

Hartford City Council Agenda
Tuesday, March 17, 2020 - 7:00 p.m.
Hartford City Hall

Mayor: Jeremy Menning
Ward 1: Mark Brenneman and Travis Kuehl
Ward 2: Mark Monahan and Brittany Glanzer
Ward 3: Scott Nelson and Arden Jones

Pledge of Allegiance

Business Items

- Roll Call of Mayor and City Council Members
- Additions to the Agenda/Approve Agenda
- Approve Minutes of Previous Meeting(s)
*Regular Meeting Minutes - 03/03/2020
- Approve Bills submitted for Payment

Public Comments - Public Input on Non-Agenda Items

Action cannot be taken on items discussed unless specifically listed elsewhere on the agenda

Visitors

- Al Doeve - Update on HADF Envision 2024 Campaign

Applications, Hearings, Resolutions & Ordinances

- 7:05 Hearing of Resolution 2020-4 - Vacate S Portion of Alley, Block 8 Drakes Addition
- 7:10 Hearing of Resolution 2020-5 - Vacate ROW for "old" Mickelson Road
- 2nd Reading and Adoption of Ord #684 - Rezone in Jarding Development
- Resolution 2020-3 - Agreement between City of Hartford & HADC
- Policy P2014-1A - Updated Sidewalk Policy
- 1st Reading of Ordinance #685 - Amend Chapter 3.01 - Nuisances
- Special Event Request - National Honor Society Miles for Murphy 5K Run/Walk
- Review Plat for Lot 1 of Haines Addition

Reports

- Fire Department Report - Chief Bryon Shumaker
- Chamber & Economic Development Director Report - Jesse Fonkert
- City Engineer Report - Stockwell Engineers
*Approve Request to Bid Western Sanitary Sewer Project
- Public Works Superintendent - Craig Wagner
- Finance Officer Report - Karen Wilber
*Draw for Ward 3 Ballot Positions
- City Administrator Report - Teresa Sidel
*Request for Code Enforcer Bryan Voth to attend SDML Code Enforcement Conference

Old Business

- Review/Approve CONSENT AND INDEMNIFICATION AGREEMENT with Hartford Area Softball Assoc
- Review DENR Brownsfield Asbestos Assessment on Lot 6, Block 4 of Hartford City Proper
 - Authorize Mayor to Sign Closing Documents

New Business

- Sports Complex Committee Request to Fund Sidewalk Project at Swenson Park
- Review Tax Abatement Request on Parcel #58489

Correspondence

Executive Session (SDCL 1-25-2) (SDCL 9-34-19)

Adjournment

Next City Council Meeting: Tuesday - April 7, 2020

City Council Meeting – Regular Meeting March 3, 2020

Mayor Jeremy Menning called the meeting to order at 7:00pm at Hartford City Hall with the following city council members present: Mark Monahan, Arden Jones, Mark Brenneman, Travis Kuehl, Brittany Glanzer and Scott Nelson. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, City Attorney Tom Frieberg and City Engineer Mitch Mergen.

BUSINESS ITEMS:

- **Approve Agenda:** A motion was made by Jones, second by Brenneman to approve the agenda as set - all voted yes, motion carried.
- **Approval of the Minutes:** A motion was made by Jones, second by Nelson to approve the meeting minutes from February 18, 2020 – Monahan and Brenneman abstained with all others voting yes, motion carried.

PUBLIC COMMENTS: Mayor Menning provided an update on a recent meeting held between himself, Councilman Jones and some members of HASR. At the Feb 18th council meeting, HASR had requested the use of city committee funds to hire Great Plains Sponsorship (GPS) to manage a fundraising/sponsorship drive to raise funds to complete the Swenson Sports Complex. The council asked that the group provide a proposal from GPS and also a proposal from a competing firm to be reviewed at the Mar 3rd council meeting. Menning stated that the group has not yet obtained a proposal from a competing firm. They plan on meeting again with the group later this week. Menning also stated that before this comes back in front of the council for discussion, the contract from GPS needs to be reviewed by the city attorney.

VISITORS: Deana & Alexa Larson and Rachel Lorang with Girl Scout Troop #50087 were present to update the council on their dog park project. The girls completed a survey of 94 individuals. The majority of the people surveyed are in favor of having a dog park in Hartford. The survey also asked for input on how often a person would use the park, what their biggest concerns would be, if there was interest in volunteering and any other comments. If the council agrees, Deana stated that their next step would be to get input from city engineers on possible sites for the dog park. One location that had been mentioned in previous discussions is along the south side of Railroad St at Vandemark Ave. Bev Skyberg-Taylor, who lives on this corner, was present to address the council with her concerns. She stated that she is not opposed to having a dog park in Hartford, she just doesn't want it located in front of her house. In the research she has done she has found that most dog parks are located in areas with limited or no houses. Mayor Menning request that Deana and he meet to discuss possible locations with a more in-depth proposal to follow at a future meeting.

ORDINANCES, RESOLUTIONS, APPLICATIONS AND HEARINGS:

- **7:05 Rezone Hearing & 1st Reading of Ordinance #684:** Jarding Development has applied to rezone a parcel of land located on the NW corner of Mickelson Rd & Colton Rd. When this land was annexed into the City it was zoned as community commercial. The developer would now like to develop 3 single family dwelling lots. This request has been reviewed by the Planning & Zoning Board with a recommendation for approval. A motion was made by Monahan, second by Nelson to approve 1st Reading of Ordinance #684 to rezone Parcel #15988 from community commercial to residential – all voted yes, motion carried.
- **Resolution 2020-2: SDDOT Bridge Reinspection Program:** The SD DOT has identified 4 bridges within the City that must comply with their 4-year inspection rotation. Culverts that span over 20ft would also qualify as a bridge and require inspection. These 4 bridges within the City are located at Western Ave, Main Ave, Feyder Ave and Mickelson Rd. The Bridge Reinspection Program allows cities to apply for bridge replacement funds that would cover 80% of the inspection cost. The inspections would be done by state approved engineering firms. Resolution 2020-2 states that the City selects Brosz Engineering, Inc to perform our bridge inspections and that the City will be responsible for the remaining 20% of the cost after bridge replacement funds cover 80%. A motion was made by Jones, second by Monahan to approve Resolution 2020-2 SDDOT Bridge Reinspection Program – all voted yes, motion carried.

REPORTS:

- **Sheriff's Department Report:** Deputy Phil Ryan was present to give an update on recent activities within the city. For the month of Feb there were 258 calls for service.
- **Engineer Report:** Mitch Mergen was present to provide engineer updates:
 - Ruud/Opal Lane Intersection Improvements** – Survey crews have been collecting field data. Design work is expected to start early March.
 - 9th Street Improvements** – Contracts are being executed. A preconstruction meeting will be schedule for later this spring.
 - Industrial Park Sanitary Sewer Extension** – Bid documents are now complete and are being reviewed by DENR and City staff.
 - Swenson Park Restroom Building** – Cost estimate and conceptual drawings are being developed.
 - Waste-Water Treatment Facility** – Agreements and other legal documents are being developed to present to potential landowners. Preliminary estimates are being developed to incorporate into the rate study being done.

- **Public Works Report:** Public Works Superintendent Wagner's report was provided to the council.
Streets – The maintainer will be taken in to RDO for repairs. Street signs for Turtle Creek Highlands Addition have been ordered. The new mosquito fogger has arrived. In the coming weeks a company rep is scheduled to train staff and calibrate the fogger. The City of Sioux Falls bid letting for the 2020 slurry seal project was Feb 20th. Low bidder was Missouri Petroleum Products Company with Hartford's portion coming in at \$69,038.12, which is under our budgeted amount of \$75,000. A motion was made by Kuehl, second by Monahan to approve the slurry seal bid from Missouri Petroleum Products Company up to the budgeted amount of \$75,000 contingent that the bid is accepted by the City of Sioux Falls – all voted yes, motion carried.
Water – Staff is changing out meters as time allows.
Sewer – Samples will be taken in the spring to see if we can discharge. Monthly DMR reporting will be done next week.
Park – All shelter countertops have been installed. New picnic tables have been ordered. The scoreboards are in and staff plans to install this week. The new mower has been purchased. Wagner continues to look for a field drag. New bleachers have been ordered for the Sports Complex and Lyons Park.
SDML Street Maintenance Association – Wagner is requesting that he and Hanisch attend the spring meeting Apr 15-16th in Rapid City. There is no registration fee so the only cost would be lodging, and any meals not provided at the meeting. A motion was made by Nelson, second by Jones to approve Wagner and Hanisch attend the SDMLSMA spring meeting Apr 15-16th in Rapid City – all voted yes, motion carried.
- **Finance Officer Report:** City Finance Officer Wilber's report was provided to the council. Items included a summary of revenues received in Feb along with an overview of the city's cash balances, revenues and expenses through Jan. The Mar calendar of events was also provided. An election update was given. For Ward 1 Mark Brenneman was unopposed, for Ward 2 no petitions were filed, and for Ward 3 there will be a race between LaVonne Randall and Gail Olson-Duck.
- **City Administrator Report:** City Administrator Sidel's report was provided to the council. The City continues to advertise for all open positions. Sidel provided an updated on the two FEMA grants being applied for. She also informed the council that the Bike/Rec Committee has decided to apply for the SDDOT TAP grant to do the next phase of the bike trail system. The old boom truck, which was originally purchased for around \$4,000 in 2005, recently sold at auction for \$3,600.

NEW BUSINESS:

- **Review Quotes for Office Cleaning:** Three quotes for office cleaning at City Hall were presented to the council. After reaching out to local cleaning companies with no success, Sidel contacted 6 Sioux Falls based companies. Quoted on a per time basis, they came in at \$55, \$75 and \$80. All three companies are insured and bonded. A motion was made by Jones, second by Glanzer to accept the quote of \$55/time from Sioux Falls Commercial Cleaning on the condition that they clean during business hours – all voted yes, motion carried.
- **Conversion of Water Meters to New System:** The City has started to process of converting our existing water meters over to the new cellular read meters. The software for this new technology was put in place last year and a few meters were switched to test the system. To spread the cost of the new meter heads out, the City was planning to switch out around 200 meters per year resulting in a 5 to 6-year process to get all meters switched over. Until all the meters are converted over, we are running two different software programs. Unfortunately, there have been some issues the last couple of months with the old software working with the new software. We've been able to resolve all issues thus far but with support for the old software coming to an end, we fear we may run into issues down the road. Staff feels it would be in the best interest of the city to accelerate our plan to get all meters switched over to the new system as soon as possible. The 200 meters that were budgeted for this year have been ordered. A motion was made by Monahan, second by Brenneman to order an additional 500 meters – all voted yes, motion carried.
- **Discuss Possible Ordinance Changes:** Sidel presented a list of 7 possible ordinance changes and ask for council feedback if they wanted to move forward with any. If so, Sidel will gather additional information for a future meeting. It was the consensus of the council to move forward on the following: Sidewalk Inspection Policy, Burning Leave within City, Blowing Grass in the Streets, Fines for not Mowing Undeveloped Areas, Rental Housing Permit and Pet Licensing. It was decided not to pursue any regulations on the issue of pushing snow into the city streets or upon neighboring properties.

CORRESPONDENCE: None.

EXECUTIVE SESSION: A motion was made Monahan, second by Glanzer to enter executive session pursuant to SDCL 1-25-2 (1) for personnel and SDCL 1-25-2 (3) for legal at 8:49pm – all voted yes, motion carried.

Minutes recorded by Finance Officer Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer

EXECUTIVE SESSION: A motion was made by Kuehl, second by Glanzer to exit executive session at 9:24pm – all voted yes, motion carried.

A motion was made by Jones, second by Brenneman to transfer Tract 1 of Heiden Addition from the City of Hartford to the Hartford Area Development Corporation – all voted yes, motion carried.

A motion was made by Jones, second by Glanzer to authorize the Mayor to sign any paperwork for Project Blackbird – all voted yes, motion carried.

ADJOURNMENT: A motion was made by Monahan, second by Glanzer to adjourn at 9:26pm – all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Teresa Sidel, City Administrator

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>
Checking	1				
Checking	1	Fund: 101 GENERAL FUND			
ABBUSINESS	A&B BUSINESS, INC.		03/04/2020	IN707468	365.76
101 4142 424		MAR 2020 RENTAL - COPIER & 6 PRINTERS			291.54
101 4142 424		FEB 2020 - USAGE CHARGE			74.22
				Vendor Total:	365.76
ANDERSONP	ANDERSON PUBLICATIONS, INC.		02/29/2020	022920	160.00
101 4142 426		1000 REGULAR ENVELOPES			160.00
				Vendor Total:	160.00
BRYKAH	BRYANT, KAHLI		03/02/2020	REIMB BLD PERMIT FEE	62.70
101 4652 429		REIMB PORTION OF BP2020-7 FEE			25.08
101 4652 429		REIMB PORTION OF PARK FEE			37.62
				Vendor Total:	62.70
CTYHART	CITY OF HARTFORD		02/26/2020	02262020 STMT	290.61
101 4192 428		W/S-OLD SHOP			51.47
101 4192 428		W/S-NEW MAINT SHOP			118.61
101 4192 428		W/S-CITY HALL			120.53
				Vendor Total:	290.61
CLARPAUL	CLARKE, PAUL		02/29/2020	FEBRUARY 2020	193.62
101 4652 427		FEB 2020 MILEAGE			193.62
				Vendor Total:	193.62
FARMERC	FARMERS & MERCHANTS CO-OP OIL CO.		02/06/2020	19678	869.25
101 4311 426		DIESEL FUEL			869.25
FARMERC	FARMERS & MERCHANTS CO-OP OIL CO.		02/21/2020	19791	371.62
101 4311 426		DIESEL FUEL			371.62
				Vendor Total:	1,240.87
FIRSBANK	FIRST NATIONAL BANK OMAHA		02/27/2020	022720 STATE	53.25
101 4142 422 2		IT SERVICE - BOX			53.25
FIRSBANK	FIRST NATIONAL BANK OMAHA		02/27/2020	022720 STMT	554.38
101 4142 422 2		MICROSOFT - OFFICE 365 SUBSCRIPTIONS			49.50
101 4142 422 2		MICROSOFT - EMAIL ACCOUNTS			24.00
101 4521 426		DF SUPPLY - FOAM PAD/TIES FENCE @ FIELDS			386.61
101 4192 426		WALMART - PHONE CASE FOR WAGNER			8.25
101 4192 426		HEARTSMART - ELECTRODE PADS FOR DEFIB			56.59
101 4142 423		INDEED - JOB AD CHAMBER/ECON DEV DIR			29.43
				Vendor Total:	607.63

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<u>Account Number</u>					<u>Amount</u>
FRIEBE	FRIEBERG, NELSON & ASK, LLP		03/04/2020	65856	3,351.53
101 4142 422		JAN - PHONE CALLS/EMAILS/MISC WORK			2,835.00
101 4142 422		JAN - ATTEND MEETINGS/EXP/MILEAGE			516.53
Vendor Total:					3,351.53
GILLESPIE	GILLESPIE OUTDOOR POWER EQUIPMENT		02/24/2020	40113	53.94
101 4311 426		6QTS SMALL ENGINE OIL			53.94
Vendor Total:					53.94
GOLDENWEST	GOLDEN WEST TELECOMMUNICATIONS COOPERATIVE, INC.		03/01/2020	03012020 STATE	500.35
101 4192 428		PHONE-OFFICE FAX LINE			44.48
101 4192 428		PHONE-OFFICE LINE 2			56.64
101 4192 428		PHONE-CHAMBER/EDD			61.15
101 4192 428		PHONE-OFFICE LINE 1/INTERNET			173.74
101 4192 428		PHONE-OFFICE LINE 3			48.56
101 4192 428		PHONE-CITY SHOP/INTERNET			115.78
Vendor Total:					500.35
HARTF9	HARTFORD BUILDING CENTER, INC.		02/29/2020	02292020 STMT	470.93
101 4192 425		REPAIRS TO CITY HALL MENS TOILET			37.66
101 4192 425		REPAIRS TO CITY HALL MENS TOILET			1.90
101 4192 425		NEW TOILET SEAT FOR CITY HALL WOMENS			16.99
101 4192 425		NEW TOILET SEAT TO SHOP BATHROOM			16.99
101 4192 426		SHOP - SHOP VAC FILTER			15.99
101 4192 426		SHOP - PRY BAR			9.99
101 4192 426		SHOP - 2 SANDING SPONGE			6.98
101 4192 426		2 KEYS FOR CITY HALL			3.98
101 4521 425		PARK - LUMBER FOR BLEACHER REPAIRS			30.96
101 4521 425		PARK - FASTENERS FOR BLEACHER REPAIRS			3.24
101 4521 425		PARK - CORNER BRACE FOR BLEACHER REPAIRS			11.98
101 4521 425		PARK - LUMBER FOR SHELTER REPAIRS			24.97
101 4521 425		PARK - FASTENERS FOR SHELTER REPAIRS			2.16
101 4521 426		PARK - NAILS/SCREWS			7.30
101 4521 439		PARK - LUMBER FOR BLEACHER REPAIRS			239.92
101 4311 426 2		HARDWARE FOR STREET SIGN INSTALL			39.92
Vendor Total:					470.93
HEARTT	HEART T STOP		03/03/2020	5719	246.93
101 4311 426		FUEL - STREETS			246.93

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>					<u>Amount</u>	
						Vendor Total: 246.93
HIGHPROD	HIGHLAND PRODUCTS GROUP, LLC		03/10/2020	310001419	13,196.00	
101 4521 434		4 PICNIC TABLES			2,320.00	
101 4521 434		2 ADA PICNIC TABLES			1,140.00	
101 4521 434		6 4-ROW ALUMINUM BLEACHERS			7,380.00	
101 4521 434		FREIGHT			2,356.00	
						Vendor Total: 13,196.00
HOME	HOME BUILDERS ASSOCIATION OF THE SIOUX EMPIRE		03/02/2020	11151	500.00	
101 4142 429 1		2020 MEMBERSHIP DUES			500.00	
						Vendor Total: 500.00
INTELLIPRO	INTELLIPRO SECURITY, LLC		03/04/2020	2435	227.40	
101 4192 422		YRLY MONITORING - CITY HALL ALARM SYSTEM			227.40	
						Vendor Total: 227.40
JAYMAR	JAYMAR BUSINESS FORMS, INC.		03/06/2020	58571	180.50	
101 4142 4231		10 CASH RECEIPT BOOKLETS			180.50	
JAYMAR	JAYMAR BUSINESS FORMS, INC.		03/06/2020	58572	64.77	
101 4652 426		100 BLANK CONTRACTOR LICENSES			64.77	
						Vendor Total: 245.27
LYLESI	LYLE SIGNS, INC.		03/04/2020	1592566	432.73	
101 4311 426 2		SPEED LIMIT/NO PARKING/BUS DIST/MARKERS			432.73	
						Vendor Total: 432.73
MIDAME	MIDAMERICAN ENERGY COMPANY		02/28/2020	02282020 STATE	427.35	
101 4511 428		GAS-POOL			8.00	
101 4511 428		GAS-POOL			50.00	
101 4192 428		GAS-NEW SHOP			138.32	
101 4192 428		GAS-OLD SHOP			126.60	
101 4192 428		GAS-CITY HALL			104.43	
						Vendor Total: 427.35
MINNDEEDS	MINNEHAHA COUNTY REGISTER OF DEEDS		03/02/2020	03022020 STMT	3.00	
101 4652 422		COPIES OF ROW EASEMENT			3.00	
						Vendor Total: 3.00
MINNTREA	MINNEHAHA COUNTY TREASURER		02/20/2020	2019 ST MAINT FEE	1,700.10	
101 4311 429		PARCEL 85478			1,700.10	
						Vendor Total: 1,700.10
NAPA	NAPA AUTO PARTS OF HARTFORD		02/13/2020	131470	8.34	
101 4311 425		PARTS FOR SKIDSTER BUCKET REPAIRS			8.34	

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<u>Account Number</u>					<u>Amount</u>
NAPA	NAPA AUTO PARTS OF HARTFORD		02/19/2020	131688	102.05
101 4311 426		DOOR SPEAKERS FOR '14 FORD			102.05
NAPA	NAPA AUTO PARTS OF HARTFORD		02/24/2020	131915	357.34
101 4311 425		AIR/OIL FILTERS FOR VARIOUS EQUIPMENT			357.34
NAPA	NAPA AUTO PARTS OF HARTFORD		02/26/2020	132023	3.65
101 4311 425		OIL FILTER FOR VAC TRAILER			3.65
NAPA	NAPA AUTO PARTS OF HARTFORD		02/26/2020	132024	80.73
101 4311 425		FUEL INJECTOR CLEANER FOR EQUIPMENT			19.47
101 4311 436		BATTERY FOR MOSQUITO FOGGER			61.26
NAPA	NAPA AUTO PARTS OF HARTFORD		03/05/2020	132383	6.23
101 4311 426		BRAKE FLUID FOR EQUIPMENT			6.23
NAPA	NAPA AUTO PARTS OF HARTFORD		03/06/2020	132465	11.17
101 4311 425		WIPER BLADE STREET SWEEPER			11.17
Vendor Total:					569.51
NEWCENT	NEW CENTURY PRESS, INC		02/14/2020	300300084	12.41
101 4652 423		PUB HEAR - PZ JARDING REZONE			12.41
NEWCENT	NEW CENTURY PRESS, INC		01/27/2020	300326759	30.36
101 4142 423		NOTICE TO BID - 9TH ST PROJECT			30.36
NEWCENT	NEW CENTURY PRESS, INC		01/27/2020	300326843	92.68
101 4652 423		1/14 PZ MINUTES			92.68
NEWCENT	NEW CENTURY PRESS, INC		01/27/2020	300326844	21.51
101 4142 423		1/14 SPEC CC MINUTES			21.51
NEWCENT	NEW CENTURY PRESS, INC		01/27/2020	300326845	48.00
101 4142 423		DENR NOTICE - IND PARK SAN SEWER EXT			48.00
NEWCENT	NEW CENTURY PRESS, INC		01/29/2020	300327011	36.00
101 4142 423		JOB AD - PUBLIC WORKS ASST			36.00
NEWCENT	NEW CENTURY PRESS, INC		01/31/2020	300327644	32.40
101 4142 423		JOB AD - PUBLIC WORKS ASST			32.40
NEWCENT	NEW CENTURY PRESS, INC		02/05/2020	300328228	36.00
101 4142 423		JOB AD - PUBLIC WORKS ASST			36.00
NEWCENT	NEW CENTURY PRESS, INC		02/07/2020	300328939	26.48
101 4652 423		1/28 PZ MINUTES			26.48
NEWCENT	NEW CENTURY PRESS, INC		02/07/2020	300328948	36.00
101 4142 423		JOB AD - SUMMER HELP			36.00
NEWCENT	NEW CENTURY PRESS, INC		02/07/2020	300328958	8.28
101 4142 423		JANUARY PAYROLL REPORT			8.28
NEWCENT	NEW CENTURY PRESS, INC		02/07/2020	300329017	32.40
101 4142 423		JOB AD - PUBLIC WORKS ASST			32.40
NEWCENT	NEW CENTURY PRESS, INC		03/12/2020	300329305	36.00
101 4142 423		JOB AD - SUMMER HELP			36.00
NEWCENT	NEW CENTURY PRESS, INC		02/12/2020	300329431	36.00
101 4142 423		JOB AD - PUBLIC WORKS ASST			36.00
NEWCENT	NEW CENTURY PRESS, INC		02/14/2020	300330103	129.09

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>
101 4142 423		2/4 CC MINUTES			129.09
NEWCENT	NEW CENTURY PRESS, INC		02/14/2020	300330104	18.21
101 4142 423		2/9 SPEC CC MINUTES			18.21
NEWCENT	NEW CENTURY PRESS, INC		02/14/2020	300330132	36.00
101 4142 423		JOB AD - SUMMER HELP			36.00
NEWCENT	NEW CENTURY PRESS, INC		02/14/2020	300330187	32.40
101 4142 423		JOB AD - PUBLIC WORKS ASST			32.40
NEWCENT	NEW CENTURY PRESS, INC		02/19/2020	300330461	36.00
101 4142 423		JOB AD - SUMMER HELP			36.00
NEWCENT	NEW CENTURY PRESS, INC		02/19/2020	300330566	36.00
101 4142 423		JOB AD - PUBLIC WORKS ASST			36.00
NEWCENT	NEW CENTURY PRESS, INC		02/21/2020	300331129	29.79
101 4142 423		FEBRUARY BILL REPORT			29.79
NEWCENT	NEW CENTURY PRESS, INC		02/21/2020	300331139	30.00
101 4311 423		PUB NOT - SNOW POLICY			30.00
NEWCENT	NEW CENTURY PRESS, INC		02/21/2020	300331144	9.93
101 4652 423		PUB HEAR - VACATE ROW-OLD MICKELSON RD			9.93
NEWCENT	NEW CENTURY PRESS, INC		02/21/2020	300331145	9.93
101 4652 423		PUB HEAR - VACATE ALLEY- 1ST/RAILROAD			9.93
NEWCENT	NEW CENTURY PRESS, INC		02/21/2020	300331175	36.00
101 4142 423		JOB AD - SUMMER HELP			36.00
NEWCENT	NEW CENTURY PRESS, INC		02/21/2020	300331216	32.40
101 4142 423		JOB AD - PUBLIC WORKS ASST			32.40
NEWCENT	NEW CENTURY PRESS, INC		02/26/2020	300331513	36.00
101 4142 423		JOB AD - SUMMER HELP			36.00
NEWCENT	NEW CENTURY PRESS, INC		02/26/2020	300331646	36.00
101 4142 423		JOB AD - PUBLIC WORKS ASST			36.00
NEWCENT	NEW CENTURY PRESS, INC		02/26/2020	300331647	58.50
101 4142 423		JOB AD - CHAMBER/ECON DEV DIR			58.50
NEWCENT	NEW CENTURY PRESS, INC		02/28/2020	300332498	62.89
101 4652 423		2/25 PZ MINUTES			62.89
NEWCENT	NEW CENTURY PRESS, INC		02/28/2020	300332500	135.71
101 4142 423		2/18 CC MINUTES			135.71
NEWCENT	NEW CENTURY PRESS, INC		02/28/2020	300332502	11.58
101 4652 423		PUB HEAR - DEANNEX CIRCLE J FARMS			11.58
NEWCENT	NEW CENTURY PRESS, INC		02/28/2020	300332506	36.00
101 4142 423		JOB AD - SUMMER HELP			36.00
NEWCENT	NEW CENTURY PRESS, INC		02/28/2020	300332531	58.50
101 4142 423		JOB AD - CHAMBER/ECON DEV DIR			58.50
NEWCENT	NEW CENTURY PRESS, INC		02/28/2020	300332542	32.40
101 4142 423		JOB AD - PUBLIC WORKS ASST			32.40
Vendor Total:					1,387.85
PETTY	PETTY CASH		03/13/2020	03132020	4.40

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u> VOUCHER	<u>Amount</u>	
<u>Account Number</u>					<u>Amount</u>	
101 4142 426		POSTAGE - 2 NEW HIRE PACKETS			4.40	
						Vendor Total: 4.40
POWERPLAN	POWERPLAN		02/13/2020	P1931305	123.12	
101 4311 425		FILTERS FOR MAINTAINER			123.12	
						Vendor Total: 123.12
PUTHOF	PUTHOFF REPAIR SALES & SERVICE, INC.		02/18/2020	184274	75.52	
101 4311 425		REPLACE PINS ON SKIDSTEER BUCKET			75.52	
						Vendor Total: 75.52
QUILL	QUILL CORPORATION		02/18/2020	4871888	81.99	
101 4142 426		12PK STORAGE BOXES			81.99	
QUILL	QUILL CORPORATION		02/19/2020	4879261	1.00	
101 4142 426		POST IT NOTES			1.00	
QUILL	QUILL CORPORATION		02/19/2020	4890948	26.98	
101 4142 426		MOUSE FOR REC DIR COMPUTER			14.99	
101 4311 426		2020 POCKET CALENDAR FOR WAGNER			11.99	
QUILL	QUILL CORPORATION		02/19/2020	4899780	161.99	
101 4142 426		12PK STORAGE BOXES			161.99	
						Vendor Total: 271.96
RELIA	RELIABANK DAKOTA		03/01/2020	MICKELSON RD 04/2020	11,739.48	
101 4756 441		PRINCIPAL - MICKELSON ROAD PROJECT			5,824.95	
101 4756 442		INTEREST - MICKELSON ROAD PROJECT			5,914.53	
						Vendor Total: 11,739.48
SDDEP2	SD DEPARTMENT OF REVENUE - AUTO PMTS		03/01/2020	02/2020 EXCISE	1.00	
101 4142 4541		EXCISE TAX DUE - FEBRUARY			1.00	
SDDEP2	SD DEPARTMENT OF REVENUE - AUTO PMTS		03/01/2020	02/2020 SALES	22.66	
101 4142 4540		SALES TAX DUE - FEBRUARY			22.66	
						Vendor Total: 23.66
SDPAA	SD PUBLIC ASSURANCE ALLIANCE		03/05/2020	26818	20,815.26	
101 4311 421		2020 GEN LIABILITY INS - STREETS			7,082.24	
101 4511 421		2020 GEN LIABILITY INS - POOL			4,070.25	
101 4521 421		2020 GEN LIABILITY INS - PARKS			4,884.30	
101 4192 421		2020 GEN LIABILITY INS - PUBLIC BUILDING			2,442.15	
101 4142 421		2020 GEN LIABILITY INS - FINANCE OFFICE			2,116.53	
101 4142 4211		2020 GEN LIABILITY INS -			219.79	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>					<u>Amount</u>
		BONDING			
				Vendor Total:	20,815.26
SEAF0G	SE AREA FINANCE OFFICERS GROUP		03/03/2020	03032020	30.00
101 4142 429 1		SEAF0G ANNUAL DUES			30.00
				Vendor Total:	30.00
SIDETERE	SIDEL, TERESA		02/29/2020	02292020	80.16
101 4142 427		MILEAGE TO/FROM SF FOR LAND CLOSING			20.16
101 4142 428		FEBRUARY CELL PHONE REIMBURSEMENT			60.00
				Vendor Total:	80.16
SFNETWORKS	SIOUX FALLS NETWORKS		03/01/2020	10707	134.55
101 4142 422 2		IT MAINT SERVICE - MAR 2020			134.55
				Vendor Total:	134.55
SIOUXV	SIOUX VALLEY ENERGY		02/26/2020	02262020	6,574.45
101 4192 428		ELEC-TAMMEN WEATHER SIREN			59.26
101 4192 428		ELEC-NEW CITY SHOP			295.45
101 4192 428		ELEC-OLD CITY SHOP			217.81
101 4192 428		ELEC-CITY HALL			325.80
101 4192 428		ELEC-STORAGE BLD BY MEM PARK			73.97
101 4511 428		ELEC-POOL			59.17
101 4521 428		ELEC-TURTLE CREEK RR			59.55
101 4521 428		ELEC-PARK SHELTERS			134.61
101 4521 428		ELEC-SPORTS COMPLEX			100.00
101 4521 428		ELEC-DAVID ROE FIELDS - NORTH LIGHTS			59.55
101 4521 428		ELEC-DAVID ROE FIELDS - EAST LIGHTS			45.00
101 4521 428		ELEC-DAVID ROE FIELDS - WEST LIGHTS			45.00
101 4311 428		ELEC-CROSSING LTS S OF HS			50.57
101 4311 428		ELEC-BILLBOARDS			283.31
101 4311 428		ELEC-STREET LIGHTS			4,426.20
101 4311 428		ELEC-CROSSING LTS N OF HS			50.48
101 4311 428		ELEC-WELCOME SIGN-HWY 38/WESTERN			84.48
101 4311 428		ELEC-WELCOME SIGN HWY 38			79.89
101 4311 428		ELEC-NEW CROSSWALK SERVICE			51.05
101 4311 428		ELEC-WELCOME SIGN WESTERN/DIAMOND TRL			73.30
				Vendor Total:	6,574.45
STOCKW	STOCKWELL ENGINEERS		02/12/2020	10399	3,876.73
101 4652 422		2020 CIP UPDATES & RATE STUDY			3,876.73
STOCKW	STOCKWELL ENGINEERS		02/12/2020	10442	2,048.26

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>
101 4652 422		FEMA GRANT APPLICATION			456.40
101 4652 422		GIS MAP UPDATES			46.25
101 4652 422		PLAT & PLAN REVIEWS			177.10
101 4652 422		COUNCIL MTGS/REPORTS/MILEAGE			1,368.51
Vendor Total:					5,924.99
USBANKLOAN US BANK TRUST N.A.			02/28/2020	C461104-02	13,726.29
				04/01/20	
101 4752 441		PRINCIPAL PAYMENT			12,274.33
101 4752 442		INTEREST PAYMENT			1,451.96
Vendor Total:					13,726.29
VERIZO	VERIZON WIRELESS		02/22/2020	9848929367	332.39
101 4211 428		CELL-MINN SHERIFF			26.55
101 4512 428		CELL-REC DIRECTOR			44.36
101 4652 428		CELLS-BP & CODE ENF			53.10
101 4521 428		CELL SERV-LANDFILL CAMERA			40.01
101 4192 428		CELLS-PUBLIC WORKS			124.01
101 4142 428		CELL-CHAMBER/EDD			44.36
Vendor Total:					332.39
VOTHBRYA	VOTH, BRYAN		02/29/2020	02292020	31.50
				VOUCHER	
101 4652 427		FEB MILEAGE REIMBURSEMENT			31.50
Vendor Total:					31.50
WILBKARE	WILBER, KAREN		02/20/2020	022020	12.18
				VOUCHER	
101 4142 427		MILEAGE-COUNTY EQUAL OFFICE			12.18
Vendor Total:					12.18
Fund Total:					86,133.99
Checking	1	Fund: 505	MICKELSON ROAD PROJECT		
STOCKW	STOCKWELL ENGINEERS		02/12/2020	10381	7,869.15
505 5501 422		MICKELSON ROAD CONSTRUCTION			7,869.15
Vendor Total:					7,869.15
Fund Total:					7,869.15
Checking	1	Fund: 602	WATER FUND		
BADMET	BADGER METER		02/28/2020	80048148	26.70
602 4335 422		FEB 2020 - FEE TO READ 60 METERS			26.70
Vendor Total:					26.70
BANYON	BANYON DATA SYSTEMS, INC.		03/01/2020	160000	397.50
602 4335 422		2020 SUPPORT FEES - UTILITY BILLING			397.50
Vendor Total:					397.50
CTYSOOFALL	CITY OF SIOUX FALLS		03/05/2020	17201	43.50
602 4335 422		CITY WATER TESTS (FEB)			43.50

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>	<u>Date</u>		<u>Amount</u>	
					Vendor Total: 43.50
COREMAIN 602 4334 425	CORE & MAIN LP PARTS FOR HYDRANT REPAIRS	02/14/2020	L924649	636.03 636.03	Vendor Total: 636.03
DAKOT3 602 4334 426	DAKOTA RIGGERS & TOOL SUPPLY, INC. 2 PIPE WRENCH FOR METER WORK	02/28/2020	0527806-ING	87.49 87.49	Vendor Total: 87.49
DAKOTA 602 4334 426	DAKOTA SUPPLY GROUP, INC. WATER DEPT SUPPLIES	02/13/2020	F367037	1,327.10 1,327.10	
DAKOTA 602 4334 426	DAKOTA SUPPLY GROUP, INC. WATER METER COUPLINGS	02/28/2020	F375648	256.32 256.32	
DAKOTA 602 4334 426	DAKOTA SUPPLY GROUP, INC. WATER METER COUPLINGS	02/28/2020	F385156	145.60 145.60	
DAKOTA 602 4335 425	DAKOTA SUPPLY GROUP, INC. REPAIR LOCATORS	02/26/2020	F393793	137.48 137.48	
DAKOTA 602 4334 426	DAKOTA SUPPLY GROUP, INC. WATER DEPT - HYDRANT MARKERS	02/28/2020	F399167	536.20 536.20	Vendor Total: 2,402.70
MINNEH 602 4334 4261	MINNEHAHA COMMUNITY WATER CORPORATION BULK WATER PURCHASE	03/03/2020	03032020 STATE	9,863.70 9,863.70	Vendor Total: 9,863.70
NAPA 602 4334 426	NAPA AUTO PARTS OF HARTFORD WRENCH FOR HYDRANTS	02/12/2020	131353	375.00 375.00	
NAPA 602 4334 426	NAPA AUTO PARTS OF HARTFORD TOOLS FOR INSTALLING WATER METERS	02/21/2020	131836	51.72 51.72	
NAPA 602 4334 426	NAPA AUTO PARTS OF HARTFORD TOOLS FOR INSTALLING WATER METERS	02/25/2020	131988	100.21 86.43	
602 4334 426	TOOLS FOR FIXING HYDRANTS			13.78	Vendor Total: 526.93
PETTY 602 4335 4261	PETTY CASH POSTAGE-FEBUARY W/S BILLS	03/13/2020	03132020 VOUCHER	168.32 156.02	
602 4335 4261	POSTAGE-W/S DELINQUENT LETTERS			12.30	Vendor Total: 168.32
SDASSN 602 4335 429	SD ASSN OF RURAL WATER SYSTEMS, INC. 2020 ANNUAL DUES	03/05/2020	12676	750.00 750.00	Vendor Total: 750.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>					<u>Amount</u>
SDPAA	SD PUBLIC ASSURANCE	ALLIANCE	03/05/2020	26818	3,500.42
602 4335 421		2020 GEN LIABILITY INS - WATER			3,500.42
				Vendor Total:	3,500.42
SIOUXV	SIOUX VALLEY ENERGY		02/26/2020	02262020 STATE	232.98
602 4332 428		ELEC-N WATER TOWER/SIREN			232.98
				Vendor Total:	232.98
USBANKLOAN US BANK TRUST N.A.			02/28/2020	C462104-02 04/15/20	14,572.14
602 4441 441		PRINCIPAL PAYMENT			12,676.13
602 4441 442		INTEREST PAYMENT			1,896.01
USBANKLOAN US BANK TRUST N.A.			02/28/2020	C462104-03 04/15/20	19,157.95
602 4442 441		PRINCIPAL PAYMENT			15,150.67
602 4442 442		INTEREST PAYMENT			4,007.28
				Vendor Total:	33,730.09
				Fund Total:	52,366.36
Checking	1	Fund: 604 SEWER FUND			
BADMET	BADGER METER		02/28/2020	80048148	26.70
604 6040 422		FEB 2020 - FEE TO READ 60 METERS			26.70
				Vendor Total:	26.70
BANYON	BANYON DATA SYSTEMS, INC.		03/01/2020	160000	397.50
604 6040 422		2020 SUPPORT FEES - UTILITY BILLING			397.50
				Vendor Total:	397.50
CTYHART	CITY OF HARTFORD		02/26/2020	02262020 STMT	32.88
604 6040 428		W/S-SEWER PLANT			32.88
				Vendor Total:	32.88
DAKOTA	DAKOTA SUPPLY GROUP, INC.		02/26/2020	F393793	137.49
604 6040 425		REPAIR LOCATORS			137.49
				Vendor Total:	137.49
HARTF9	HARTFORD BUILDING CENTER, INC.		02/29/2020	02292020 STMT	98.17
604 6040 426		FAUCET/PARTS FOR MAIN LIFT STATION			98.17
				Vendor Total:	98.17
MIDAME	MIDAMERICAN ENERGY COMPANY		02/28/2020	02282020 STATE	159.39
604 6040 428		GAS-SEWER PLANT			159.39
				Vendor Total:	159.39
PETTY	PETTY CASH		03/13/2020	03132020 VOUCHER	168.32
604 6040 4261		POSTAGE-FEBUARY W/S BILLS			156.02

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>					<u>Amount</u>	
604 6040 4261		POSTAGE-W/S DELINQUENT LETTERS			12.30	
						Vendor Total: 168.32
RELIA	RELIABANK DAKOTA		03/01/2020	WWTF LAND	31,726.77	
				04/2020		
604 4331 441		PRINCIPAL - WWTF LAND			29,034.47	
604 4331 442		INTEREST - WWTF LAND			2,692.30	
						Vendor Total: 31,726.77
SDPAA	SD PUBLIC ASSURANCE ALLIANCE		03/05/2020	26818	3,174.80	
604 6040 421		2020 GEN LIABILITY INS - SEWER			3,174.80	
						Vendor Total: 3,174.80
SIOUXV	SIOUX VALLEY ENERGY		02/26/2020	02262020	3,401.41	
				STATE		
604 6040 428		ELEC-MAIN LIFT STATION			1,381.16	
604 6040 428		ELEC-WASTE WATER LAGOONS			1,851.02	
604 6040 428		ELEC-SAGEHORN LIFT STATION			76.84	
604 6040 428		ELEC-MICKELSON/HWY 38 LIFT STATION			92.39	
						Vendor Total: 3,401.41
STOCKW	STOCKWELL ENGINEERS		02/12/2020	10387	22,871.64	
604 6040 439		WWTF PRELIMINARY DESIGN			22,871.64	
						Vendor Total: 22,871.64
USBANKLOAN	US BANK TRUST N.A.		02/28/2020	C461104-01	10,002.65	
				04/01/20		
604 4323 441		PRINCIPAL PAYMENT			8,944.58	
604 4323 442		INTEREST PAYMENT			1,058.07	
USBANKLOAN	US BANK TRUST N.A.		02/28/2020	C461104-03	5,230.12	
				04/04/20		
604 4321 441		PRINCIPAL PAYMENT			4,752.18	
604 4321 442		INTEREST PAYMENT			477.94	
USBANKLOAN	US BANK TRUST N.A.		02/28/2020	C461104-04	9,793.83	
				04/15/20		
604 4327 441		PRINCIPAL PAYMENT			8,519.53	
604 4327 442		INTEREST PAYMENT			1,274.30	
USBANKLOAN	US BANK TRUST N.A.		02/28/2020	C461104-05	8,927.09	
				04/15/20		
604 4328 441		PRINCIPAL PAYMENT			6,725.21	
604 4328 442		INTEREST PAYMENT			2,201.88	
USBANKLOAN	US BANK TRUST N.A.		02/28/2020	C461104-06	17,591.60	
				04/15/20		
604 4329 441		PRINCIPAL PAYMENT			8,539.29	
604 4329 442		INTEREST PAYMENT			9,052.31	
						Vendor Total: 51,545.29
						Fund Total: 113,740.36
						Checking Account Total: 260,109.86

Check Register by Type
AP Prepaid Checks

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1		
<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
43440	02/18/2020	X			GETTY	GETTY ABSTRACT & TITLE COMPANY INC	594,892.33
	Checking Account ID:		1			Void Total: 0.00	Total without Voids: 594,892.33
	Check Type Total:		Check			Void Total: 0.00	Total without Voids: 594,892.33
	Payee Type Total:		Vendor			Void Total: 0.00	Total without Voids: 594,892.33
			Grand Total:			Void Total: 0.00	Total without Voids: 594,892.33

PREPARED BY

NAME: Teresa Sidel

ADDRESS: 125 N Main Ave, Hartford, SD 57033

PHONE: (605) 528-6187

RESOLUTION #2020-4

WHEREAS, a petition has heretofore been filed with the City of Hartford, Minnehaha County, South Dakota, in the manner and form required by law, requesting the vacating and closing of the right-of-way as described below for it no longer serves any useful public purpose.

The south 161.54 feet of the 15-foot wide alley running north and south between E 1st Street and E Railroad Street in Block 8 of Drake's Addition to the City of Hartford, Minnehaha County, South Dakota. (Exhibit A)

WHEREAS, public notice of the filing of said petition and the object thereof, together with the time and place of the hearing thereon, has been given for the time and in the manner provided by statute, by publication, and

WHEREAS, on Tuesday, the 17th of March 2020, in the council room of City Hall in Hartford, South Dakota, the time and place specified in said notice, public hearing was held on said petition, and the City Council of the City of Hartford having considered said matter and having heard the evidence and testimony of the parties interested therein, and

WHEREAS, it appears that the owners of the property abutting on both sides of the said right-of-way have joined in the petition now before the Council, and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hartford, Minnehaha County, South Dakota, that the above described right-of-way is hereby declared closed and vacated:

BE IT FURTHER RESOLVED that the alley right-of-way vacation is approved with the condition that all existing easement be maintained for utility services.

BY: City of Hartford on the 17th day of March 2020.

Jeremy Menning, Mayor

(city seal)

ATTEST:

Karen Wilber, Finance Officer

**STATE OF SOUTH DAKOTA
COUNTY OF MINNEHAHA**

On the _____ day of _____ 2020, Jeremy Menning, Mayor of the City of Hartford and Karen Wilber, Finance Officer of the City of Hartford, the undersigned officers, personally appeared before me or satisfactorily proven to be the person(s) whose name is subscribed to the within instrument and acknowledge that they executed the same of the purposed there contained. In witness whereof I hereunto set my hand and official seal.

Notary Public

My commission expires:

(seal)

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Hartford Planning and Zoning Commission will hold a public hearing on March 10, 2020 at 7:05 p.m. in City Hall to consider a petition for vacating the south 161.54 feet of the 15-foot wide alley running north and south between E 1st Street and E Railroad Street in Drake's Addition to the City of Hartford, Minnehaha County, South Dakota, as shown on Exhibit A, which is on file at the city finance office. The Hartford City Council will consider the request on March 17, 2020 at 7:05. All interested persons may appear and be heard.

Dated this 27th day of February 2020.

Teresa Sidel, City Administrator

**Petition for Vacating Street or Alley Right-of-Way
within the City of Hartford**

Petition to Vacate:

The south 161.54 feet of the 15-foot wide alley running north and south between E 1st Street and E Railroad Street in Block 8 of Drake's Addition to the City of Hartford, Minnehaha County, South Dakota. (Exhibit A)

To the Hartford City Council:

The owners of real property in the City of Hartford, SD, petition the Council to vacate the portion of the alley described above, because it no longer serves any useful public purpose.

An exhibit of the alley proposed to be vacated is attached and made a part of this petition. (See exhibit A).

We request that you have this petition filed, set a hearing date and give notice of the time and place of the hearing as required by law. After hearing, we request that you vacate the street by resolution as provided by law.

**LOT 6 BLK 8 DRAKES ADDN TO CITY OF HARTFORD (107 S Eastern Ave) -
Record #23501**

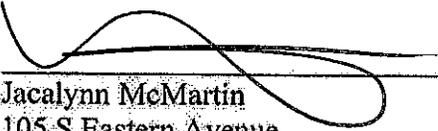


Sioux Valley - Southwestern
PO Box 216
Colman, SD 57017

12/13/19

Date

**LOT 7 BLK 8 DRAKES ADDN TO CITY OF HARTFORD (105 S Eastern Ave) -
Record #23502**



Jacalynn McMartin
105 S Eastern Avenue
Hartford, SD 57033

12/13/19

Date

S58' LOT 4 BLK 8 DRAKES ADDN TO CITY OF HARTFORD (unaddressed) - Record #23499

Marty Huether
Union Telephone Co.
PO Box 151
Hartford, SD 57033

1/6/2020
Date

LOT 5 BLK 8 DRAKES ADDN TO CITY OF HARTFORD (106 S Feyder) - Record #23500

Marty Huether
Union Telephone Co.
PO Box 151
Hartford, SD 57033

1/6/2020
Date

I, Jay Buchholz, (circulating petitioner) have read the above "Petition to Vacate" and know its contents. It is true to the best of my knowledge.

47092 SD Hwy 34
(Address) Colman SD 57017

[Signature]
(Petitioner-Signature)

Jay.Buchholz@SiouxValleyEnergy.com 605-940-2053
(Email Address) (Telephone Number)

State of South Dakota
County of Meedy



Lori George
3-20-24

Subscribed and sworn to before me this 28th day of January, 2020

(seal)



Lori George

Notary Public – South Dakota

3-20-24

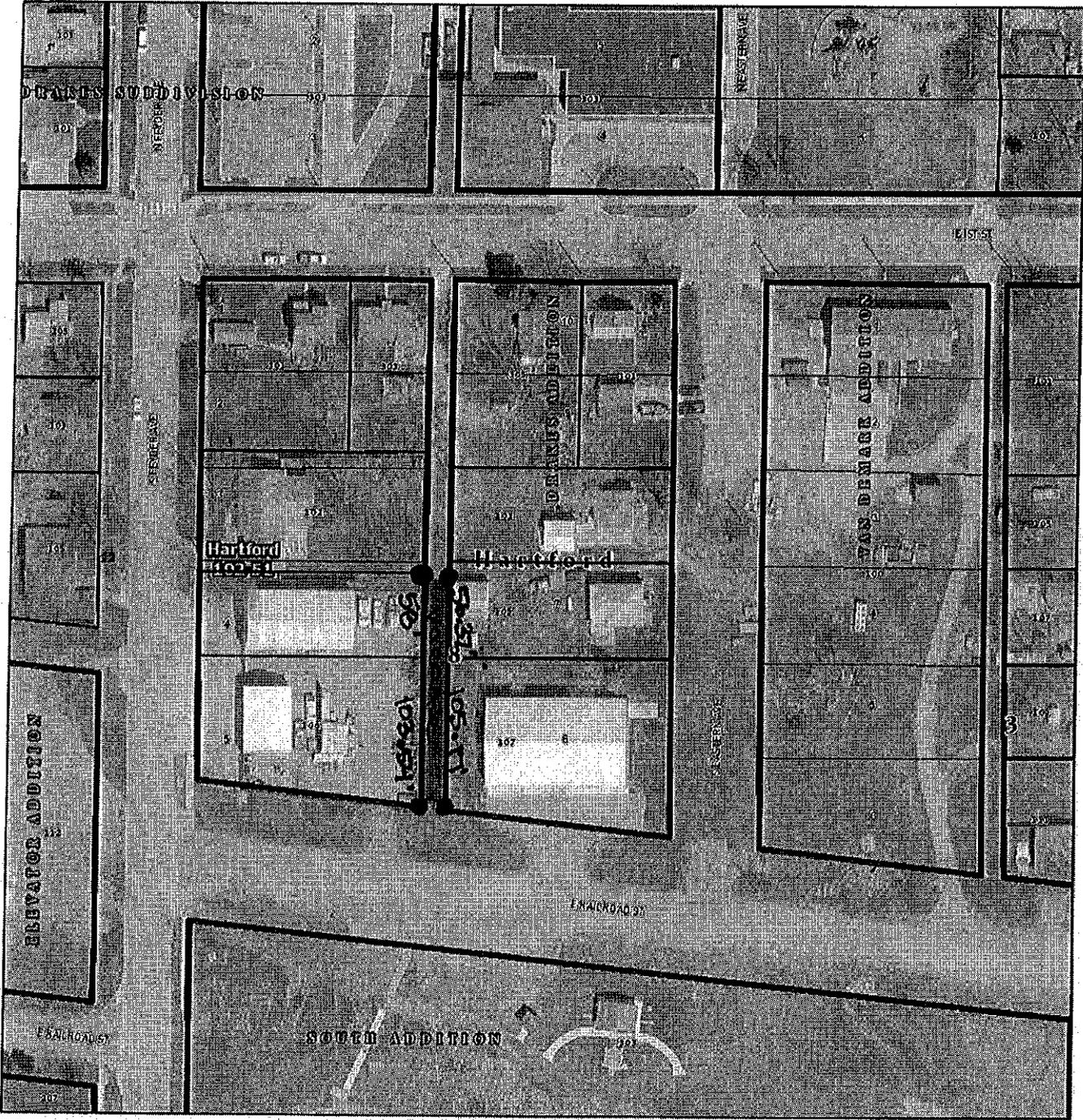
Existing Easements:

Properties are subject to existing easements, restrictions, reservations or highways of record. The easement must be filed prior to the vacation of the alley. The City reserves the right to request an easement prior to the vacation of an alley.

If petitioner would like to request removal of existing easements, please check below:

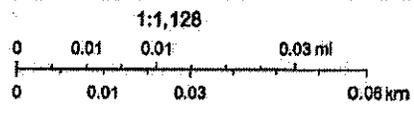
I would like the City of Hartford to remove the easements from the proposed vacated right-of-way with the resolution. (If checked – all utility companies must be contacted concerning the proposed right-of-way vacation and any conflicts must be resolved by the petitioner prior to approval of the resolution.)

Exhibit A



12/9/2019, 2:08:33 PM

- County Tract County Parcels
- County Lot Parcels
- County Block Standard Tax Parcel
- County Additions
- County Tax Lines Condo or Suite
- Municipalities
- PLAT Section
- TAXLOT Townships



Sources: Esri, HERE, Garmin, Intermap, Increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeBCo, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, City of

PREPARED BY

NAME: Teresa Sidel

ADDRESS: 125 N Main Ave, Hartford, SD 57033

PHONE: (605) 528-6187

RESOLUTION #2020-5

WHEREAS, a petition has heretofore been filed with the City of Hartford, Minnehaha County, South Dakota, in the manner and form required by law, requesting the vacating and closing of the right-of-way as described below for it no longer serves any useful public purpose.

A strip of statutory right-of-way in the N1/2 NW1/4 of Section 26 and the S1/2 SW1/4 of Section 23 Township 102 North Range 51 West of the 5th P.M. Minnehaha County South Dakota as shown on Exhibit A

WHEREAS, public notice of the filing of said petition and the object thereof, together with the time and place of the hearing thereon, has been given for the time and in the manner provided by statute, by publication, and

WHEREAS, on Tuesday, the 17th of March 2020, in the council room of City Hall in Hartford, South Dakota, the time and place specified in said notice, public hearing was held on said petition, and the City Council of the City of Hartford having considered said matter and having heard the evidence and testimony of the parties interested therein, and

WHEREAS, it appears that the owners of the property abutting on both sides of the said right-of-way have joined in the petition now before the Council, and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hartford, Minnehaha County, South Dakota, that the above described right-of-way is hereby declared closed and vacated:

BE IT FURTHER RESOLVED that the right-of-way vacation is approved with the condition that all existing easement be maintained for utility services.

BY: City of Hartford on the 17th day of March 2020.

Jeremy Menning, Mayor

(city seal)

ATTEST:

Karen Wilber, Finance Officer

**STATE OF SOUTH DAKOTA
COUNTY OF MINNEHAHA**

On the _____ day of _____ 2020, Jeremy Menning, Mayor of the City of Hartford and Karen Wilber, Finance Officer of the City of Hartford, the undersigned officers, personally appeared before me or satisfactorily proven to be the person(s) whose name is subscribed to the within instrument and acknowledge that they executed the same of the purposed there contained. In witness whereof I hereunto set my hand and official seal.

Notary Public

My commission expires:

(seal)

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Hartford Planning and Zoning Commission will hold a public hearing on March 10, 2020 at 7:10 p.m. in City Hall to consider a petition for vacating a strip of statutory right-of-way in the N1/2 NW1/4 of Section 26 and the S1/2 SW1/4 of Section 23 Township 102 North Range 51 West of the 5th P.M. Minnehaha County South Dakota as shown on Exhibit A, which is on file at the city finance office. The Hartford City Council will consider the request on March 17, 2020 at 7:10. All interested persons may appear and be heard.

Dated this 27th day of February 2020.

Teresa Sidel, City Administrator

Petition for Vacating Street or Alley Right-of-Way
within the City of Hartford

Petition to Vacate:

A strip of statutory right-of-way in the N1/2 NW1/4 of Section 26 and the S1/2 SW1/4 of Section 23 Township 102 North Range 51 West of the 5th P.M. Minnehaha County South Dakota as shown on Exhibit A

To the Hartford City Council:

The owners of real property in the City of Hartford, SD, petition the Council to vacate the right-of-way described above, because it no longer serves any useful public purpose.

An exhibit of the right-of-way proposed to be vacated is attached and made a part of this petition. (See Exhibit A).

We request that you have this petition filed, set a hearing date and give notice of the time and place of the hearing as required by law. After hearing, we request that you vacate the right-of-way by resolution as provided by law.

TRACT 1 (EX H-4) VANDERWERFF ADDN SW1/4 SW1/4 & THAT PART OF
THE SE1/4 SW1/4 LYING S & W OF LOT H-1 23 102 51 HARTFORD CITY
UNPLATTED - Record #76759

Turtle Creek Highlands, Inc.
By: *Samuel A. Gunn, Pres*

TURTLE CREEK HIGHLANDS INC
530 S PHILLIPS AVE
SIOUX FALLS, SD 57104

02/10/2020

Date

SW1/4 NE1/4 (EX H-1) & NW1/4 NE1/4 S OF HWY & NE1/4 NW1/4 S OF RY (EX
1-A & EX TR 1 MICKELSON ROAD ADDN & EX TURTLE CREEK
HIGHLANDS ADDN) & E330 NW1/4 NW1/4 (EX H-3 & EX TURTLE CREEK
HIGHLANDS ADDN) & CNW ROW WITHIN NW1/4 & NE1/4 26 102 51
HARTFORD CITY UNPLATTED - Record #86557

Turtle Creek Highlands, Inc
By: *Samuel A. Gunn, Pres*

TURTLE CREEK HIGHLANDS INC
530 S PHILLIPS AVE
SIOUX FALLS, SD 57104

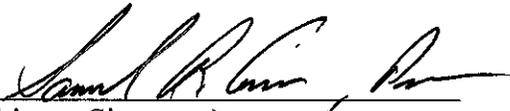
02/10/2020

Date

I, Sam Assam, have read the above "Petition to Vacate" and know its contents. It is true to the best of my knowledge.

Turtle Creek Highlands, Inc
530 S. Phillips Ave
Sioux Falls, SD 57104

(Address)


(Petitioner-Signature)

ssam@qssamcompanies.com
(Email Address)

605-334-8040
(Telephone Number)

State of South Dakota
County of Minnehaha

Subscribed and sworn to before me
this 10th day of February, 2020




Notary Public – South Dakota
My Commission Expires 11-10-2021

Existing Easements:

Properties are subject to existing easements, restrictions, reservations or highways of record. The easement must be filed prior to the vacation of the alley. The City reserves the right to request an easement prior to the vacation of an alley.

If petitioner would like to request removal of existing easements, please check below:

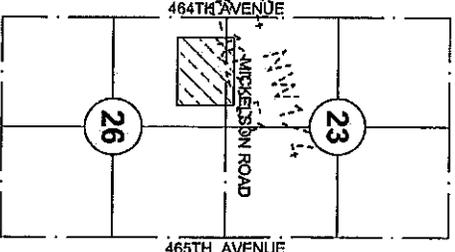
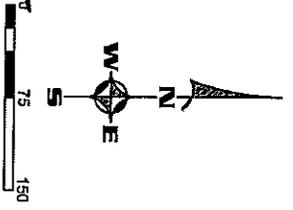
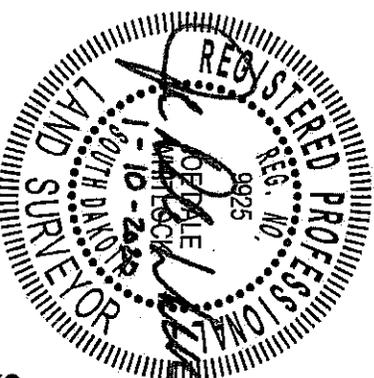
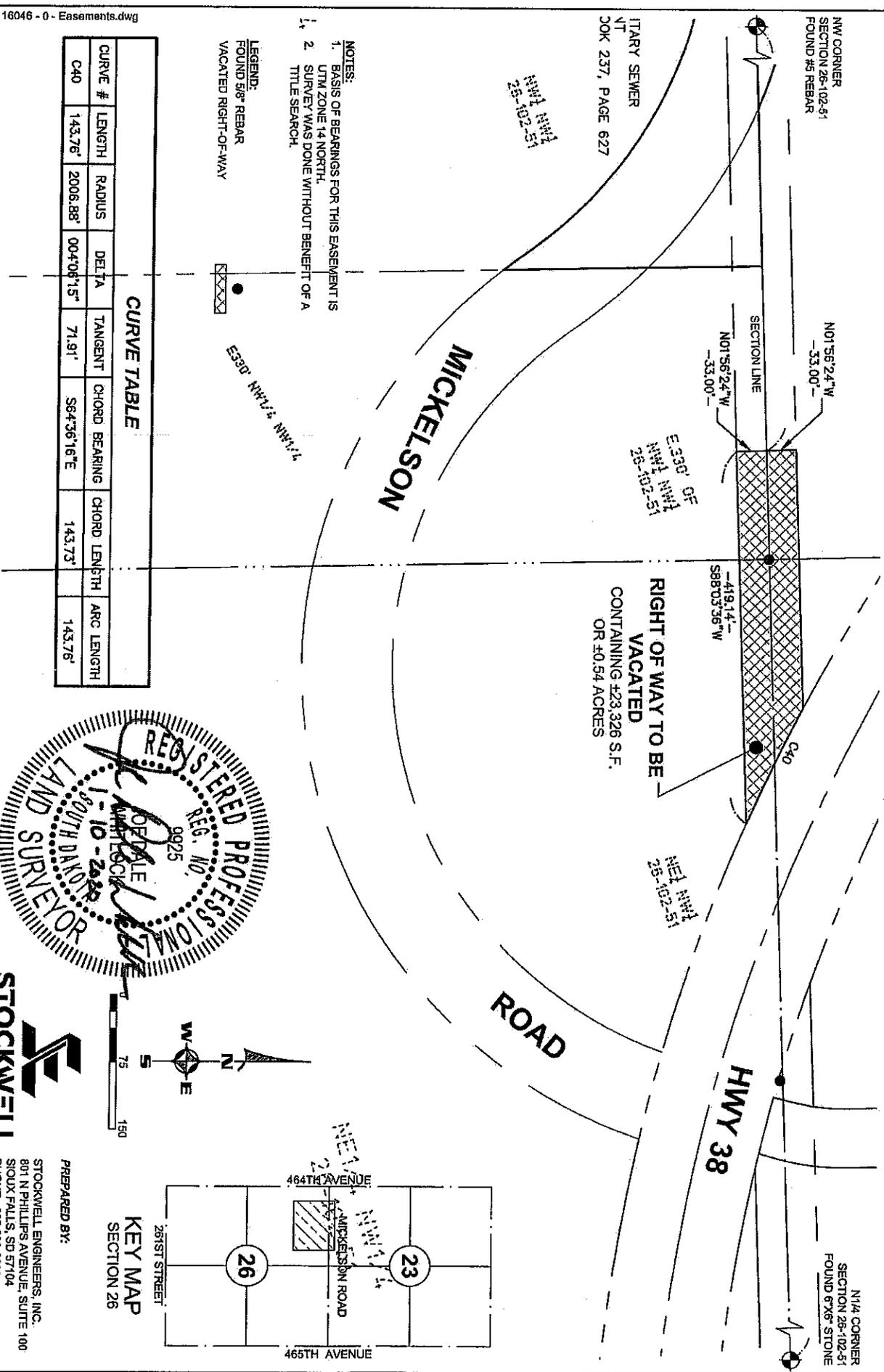


I would like the City of Hartford to remove the easements from the proposed vacated right-of-way with the resolution. (If checked – all utility companies must be contacted concerning the proposed right-of-way vacation and any conflicts must be resolved by the petitioner prior to approval of the resolution.)

EXHIBIT A

SHOWING A STRIP OF STATUTORY RIGHT OF WAY TO BE PERMANENTLY VACATED IN THE $N\frac{1}{2}$ NW $\frac{1}{4}$ OF SECTION 26 AND THE $S\frac{1}{2}$ SW $\frac{1}{4}$ SECTION 23, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH P.M., MINNEHAHA COUNTY, SOUTH DAKOTA.

RIGHT OF WAY VACATION



PREPARED BY:
STOCKWELL ENGINEERS, INC.
 801 N PHILLIPS AVENUE, SUITE 100
 SIOUX FALLS, SD 57104
 PHONE: 605-538-6668

ORDINANCE #684

**AN ORDINANCE of the City of Hartford, South Dakota,
providing for the rezoning of certain property within the City
of Hartford.**

The E986.2 SE ¼ Lying S or RY (EX Lot H-2 & Kelly Point 2nd Addition) Section 27
Township102 Range 51 HARTFORD CITY UNPLATTED, City of Hartford, Minnehaha
County, South Dakota

BE IT ORDAINED by the governing body of the City of Hartford, South Dakota:

THE ZONING CLASSIFICATION under the Zoning Ordinance of the City of Hartford, South Dakota,
of the real property described as:

IS HEREBY CHANGED from the municipal zoning of Community Commercial (CC) to
Residential (R).

ADOPTED this 17th day of March 2020.

Mayor Jeremy Menning

Attest:

Karen Wilber

Planning and Zoning Public Hearing: February 25, 2020

1st Reading of Rezone Ordinance: March 3, 2020

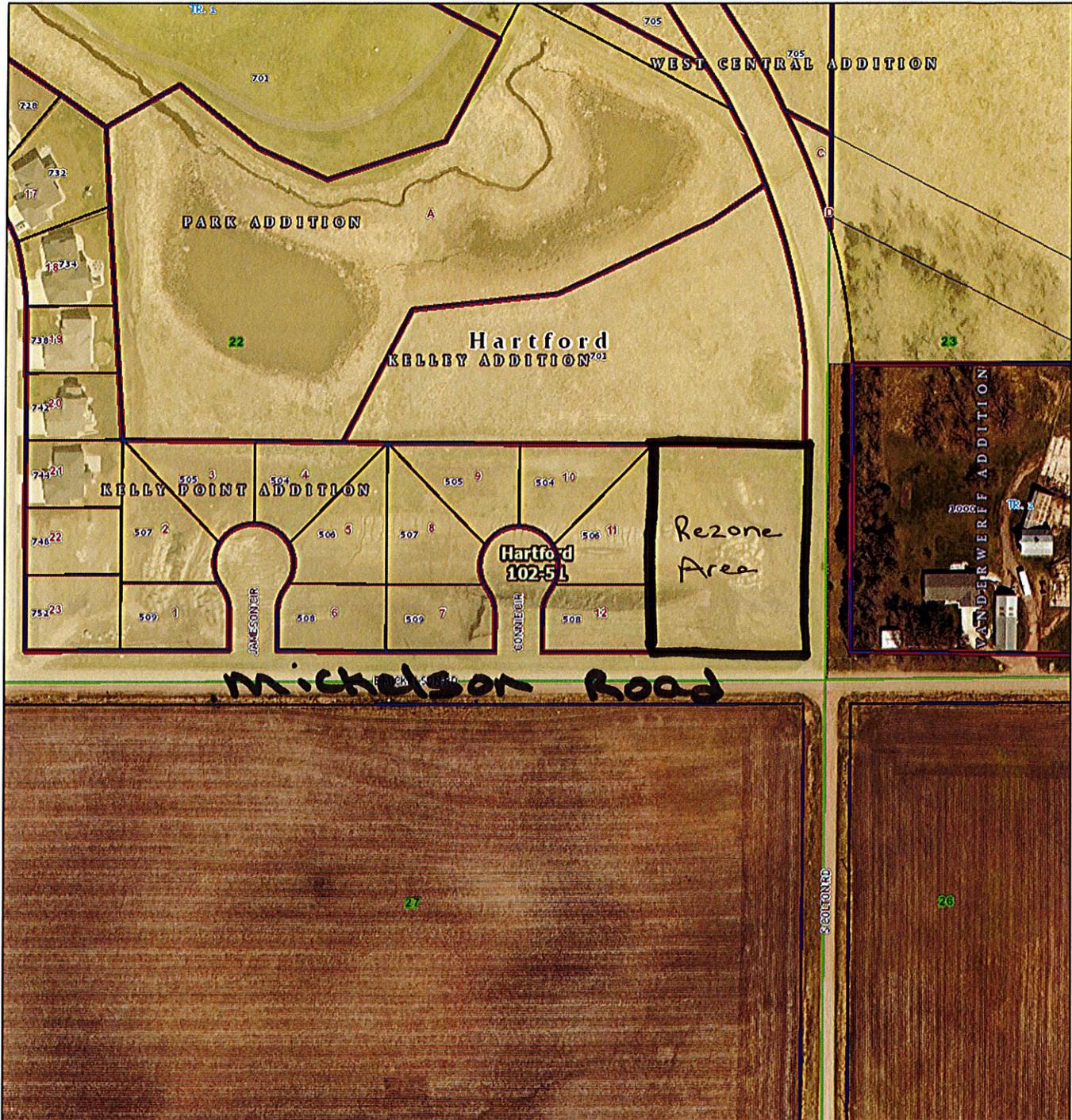
2nd Reading & Adoption: May 17, 2020

Publication: March 26, 2020

Effective: April 15, 2020

(seal)

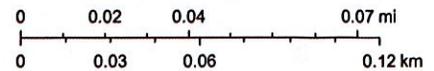
Rezone - Jarding Development



2/18/2020, 3:53:50 PM

- County Tract  County Parcels
- County Lot  Parcels
- County Block  Standard Tax Parcel
-  County Additions  Condo or Suite
- County Tax Lines  Municipalities
-  PLAT  Section
-  TAXLOT  Townships

1:2,257



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, City of

PUBLIC NOTICE

The Hartford Planning and Zoning Commission will conduct a public hearing at 7:05p.m. on February 25, 2020 at Hartford City Hall to review and make a recommendation to the Hartford City Council in regards to a zoning change application submitted by Jarding Development to rezone the E986.2 SE ¼ Lying S or RY (EX Lot H-2 & Kelly Point 2nd Addition) Section 27 Township102 Range 51 HARTFORD CITY UNPLATTED, City of Hartford, Minnehaha County, South Dakota from Zoning classification of Community Commercial (CC) to Residential (R). The Hartford City Council will conduct a public hearing at 7:05 p.m. on March 3, 2020, 2020 at Hartford City Hall to either approve or deny the zoning change. All interested parties may appear and be heard.

Dated this 13th day of February, 2020.

Teresa Sidel
City Administrator



RESOLUTION 2020-3

Whereas:

- The **AGREEMENT** between the City of Hartford, South Dakota and Hartford Area Development Corporation (HADC), dated September 18, 2018 is currently in force; and
- WHEREAS **City** supports the Hartford Area Development Corporation through employment of the Economic Development Director, financial and in-kind resources to pursue economic development initiatives; and
- WHEREAS **HADC** prepares a program of work named **Hartford Envision 2024** to grow the area economy, grow business enterprise and support quality of life enhancement for all citizens; and
- WHEREAS **City and HADC** shall **endorse a Hartford Envision 2024** program of work as a mutually acceptable program of work designed with participation by representatives of the public and private investors and stakeholders; and
- WHEREAS **City and HADC** governance and oversight of the **Hartford Envision 2024** program requires partnership and consensus to attain clearly defined industrial, job and capital investment goals;

Now therefore, it is agreed to by City and HADC as follows:

- 1) City of Hartford and Hartford Area Development Corporation will complete an agreement establishing an organizational construct that defines public and investor participation in the Hartford Envision 2024 governance process; and
- 2) City of Hartford and Hartford Area Development Corporation will establish the means whereby fiduciary responsibilities are reviewed and/or audited on an annual basis. Such an agreement will be scheduled to take effect no later than June 30, 2021.

CITY OF HARTFORD

By: Jeremy Menning
It's: Mayor

Attest: Karen Wilber
Finance Officer

STATE OF SOUTH DAKOTA)

: SS

COUNTY OF MINNEHAHA

On this the ____ day of _____, 2020, before me, the undersigned officer, personally appeared _____ and _____, Mayor and Finance Officer of the City of Hartford, known to me or satisfactorily proved to be the persons described in the foregoing instrument and acknowledged that they executed the same in the capacity therein stated and for the purposes therein contained. In witness whereof I hereunto set my hand and official seal.

SEAL

Notary Public, South Dakota
My commission expires: _____

Hartford Area Development Corporation

By:
It's:

STATE OF SOUTH DAKOTA)

: SS

COUNTY OF MINNEHAHA

On this the ____ day of _____, 2020, before me, the undersigned officer, personally appeared _____, who acknowledged himself/herself to be the _____ of the Hartford Area Development Corporation, a Non-profit organization, and that (s)he, as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer. In witness whereof I hereunto set my hand and official seal.

SEAL

Notary Public, South Dakota
My commission expires: _____

AGREEMENT
Between the City of Hartford, South Dakota and
Hartford Area Development Corporation

COMES NOW, the City of Hartford, a municipal corporation, hereinafter "City" and the Hartford Area Development Corporation, hereinafter "HADC".

WHEREAS, the City of Hartford is a municipality authorized and in existence pursuant to the Laws of the State of South Dakota; and

WHEREAS, the Hartford Area Development Corporation is a South Dakota Non-profit organization established in compliance with the Laws of the State of South Dakota; and

WHEREAS, City has, in the past, contributed money to HADC to assist in carrying out the functions of the Development Corporation; and

WHEREAS, City and HADC acknowledge that the financial contributions to HADC by City are contingent upon compliance with the terms and condition of this Agreement; and

NOW THEREFORE, in consideration of the terms and conditions of this Agreement, and other good and valuable consideration, the legal sufficiency of which is agreed to by the parties hereto it is agreed by City and HADC as follows:

- 1) City of Hartford is a municipal corporation and in this Agreement is referred to as "City."
- 2) The Hartford Area Development Corporation is a Non-profit organization and in this Agreement is referred to as "HADC".
- 3) The Chamber and Economic Development Director is referred to in this Agreement as "Director".
- 4) City and HADC agree that Director is an individual employed by City and that the Director is a City employee.
- 5) City and HADC agree that one of the job requirements of Director is to work in conjunction with HADC and the Hartford Area Chamber of Commerce for the benefit of City, HADC and the Hartford Area Chamber of Commerce.
- 6) City and HADC acknowledge that the job description of Director is contained in the City of Hartford Position Description attached hereto as Exhibit A.
- 7) City and HADC agree that City is solely responsible for and solely in control of the job description of Director as detailed in the City of Hartford Position Description.
- 8) City and HADC agree that, notwithstanding paragraph 7) of this Agreement, no changes will be made to the terms and conditions of the City of Hartford Position Description without input from HADC.
- 9) HADC agrees that it will take any and all action requested by City to enact or amend their bylaws to require and provide that Director will be a non-voting

member of the HADC Executive Board of Directors, and as such, Director will be entitled to participate as a speaker and member of the Board with all privileges and rights associated therewith other than as a voting member.

- 10) HADC agrees that it will not make any change to the Bylaws of HADC, as it relates to the Director position, unless the amendment or change has been given to City at least Eighteen (18) days prior to such amendment, and that the amendment or change will be made in strict compliance with the Bylaws.
- 11) The Agreement is effective on the date of execution of the last party to sign this Agreement and terminates three years thereafter.
- 12) City and HADC agree that at any time there is a decision made to hire a new Chamber and Economic Development Director that HADC will be allowed to participate in and provide input as to the person hired for the position.
- 13) The parties acknowledge that City is entitled to determine, in its sole discretion, the candidate hired.
- 14) City and HADC agree that on each occasion a new Director is hired that the parties will re-evaluate the terms and conditions of this Agreement.
- 15) City and HADC acknowledge that the Director will be evaluated on an annual basis. City agrees that HADC Board of Directors may submit an annual written evaluation of Director and that a copy of that evaluation shall be given to Director.
- 16) City and HADC agree that either party may terminate this Agreement with a Ninety day written Notice to the other party.
- 17) The laws of the State of South Dakota shall govern all questions concerning the construction, validity and interpretation of this agreement.
- 18) Upon breach of any of the terms of this Agreement by either party, the non-breaching party shall be entitled to give notice of default to the breaching party. The notice of default shall indicate how the party has breached the Agreement and shall indicate what action the defaulting party shall take to cure such breach. The defaulting party shall have thirty days to take substantial action to cure such breach.
If the defaulting party does not, within the time for cure provided in the notice of default, take substantial action to cure such breach, the defaulting party shall at the written direction of the non-defaulting party perform such action as requested by the non-defaulting party and the non-defaulting party upon failure of that party to perform shall thereupon have full power and authority to pursue all remedies authorized by law.
- 19) **Waiver:** Failure of any party to insist upon the strictest performance of any covenant or condition contained herein or to exercise any right or option conferred herein in one or more instances shall not be construed as a waiver or relinquishment for the future of any such covenant, condition, right or option, but the same shall remain in full force and effect. The doing by any party of any act or thing which it is not obligated to do hereunder shall not be deemed to impose upon it any obligation to do any such act or thing in the future or in any way change or alter any provision of this Agreement.

STATE OF SOUTH DAKOTA)

:SS

COUNTY OF MINNEHAHA)

On this the 18th day of May, 2017, before me, the undersigned officer, personally appeared Justin Egan, who acknowledged himself/herself to be the President of Hartford Area Development Corporation, a Non-profit organization, and that (s)he, as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.



Teresa Sibel
Notary Public, South Dakota
My commission expires: 9-18-2018



Sidewalk Policy P2014-1A

(An Amendment to P2014-1)

Safe pedestrian-friendly neighborhoods are the priority for our community. This policy is designed to protect the public health, safety and welfare of the citizens of the City of Hartford. Although South Dakota law (SDCL 9-46) makes the owner of any property ultimately responsible for any injuries caused by defective sidewalks, deteriorated sidewalks cause concern for the public safety, for the owner of the property whose sidewalk may cause injury and for the liability to the City of Hartford.

The City of Hartford is currently divided into three voting wards. Each year the city will conduct sidewalk inspections in one of the three voting ward. Each ward will be on a 3-year inspection cycle. The city will maintain records showing the date(s) on which the sidewalks in each ward were inspected, which properties were found to have defective sidewalks, the nature of the defects found and the date of when the property owner was notified of this defect.

Criteria for Defective Sidewalk:

1. If the Sidewalk has a Vertical Separation of more than 1" of an inch between any two sections (panels) of sidewalk.
2. If the sidewalk has a horizontal separation of more than 1" in width.
3. If the sidewalk has holes or depression of 3" or more in diameter and ½" or more of depth.
4. If a sidewalk has spalling (the condition where the cement has deteriorated and the aggregates below the surface of the sidewalk are exposed) over 50% of a single panel of the sidewalk with one or more depression of ½" or more.
5. If the sidewalk has cracked in such a manner that no part thereof has a piece greater than one square foot or is cracked in such a manner that it constitutes a danger or potential danger to the public.
6. If the sidewalk has any part thereof missing to the full depth.
7. If the sidewalk has settle, allowing water to pond to a depth of 1" or more.
8. **If the sidewalk has vegetation growth or debris on it over 50% of any panel.**

The City will identify sidewalks that are defective and a courtesy letter will be sent to the owner of record as listed at the Minnehaha County Assessor's office. The letter will notify the property owner of the defect found, notify of the liability risk and encourage them to take corrective action.

This policy is not applicable to any sidewalks located on private property or within the right-of-way of a privately owned road or street unless the sidewalk is within a dedicated easement area.

This updated policy will be effective March 17, 2020.

Jeremy Menning, Mayor

Karen Wilber, Finance Officer

ORDINANCE #685

NUISANCES

AN ORDINANCE OF THE CITY OF HARTFORD, SOUTH DAKOTA, AMENDING ORDINANCE 430, TITLE 3 – HEALTH AND SANITATION, CHAPTER 3.01 – NUISANCES, SECTION 3.0102 (C) (F) AND (H) - PROHIBITED;

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HARTFORD, SOUTH DAKOTA:

THAT TITLE 3, CHAPTER 3.01, SECTION 3.0102(C) (F) & (H) BE AMENDED AS FOLLOWS:

3.0102 Prohibited. No person shall create, commit, maintain, or permit to be created, committed, or maintained any nuisance as defined herein, within the City. The following specific acts, conditions and things are, each and all of them, hereby declared to constitute nuisances: (SDCL 9-32-1)

C. The growth of weeds or plants declared to be a statewide or local noxious weed in Minnehaha County pursuant to SDCL Chapter 38-22, all weeds declared to be locally noxious by the City Council, and all other weeds and grasses growing upon any real property in the City to a height greater than 8 inches, or which have gone or are about to go to seed, or a dense growth of brush or grasses, shall be deemed noxious, dangerous and unhealthful vegetation and are hereby declared to be a nuisance. Fallen tree limbs, diseased or dead trees, and dead tree limbs shall also be declared dangerous and a nuisance, provided, however, that vegetation that is not a primary or secondary noxious weed and is being grown as hay for livestock consumption, as a native prairie display garden, or as a wildflower display garden, or other nature areas, so long as the same are approved to be used as such by the City Council, shall not constitute a nuisance.

Violation of this section in undeveloped areas, defined as a parcel with no building or structure upon it, will be subject to an annual fine of \$250.00 for the first offence and \$500.00 for the second offence.

F. Throwing or letting fall on or permitting to remain on any street, alley, or public ground any manure, garbage, rubbish, filth, grass, fuel or wood while engaged in handling or removing any such substance. (SDCL 9-32-10)

H. Disposing of garbage, waste, refuse, leaves, or hazardous materials by open burning, or causing, allowing, or permitting the conducting of a salvage operation by open burning in the City. The following types of open burning shall be permissible for a specific purpose when conducted in conformity with the subsections set forth below:

1. Fires set for the elimination of a fire hazard, which cannot be abated by any other means when authorized by the Fire Chief of the City Volunteer Fire Department.
2. Fires purposely set by the city maintenance personnel for the purposes as authorized by the Fire Chief of the City Volunteer Fire Department.

3. Fires purposely set by the Hartford Area Fire and Rescue Inc personnel and authorized by the Fire Chief for the purpose of training and conducted in accordance with live fire-training standards.
4. Fires for the heating or cooking of food for human consumption in residential areas and City of Hartford parks.
5. Fires for recreational purposes when the fires are confined to a fireplace or fire pit.
6. Fires for ceremonial purpose that are authorized by the City Administrator

Adopted this 7th day of April 2020.

Mayor Jeremy Menning

ATTEST:

Karen Wilber, Finance Officer

(seal)

First Reading: March 17, 2020
Second Reading and Adoption: April 7, 2020
Publication: April 16, 2020
Effective: May 6, 2020

APPLICATION FOR A SPECIAL EVENTS PERMIT

(No Alcohol Usage)

WCIS National Honor Society (organization/applicant), hereby makes application to the City of Hartford, South Dakota, to conduct an event described as follows:

5K Kler Murphy Memorial Fun Run / Walk

Such event shall be conducted on the 4th day of April, 2020 between the hours of 8:00am and 10:00am.

(registration 9:00 (run/walk))
The area of public property, street, alley, highway or public sidewalk upon which such event shall be conducted is as follows:

City park + the following city streets
(see attached)

Address of Event: Hartford City Park

I certify that this organization/applicant meets all criteria on front and back of this form.

Joanne C. Bohl _____ 3/13/2020
Signature Date

Organization: WCIS National Honor Society
Applicant: Joanne Bohl / WCIS
Address: 705 E 2nd Street Hartford, SD 57033
Phone Number: 605-528-6236
Email: joanne.bohl@k12.sd.us

THIS PORTION FOR OFFICE USE

The undersigned, City Administrator of Hartford, South Dakota, hereby certifies that the foregoing application has been considered and approved this _____ day of _____, 20____, and that the \$5 application fee have been thereof received.

Signature

Date

LOT 1 OF HAINES ADDITION

AN ADDITION IN THE EAST HALF OF THE SOUTHEAST QUARTER (E 1/2 SE 1/4) OF SECTION 24,
TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH. P.M., MINNEHAHA COUNTY, SOUTH DAKOTA

ROAD AUTHORITY CERTIFICATE

I, _____ OF THE _____
(NAME) (TITLE) (AGENCY)

DO HEREBY CERTIFY THAT THIS PLAT AND ACCESS LOCATION HAS BEEN REVIEWED
BY ME OR MY AUTHORIZED AGENT AND THAT THIS PLAT IS RECOMMENDED FOR
APPROVAL.

REGISTER OF DEEDS

FILED FOR RECORD THIS ____ DAY OF _____, 2020, AT ____

O'CLOCK __M., AND RECORDED IN BOOK ____ OF PLATS ON PAGE ____.

REGISTER OF DEEDS
MINNEHAHA COUNTY, SOUTH DAKOTA

PREPARED BY:


infrastructure
design group, Inc.

3241 E. BISON TRAIL
SIOUX FALLS, SD 57108
PHONE: 605-271-5527
EMAIL: infrastructure@designgroup.com

LOT 1 OF HAINES ADDITION

AN ADDITION IN THE EAST HALF OF THE SOUTHEAST QUARTER
(E 1/2 SE 1/4) OF SECTION 24, TOWNSHIP 102 NORTH, RANGE 51
WEST OF THE 5TH. P.M., MINNEHAHA COUNTY, SOUTH DAKOTA

PROJECT NO: 19173

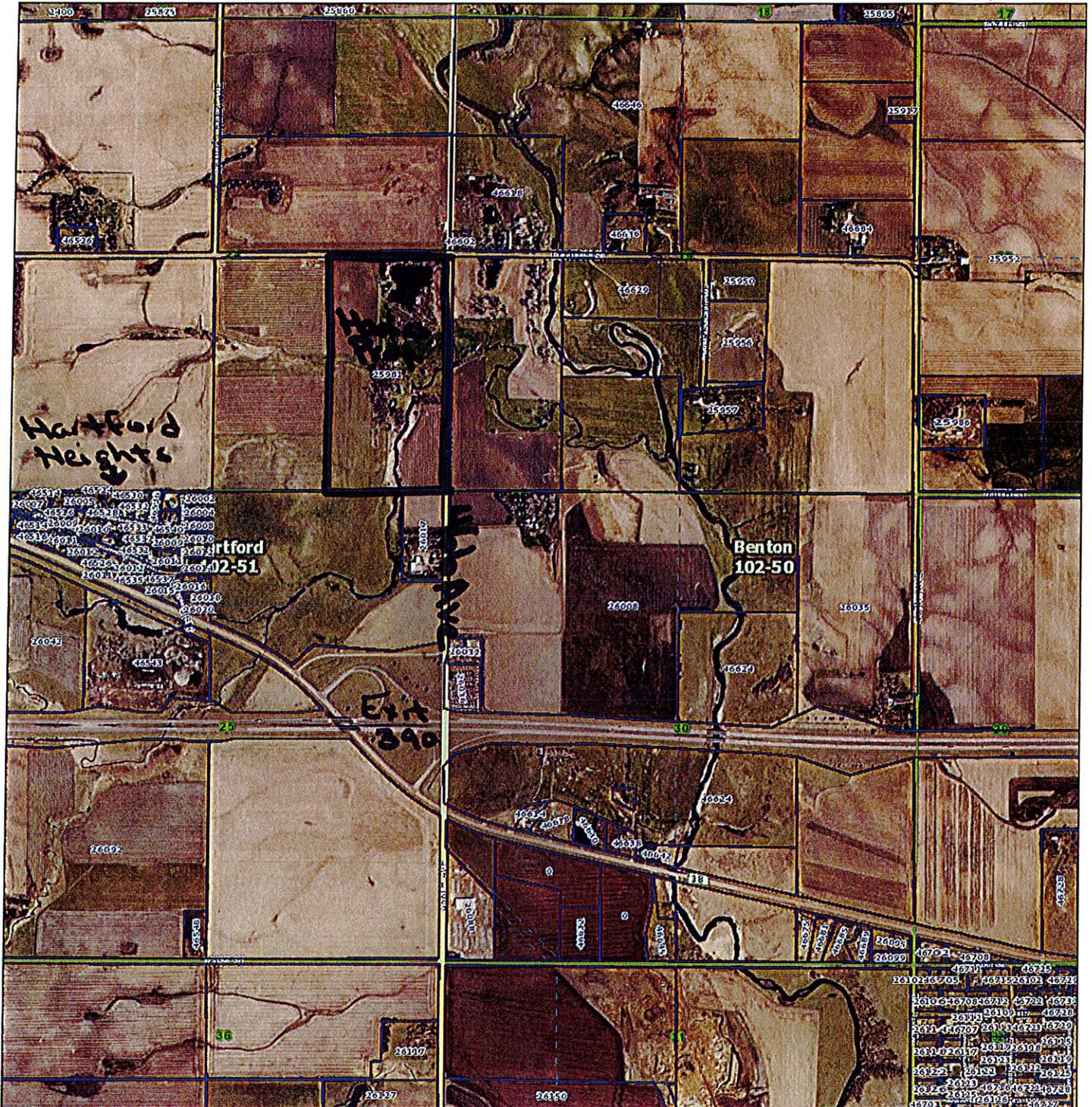
DATE: 03/04/2020

DRAWN BY: BMK

CHECKED BY: BMK

SHEET NO: 3 OF 3

Wyatt & Randi Hanies Property

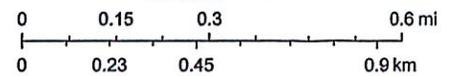


3/5/2020, 11:43:51 AM

County Tax Lines

- PLAT
- - - TAXLOT
- ▭ County Parcels
- ▭ Municipalities
- ▭ Section
- ▭ Townships

1:18,056



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, City of

November 5, 2019

Mrs. Teresa Sidel
City of Hartford
cityhall@hartfordsd.us

Re: Haines Add, Lot 1
Plat Review



12_19021 | SEI No.
Plat for Review | Encl
Beau Koopal | Cc

Dear Mrs. Sidel:

Stockwell Engineers, Inc. reviewed the enclosed plat for the abovementioned project. The developer addressed our previous comments to our satisfaction. We have no further comments and recommend the surveyor certify the plat and deliver final copies to city hall, accompanied by an executed annexation agreement, for approval.

Please note, our review is for general conformance with city standards. Comments are provided as a courtesy to aid the developer in preparing submittals. The responsibility to comply with state and local ordinances shall remain with the developer and his or her representatives. Copies of the city's subdivision regulations, design standards and local ordinances are available at city hall for the developer's reference. If there are any questions regarding our correspondence, please contact our office.

Respectfully submitted,

STOCKWELL ENGINEERS, INC.

A handwritten signature in black ink that reads 'Mitchell Mergen'.

Mitchell Mergen, PE
Representing City Engineer

February 25, 2020

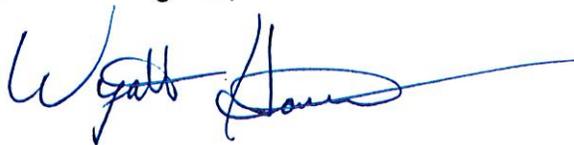
To the Harford City Council,

We would like to thank you for taking the time to hear our request for a plat. My wife, Randi, and I have five children ages 9, 7, 5, 3, and 1. We purchased the Hahn farmstead, at 25981 466th Ave, in April of 2018 with the intention of building our permanent residence. Since April 2018 we engaged a local Hartford contractor to help with planning and construction, in addition to investing heavily in equipment, cleanup, tile, roadways, tree removal, engineering, remapping the flood plain and rural water. We also worked with our neighbor to continue to rent him the property at low values relative to other neighbors and we worked with another neighbor to allow them to place their drain tile through our property at no cost. Our goal is to be good, contributing members of our community.

Our request is to have +/- 9.9 acres carved out of our existing +/- 80 acre parcel to build our permanent residence. We are also requesting we be exempted from having to sign the pre-annexation agreement. We have been told the pre-annexation agreement, which came into existence after we acquired our property, is intended for multi-home subdivisions to avoid a "doughnut hole" from a city planning standpoint. We are making substantial investments in infrastructure, such as water and septic, which should last us decades. Our fear is the investments we are making today could all be negated, only to have to pay substantial dollars to connect to city services when it is not necessary for our family.

We look forward to the discussion and appreciate the Council's time.

With best regards,

A handwritten signature in blue ink, appearing to read "Wyatt Haines", with a long horizontal flourish extending to the right.

Wyatt Haines

Ord #653 – Subdivision Regulations

Article 4: General Requirements

4.1 Assurances

4.1.1 Subdivision Construction Agreement: No Plat of any subdivision shall be approved until the Subdivider has executed a subdivision construction agreement as the responsible party to establish the responsibility and security for the construction and warranting of the public improvements required by these regulations in a satisfactory manner and within a period specified by the Authorized Official, such period not to exceed two years. Sample language of the subdivision construction agreement is included in Appendix A.

4.1.2 Maintenance Agreements: Where the subdivision contains sewers, sewage treatment plants, water supply systems, park areas, storm drainage systems, road systems, or other facilities or services which are necessary to or desirable for the area, and which are of common use or benefit and which are not accepted for maintenance by the City, provisions shall be made by maintenance agreement for the proper and continuous maintenance and supervision of such facilities. A final and signed copy of the agreement shall be attached to each and every Plat having a facility or service covered by such an agreement.

4.1.3 Public Space Contributions: The City recognizes the need for open space and recreational areas for the health and welfare of its citizens. Therefore, the City shall require a dedication of land for public use as parks, playgrounds, public open spaces, and/or trails prior to the approval of any Plat within the City's corporate limits. The minimum dedication of land shall be five percent of the entire land within the subdivision. Land to be dedicated shall be free of encumbrances such as floodways or restrictive easements. In lieu of the minimum dedication of land, the Authorized Official may require the Subdivider to contribute cash. The amount of the cash contribution shall be \$1000 per acre or fraction thereof being subdivided.

4.1.4 Annexation: No Plat within the City's unincorporated jurisdiction shall be approved unless the Subdivider has filed a petition for annexation or executed an agreement to annex with the City Council. In general, annexation agreements shall be written to require the property to annex voluntarily at the request of the City and at the time the subdivision becomes contiguous with the City's corporate limits. All infrastructure shall be improved to meet the City's Design Standards at the time of annexation. Landowners within said subdivision shall be responsible for the cost of improvements. Annexation agreements shall be recorded with the County Register of Deeds at the time of platting.

PREPARED BY:

City of Hartford

125 N Main Avenue

Hartford, SD 57033

605.528.6187

PRE-ANNEXATION AGREEMENT

This Pre-Annexation Agreement (the "Agreement") is made and entered into by and between the City of Hartford (the "City") and the undersigned property owners (the "Owners"). The purpose of this Agreement is to set forth the terms and conditions for the voluntary annexation of the Subdivision (defined below) by the City of Hartford.

The City and the Owners understand that the City's growth will eventually result in the City's municipal boundary becoming adjacent to the boundary of the Subdivision and that the annexation of the Subdivision will then be possible.

For and in consideration of the annexation of the property described below and the mutual promises set forth herein, the parties agree as follows:

1. Pursuant to SDCL 9-4-1.1, the owners of the property within the Subdivision will submit a Petition for Voluntary Annexation (the "Petition") within sixty days of receipt of a request by the City for the annexation of the real property described below subject to the terms and conditions set forth herein.

Lot 4A and Lot 8A in Block 2 of Brower Addition an Addition in the Southwest Quarter of Section 27, Township 102 North, Range 51 West of the 5th Principal Meridian, Minnehaha County, South Dakota.

(the "Subdivision")

2. The Owners agree that when they submit a Petition for Voluntary Annexation to the City that all of the real property within the Subdivision will be included in and subject to the Petition.
3. Owners agree to connect to City water and sanitary sewer mains within one year of installation of City water and sanitary sewer mains at the Owners' sole expense.
4. Once annexed, the owner agrees not to submit a petition to De-Annex.

This Agreement shall be binding upon, and inure to the benefit of, the Owners and their respective heirs, successors, or assigns, and shall run with the land. This Agreement shall be recorded in the Minnehaha County Register of Deeds Office to give notice to the public and all interested parties of the obligations herein.

Nothing in the Agreement shall be construed as requiring the City, at its sole expense, to construct or install any sanitary sewer lines, water distribution lines, or other improvements of any kind upon the Subdivision or extend such public improvements to service the Subdivision.

This Agreement embodies all agreements and representations of the Owners. There are no promises, terms, conditions, or allegations other than those contained herein; and this Agreement supersedes all previous communications, representations, and agreements, whether written or verbal, between the Owners. This Agreement may be modified only in writing and executed by all parties to this Agreement including any new owners of real estate within the Subdivision.

This Agreement may be executed in one or more counterparts, each of which when executed and delivered, shall be an original, but all such counterparts shall constitute one and the same instrument.

Dated this _____ day of _____, _____.

(Signatures on following page)

CITY OF HARTFORD

Jeremy Menning, Mayor

Attest:

Karen Wilber, Finance Officer

STATE of SOUTH DAKOTA)
)SS
COUNTY OF MINNEHAHA)

I, the undersigned, a notary public in and for the county and state aforesaid, do hereby certify that Jeremy Menning, personally known to me to be the Mayor of the City of Hartford, a municipal corporation, and Karen Wilber, personally known to me to be the City Finance Officer of said corporation and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Mayor and City Finance Officer, they signed and delivered the said instrument as Mayor and City Finance Officer of said municipality and caused the corporate seal of said municipality to be affixed thereto pursuant to authority given by the corporate authorities of the City of Hartford as their free and voluntary act and as the free and voluntary act and deed of said municipality for the uses and purposes therein set forth.

In Witness Whereof, I have hereunto set my hand and official seal.

(SEAL)

Notary Public, South Dakota
My Commission Expires: _____

OWNER

STATE of SOUTH DAKOTA)
)SS
COUNTY OF MINNEHAHA)

On this the ____ day of _____, 20____, before me, the undersigned officer, personally appeared Vance Peterson and Bev Peterson, who acknowledged himself and herself to be the property owners, and that he being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing.

In Witness Whereof, I have hereunto set my hand and official seal.

(SEAL)

Notary Public, South Dakota
My commission expires _____

SAMPLE



Chamber and Economic Development Director's Report

Hartford Area Chamber of Commerce

- The Executive Committee will be meeting on the 17th to discuss contingency plans in case of extended vacancy.
- #DiscoverHartford is still planned for April 27 – May 2. The Marketing Committee is responsible for its planning and execution.
- Membership is stable and has experienced strong growth. It has grown from 76 members in July of 2016 to 135 today.
- The Governance Committee is working diligently on creating policies and procedures for the organization.
- The Events Committee held a successful annual banquet while closely following budget. Nearly 200 people were in attendance in February.

Hartford Area Development Foundation

- Work continues on Envision Hartford 2024. Al Doeve with National Community Development Services has been focused on keeping the campaign on schedule.
- Prospect activity for 2020 looked strong in February. Development for the year is uncertain due to the threats of COVID-19. Housing starts are likely to rise significantly in the coming months regardless of the outbreak.
- Active projects with expected 2020 announcements: Coronet, Caboose, Challenger, and Biltmore.
- Active projects with undetermined schedules: Iceberg, Lemonade, Daycare, Jefferson, Apollo, Champion, Road Runner, Charger, and Adams.
- Inactive projects: Madison, Yellowstone, Whiskey, Eleanor, and Bratwurst.
- Two new Board members were elected: Travis Kuehl and Keith Matthiesen.
- Officers for 2020: Justin Eich (president), Lyle Howey (vice-president), Dave Larson (secretary), and Blair Bathke (treasurer).

Upcoming Events:

- March 19 – Coffee with the Cops
- March 20 – MJ Designs Ribbon Cutting
- March 26 – March Mixer hosted by Sunshine Foods
- March 27 – Last day in the office

Other

Thank you for hiring me in 2016. Serving you and the stakeholders of Hartford has been an honor and the best learning experience imaginable. The future is bright for this community thanks to your leadership.

Is there anything you would like to see from me before March 27th?



9th Street Improvements

The City approved a resolution of necessity to construct improvements along 9th Street from Mundt ave to Vandemark Ave. Improvements include new water mains, sanitary sewer extension and roadway improvements. The roadway will be constructed with curb and gutter and asphalt pavement. Zacharias Construction was awarded the construction contract. The project is scheduled to be complete during the 2020 construction season.

Update | Contracts are in route for execution. A preconstruction meeting will be scheduled in the coming weeks.

Industrial Park Sanitary Sewer Extension

The scope of this project is to construct and extend sanitary sewer facilities to the City's industrial park located at the intersection of Western Avenue & 258th Street. The extension is approximately 1.3 miles in length.



Update | Easement documents were routed to property owners. Stockwell staff continue to coordinate with landowners as needed. Comments from the SDDENR, City staff and the neighboring landowners were received. Construction documents are being updated accordingly. Final construction estimate is \$1,077,500.

Action | Approval to advertise the project for bid will be presented to the Council for consideration. Approval shall be contingent upon acquiring final easement documents.



Ruud and Opal Lane Intersection Improvements

The scope of this project is to improve surfacing at the Ruud and Opal intersection. Work will generally include removing the asphalt, repairing underground storm sewer infrastructure, and restoring it to grade. Construction is scheduled for the 2020 construction season.

Update | Survey work is complete. Design is underway. Plans are expected to be complete during the week of March 23rd for City Staff to review.

CIP Updates and Rate Study

The scope of this project is to update the city's CIP and conduct a rate study analysis on the water and sewer fund. Stockwell staff will assist with cost estimates and project planning in an effort to evaluate and budget for future projects.

Update | The 2020 CIP was finalized and delivered to City Staff. Stockwell will begin to evaluate water and sewer rates as the WWTF project progresses.

Waste Water Treatment Facility

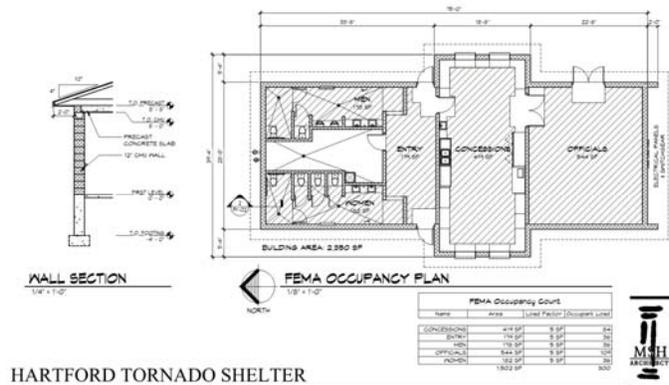
The 2017 Master Plan for Wastewater Collection & Treatment recommended planning for a new treatment facility. The recommended location for the treatment facility is downstream of the existing facility and southeast of the City. This project includes investigation of potential treatment facility site locations and negotiations with property owners for the purchase of land.

Update | Stockwell staff is working with the City attorney to develop agreements and other legal documents to present to potential landowners. Stockwell is also developing preliminary estimates to incorporate into the City's rate study.

Swenson Park Restroom Building

The sports complex committee and City are planning to submit an application to help fund a restroom / storm shelter building under FEMA's hazard mitigation program. The application is due to the State of South Dakota by March 15th. Stockwell staff is assisting the City with the application.

Update | Stockwell's team completed work on this project. A schematic plan of the restroom building's footprint was delivered to city staff along with associated cost estimates. This project will be removed from future reports.



HARTFORD TORNADO SHELTER



Mickelson Road Improvements

The Mickelson Road project includes reconstructing the roadway and utilities from Patrick Avenue to Hwy 38. The project also includes roughly 440-ft of improvements along 464th Ave. Construction of the project is planned as a single phase to be constructed in 2018 that includes sanitary sewer, water main, storm sewer, grading, box culverts and roadway surfacing.



Update | Stockwell staff is working on the LOMR application to finalize elevations with FEMA.

Force Account

Stockwell provides services to city staff as needed under a force account agreement. Services typically include plan reviews, costs estimates or other routine services as requested. Plan reviews typically include preliminary plans, conditional use requests, site plans, engineering documents and plats.

Update | Recent force account work includes the following: Haines Addition Plat Review ▪ Sports Complex Dirt Calculations ▪ Kelly Point Second Add Plat Review

Maintenance Report – 3/17/2020

March 12, 2020

Streets

Snow removal – Hopefully we done with snow removal for this season. We will keep the sander in for a week or so to be safe.

Slurry seal – Nothing new until we have a precon meeting.

Equipment- The maintainer is still down. RDO is picking it up this week to get started on it.

I-90 – The last e-mail we received from Steve Gramm with SDDOT stated everything is moving along.

Dump truck – No updates at this time.

Hwy 38 – No updates on this.

Signage – We will be working on the installation of regulatory signs in the next few weeks.

Downtown lights – We are still looking into these. Eight of the ten where on the other night.

Mosquito fogger – The new fogger has arrived. We will have the Rep for the company come out in a few weeks and go over it and have it calibrated.

Street sweeping – Jesse has the street sweeper ready to go and will start sweeping tomorrow or next week.

Materials – Neil has been hauling crush concrete and gravel these last few days to have some ready to work on roads and alleys.

Speed trailer – We have the trailer out on Mickelson Road facing west. We are planning on facing it east next, then we will move it to another street. In a few weeks we will get the traffic tubes out.

Tree pile – We have a pile of trees and leaves at the lagoons that we are planning on burning next week if the wind speed and wind direction is right.

Water

Meters – We have received pricing for the 500 additional registers and endpoints. The quoted price is less than last year's pricing, so we are saving about \$20.00 to \$25.00 per meter. We went through our records and have a list put together to order.

Reports – We are taking water samples tomorrow and I will be sending the quarterly report after that.

Sewer

Main list station – Everything is running well at this time. Are flow are starting to increase.

Reports – The monthly DMR report has been filled out and sent to DENR.

Lagoons – We will be taking some sample this spring to see if we can discharge.

Sagehorn lift station – All is good at this time.

Sump pumps – Nothing new at this time.

Discharge permit – We will be working on these in April, getting them resealed and updating the water meters.

Park

Parks – Terry has installed the sinks into the new counter tops. We will be cleaning the restrooms in the next few weeks getting them ready to open. The picnic tables and bleachers have been put together and are in the parks. The scoreboards have arrived and been installed.

Mower – The mower has been purchased, and the old mower has been dropped off at Gillespie's.

Turtle Creek – June Hansen with South Dakota Board on Geographic Names sent an e-mail this morning on some updates for the naming of the unnamed tributary. SB 62 has cleared the House floor and is on its way to the Governor's desk to be signed. If signed it will go into effect July 1st 2020. With any luck the tributary will be named Turtle Creek this coming fall. All in all, it looks very promising.

Bike Trail – I'm working with Troy to get some signs ordered. They want signs made up with Mike Fitzmaurice's citation on them.

Sports complex – We are looking for a field drag, hope to have something by the end of March. We have ordered bleachers for the Sports Complex and also for the fields in Lyon's Park.

Public buildings – We will be working on inventory in the next few weeks.

FINANCE OFFICER REPORT

March 17, 2020

Cash Report and Sales Tax Revenue: Following is a comparison of the 2019 and 2020 Cash Reports as well as the year to date Sales Tax Revenue as of February 29th

	<u>February 28, 2019</u>	<u>February 29, 2020</u>	<u>Difference</u>
Total Cash	\$3,755,510.41	\$3,298,949.08	-\$456,561.33
General Fund	\$1,775,294.75	\$ 939,128.15	-\$836,166.60
1 st Penny	\$ 74,002.12	\$ 52,578.40	-\$ 21,423.72
2 nd Penny	\$ 74,002.12	\$ 52,578.38	-\$ 21,423.74
3 rd Penny	\$ 9,474.33	\$ 7,703.79	-\$ 1,770.54

Committee Funds: Attached are the committee reports as of February 29, 2020

Bike/Rec Trail Committee	\$ 49,065.16
Sports Complex Committee	\$226,796.56
Downtown Committee	\$ 20,587.61

Bill Report: Please review the bill report that is included in your packet. If you have questions, please feel free to contact me or stop in and look at the invoices. Following are highlights:

Banyon Data Systems, Inc.	795.00	2020 Utility Billing Support Fees
Farmers & Merchants Co-op	1,240.87	Diesel Fuel
Highland Products Group	13,196.00	6 Picnic Tables, 6 Bleachers
Home Builders Assoc	500.00	2020 Dues
Intellipro Security, LLC	227.40	Yearly Monitoring of City Hall Alarm System
Minnehaha County Treasurer	1,700.10	Street Maintenance Fee on City Parcel
Reliabank Dakota	11,739.48	Mickelson Road Loan
Reliabank Dakota	31,726.77	WWTF Land Loan
SD Assn of Rural Water Sys	750.00	2020 Dues
SD Public Assurance Alliance	27,490.48	2020 General Liability Insurance Renewal
US Bank	99,001.67	Debt Service
<u>Pre-Paid Bills</u>		
Getty Abstract & Title	594,892.33	Closing on WWTF Land Purchase

Street Maintenance Fee: Last month I paid the Minnehaha County Treasurer for the street maintenance fee on all the city owned parcels. There was one parcel that was billed later than the others so that one is being paid this month. After this payment, all street maintenance fees due from the City for this year will be paid.

2020 Municipal Election: We will have a race in Ward 3 between Gail Olson-Duck and LaVonne Randall. We will draw for ballot name placement at the meeting. The deadline to register to vote in this election is by 5pm on Mar 30th. Absentee ballots will be available on Mar 30th.

Equalization Meeting: A reminder that the equalization meeting is Wed Mar 18th at 7pm. The board will be hearing nine appeals. For your review, a meeting informational packet will be uploaded to the Box. If you should have any question regarding the material provided you, please feel free to give me a call. School Board Member Lexy Klinkhammer will represent WC School District on the Equalization Board.

Calendar of Events:

March 2020:

Monday, 16th

Tuesday, 17th

Jamboree Committee Meeting @ Deer Hollow Apts Community Rm, 6pm

City Council Meeting @ City Hall, 7pm

Wednesday, 18 th	Equalization Meeting @ City Hall, 7pm
Thursday, 19 th	Coffee with the Cops @ Stomping Grounds, 7am
Friday, 20 th	HADF Meeting @ Stomping Grounds, 7:30am
Friday, 27 th	HADF Meeting @ Stomping Grounds, 7:30am
Monday, 30 th	Municipal Election – 5pm deadline for voter registration
Monday, 30 th	Municipal Election – absentee ballots will be available
Tuesday, 31 st	Planning & Zoning Meeting @ City Hall, 7pm
<u>April 2020:</u>	
Friday, 3 rd	HADF Meeting @ Reliabank, 7:30am
Tuesday, 7 th	City Council Meeting @ City Hall, 7pm
Friday, 10 th	HADF Meeting @ Stomping Grounds, 7:30am
Sunday, 12 th	HASR Meeting @ Blue 42, 7pm – <u>May be rescheduled due to Easter</u>
Monday, 13 th	Chamber Meeting @ Fire Station, 6:30pm
Tuesday, 14 th	City Election @ City Hall, 7am to 7pm
Tuesday, 14 th	Planning & Zoning Meeting – <u>To be reschedule due to City Election</u>
Thursday, 16 th	Coffee with the Cops @ Stomping Grounds, 7am
Friday, 17 th	HADF Meeting @ Stomping Grounds, 7:30am
Monday, 20 th	Jamboree Committee Meeting @ Deer Hollow Apts Community Rm, 6pm
Tuesday, 21 st	City Council Meeting @ City Hall, 7pm
Friday, 24 th	HADF Meeting @ Stomping Grounds, 7:30am
Tuesday, 28 th	Planning & Zoning Meeting @ City Hall, 7pm

Prepared by: Karen Wilber

BIKE/REC TRAIL COMMITTEE FUNDS

(as of February 29, 2020)

Activity	Date	Revenue	Expenses	Balance
End of Year 2010 - Balance	12/31/2010	\$25,038.24	\$438.90	\$24,599.34
End of Year 2011 - Balance	12/31/2011	\$144,373.60	\$147,224.03	\$21,748.91
End of Year 2012 - Balance	12/31/2012	\$115,057.43	\$81,227.85	\$55,578.49
End of Year 2013 - Balance	12/31/2013	\$11,506.78	\$10,206.58	\$56,878.69
End of Year 2014 - Balance	12/31/2014	\$56.78	\$2,345.73	\$54,589.74
End of Year 2015 - Balance	12/31/2015	\$52.25	\$10,039.46	\$44,602.53
End of Year 2016 - Balance	12/31/2016	\$174.69	\$762.70	\$44,014.52
End of Year 2017 - Balance	12/31/2017	\$59.04	\$25,854.37	\$18,219.19
End of Year 2018 - Balance	12/31/2018	\$30,584.26	\$48,803.45	\$0.00
End of Year 2019 - Balance	12/31/2019	\$10,011.59	\$4,949.97	\$5,061.62
Year 2019				
Deposit (2020 Budget)	1/1/2020	\$44,000.00		\$49,061.62
Deposit (interest)	1/31/2020	\$0.42		\$49,062.04
Deposit (interest)	2/29/2020	\$3.12		\$49,065.16
TOTALS TO DATE for 2020		\$44,003.54	\$0.00	\$49,065.16

To date, the balance of Bike/Rec Trail fund is \$49,065.16

Summary of Expenses:	
Advertising	\$78.05
501c3	\$407.00
Filing Fees-Land	\$22.00
Filing Fees	\$98.00
Attorney's/Accountant's Fees	\$1,273.92
Supplies-Phase 1	\$93.43
Contractor-Phase 1	\$118,535.29
Engineer-Phase 1	\$23,023.44
Engineer-Hwy 38	\$45,777.95
Engineer-Phase 3/4	\$5,880.28
Engineer-Wetlands Phase 3/4	\$3,711.60
SD Dot - Hwy 38	\$1,801.98
Wetlands Bank-Hwy 38	\$41,000.00
Bricks	\$423.40
Building Supplies - Turtle Creek Shelter	\$1,022.15
SD Dot - Mike Franken	\$64,084.55
Tetonka	\$24,620.00

Sports Complex Committee Funds

(as of February 29, 2020)

Activity	Date	Revenue	Expenses	Balance
End of Year 2010 - Balance	12/31/2010	\$100,153.94	\$1,284.28	\$98,869.66
End of Year 2011 - Balance	12/31/2011	\$100,287.58	\$192,255.17	\$6,902.07
End of Year 2012 - Balance	12/31/2012	\$47,754.85	\$346,215.92	(\$291,559.00)
End of Year 2013 - Balance	12/31/2013	\$409,797.66	\$85,298.19	\$32,940.47
End of Year 2014 - Balance	12/31/2014	\$45,423.32	\$76,328.01	\$2,035.78
End of Year 2015 - Balance	12/31/2015	\$50,016.27	\$45,940.22	\$6,111.83
End of Year 2016 - Balance	12/31/2016	\$14,032.17	\$0.00	\$20,144.00
End of Year 2017 - Balance	12/31/2017	\$100,180.67	\$0.00	\$120,324.67
End of Year 2018 - Balance	12/31/2018	\$186.43	\$22,283.15	\$98,227.95
End of Year 2019 - Balance	12/31/2019	\$51,335.42	\$22,794.52	\$126,768.85
Year 2020				
Deposit (2020 Budget)	1/1/2020	\$100,000.00		\$226,768.85
Interest Deposit	1/31/2020	\$10.52		\$226,779.37
Interest Deposit	2/29/2020	\$17.19		\$226,796.56
TOTALS		\$100,027.71	\$0.00	\$226,796.56

To date, the balance of Sports Complex funds is \$226,796.56

Summary of Expenses:	
501c3 Filing Fees	\$750.00
Attorney's/Accountant's Fees	\$608.42
Earnest Money	\$500.00
Land Purchase	\$150,000.00
Land Purchase-Closing Costs	\$444.00
Engineer-Wetlands	\$2,980.80
Loan Expenses	\$15,712.03
Advertising Fees	\$40.52
Engineer Fees	\$94,424.55
Construction Fees - Sitework	\$355,467.20
Soukup Construction - Overseeding	\$4,011.66
Supplies	\$907.33
D. Hauptman Co. - Soccer Goals	\$3,510.00
American Fence Company (fence 2 softball fields)	\$72,330.46
Water Line Expense	\$465.31
Ag-Lime	\$45,940.22
Electrical	\$8,248.80
Water Service Line	\$13,569.04
Daktronics, Inc (2 scoreboards)	\$11,367.52
Beaverbuilt, Inc (scoreboard frames)	\$3,126.00
Beaverbuilt, Inc (telehandler rental for scoreboard install)	\$275.00
Colton Redi-Mix, Inc (concrete for scoreboard install)	\$432.00
Travis Electric, Inc (electrical for scoreboard install)	\$5,260.00
Stockwell Engineers (master plan/cost estimates)	\$2,028.60

DOWNTOWN COMMITTEE FUNDS

(as of February 29, 2020)

Activity	Date	Revenue	Expenses	Balance
End of Year 2011 - Balance	12/31/2011	\$5,000.06	\$4,910.63	\$89.43
End of Year 2012 - Balance	12/31/2012	\$10,009.86	\$0.00	\$10,099.29
End of Year 2013 - Balance	12/31/2013	\$10.35	\$474.57	\$9,635.07
End of Year 2014 - Balance	12/31/2014	\$6.78	\$9,000.00	\$641.85
End of Year 2015 - Balance	12/31/2015	\$1.71	\$496.91	\$146.65
End of Year 2016 - Balance	12/31/2016	\$3.70	\$0.00	\$150.35
End of Year 2017 - Balance	12/31/2017	\$3.53	\$0.00	\$153.88
End of Year 2017 - Transfer Committee Acct Balance	12/31/2017	\$2,044.14	\$0.00	\$2,198.02
End of Year 2018 - Balance	12/31/2018	\$3.72	\$0.00	\$2,201.74
End of Year 2019 - Balance	12/31/2019	\$11,883.43	\$3,500.00	\$10,585.17
Year 2019				
Deposit (2020 Budget)	1/1/2020	\$10,000.00		\$20,585.17
Interest Deposit	1/31/2020	\$0.88		\$20,586.05
Interest Deposit	2/29/2020	\$1.56		\$20,587.61
TOTALS		\$10,002.44	\$0.00	\$20,587.61

To date, the balance of Downtown fund is \$20,587.61

Summary of Expenses:	
Attorney's/Accountant's Fees	\$1,105.34
Remaining Appropriation (benches, trash cans)	\$4,302.20
Postage for Survey Mailing	\$474.57
Hartford Area Optimist Club (mural)	\$3,500.00
Transfer to General Fund	\$9,000.00

Explanation of Agenda ItemsVisitors:

- Al Doeve – As you know, Al is with National Community Development Services and has been contracted with the HADF to work on a Capital Campaign for economic development. Al will be present at this meeting to give the city council a quick update on the campaign.

Applications/Hearings/Resolutions/Ordinances:

- **7:05 Hearing on Resolution 2020-4 -Vacate S Portion of Alley, Block 8 of Drakes Addition:** The city has received a vacate petition circulated by Sioux Valley Energy to vacate the south 161.54 feet of the 15 foot wide alley running north and south between E 1st Street and E Railroad Street in Block 8 of Drake's Addition to the City of Hartford. This would be the alley portion that runs primarily between their facility along Railroad Street and Goldenwest's facility. Sioux Valley Energy and Goldenwest do have easements within this area so we can vacate this portion of the alley, but all existing easements will stay upon the property. This is an unmaintained alley by the city and staff sees no issues with vacating. All abutting property owners have signed the petition and agreed to the vacate of this portion of the alley. The P&Z Board reviewed and voted to approve the vacation with existing easements to stay in place.
- **7:10 Hearing on Resolution 2020-5 – Vacate ROW for “old” Mickelson Road:** The city also has a signed vacate petition to vacate the “old” portion of Mickelson Road that will no longer be used since we re-aligned the road. It encompasses from Highway 38 west about 413 feet (just to the east of the old bridge). There is only one easement upon this property that Goldenwest has so we will vacate the ROW but keep existing easement. The P&Z Board reviewed and voted to approve this vacation as well with existing easements to stay in place.
- **2nd Reading of Ord #684:** The city received a rezone application from John Jarding with Jarding Development. They would like to rezone their parcel of property along Mickelson Road that is just to the east of their 2 new cul-de-sacs. When this property was originally annexed into the city in 2016 this east portion of their property was zoning Community Commercial. At that time, the developer did not know if this property would be used for commercial or residential, so it was zoned CC since it is easier to rezone to a less intense use than to rezone to a more intense use. They have now decided to use it for single family dwelling so it will need to be rezoned to Residential. The rezone request is to change the zoning from Community Commercial to Residential, which will tie into the existing use of the area.
- **Resolution 2020-3:** As the HADF capital campaign progresses, the enclosed resolution has been presented to the City Council for review and approval. The resolution acknowledges the city's support of economic development through the HADF and the city's commitment to the Hartford Envision 2024 campaign. It basically states that the City and HADF will complete an agreement to establish organizational construction of the campaign and fiduciary responsibility. I believe Justin Eich (HADF President) and Keith Matthiesen (campaign co-chair) will be present to address any questions from the council.
- **Policy 2014-1A – Updated Sidewalk Policy:** After discussion with the city council at our last meeting, I have updated the city's current sidewalk policy to include wording (Criteria #8 – highlighted) that if any sidewalk panel has over 50% vegetation growth or debris on it, it is considered defective.
- **1st Reading of Ordinance #685:** This ordinance encompasses 3 items that we discussed last week as well – all would be an update to the city's Nuisance ordinance. Section C would allow greater fines for not mowing or spraying undeveloped property within city limits, Section F would not permit grass to be in the street and Section H would not allow the burning of leaves. The change in wording is all highlighted on the proposed ordinance. I believe Section F and H are pretty straight forward changes, but the council may want to further discuss the fine structure proposed in Section C. Although I think a higher fine to induce developers to maintain their property better is an overall good ideal, especially since we have residential and commercial property right up against undeveloped property, I wonder if we should also think about distances from housing or commercial development. I think about Turtle Creek Addition, Western Meadows Addition and the Crestwood Addition that have large parcels of land within city limits, but it may be unrealistic to require mowing or spraying of their entire undeveloped property. Maybe we should think about control of weeds or plants that are “X” amount of feet from any developed property?? Maybe we want to say “Violation of this section in undeveloped areas, defined as a parcel with no buildings or structures upon it that is within 200 feet of any residential home or commercial building, will be subject to an annual fine of \$250.00 for the first offence and \$500.00 for the second offence??

- **Special Event Permit – Kier Murphy Memorial 5K Run:** The West Central National Honor Society has submitted a special event application to conduct a 5K run from the city park to the elementary school as a fundraiser for the Murphy Scholarship in honor of Kier Murphy. This event will be held Saturday, April 4th from 8am to 10pm. We have allowed them to conduct their event on city streets and we have allowed them to use the city paint marker to mark the route in the past – the route is the same as last year. There is no alcohol involved with this event and they have asked the city to waive the \$5.00 application fee.
- **Review Plat for Lot 1 of Haines Addition:** The city received a plat from Wyatt Haines for an area outside of city limits but within our platting jurisdiction. Mr. Haines owns property to the north of Exit 390, along 466th Ave (see enclosed map). He would like to plat off a portion of his property to erect a home on it – by looking at the plat and area map, it looks like the area to be platted would be in the middle to his property off of 466th Ave in the existing shelter belt. He is asking for plat approval and an exemption from signing a pre-annexation agreement. Section 4.1.4 of the city’s subdivision regulations, which were adopted in May of 2018, does state that no plat within the city’s unincorporated jurisdiction shall be approved unless the subdivider has filed a petition for annexation or executed an agreement to annex with the city council. Our pre-annex agreements states that once the land is contiguous with the city, the landowner will voluntarily annex into the city if requested (see enclosed copy). The city must be touching the platted area before this comes into play and it is all contingent on the city requesting annexation – just because the city touches the property does not trigger automatic annexation. The city currently borders several homes (Colton Road for example) that we have not required or ever asked to annex. The city has never forced an annexation and we have only asked one property to voluntarily annex because the city had grown completely around it and it was causing a “donut hole” within the city – this was the Matthies property. I believe the city’s intent with pre-annexation agreements is to avoid future issues with donuts holes or issues of getting infrastructure to another property that may be on the opposite side of a particular property. Donut holes within a city can cause issues and questions as to who or what entity is servicing the property for utilities or emergency services and what entity is passing for those services. We are a growing city and we want to be proactive with planning for that growth. Mr. Haines did send a written request to the city for the pre-annexation waiver highlighting some of his concerns and reasons for the request. The Planning and Zoning Board reviewed the request last week and motions to approve the plat with the requirement of the pre-annexation agreement – final decision is up to the city council.

Reports (Action Items):

- **City Engineer Report:**
 - **Approve request to bid the Western Avenue Sanitary Sewer Project:** City engineers would like council approval to advertise the project for bid. Since they are still working on acquiring easements, bid award will be contingent on securing the easements and securing LIIP funds for the project.
- **Finance Officer Report:**
 - **Ballot Positions:** We need to draw for ballot positions on the city election for Ward 3. Gail Olson-Duck and LaVonne Randall are the 2 candidates for ward 3. We will randomly select their names for positions on the ballot.
- **City Administrator Report:**
 - **South Dakota Association of Code Enforcement:** The SD Assoc. of Code Enforcement is holding a training session on May 13-14 at Fort Pierre, SD. I am requesting to send our code enforcer Bryan Voth to this training to give him as many resources as possible. Cost will be registration fee of \$50.00 and a one night room fee of \$116.00.

Old Business:

- **Review/Approve Consent and Indemnification Agreement with HASA:** As directed, the city attorney drafted an agreement between the City of Hartford and the Hartford Area Softball Association to allow the association to use the city’s field maintenance equipment. This agreement states that only HASA member can use the city equipment, that they must be adults, must ensure no keys are duplicated, are responsible for any damages and must be insured. It also includes a hold harmless agreement. A copy of this agreement was sent to Eric Kunzweiler of the HASA for review.
- **Review DENR Brownsfield Asbestos Assessment on Lot 6, Block 4 of Hartford City Proper:** The city is proposing to purchase 6 lots along Main Avenue from the Elevator for Economic Development. The environmental review and title insurance all came back good but when an asbestos test was done on the small building on lot 6 minor traces of asbestos was found in the floor tile. This will need to be disposed of

properly, which will be an additional expense for the city. If the council is comfortable with moving forward with the purchase, there will need to be a motion to authorize the Mayor to sign any closing documents.

New Business:

- **Sports Complex Committee Request to Fund Sidewalk Project at Swenson Park:** Matt Evans with the Hartford Area Sports Complex would like to address the council and requests the release of funds to place a sidewalk within the sports complex from the parking lot to the 2 existing ball diamonds.
- **Review Tax Abatement Request on Parcel #58489:** Minnehaha County has received a property tax abatement request from a disabled veteran within the city of Hartford. State laws allows tax abatements to qualifying senior and disabled veterans. This applicant qualified as a disabled veteran. Since the abatement is a health-related issue, the applicant’s personal information has been concealed. Since this affects property within the city, the city council must make a motion to allow the \$2,757.09 tax abatement. The applicant qualifies for the abatement and I recommend approval.

Non-Agenda Updates

- **Job Postings:** We continue to advertise for a Chamber & Economic Development Director and a full-time public works assistant. We are planning to conduct an interview for the PWA position this coming week.
- **Hired Positions:** I have hired the seasonal positions of Pool Manger – Amy Sebert; Park Rec Director – Laura Johnson and Yard Waste Disposal Site Monitor – Ron Gates for the 2020 season. We continue to advertise all other seasonal summertime help. (Note: Since we have not hired a full-time recreational director yet, we will continue to run the summer park rec program as prior years and not implement any changes at this time.)
- **Landfill Passes:** The City of Sioux Falls approved our application for landfill passes. We are able to pick them up on March 31st and can begin distributing on April 1st.
- **FEMA Grants:** Applications for the FEMA Generator Grant and the FEMA Storm Shelter Grant have been sent in. They will be reviewed by the state first and then by FEMA – I don’t anticipate word on either grant until later this fall at the earliest.
- **Ordinance Changes:** Craig and I met with Mitch on the 4th and we will be proposing some changes to our design standards and ordinance. I am also working on getting more information on pet licenses and rental applications to bring before the council for review again.
- **COVID 19:** With the outbreak of the COVID 19 virus in South Dakota, it is the city’s goal to maintain business operations and continue essential city services to our residents. It is our top priority to protect city staff and the public. We have implemented a precautionary plan to aid in the containment of the infectious disease. In a staff meeting this last week, the city reviewed education materials, cleaning practices, good hygiene practices and procedures if an employee is exposed or feels ill. I have sent this plan to each council member for reference. It is a fluid plan and can be updated or changed as conditions warrant.

Please let me know if you have any questions or concerns. 605-261-3995
Teresa

SOUTH DAKOTA ASSOCIATION OF CODE ENFORCEMENT

— An Affiliate of the South Dakota Municipal League —

INFORMATION and TRAINING CONFERENCE

May 13-14, 2020

Drifters Conference Center • Fort Pierre, SD

Wednesday, May 13

- 12:30 – 1:00 **Registration**
- 1:00 – 1:30 **Welcome and Business Meeting**
**AACE Conference Report from Shane Smith , 2019 scholarship winner*
- 1:30 – 2:30 **Code Enforcement and Law Enforcement Partnerships**
Officer Kyle Johnson, Community Resource Officer, Sioux Falls PD
Officer Brady Lieuwen, Community Resource Officer, Sioux Falls PD
- 2:30 – 2:45 **Break**
- 2:45 – 4:00 **A.L.I.C.E. Training (Active Shooter)**
Trooper Zach Bruzelius, South Dakota Highway Patrol
- 4:00 – 5:00 **ADA Requirements for Municipalities**
Terry Johnson, Engineering Projects Supervisor, City of Mitchell
- 5:00 – 7:00 **Social and Code Officer of the Year Banquet**

***Hospitality Room at AmericInn will open at 7:00 pm**

Thursday, May 14

- 9:00 – 10:00 **Marketing your Code Program in your Community**
Mike Olson, Olson Consulting Contracting Services.
- 10:00 – 12:00 **Discussion on Nuisance Problems and Solutions**
 - Authority to Access Property for Inspection and Photos
 - Entry onto Property for Abatement
 - Bring your questions for discussion!*Ryan Sage, Assistant City Attorney, City of Sioux Falls*
David Pfeifle, Director, South Dakota Public Assurance Alliance

SOUTH DAKOTA ASSOCIATION OF CODE ENFORCEMENT

— An Affiliate of the South Dakota Municipal League —

INFORMATION and TRAINING CONFERENCE

May 13-14, 2020 • Drifters Conference Center • Fort Pierre, SD

Registration Form

(Please Print or Type)

Municipality

City of Hartford

Name

Title

Email

Bryan Voth

Code Enforcement
Officer

hartcodeenforcer@gmail.com

Please indicate if you would like to receive a free copy of the 2018 International Property Maintenance Code for your city.

Registration Fee and Deadline:

Advance Registration: \$50 for SoDACE members; \$90 for non-members

On-Site Registration: \$60 for SoDACE members; \$100 for non-members

*Fees listed are per person.

Return registration form with payment by May 1st to: SD Association of Code Enforcement
208 Island Drive
Ft. Pierre, SD 57532

Room Reservations:

A block of rooms has been reserved at the **AmericInn** at a rate of \$115.99 + tax.

****IMPORTANT:** to guarantee this rate your reservation must be made by **April 12, 2020**. Be sure to mention you are with the South Dakota Municipal League.

AmericInn
312 Island Drive
Fort Pierre, SD 57532
605-223-2358

OFFICE USE ONLY: DATE: _____ CHECK #: _____ AMOUNT: _____

CONSENT AND INDEMNIFICATION AGREEMENT

Comes now the City of Hartford, hereinafter "City" and the Hartford Area Softball Association, Inc, hereinafter "Association", WITNESSETH:

WHEREAS, City owns certain equipment that is used to maintain ball fields at the Hartford Sports Complex; and

WHEREAS, Association desires to use maintenance equipment during times that City and City employees are not available to provide field maintenance; and

WHEREAS, City is willing to allow Association to use City's equipment for field maintenance, now therefore, the parties hereto agree as follows:

1. **Use of Equipment:** Association may use City's field maintenance equipment for the 2020 summer softball and baseball seasons provided Association complies with the following restrictions:
 - a. Equipment may only be operated by legal adults who are approved for use by Association;
 - b. Association will not permit any minors to have access to the maintenance equipment;
 - c. Association will only use the equipment for field maintenance purposes and shall insure that all keys to equipment are not duplicated in any fashion and not accessible to any persons other than adults approved for use by Association;
 - d. Association providing insurance as set forth herein below.
 - e. Association assuming responsibility for all damage caused to equipment or any city facilities that are damaged while equipment is being used by Association.
 - f. Association securing and locking equipment properly after each use.
2. **Insurance:** Association shall, at all times in which City's equipment will be used, maintain liability coverage insurance in an amount not less than \$1,000,000 per occurrence, \$1,000,000 aggregate naming City as an

additional insured upon said policy of insurance. The insurance shall be with a company authorized to do business in the State of South Dakota and proof of said coverage shall be provided to City prior to any use of equipment by Association.

3. **Indemnification and Hold Harmless:** Association agrees that in consideration of being authorized to use City's equipment, Association shall defend, hold harmless and fully indemnify City from any and all claims for damages to property or injury to persons as a result of Association's use of City's equipment. City shall not be responsible for any loss or injury to any person which results from Association's use of City's equipment.

4. **Maintenance of Equipment:** Association agrees to use the equipment in such a manner so as to return the equipment to City in the same condition it was prior to use by Association. Association shall be responsible for all repairs to the Equipment that are deemed necessary as a result of the use of the equipment by Association.

5. **Choice of Law:** This Agreement shall be interpreted and construed under the laws of the State of South Dakota.

Dated this _____ day of _____, 2020.

Hartford Area
Softball Association

City of Hartford

_____, President

By: _____

Title: _____



**DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES**

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

March 9, 2020

Jesse Fonkert
Director,
Hartford Area Development Foundation
125 N. Main,
Hartford, SD 57033

RE: Closure - Brownfields Asbestos Assessment at the Vacant Lot Building,
South Main, Hartford, Department of Environment and Natural Resources
File number 2020.012

Dear Mr. Fonkert:

The Department of Environment and Natural Resources (DENR) Brownfields Program has completed the asbestos inspection at the above-mentioned building. The assessment was done by the Geotek Engineering & Testing Services, Inc., (Geotek). The asbestos assessment highlighted the following issues with the building,

- A material is considered asbestos containing if it contains more than 1% asbestos.
- Non-friable asbestos was detected at greater than 1% at the above-mentioned building.
- Category I non-friable asbestos containing materials (ACMs) were found in the floor tiles inside the building.
- The consultant is recommending the building and debris be adequately wetted during the demolition to control dust emission.
- This asbestos survey data must be provided to future contractors or employees working in the buildings.

Please contact Chad Babcock with the DENR's Asbestos and Solid Waste Program prior to any demolition work. He can assist with outlining DENR's requirements for asbestos removal and building demolition notification. Chad can be reached at 605-773-3153

Jesse Fonkert
March 9, 2020
Page 2

The department appreciates the ability to assist the Hartford Area Development Foundation with this Brownfields assessment. Please contact Nayyer Syed of my staff at 605-773-3296 if you have any question pertaining to this closure designation.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim McIntosh". The signature is fluid and cursive, with the first name "Kim" written in a larger, more prominent script than the last name "McIntosh".

Kim McIntosh, Administrator
Ground Water Quality Program
Department of Environment and Natural Resources

cc: Jerry Zutz, Geotek Engineering & Testing Services, Inc., (Geotek)
Doug Blomker, Minnehaha County Emergency Manager,
Teresa Sidel, City Administrator, 125 N Main Avenue, Hartford, SD 57033.
Chad Babcock, Waste Management Program, DENR