

Planning and Zoning Meeting – Regular Meeting March 14, 2017

Chairman Rick Freemark called the meeting to order at 7:00 p.m. at Hartford City Hall with the following planning and zoning members present: Rick Freemark, Bob Bender, Matt Cain, Tony Randall, Eric Bartmann, Stephanie Olson-Voth, and John McMahon. City Finance Officer Audra Sternke, and City Code Enforcer/Building Inspector Paul Clarke were also present.

Approve Agenda: A motion was made by Bartmann, second by Olson-Voth to approve the agenda – all voted yes, motion carried.

Approve Minutes of February 14, 2017 Regular Meeting: A motion was made by McMahon, second by Bartmann to approve the February 14, 2017 regular meeting minutes – Bender and Cain abstained with all others voting yes, motion carried.

7:05 Zoning Hearing: Tony Schwartz approached the board regarding rezoning of Parcel 16044. Questions were asked and discussion was held. A motion was made by Bender, second by Randall, to rezone to residential from community/commercial – all voted yes, motion carried.

A motion was made by Bender, second by Cain, to adjourn as the Planning and Zoning Board and reconvene as Board of Adjustments – all votes yes, motion carried.

7:10 Variance Hearing: Rob Ruehling approached the board regarding his variance request to deviate from the city's off-street parking requirements for 1060 Ruud Trail. A motion was made by Bartmann, second by Cain, to approve the variance with the addition of 25 feet of concrete on the south drive to connect to the street for the reason that it's consistent with other buildings out there and it makes sense for budget reasons – Bender voted no with all others voting yes, motion carried.

A motion was made by Bender, second by Olson-Voth, to adjourn as Board of Adjustments and reconvene as Planning and Zoning Board – all voted yes, motion carried.

New Business:

Board Member Orientation: Patrick Andrews with SECOG gave a presentation to the board.

Code Enforcer/Building Inspector Update: City Code Enforcer/Building Inspector Paul Clarke updated that in 2017, six single family houses have open permits. In 2016 there are still 5 single family houses and a twin home with open permits. The coffee shop owned by Justin Eich is scheduled to open soon. The golf club house is moving along quickly.

City Administrator Update: City Administrator Sidel was not present to give her report, but rather gave a written report to the board for their review.

Adjourn: A motion was made by Bender, second by Randall to adjourn at 8:05 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Audra Sternke, Finance Officer