

Planning and Zoning Meeting – Regular Meeting February 25, 2020

Chairman Tony Randall called the meeting to order at 7:00 p.m. at Hartford City Hall with the following planning and zoning members present: Mark Anderson, Tim Graham, Stephanie Olson-Voth, and Eric Bartmann. Brad Miles was absent with notice. City Administrator Teresa Sidel and Building Inspector Paul Clarke were also present.

Approve Agenda: A motion was made by Anderson, second by Olson-Voth to approve the agenda as set – all voted yes, motion carried.

Approval of the Minutes: The January 14, 2020 meeting minutes and the January 28, 2020 meeting minutes were reviewed. A motion was made by Olson-Voth, second by Graham to approve the January 14, 2020 regular meeting minutes – all voted yes, motion carried. A motion was made by Bartmann, second by Olson-Voth to approve the January 28, 2020 meeting minutes – Randall abstained with all others voting yes, motion carried.

Hearings/Petitions/Applications

- **7:05 Rezone Hearing for Jarding Development:** The Planning and Zoning Board, acting as the Board of Adjustments, reviewed a rezone application submitted by John Jarding of Jarding Development. The developer would like to rezone their parcel of property along Mickelson Road that is just to the east of Connie Circle. When this property was originally annexed into the city in 2016 this east portion of their property was zoning Community Commercial. They have now decided to use it for single family dwellings so it will need to be rezoned to Residential. The rezone request is to change the zoning from Community Commercial to Residential, which will tie into the existing use of the area. A motion was made by Bartmann, second by Anderson to approve the rezone of the E986.2 SE ¼ Lying S or RY (EX Lot H-2 & Kelly Point 2nd Addition) in Section 27, Township102, Range 51, of Hartford City unplatted, Minnehaha County, South Dakota from zoning classification of Community Commercial (CC) to Residential (R) – all voted yes, motion carried.

Updates:

- **Building Inspector Update:** Building Inspector Paul Clarke was present to provide a report to the Board. Currently there are 7 open single-family homes in various stages of construction – all twin homes have been finalized. Clarke continues to monitor the progress of the Hartford Building Center project. An update on the mobile home in Lot 6B of the Northside Mobile Home Park was also given to the Board
- **City Administrator Update:**
 - **Vacancies:** The City of Hartford is currently advertising for a full-time Chamber & Economic Development Director and a full-time Public Works Assistant. A vacancy still exists on the Planning and Zoning Board that will need to be filled by appointment from the Mayor.
 - **Code Enforcement Report:** The Board was provided the January code enforcement report.
 - **MPO Long-Range Transportation Plan:** The city of Hartford is participating on an update to the areas long-range transportation plan (LRTP). This plan is federally mandated and must be updated every five years in order to received federal funding or aid on municipal projects. There will be a public input meeting on March 25th from 5:00 to 6:30 at the Hartford Fire Station. The Board was also invited to a stakeholders meeting regarding the LRTP on February 28th at 8:30am at city hall.
 - **Community Summit:** The City is still planning to hold a community summit (information meeting) this year but it is being postponed until later this summer or fall to allow adequate time to prepare and plan.
 - **Joint Jurisdiction:** The P&Z Board was asked for their input on continuing the pursuit of joint jurisdiction with the county. It was noted that the attendance at the second public input meeting was considerably less than the first meeting but there were still concerns from the public as what the benefit of joint jurisdiction would be to the residents within the proposed area. The Board also questioned the support from the county.
 - **Upcoming Agenda Items:** The Board was given a brief update on 2 upcoming agenda items to vacate right-of-way within the city.

Adjournment: A motion was made by Bartmann, second by Anderson to adjourn at 7:45 p.m. – all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator, in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at Hartford City Hall.

Teresa Sidel, City Administrator