

## HARTFORD PARK AND RECREATION BOARD-REGULAR MEETING January 29, 2024

Vice President Matt Evans called to order the meeting of the Park and Recreation Board at 6:30pm at Hartford City Hall with the following board members present: Gail Blocker, Kandi Lewin, Matt Evans, Chris Woslager (city council representative) and Craig Wagner (city staff representative). No public was present.

**Approve Agenda:** A motion was made by Lewin, seconded by Evans to approve the agenda as set-all voted yes, motion carried.

**Approval of the Minutes:** A motion was made by Blocker, seconded by Lewin to approve the minutes from the November 27, 2023 meeting - all voted yes, motion carried.

**Appointments:** Wendy Kuehl was appointed to the Parks & Recreation Board for a 3-year term. VP Evans welcomed and introduced Kuehl as a new Board member.

**Public Comments:** No public comments on non-agenda items

**Reports:** City Administrator Sidel provided updates in the Board Packet. Wagner noted that the public works department was working on installing benches at Lyons Park.

### **Old Business:**

- Swenson Park: The Board reviewed plans and cost estimates for a restroom/concession stand at Swenson Sports Complex. A motion was made by Lewin, second by Kuehl, to recommend approval of the plans presented by Wagner to the City Council and ask for the release of budget funds for this project – all voted yes, motion carried.
- Review of pickleball court naming opportunity: Goldenwest is open to sponsoring a double court for up to \$25,000 with naming on the court, along with a sign. A motion was made by Evans, second by Blocker to recommend to the City Council to offer a 10-year sponsorship from Goldenwest and accept the \$25,000 in exchange for their name on or by the court, along with their name on a donor board – all voted yes, motion carried. Actual signage was discussed and Wagner will get estimates and more information for a sign on the court, a sign in a fence, and a stand alone sign to present to the city council. The Board also plans to work on an overall plan for the pickleball area of the park to be presented to the city council at a later date.
- Review 1-5 year Park Capital Improvement Plan: Board reviewed the 1-5 year park CIP. Update is on-going. Projects have been identified and cost estimates will need to be established.

### **New Business:**

- Election of 2024 President: Evans called for 2024 President nominations from the Board. Blocker nominated Matt Evans for the 2024 Park & Recreation Board President, nomination was second by Lewin. Kuehl made a motion to cease nominations and cast a unanimous vote for Evans as the 2024 Park & Recreation Board President, second by Lewin – all voted yes, motion carried.
- Election of 2024 Vice-President: Evans called for 2024 Vice-President nominations from the Board. Evans nominated Gail Blocker for the 2024 Park & Recreation Board Vice-President, nomination was second by Kuehl. Evans made a motion to cease nominations and cast a

unanimous vote for Blocker as the 2024 Park & Recreation Board Vice-President, second by Kuehl – all voted yes, motion carried.

- Appointment of 2024 Secretary: Kandice Lewin was appointed as the 2024 secretary by President Evans.
- Review 2024 Budget: The Board was provided a list of 2024 budget items.

**Agenda Items for Next Meeting:**

- Concession/restroom update
- 2024 Budget items with estimates
- Pickleball Sponsorship
- Batting Cages

**Next Meeting- February 26, 2024**

**Adjournment-** A motion was made by Evans, second by Blocker to adjourn at 7:58pm - all voted yes, motion carried.

I, Gail Blocker, Secretary, do hereby certify that the above and foregoing are a true and correct copy of the minutes which are on file at Hartford City Hall.