

Hartford Planning and Zoning Minutes - Regular Meeting January 8, 2013

Chairman Munce called the meeting to order at 7:00 p.m. with the following members present: Bender, Cunningham, Mitchell, Campbell, Wegleitner and Ham. City Administrator Teresa Sidel and City Code Enforcer/Building Inspector Paul Clarke were also present

Approval of the Agenda: A motion was made by Ham, second by Mitchell to approve the January 8, 2013 agenda as set –all voted yes, motion carried.

Approval of the Minutes: The Board reviewed the December 11, 2012 regular meeting minutes. A motion was made by Cunningham, second by Mitchell to approve the December 11, 2012 minutes – Wegleitner abstained with all others voting yes, motion carried.

Hearings/Petitions/Applications:

***Plat Review – Lots N, O, and P in Block 3 of South Addition:** The City of Hartford has submitted a plat for review by the Planning and Zoning Board. This plat would re-plat the land currently know as Lots E, F, G, H and M-1 and a portion of Lots D and I of Mundt’s Subdivision of Lot 2 in Block 3 of South Addition to Lots N, O and P . A motion was made by Bender, second by Campbell to approve the Plat of Lot N, O, and P of Mundt’s subdivision of Lot 2 in Block 3 of South Addition to Hartford, Minnehaha County, South Dakota; containing 36,036 Sq ft more or less – all voted yes, motion carried.

Old Business:

***Platting Jurisdiction with Minnehaha County:** The City of Hartford is proposing to adopt a resolution to establish a platting jurisdiction with Minnehaha County. If passed, this resolution would establish a boundary around the city and will enable the City of Hartford to govern the subdivision platting of lands outside of municipal limits that fall within this boundary area. A motion was made by Campbell, second by Ham to recommend approval of the resolution requesting platting jurisdiction as provided for in SDCL 11-6-26 to the Hartford City Council – all voted yes, motion carried.

New Business & Updates:

***Certificate of Appointments:** Mayor Zimmer has appointed Dean Munce, Mark Wegleitner, Bill Campbell and Anna Mitchell for an additional 2-year term to run from January 2013 to January 2015. Certificates were presented to the newly appointed board members.

***Election of 2013 Chairman:** Munce called for 2013 Chairman nominations from the Board. Ham nominated Munce for the 2013 Planning and Zoning Chairman, nomination was second by Mitchell – Bender voted no, with all others voting yes, motion carried. Cunningham made a motion to cease nominations, second by Ham –Campbell voted no with all others voting yes, motion carried. The vote was called on the one nomination for Dean Munce as 2013 Planning and Zoning Chairman, all voted yes, motion passed. Dean Munce will be the 2013 Planning and Zoning Chairman.

***Election of 2013 Vice-Chairman:** Munce called for 2013 Vice-Chairman nominations from the Board. Cunningham nominated Campbell for 2013 Planning and Zoning Vice-Chairman, nomination was second by Ham – all voted yes. Campbell nominated Cunningham for 2013 Planning and Zoning Vice-Chairman, nomination was second by Bender – all voted yes. Bender made a motion to cease nominations, second by Ham –Ham voted no with all others voting yes, motion passed. Anna made a motion to call the vote, Ham second – all voted yes. Bender, Mitchell, Campbell and Munce voted for Cunningham, Ham, Wegleitner, and Cunningham voted for Campbell. Mary Cunningham will be the 2013 Planning and Zoning Vice-Chairman.

***December Code Enforcement/Building Permit Report:** City Code Enforcer/Building Inspector, Paul Clarke updated the Board on various building projects within the city. A certificate of occupancy has been issued to Central States. He has completed a walk-through at Beaverbuilt following their recent fire to ensure safety and noted that they are in the process of designing plans for repair of the building

***Property Updates within the City:** Clarke gave an update to the Board regarding the property located at 209 N Feyder and the future plans for the Mundt building.

***Update on Assam Development:** The Board was informed that Sam Assam has approached the city with plans for a future residential development east of town. Future discussion will be had by Assam, the City and respective engineers.

***2012 Meeting Dates/Member List:** The Board received a list of 2013 meeting dates and an updated member list for their reference.

Adjournment: A motion was made by Bender, second by Mitchell, to adjourn at 7:52 pm - all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel