has deemed that municipal elections (other than special elections) shall be held the 2nd Tuesday in April, which would be April 14th this year. I need a formal motion to set April 14, 2020 as the city’s municipal election date.

Old Business:

- **Discussion of Possible Park Board:** On November 5th and December 3rd, we discussed the possibility of setting up a “Parks Board” that would work in an advisory capacity to the council on the care and management of the city’s parks and our recreation system. There are 2 ways to set up such a Board – 1) By Ordinance, which is allowed by SDCL but does not allow the city to pay the members or 2) By setting up a committee of the city. I have drafted sample documents for both a Board by Ordinance or a Committee for council review. Basically, they both incorporate the following with the only real difference is payment of the members:
 - 7 member Board – 5 voting members from the public, 1 non-voting member from the council and 1 non-voting member from city staff
 - 3 year terms for voting members, which are appointed by the Mayor with council approval
 - Officers would be Chairperson, Vice-Chairperson and Secretary
 - The council member will advise and consult with the entire city council
 - Meetings will be held once a month
 - A quorum is 3 voting members
 - Vacancies will be filled by appointment

I have sent out letters to invite members of the HASR, HABR, Hartford Softball Assoc, West Central Baseball Assoc and the Soccer Association to our meeting so we can get their input and feedback.

- **Discussion of Community Engagement Meeting:** Jeremy, Jesse and I have had some preliminary talks regarding the community engagement meeting. I have enclosed a brief outline of those discussion for you to review. We talked about holding this meeting either during the week of Feb 17th or Feb 24th – I have had two council members confirm their availability during this time, but we will need to discuss which dates works best for all. We need to get a date set so we can move forward with venue, time and further plans.
- **Discussion of Lots 2-8, Block 4 of Hartford City Proper:** As you know, there is a possibility for the city to purchase some additional lots downtown. At the city’s December 23 special meeting, the council made a motion to make an offer on this land – that offer was denied. The council will need to decide if we want to make another offer or not on this property.
- **Funding for Project Blackbird:** I have met with representative from all 3 of our local banks to discuss funding options for the city land purchase SW of town. Each bank is interested in bidding this loan. Because of the holidays and short timeframe, I do not have any funding scenarios right now, but I should have something from all 3 banks before our meeting on Tuesday for us to review and discuss.

New Business:

- **Review/Approval of Plat for Lot 4A & 8A, Block 2 of Brower Addition:** The city currently has platting jurisdiction with Minnehaha County. This means that all plats (or replats) that are within the city’s growth area must first be approved by the City of Hartford before they can be presented to the County for approval – it must go before the P&Z Board and City Council both for approval. Vance Peterson is platting 2 lots within the Brower Addition that is just south of the interstate. The city engineers have reviewed the plat, and all seems to conform with the city’s subdivision regulations – they recommend approval of this plat to the city if accompanied by an executed annexation agreement. Article 4.1.4 of the city’s sub-division regulations (which were adopted in May of 2018) requires an annexation agreement to be executed with the city before final approval of any plat within the city’s unincorporated jurisdiction. The agreement basically states that once the city’s borders are adjacent to the platted land, and if the city requests annexation, then a petition for voluntary annexation will be submitted to the city. I have attached a copy of this agreement for your review and emailed/mailed a copy to Mr. Peterson. The Planning and Zoning Board reviewed this plat last week and is recommending approval to the city council. If the council wishes to approve the plat, we will need to make it contingent that an annexation agreement is executed per our regulations.
- **Release of 2020 Budget Fund to the Hartford Area Development Foundation:** The HADF is requesting the release of \$46,000 that was budgeted for 2020 – these funds will come out of the 3rd penny fund.
- **Release of 2020 Budget Fund to the Hartford Area Chamber of Commerce:** The HACC is requesting the release of \$32,000 that was budgeted for 2020 – these funds will come out of the general fund.

Technical Standards: Mitch, Craig and I still need to meet to review our design standards so we can address curb grinding – once we have a chance to meet, we will come before the council with suggested changes.

Joint Jurisdiction Letters: I have secured the 120 Main Events Center (former American Legion) for a second joint jurisdiction meeting that will be held on January 28th. I plan to get invite letters out to all property owners within the proposed area next week.

City Tickets: Deputy Ryan is still working with the county to get approval for writing tickets off city ordinance verses state. Once we get this, I will touch base with Larry to see if we need to update or do any ordinance changes.

2045 LRTP: On behalf of the City of Hartford, I am part of the SAT team that is working on updating the areas long range transportation plan (LRTP). To continue to receive federal funding, the Sioux Falls Metropolitan Planning Organization (MPO), which Hartford is a part of, must adopt a long range transportation plan that needs to be updated every 5 years. The MPO does have a plan, that was adopted in November of 2015, so we now are working on a 5 year update to the plan. The plan is called “Go Sioux Falls” and the purpose is to identify short, mid and long term transportation improvement projects and recommendations. This update will probably take a few months. We have had a couple of discussion meetings so far and our next is to hold a public input meeting. This meeting will be held on January 14th from 5:00-6:30pm at the Siouxland Libraries downtown location – a flyer is enclosed for your reference.

Mickelson Road: A final inspection on Mickelson Road to close out our SRF loan is planned for January 7th.

Reminder: Employee evaluations are completed and are at city hall for any council members to view.

I will be out of the office for a week this month on vacation. I will be out Tuesday, 1/21 through Monday, 1/27. I will have limited access to email or texts but will check in when I can.

Please let me know if you have any questions or concerns. 605-261-3995
Teresa

Park Boards/Committee Comparisons

City	How Organized	# of Members	How Seats Filled	Length of Term	Pay/Wage	How Often are Meetings	Officers	Budget
Harrisburg	Set up by Ordinance	5-9 members – none can hold an elective office	Appointed in May by Mayor with city council approval	3 years	Not Paid	Once per quarter – Can hold special meetings if needed	Chair Vice-Chair Secretary (Takes minutes)	Budget request are to be submitted to City before 7/1
Tea	Set up by Ordinance	Max of 9 members allowed	Recommendations by Park Board w/ approval of city council	2 years	Not Paid	Once per month	Chair Vice-Chair (City Park & Rec Director acts as Secretary)	All expenses must be approved by City Council
Brandon	Set up as Committee by City (not by Ordinance)	5 voting members – plus 1 council rep and 1-2 city staff Reps, all non-voting	Appointed by Mayor with approval of city council	4 years (council members are annually)	\$40 per meeting	Once per month	Chair Vice-Chair (Chair will appoint Secretary for agenda, notices & minutes)	Budget requests or expenditures must be approved by city council
Mobridge	Set up by Ordinance	7 members – with one member being from the City Council	Appointed by Mayor with approval of city council	3 years	Not Paid	Once per month	Chair Vice-Chair Secretary	Board shall submit a budget Request to the city by 8/15

Harrisburg – Board shall act in an advisory role to the City Council on matters related to the establishment, improvement, care for, regulation and management of a system of public parks and parkways in and for the City. They shall provide a proposed budget to the city each year, shall provide an annual assessment of the public parks and parkways in and for the city. May be requested to assist the City with identifying design and funding improvements, fundraising and any other matters related to maintaining and improving the park system. They cannot expense funds or incur expenses unless approved by City Council.

Tea – The Board decides typically season dates, game times, registration cost, uniforms and any other business pertaining to city sponsored activities or programs. Any major needs such as more park space, field rental for programs or major upgrades to current facilities are decisions that are vetted through the Board by must be approved by city council. Tea has a Park & Recreation Director that is a city employee and this person prepares the agendas, informational packets, and takes the minutes for the Park Board meetings.

Brandon – The Park Advisory Committee is established for the purpose of investigation and providing recommendations to the Brandon City Council as to matters pertaining to the care, regulation, and management of the City’s public parks and operating a system of public recreation. The council representative will serve as the advisor to the city council.

Mobridge – The Board’s duties consists of overseeing and making recommendations to the city council regarding the public parks, pools and other facilities (including cemetery). Devise a comprehensive plan for the parks and recreation system that addresses the current and future needs of parks and facilities. To review and make recommendations to the city council affecting the establishment, improvement, maintenance and regulation of the parks – they regulate all tree planting and trimming in the park & boulevards. They employ a Recreation Director that directs all work in the operation and maintenance of the public parks and recreation programs. The director will oversee any employees of the parks.

ORDINANCE # _____
CITY OF HARTFORD

AN ORDINANCE ESTABLISHING A PARK AND RECREATION BOARD, WITHIN THE CITY OF HARTFORD, MINNEHAHA COUNTY, SOUTH DAKOTA, PURSUANT TO SDCL, CHAPTER 9-38.

BE IT ORDAINED BY THE CITY OF HARTFORD, MINNEHAHA COUNTY, SOUTH DAKOTA THAT ORDINANCE 430 SHALL BE AMENDED WITH THE ADDITION OF CHAPTER 1.06 – PARK AND RECREATION BOARD AND SHALL READ AS FOLLOWS:

Section 1.0601: PURPOSE. The purpose of this Ordinance is to establish a Park and Recreation Board pursuant to and as authorized by SDCL Chapter 9-38 of the South Dakota Codified Laws within the City of Hartford, South Dakota, for purpose of investigation and providing recommendation to the Hartford City Council as to matters pertaining to the care, regulation and management of the City’s public parks and the operation of the public recreation system.

Section 1.0602: MEMBERSHIP. The Park and Recreation Board shall consist of seven (7) members – one (1) non-voting member shall be a city council representative, appointed by the Mayor with approval of the city council; one (1) non-voting member shall be a city staff representative ,appointed by the Mayor with approval of the city council; and there shall be five (5) voting members from the public at large. The members shall be appointed by the Mayor with the approval of the City Council.

Section 1.0603: TERMS. Terms of the Public members shall be as follows: The first year committee will determine one, two and three year terms. During the first year, one committee member from the public will have a one year term, two committee members from the public will have a two year terms and two committee members from the public will have a three year term. Successive terms shall be for a period of three (3) years. The Mayor, with approval of the City Council will appoint a council member and staff member on an annual basis. The members shall serve on the Park and Recreation Board without pay and at the pleasure of the City Council.

Section 1.0604: ELECTED OFFICERS. The Park and Recreation Board shall elect a chairperson and vice-chairperson for a one year term at the first meeting of the Committee each calendar year. The chairperson shall call the meetings of the Committee; preside at the meetings; act as spokesperson for the Committee; and perform all duties approved by the City council. The vice-chairperson shall exercise the duties of the chairperson in the absence, disability or disqualification of the chairperson. In the absence of the chairperson and vice-chairperson, an acting chairperson shall be elected by the members present.

Section 1.0605: SECRETARY. The chairperson of the committee shall appoint the secretary of said committee. It shall be the duty of the secretary to send all notices for the meetings of said committee; compose the agenda for each meeting; keep and preserve the minutes; have custody and keep all documents and papers filed with the said committee; and perform such other duties as may be prescribed by said committee, with the approval of the City Council. This person may be either a voting or non-voting committee member.

Section 1.0606: REPORTING TO THE CITY COUNCIL. The Council member serving on the Committee will advise and consult with the City Council and city officials as to the work and recommendation of said committee.

Section 1.0607: MEETINGS. The committee shall meet once a month if there is business to conduct and may also meet on the call of the chairperson or Mayor. Notice of all meetings shall be placed on the city's website at least 24 hours prior to the meeting. Meeting date and time will be determined by the Committee.

Section 1.0608: QUORUM. Three (3) voting members will constitute a quorum.

Section 1.0609: ABSENCES, REMOVALS, RESIGNATIONS AND VACANCIES. To be excused, members of the Committee shall notify the chairman or secretary when they intend to be absent from a meeting. Failure to make this notification prior to the meeting shall result in an unexcused absence.

Member of the committee may be removed by the Mayor, with the approval of the City Council.

A member may resign from the committee by sending a letter of resignation to the Mayor or Chairman of the committee.

Vacancies shall be filled by the Mayor, with the approval of the City Council. Successors shall serve out the unexpired term of the member being replaced.

Section 1.0610: EFFECTIVE DATE AND ENACTMENT. This Ordinance shall become effective twenty (20) days after the last date of publication of said Ordinance.

Jeremy Menning, Mayor

ATTEST:

Karen Wilber, Finance Officer

City of Hartford
Parks Advisory Committee
By-Laws

Section 1: Park Advisory Committee

There is hereby created and established a committee to be entitled and designated as the Hartford Park Advisory Committee.

Section 2: Funding

Funding, if deemed necessary, for the committee shall be budgeted by the City Council.

Section 3: Duties, Responsibilities and Authority of the Committee

The committee shall be specifically responsible but not limited to the following: The Park Advisory Committee is established for the purpose of investigation and providing recommendation to the Hartford City Council as to matters pertaining to the care, regulation and management of the City's public parks and the operation of the public recreation system.

Section 4: Compensation of Members

All members of the Park Advisory Committee shall be paid \$ _____ per meeting attendance. This amount can be amended by council resolution.

Section 5: Organization of the Committee

- A. **Membership:** The committee shall consist of seven (7) members – one (1) non-voting member shall be a city council representative, appointed by the Mayor with approval of the city council; one (1) non-voting member shall be a city staff representative, appointed by the Mayor with approval of the city council; and there shall be five (5) voting members from the public at large. The members shall be appointed by the Mayor with the approval of the City Council.
- B. **Terms:** Terms of the Public members shall be as follows: The first year committee will determine one, two and three year terms. During the first year, one committee member from the public will have a one year term, two committee members from the public will have a two year terms and two committee members from the public will have a three year term. Successive terms shall be for a period of three (3) years. The Mayor, with approval of the City Council will appoint a council member and staff member on an annual basis.
- C. **Elected Officers:** The Park Advisory Committee shall elect a chairperson and vice-chairperson for a one year term at the first meeting of the Committee each calendar year. The chairperson shall call the meetings of the Committee; preside at the meetings; act as spokesperson for the Committee; and perform all duties approved by the City council. The vice-chairperson shall exercise the duties of the chairperson in the absence, disability or disqualification of the chairperson. In the absence of the chairperson and vice-chairperson, an acting chairperson shall be elected by the members present.
- D. **Secretary:** The chairperson of the committee shall appoint the secretary of said committee. It shall be the duty of the secretary to send all notices for the meetings of said committee; compose the agenda for each meeting; keep and preserve the minutes; have custody and keep all documents and papers filed with the said committee; and perform such other duties as may be prescribed by said committee, with the approval of the City Council. This person may be either a voting or non-voting committee member.
- E. **Reporting to the City Council:** The Council member serving on the Committee will advise and consult with the City Council and city officials as to the work and recommendation of said committee.
- F. **Meetings:** The committee shall meet once a month if there is business to conduct and may also meet on the call of the chairperson or Mayor. Notice of all meetings shall be placed on the city's website at least 24 hours prior to the meeting. Meeting date and time will be determined by the Committee.
- G. **Quorum:** Three (3) voting members will constitute a quorum.
- H. **Absences, Removals, Resignations and Vacancies:**
To be excused, members of the Committee shall notify the chairman or secretary when they intend to be absent from a meeting. Failure to make this notification prior to the meeting shall result in an unexcused absence.
Member of the committee may be removed by the Mayor, with the approval of the City Council.
A member may resign from the committee by sending a letter of resignation to the Mayor or Chairman of the committee.
Vacancies shall be filled by the Mayor, with the approval of the City Council. Successors shall serve out the unexpired term of the member being replaced.

Section 6: Adoption and Amendment

These rules were adopted by vote of the Hartford City Council on _____.

DRAFT

Community Engagement Meeting

Date: TBD

- Proposing a date either the week of February 17th or February 24 (please check your calendars)

Location: TBD

- Proposing the school – date must be determined before securing a venue

Time: TBD

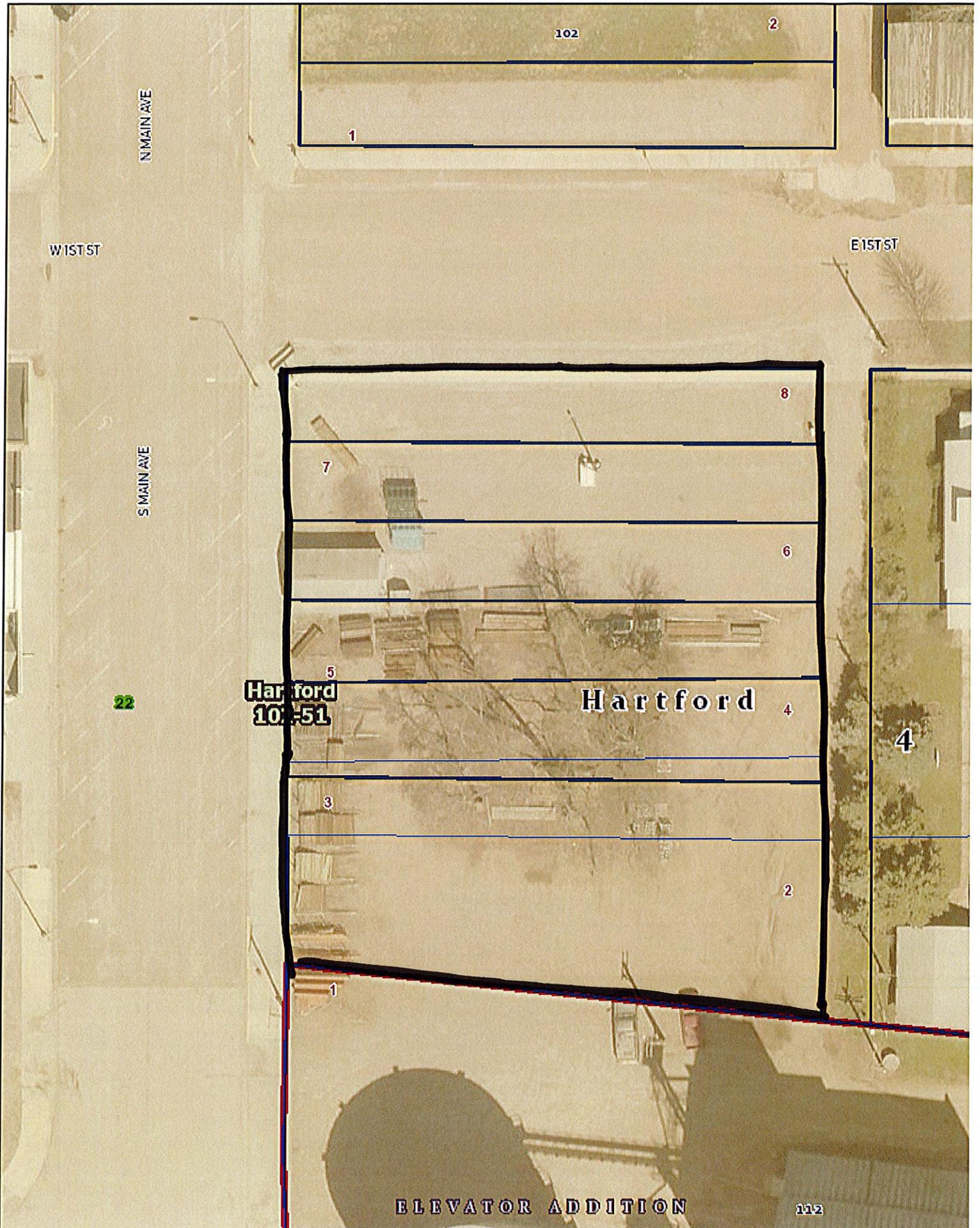
Format

- Open House style with different tables (or stations) on various subjects
- The Mayor will do a short introduction at the beginning
- Since it is an open format and public can come and go – we will have a greeter at the front door to explain the format
- Each table/station will have 2-3 hosts that will explain the topic of that table and field any questions about that subject. The hosts will be a mixture of city council members, planning and zoning members, city staff and possibly others from the community such as the fire chief or city deputy.

Proposed Subjects:

- Taxes
- Quality of Life
- Goals of the City (Short and Long Term)
- Infrastructure/WWTF
- Economic Development
- Public Safety

Lot 2-8, Block 4, Hartford City Prop





12_19023 | SEI No.
Plat for Review | Encl
Brian Folds, Midwest Land Surveying | Cc

November 12, 2019

Mrs. Teresa Sidel
City of Hartford
cityhall@hartfordsd.us

Re: Brower Add, Blk 2, Lots 4A & 8A
Plat Review

Dear Mrs. Sidel:

Stockwell Engineers, Inc. has reviewed the enclosed plat for the abovementioned project. The developer addressed our previous comments to our satisfaction. We have no further comments and recommend the surveyor certify the plat and deliver final copies to city hall for approval, accompanied by an executed annexation agreement.

We trust these comments will aid in the review of this project. We recommend the subdivider address our comments in writing and revise the submittals appropriately. Please note, our review is for general conformance with city standards. Comments are provided as a courtesy to aid the developer in preparing submittals. The responsibility to comply with state and local ordinances shall remain with the developer and his or her representatives. Copies of the city's subdivision regulations, design standards and local ordinances are available at city hall for the developer's reference. If there are any questions regarding our correspondence, please contact our office.

Respectfully submitted,

STOCKWELL ENGINEERS, INC.

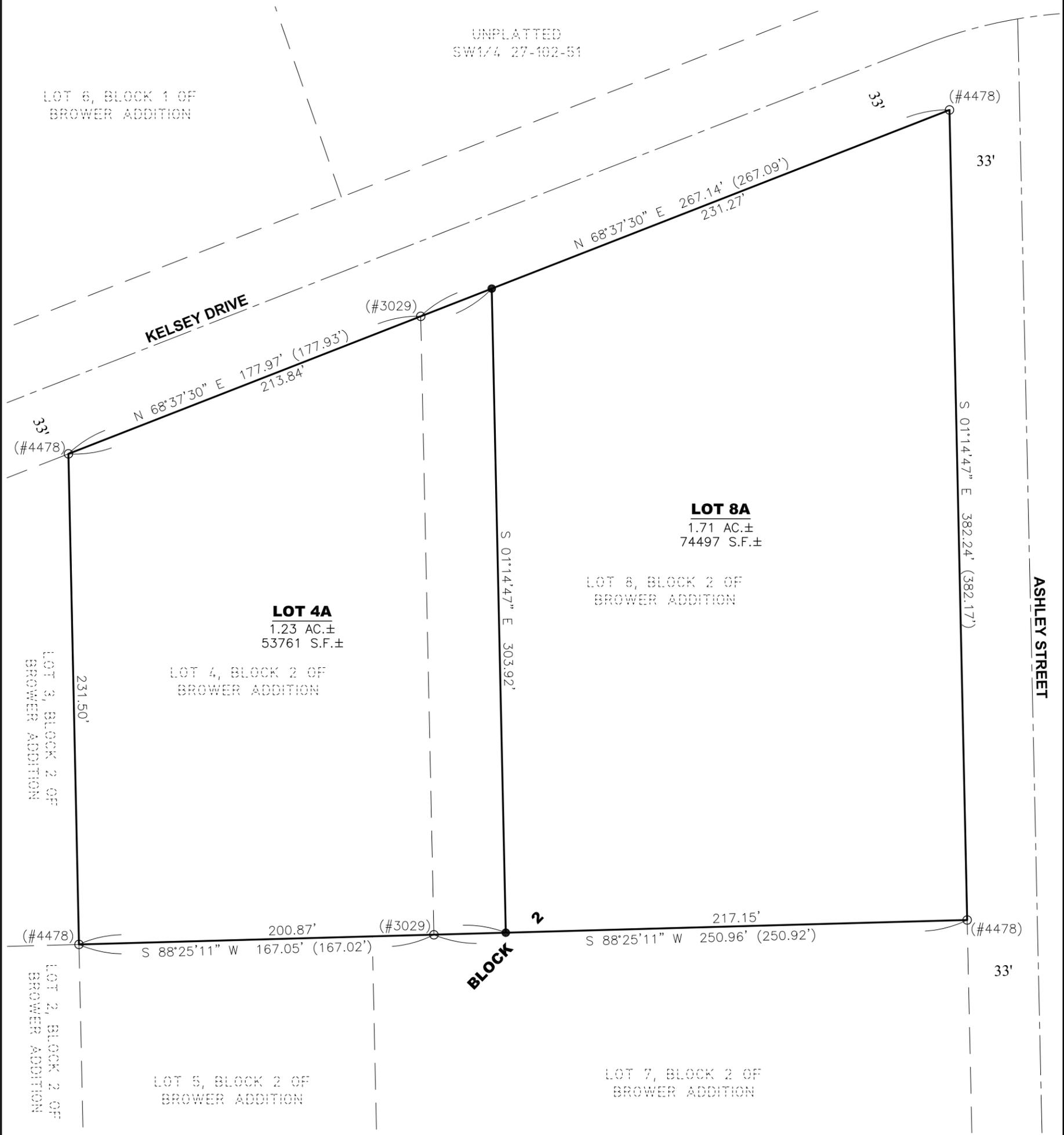
A handwritten signature in blue ink that reads 'Mitchell Mergen'.

Mitchell Mergen, PE
Representing City Engineer

PLAT OF LOT 4A AND LOT 8A IN BLOCK 2 OF BROWER ADDITION

AN ADDITION IN THE SOUTHWEST QUARTER OF SECTION 27, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH PRINCIPAL MERIDIAN, MINNEHAHA COUNTY, SOUTH DAKOTA.

UNPLATTED
SW1/4 27-102-51



LOT 3, BLOCK 2 OF BROWER ADDITION

LOT 2, BLOCK 2 OF BROWER ADDITION

LOT 4, BLOCK 2 OF BROWER ADDITION

LOT 5, BLOCK 2 OF BROWER ADDITION

LOT 8, BLOCK 2 OF BROWER ADDITION

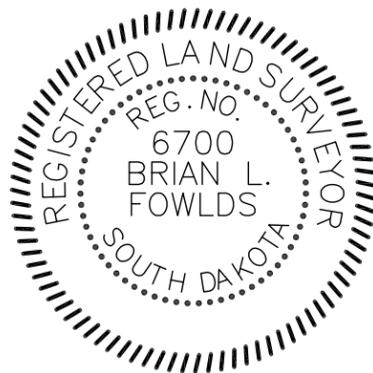
LOT 7, BLOCK 2 OF BROWER ADDITION

BLOCK 2

AREA TABLE	
STREETS	0.00 AC.±
LOTS	2.94 AC.±
TOTAL	2.94 AC.±

LEGEND:

- SET 5/8" REBAR W/CAP #10141
- FOUND MONUMENT (AS NOTED)
- △ SECTION CORNER (AS NOTED)
- () RECORD INFORMATION
- AC. ACRES
- R/W RIGHT-OF-WAY
- PREVIOUSLY PLATTED LINE
- - - RIGHT OF WAY LINE
- N.T.S. NOT TO SCALE



AREA MAP N.T.S.

SECTION 27, T102N, R51W
5TH P.M.

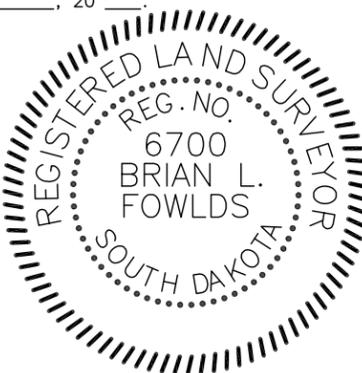
NOTES:
BASIS OF BEARINGS IS UTM-14
THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.
EASEMENTS OF RECORD WERE NOT RESEARCHED AND ARE NOT SHOWN ON THE PLAT.

PREPARED BY:

Midwest Land Surveying, Inc.
 Land Surveying and GPS Consulting
 211 E. 14th Street Suite 100
 Sioux Falls, South Dakota 57104
 Phone: (605) 339-8901 FAX:(605) 274-8951

PLAT OF LOT 4A AND LOT 8A IN BLOCK 2 OF BROWER ADDITION

AN ADDITION IN THE SOUTHWEST QUARTER OF SECTION 27, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH PRINCIPAL MERIDIAN, MINNEHAHA COUNTY, SOUTH DAKOTA.

<p style="text-align: center;">SURVEYOR'S CERTIFICATE</p> <p>I, Brian L. Fowlds, of Midwest Land Surveying, Inc., a Registered Land Surveyor in the State of South Dakota, do hereby state that I did, on or before this date, survey Lot 4 in Block 2 of Brower Addition in the Southwest Quarter of Section 27, Township 102 North, Range 51 West of the 5th Principal Meridian, Minnehaha County, South Dakota, and did survey Lot 8 in Block 2 of Brower Addition in the Southwest Quarter of Section 27, Township 102 North, Range 51 West of the 5th Principal Meridian, Minnehaha County, South Dakota, and replatted the same into Lot 4A and Lot 8A in Block 2 of Brower Addition in the Southwest Quarter of Section 27, Township 102 North, Range 51 West of the 5th Principal Meridian, Minnehaha County, South Dakota, as shown on the foregoing PLAT.</p> <p>The same shall be known and described as <u>LOT 4A AND LOT 8A IN BLOCK 2 OF BROWER ADDITION IN THE SOUTHWEST QUARTER OF SECTION 27, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH PRINCIPAL MERIDIAN, MINNEHAHA COUNTY, SOUTH DAKOTA.</u></p> <p>Dated this _____ Day of _____, 20____.</p> <p>I further certify that the above PLAT correctly represents the same, is true and correct and that it was made at the request of the owners.</p> <div style="text-align: center;">  </div> <p>_____ Brian L. Fowlds, Registered Land Surveyor No. 6700</p>	<p style="text-align: center;">CITY COUNCIL RESOLUTION</p> <p>Whereas this Plat has been examined by the City Council of Hartford and it appears to the City Council that the system of streets set forth therein conforms to the system of streets of the existing Plats of the City, that all provisions of the City's subdivision regulations have been complied with, that all taxes and special assessments upon the tract or subdivision have been fully paid, and that such plat and the survey thereof have been executed according to law.</p> <p>Now therefore, be it resolved by the City Council of Hartford, South Dakota that said Plat is hereby approved, and the City Finance Officer is hereby directed to endorse on said Plat a copy of this resolution and certify the same thereon.</p> <p>Approved this _____ Day of _____, 20____.</p> <p>_____ Mayor City of Hartford, South Dakota</p>
<p style="text-align: center;">OWNER'S CERTIFICATE</p> <p>We, the undersigned, do hereby certify that we are the owners of all land included in the above plat and that said plat has been made at our request and in accordance with our instructions for the purposes of transfer, and that the development of this land shall conform to all existing applicable zoning, subdivision and erosion and sediment control regulations.</p> <p>We hereby dedicate to the public for public use forever, the streets, roads, alleys, parks and public grounds, if any, as shown on said plat. Including all sewers, culverts, bridges, water distribution lines, sidewalks and other improvements on or under the streets, roads, alleys, parks and public grounds whether such improvements are shown or not. We also hereby grant easements to run with the land for water, drainage, sewer, gas, electric, telephone, cable television, or other public utility lines or services, under, on or over those strips of land designated hereon as easements for the purposes of constructing, maintaining, repairing, and improving said facilities. The owner, their lessees and assignees shall, at their own expense, keep the easement area in good repair and clear of obstructions. No improvements of any kind may be erected within an easement which might interfere in any way with the proper maintenance, use, repair, reconstruction, and patrolling of the easement. This covenant shall run with the land.</p> <p>We hereby waive any rights of protest to any special assessment program which may be initiated for the purpose of installation of improvements required by the City of Hartford Subdivision Regulations.</p> <p>We do hereby certify that this replat will not place any existing lot or building in violation of any applicable ordinance, code, regulation, or law including but not limited to zoning, building, subdivision, and flood prevention.</p> <p>We further certify that this platting of said described Lot 4A and Lot 8A in Block 2 of Brower Addition does hereby vacate the following platting:</p> <p>Lot 4 in Block 2 of Brower Addition in the Southwest Quarter of Section 27, Township 102 North, Range 51 West of the 5th Principal Meridian, Minnehaha County, South Dakota, on file at the office of the Register of Deeds in Book 66 of plats, Page 430, said plat, hereby vacated, being situated within said described Lot 4A and Lot 8A in Block 2 of Brower Addition as surveyed.</p> <p>Lot 8 in Block 2 of Brower Addition in the Southwest Quarter of Section 27, Township 102 North, Range 51 West of the 5th Principal Meridian, Minnehaha County, South Dakota, on file at the office of the Register of Deeds in Book 68 of plats, Page 180, said plat, hereby vacated, being situated within said described Lot 4A and Lot 8A in Block 2 of Brower Addition as surveyed.</p> <p>Dated this _____ Day of _____, 20____.</p> <p>_____ Vance Peterson</p> <p>_____ Bev Peterson</p> <p>State of _____ County of _____</p> <p>On this the _____ day of _____, 20____, before me, the undersigned officer, personally appeared Vance Peterson and Bev Peterson, known to me or satisfactorily proven to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.</p> <p>In witness whereof I hereunto set my hand and official seal.</p> <p>_____ Notary Public - State of _____ My Commission Expires: _____</p>	<p style="text-align: center;">FINANCE OFFICER'S CERTIFICATE</p> <p>I, _____, the duly appointed, qualified and acting Finance Officer of the City of Hartford, South Dakota, hereby certify that the certificate of approval is true and correct including the signature thereon, and that any special assessments which are liens upon the land shown in the above plat, as shown by the records in my office on this _____ day of _____, 20____ have been paid in full.</p> <p>_____ City Finance Officer City of Hartford, South Dakota</p>
<p style="text-align: center;">CITY PLANNING COMMISSION CERTIFICATE</p> <p>Be it resolved by the Planning Commission of the City of Hartford, South Dakota that this Plat be approved and that the same be presented to the City Council with the recommendation to adopt said plat.</p> <p>Approved this _____ Day of _____, 20____.</p> <p>_____ Chairman City of Hartford Planning Commission</p>	<p style="text-align: center;">CERTIFICATE OF ROAD AUTHORITY</p> <p>I, _____ (Name), _____ (Title) of the _____ (Agency), do hereby certify that this plat and access location has been reviewed by me or my authorized agent and that this plat is recommended for approval.</p> <p>By: _____</p> <p>TITLE: _____</p>
<p style="text-align: center;">CITY ENGINEER'S CERTIFICATE</p> <p>I, _____, City Engineer of the City of Hartford, South Dakota, do hereby certify that this plat has been reviewed by me or my authorized agent and that this plat is recommended for approval.</p> <p>Signed on this _____ day of _____, 20____</p> <p>_____ City Engineer City of Hartford, South Dakota</p>	<p style="text-align: center;">COUNTY PLANNING DIRECTOR'S CERTIFICATE</p> <p>I, the Planning Director of Minnehaha County, do hereby certify that this plat has been reviewed by me or my authorized agent and has been approved.</p> <p>Approved this _____ day of _____, 20____.</p> <p>_____ PLANNING DIRECTOR Minnehaha County, South Dakota</p>
<p style="text-align: center;">REGISTER OF DEEDS</p> <p>Filed for record this _____ day of _____, 20____, at _____ o'clock, _____m., and recorded in Book _____ of Plats on Page _____.</p> <p>_____ REGISTER OF DEEDS Minnehaha County, South Dakota</p>	<p style="text-align: center;">COUNTY AUDITOR CERTIFICATE</p> <p>I Bob Litz, do hereby certify that the above certificate of approval is true and correct including the signature thereon.</p> <p>Dated this _____ Day of _____, 20____.</p> <p>_____ COUNTY AUDITOR Minnehaha County, South Dakota</p>
<p style="text-align: center;">TREASURER</p> <p>I, the Treasurer of Minnehaha County, South Dakota, do hereby certify that all taxes which are liens upon any land shown in the above plat, as shown by the records of my office have been paid in full.</p> <p>Dated this _____ Day of _____, 20____.</p> <p>_____ TREASURER Minnehaha County, South Dakota</p>	<p style="text-align: center;">DIRECTOR OF EQUALIZATION</p> <p>I, the Director of Equalization of Minnehaha County, South Dakota, do hereby certify that a copy of the above and foregoing described plat has been filed in my office.</p> <p>Dated this _____ Day of _____, 20____.</p> <p>_____ DIRECTOR OF EQUALIZATION Minnehaha County, South Dakota</p>

PREPARED BY:
City of Hartford
125 N Main Avenue
Hartford, SD 57033
605.528.6187

PRE-ANNEXATION AGREEMENT

This Pre-Annexation Agreement (the "Agreement") is made and entered into by and between the City of Hartford (the "City") and the undersigned property owners (the "Owners"). The purpose of this Agreement is to set forth the terms and conditions for the voluntary annexation of the Subdivision (defined below) by the City of Hartford.

The City and the Owners understand that the City's growth will eventually result in the City's municipal boundary becoming adjacent to the boundary of the Subdivision and that the annexation of the Subdivision will then be possible.

For and in consideration of the annexation of the property described below and the mutual promises set forth herein, the parties agree as follows:

1. Pursuant to SDCL 9-4-1.1, the owners of the property within the Subdivision will submit a Petition for Voluntary Annexation (the "Petition") within sixty days of receipt of a request by the City for the annexation of the real property described below subject to the terms and conditions set forth herein.

Lot 4A and Lot 8A in Block 2 of Brower Addition an Addition in the Southwest Quarter of Section 27, Township 102 North, Range 51 West of the 5th Principal Meridian, Minnehaha County, South Dakota.

(the "Subdivision")

2. The Owners agree that when they submit a Petition for Voluntary Annexation to the City that all of the real property within the Subdivision will be included in and subject to the Petition.
3. Owners agree to connect to City water and sanitary sewer mains within one year of installation of City water and sanitary sewer mains at the Owners' sole expense.
4. Once annexed, the owner agrees not to submit a petition to De-Annex.

I, the undersigned, a notary public in and for the county and state aforesaid, do hereby certify that Jeremy Menning, personally known to me to be the Mayor of the City of Hartford, a municipal corporation, and Karen Wilber, personally known to me to be the City Finance Officer of said corporation and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Mayor and City Finance Officer, they signed and delivered the said instrument as Mayor and City Finance Officer of said municipality and caused the corporate seal of said municipality to be affixed thereto pursuant to authority given by the corporate authorities of the City of Hartford as their free and voluntary act and as the free and voluntary act and deed of said municipality for the uses and purposes therein set forth.

In Witness Whereof, I have hereunto set my hand and official seal.

(SEAL)

Notary Public, South Dakota
My Commission Expires:_____

Hartford Area Development Foundation

BALANCE SHEET

As of December 31, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Great Western Bank Hartford Bucks	11,888.09
Great Western Checking	19,444.51
Hartford Investment Fund	50.00
Total Bank Accounts	\$31,382.60
Other Current Assets	
Uncategorized Asset	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$31,382.60
Fixed Assets	
Accumulated Depreciation	-4,784.00
Building	25,822.59
Computer & Office Equipment	4,783.83
Land	485.16
Total Fixed Assets	\$26,307.58
Other Assets	
6 Lots W South Street	1.00
Ball field lot	1.00
Land Held for Development	0.00
Total Other Assets	\$2.00
TOTAL ASSETS	\$57,692.18
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Accrued Payables	0.00
Direct Deposit Liabilities	0.00
Land Earnest Money	0.00
Line of Credit	0.00
Payroll Liabilities	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
Delayed Assessment	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00

	TOTAL
Equity	
Unrestricted Net Assets	73,436.85
Net Income	-15,744.67
Total Equity	\$57,692.18
TOTAL LIABILITIES AND EQUITY	\$57,692.18

Hartford Area Chamber of Commerce

BALANCE SHEET

As of December 31, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Great Western	42,867.87
Hometown Christmas Checking	0.00
US Bank	0.00
Total Bank Accounts	\$42,867.87
Accounts Receivable	
Accounts Receivable	0.00
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$42,867.87
Fixed Assets	
Accumulated Depreciation	-950.00
Equipment	2,850.00
Total Fixed Assets	\$1,900.00
Other Assets	
Accumulated Amortization	-8,151.79
Intangible Assets	10,627.66
Total Other Assets	\$2,475.87
TOTAL ASSETS	\$47,243.74
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Credit Cards	
Great Western Credit Card	1,657.35
Total Credit Cards	\$1,657.35
Total Current Liabilities	\$1,657.35
Total Liabilities	\$1,657.35
Equity	
Retained Earnings	50,769.59
Net Income	-5,183.20
Total Equity	\$45,586.39
TOTAL LIABILITIES AND EQUITY	\$47,243.74



SIoux FALLS

Metropolitan Planning Organization
2045 Long Range Transportation Plan



OPEN HOUSE EVENT

The **Sioux Falls Metropolitan Planning Organization** invites you to an **open house** to discuss **Go Sioux Falls 2045**, the region's initiative to **update its Long-Range Transportation Plan**. Everyone who drives, walks, bikes, or rides transit in parts of Lincoln and Minnehaha Counties, including Brandon, Crooks, Harrisburg, Hartford, Sioux Falls, and Tea should attend to help shape regional transportation goals.

TUESDAY
JANUARY 14, 2020

5:00 – 6:30 P.M.

BRIEF PRESENTATION AT 5:15 P.M.

Siouxland Libraries
Downtown Library

200 N Dakota Ave
Sioux Falls, SD 57104



Learn about the long-range transportation planning process



Provide input on multimodal transportation needs



View draft Guiding Principles and Goals for the plan



Share what is most important to you



WHAT'S A LONG-RANGE TRANSPORTATION PLAN?

A **Long-Range Transportation Plan** sets forth a direction and strategies to help shape a region's transportation network. It considers all modes—driving, walking, bicycling, transit, rail, air—to help set priorities for the future. The Sioux Falls Metropolitan Planning Organization is updating its plan to meet new requirements, address changes in the transportation system, and consider current goals and objectives.

WWW.GOSIOUXFALLS2045.COM
GOSIOUXFALLS2045@GMAIL.COM

