

# HARTFORD PARK AND RECREATION BOARD-REGULAR MEETING MINUTES

February 26, 2024

## Park & Recreation Board Meeting was called to order:

- **By:** Matt Evans
- **Time:** 6:30 pm
- **Location:** Hartford City Hall

### 1) ROLL CALL

- Matt Evans – President
- Gail Blocker – Vice President
- Kandi Lewin – Secretary
- Wendy Kuehl
- Chris Woslager – City Council Representative
- Craig Wagner – City Employee Representative
- Members of the Public:
  - none

### 2) APPROVAL OF AGENDA

- **Motion:** A motion was made to approve the agenda as set:
- Motion was made by: Blocker
- Seconded by: Kuehl
- All voted yes, motion carried.

### 3) APPROVAL OF PREVIOUS MINUTES

- **Motion:** A motion was made to approve the Minutes from the January 29, 2024 meeting:
- Motion was made by: Lewin
- Seconded by: Blocker
- All voted yes, motion carried.

### 4) APPOINTMENTS;

- Appointment of Tim Weber to the Park & Recreation Board for a 3-year term. Tim is filling the vacant seat we have on the board.
- President Matt Evans provided Tim with appointment certificate

### 5) PUBLIC COMMENTS

- No public comments on non-agenda items

### 6) REPORTS

- City Administrator Sidel & Craig Wagner provided updates in the Board Packet.
- **Trail Benches** – The city received a donation for the bench along the nature trail from Deanna Bies. We still have 1 more bench (along Michelson Road) that is available for a donation and one that is not in place and still is in the city shop.

### 7) OLD BUSINESS

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- a) **Swenson Park – Concession / Restroom:**
  - i) The City released the \$255,000 in the city's 2024 budget to erect a concession/restroom building at the sports complex. The layout and cost estimate provided by the Park & Rec committee was reviewed and approved by the Board on 2/6. The city will be the general on the project and components of the buildings will be bid out separately. Staff is working on bid specifications so we can continue to move forward with this project. Craig is planning to provide cost estimates by next meeting.
- b) **Pickleball Sponsorship –**
  - i) The city council agreed with the Board's recommendations to offer Goldenwest a 10-year sponsorship for \$25,000 for a double pickleball court at Lyons park. Staff is working on setting up a meeting with Goldenwest to discuss the type of signage they would prefer. Once signage is agreed upon, the proposed sponsorship still needs to be approved by the Goldenwest Board & the city.
  - ii) The council has also asked the Park & Rec Board to discuss a layout and design of a future pickleball court facility and present a plan to them. They would like the Board to discuss future sponsorship terms and present a recommendation to the c council.
- c) **Batting Cage Updates –** The city budgeted \$17,500 for a new batting cage structure at Swenson Park. The structure will be a double cage that shares a wall. Two different pricing options were available:
  - i) The Board prefers to go with the Mastodon Batting Cage which is more heavy duty. This option costs \$15,209 and includes shipping. The 2<sup>nd</sup> estimate was for \$13,769 w/o shipping but appears to be a less sturdy option.
  - ii) Craig suggested the Board meets out at Swenson Park when it gets nice to see where we want to put the cages.
  - iii) **Motion:** A Motion was made to approve the purchase of Mastodon structure at Swenson park for up to the \$17k that was budgeted.
    - (1) Motion was made by: Blocker
    - (2) Seconded by: Kuehl
    - (3) All voted yes, motion carried
- d) **2024 Budget Items with Estimates**
  - i) Craig will get estimates on pickleball court surfacing with fencing and poles.
- e) **Review 1-5 year Park Capital Improvement Plan:** Board reviewed the 1-5 year park CIP. Update is on-going. Projects have been identified and cost estimates will need to be established.

### 8) NEW BUSINESS

- No New Business

### 9) OTHER ITEMS

#### a) Agenda Items for Next Meeting:

- Review CIP – Any new items, start to finalize better so we are prepared for budget time. Re-prioritize.
- Pickleball – Pricing updates

### 10) ADJORNMENT

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- Motion: A motion was made to adjourn the meeting.
- Motion was made by: Lewin
- Seconded by: Blocker
- Time of Motion: 7:09 PM
- All voted yes, motion carried.

**a) Next Meeting - March 25, 2024**

**MEETING CERTIFICATION**

I, Kandi Lewin, Secretary, do hereby certify that the above and foregoing are a true and correct copy of the minutes which are on file at Hartford City Hall.