

Planning and Zoning Meeting – Regular Meeting March 31, 2020

Chairman Tony Randall called the meeting to order at 7:00 p.m. via teleconference with the following planning and zoning members connected: Mark Anderson, Tim Graham, Stephanie Olson-Voth, Eric Bartmann and Brad Miles. City Administrator Teresa Sidel and Building Inspector Paul Clarke also participated. There was no other public participation.

Approve Agenda: A motion was made by Bartmann, second by Anderson to approve the agenda as set – all voted yes, motion carried.

Approval of the Minutes: The March 10, 2020 meeting minutes were reviewed. A motion was made by Bartmann, second by Miles to approve the March 10, 2020 regular meeting minutes – all voted yes, motion carried

Hearings/Petitions/Applications

- **7:05 Hearing to Deannex Parcel #71116:** Rose Stumpe has submitted a deannexation petition to the city for approval. This land, which lays just north of the city lagoons, was originally annexed as a rural service district in order for the city to get contiguous land to annex the property where the city lagoons sit. Now that Cresswood Addition has been annexed, the city does not need this land in the city. When negotiating right-of-way and land purchases for the new Mickelson Road, it was agreed between the City and the Stumpes to deannex this parcel. A motion was made by Miles, second by Graham, to deannex parcel #71116 – all voted yes, motion carried.

New Business:

- **Reschedule April 14, 2020 Meeting:** On March 30th, the state passed House Bill 1298, which postpones municipal elections until June of 2020. Since there will not be a municipal election on April 14th, there is no action needed by the Planning and Zoning Board to reschedule the April 14th meeting.

Updates:

- **Building Inspector Update:** Building Inspector Paul Clarke provide a report to the Board. Currently there are 13 open single-family homes in various stages of construction, plus 1 twin home. The owners of the mobile home in lot 6B at the Northside Mobile Home Park have until April 16 to remove the trailer before it is declared abandoned property. Clarke continues to monitor the progress of the Hartford Building Center addition project and the remodel project being done by Sioux Valley Energy.
- **City Administrator Update:**
 - **City Changes due to COVID-19:** All city buildings are closed to the public to help protect essential city workers and keep city services running. Many things can be done remotely and have worked well for the most part. All city meetings, including P&Z meetings and City Council meetings, will still be conducted but via teleconference. Access information will be provided to the public on the agenda.
 - **Misc. Updates:** The city council approved the Haines plat and waive the pre-annexation agreement. The city of Sioux Falls is not allowing any free landfill passes until after the pandemic in order to reduce the traffic through the landfill.
 - **Project Updates:** The 9th Street Project was been awarded to Zacharias Construction and a pre-construction meeting will be held within the coming weeks. The city council has giving approval to advertise the Western Avenue Sewer Project, with award being made once we receive confirmation of grant approval.

Adjournment: A motion was made by Bartmann, second by Voth to adjourn at 7:18 p.m. – all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator, in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at Hartford City Hall.

Teresa Sidel, City Administrator