

HARTFORD PARK AND RECREATION BOARD AGEND

MONDAY, FEBRUARY 27, 2023

CITY HALL- 6:30 PM

- 1) ROLL CALL
Gail Blocker, Matt Evans, Josh Mulder, Callie Tuschen, Kandi Lewin, Chris Woslager (city council representative), Craig Wagner (city employee representative)
- 2) APPROVAL OF THE AGENDA
- 3) APPROVAL OF MINUTES
- 4) PUBLIC COMMENTS
 - Public input on non-agenda items
- 5) REPORTS
 - Updates from council and staff members
- 6) OLD BUSINESS
 - Swenson Park – budget items
 - Pool/MC&R- updates
- 7) NEW BUSINESS
 - Amy Farr- Chamber & Economic Development Director, review of quality of life for Hartford
 - Development of long term Plan/5-10 year plan
- 8) PROJECTS/DISCUSSION TOPICS
 - Agenda items for next meeting
- 9) ADJOURNEMENT- Next meeting March 27, 2023

Hartford Park and Recreation- Regular Meeting January 23,2023

President Troy Larson called to order the meeting of the Park and Recreation Board at 6:30pm at Hartford City Hall with the following board members present: Gail Blocker, Matt Evans, Troy Larson, Josh Mulder, Callie Tuschen, Chris Woslager (city council representative) and Craig Wagner (city employee representative).

Approve Agenda: A motion was made by Mulder and seconded by Evans to approve the agenda as set- all voted yes, motion carried.

Approval of the Minutes: A motion was made by Evans and seconded by Tuschen to approve the minutes from the November 28, 2022, meeting. All voted yes, motion carried.

Public Comments: No public comments on non-agenda items

Reports: City Administrator, Council and Public Works Report sent out earlier provided updates on various projects.

Old Business- President Larson presented a follow up of items for the board:

Bike Trail- benches to be re-done with Wagner to follow up.

Dunn Bench- At Swenson Park or Feyder & Main Trail

Bricks- \$500 set aside to replace or clean up bricks on the trail.

Donations for items can be made on the city website. Make sure list is updated.

Thank you extended to President Troy Larson and his service to the board for his one-year appointment

Motion to adjourn by Tushen and seconded by Evan. Motion carried to adjourn.

Vice President Josh Mulder reconvened the meeting together with Blocker, Evans, Tuschen and new member Candice Lewin with Chris Woslager (council representative) and Craig Wagner (city employee representative).

Motion made to approve the appointment of new board member Candice Lewin was made by Evans and seconded by Tuschen. Motion carried.

Election of officers were held:

Nomination for President- Josh Mulder made by Evans and seconded by Lewin. Motion carried.

Nomination for Vice President- Matt Evans made by Blocker and seconded by Tuschen. Motion carried.

Nomination for Secretary- Gail Blocker made by Evans and seconded by Tuschen. Motion carried.

New Business:

Swenson Park- Evans provided an update to items voted on for 2023 budget.

Pool Project- Further discussion with MC&R Pools with plans and designs cost. Lewin has agreed to follow up.

Future needs of community- Blocker will follow up with Amy Farr on the Quality-of-Life surveys that were completed last year.

Projects/Discussion Topics:

- FEMA Storm Shelter- submitted in October, 2022 so hope to hear back by March or April, 2023.
- Bike Trail Update- Property was sold and Wagner will meet with new owners about easement needed. Will have wait till spring.

Agenda items for next meeting:

Long Term Goals- 5–10-year plan developed/Quality of Life
Pool

Swenson's Park Items

Adjournment: A motion was made by Tuschen, seconded by Evans, all voted yes, motion carried.
I, the undersigned, Gail Blocker, Secretary, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at Hartford City Hall.

2/27/2023

Park & Recreation Board City Administrator Report

Explanation of Agenda Items

NON-AGENDA ITEMS:

- **Field Scheduling (updates in read)**

Jenny has been working with the new scheduling software to become familiar with it. She has reached out to each sport organization and has requested meetings in January to sit down and talk through their scheduling needs for 2023, learn about how they currently set up their games, and find out what fields they currently utilize so she has a better understanding of the needs of each organization. All those meetings have been conducted except for a meeting with Hartford Baseball – we were notified that they have a new president, so Jenny is trying to get a meeting set up with him. Once each organization gets their game schedules to us, we will place the scheduling calendar on our website. We have asked all the organization to be patient during this 1st year and we will try to do the best we can. **Jenny and I have met with all organizations and the field scheduling will begin when the city gets the game schedules from each organization. It was conveyed to each entity that high school sanctioned activities will get priority, then followed by games, then practices. The city will develop a practice request form that will be on our website once game schedules have been received.**

AGENDA ITEMS:

Old Business

- **Swenson Park:** Evan and Wagner to provide update on 2023 budget items for Swenson Park.
- **Pool Project:** Kandi Lewin will provide the board with an update on this project and her discussion with MC&R Pools.

New Business

- **Future needs of the Community:** Follow up from Gail Blocker on quality-of-life survey. Amy Farr, Chamber and Development Director will be present to discuss.
- **Development of 5–10 year Plan:** Discussion of a long-term (5-10) year plan for park & recreation improvements.

Call if you have any questions 605-528-6187 or 605-261-3995. Or email me at cityhall@hartfordsd.us Teresa

Park & Rec Board Budget for 2023

Budget Amount	\$1,931,227.98
Sports Complex Storm Shelter	-1,597,705.98
Bike Trail	- 293,022.00
Benches (4)	- 10,000.00
Sprinkler/Hoses/Carts	- 2,500.00
Shade Structures (4)	- 28,000.00

These are funds that are budgeted for 2023 – If any expenses are higher, the city council will need to allocate additional funding. If any expenses are lower, the unused funding can be used for other items.

There is also an additional \$100,000 that was placed in the pool budget for a future pool.