

**Hartford City Council Agenda**  
**Tuesday, April 21, 2020 - 7:00 p.m.**

**Due to the COVID-19 Pandemic, the City of Hartford will be conducting city meetings via teleconference in order to promote social distancing and abide by CDC standards and Governor Noem's Executive Order**

**To Join the Meeting from your Computer, Tablet or Smartphone go to:**  
<https://global.gotomeeting.com/join/927022237>

**To Join the Meeting by Phone dial:**  
**1-571-317-3122**

**Access Code: 927-022-237**

Mayor: Jeremy Menning  
Ward 1: Mark Brenneman and Travis Kuehl  
Ward 2: Mark Monahan and Brittany Glanzer  
Ward 3: Scott Nelson and Arden Jones

**Business Items**

- Roll Call of Mayor and City Council Members
- Additions to the Agenda/Approve Agenda
- Approve Minutes of Previous Meeting(s)
  - \*Regular Meeting Minutes - 04/07/2020
  - \*Special Meeting Minutes - 04/14/2020
- Approve Bills submitted for Payment

**Public Comments** - Public Input on Non-Agenda Items

\*Action cannot be taken on items discussed unless specifically listed elsewhere on the agenda\*

**Applications, Hearings, Resolutions & Ordinances**

- 2nd Reading of Ordinance #685 - Amend Chapter 3.01 - Nuisances

**Reports**

- Fire Department Report - Submitted by Chief Bryon Shumaker
- City Engineer Report - Stockwell Engineers
- Public Works Superintendent - Craig Wagner
  - \*Review Quote for Crack Sealing
  - \*Equipment Purchase
- Finance Officer Report - Karen Wilber
- City Administrator Report - Teresa Sidel
  - \*Update on CEDD Job Offer

**Old Business**

**New Business**

- Surplus Building on Lot 6, Block 4 of Hartford City Proper
- Mayor Proclamation - Arbor Day - April 24, 2020
- Mayor Proclamation - Silver Star Banner Day - May 1, 2020
- Mayor Proclamation - Building Safety Month - May 2020

**Correspondence**

- Arbor Day Foundation - Tree City USA

**Executive Session (SDCL 1-25-2)**

**Adjournment**

**Next City Council Meeting: Tuesday - May 5, 2020**

## City Council Meeting – Regular Meeting April 7, 2020

Mayor Jeremy Menning called the meeting to order at 7:00pm via teleconference with the following city council members present: Mark Monahan, Arden Jones, Mark Brenneman, Travis Kuehl, Brittany Glanzer and Scott Nelson. Also present via teleconference were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, City Attorney Larry Nelson, City Engineer Mitch Mergen and approximately eight people from the public.

### BUSINESS ITEMS:

- **Approve Agenda:** A motion was made by Jones, second by Nelson to approve the agenda as set - all voted yes, motion carried.
- **Approval of the Minutes:** A motion was made by Jones, second by Monahan to approve the meeting minutes from March 17, 2020 – all voted yes, motion carried. A motion was made by Kuehl, second by Jones to approve the Equalization Board meeting minutes from March 18, 2020 – Monahan abstained with all others voting yes, motion carried

**PUBLIC COMMENTS:** Shannon Ward addressed the council via teleconference with her thoughts on the COVID-19 pandemic. It is her opinion that with Hartford's close proximity to Sioux Falls, Hartford should do as Sioux Falls has done and implement some guidelines, so the community has a clear understanding of what is expected of them during this pandemic.

### ORDINANCES, RESOLUTIONS, APPLICATIONS AND HEARINGS:

- **1<sup>st</sup> Reading of Ordinance #685 – Amend Chapter 3.01 Nuisances:** Ordinance #685 would amend Chapter 3.01 - Nuisances to include blowing/throwing grass in city streets and burning leaves to the list of nuisances. It was also amended to include a fine to individuals in violation of not mowing or maintaining noxious weeds on undeveloped areas within the city. As written, the fine for this would be \$250 for the first offence and \$500 for the second offence. Some felt, with this wording, the ordinance implies that only two fines would be issued. New wording of \$250 for the first offence and \$500 for each additional offense was discussed. A motion was made by Kuehl, second by Nelson to approve 1<sup>st</sup> reading of Ordinance #685 with the amendment to the wording of the fee structure as presented – Jones voted no with all others voting yes, motion carried.
- **7:05 Hearing on Resolution 2020-6 – Deannexation of Parcel #71116:** Circle J Farms has submitted a petition to deannex parcel #71116. This parcel is located just south of Mickelson Rd. When negotiating right of way and land acquisitions for the Mickelson Rd project, an agreement was made between the City and Circle J Farms to deannex this parcel upon completion of the project. A motion was made by Monahan, second by Brenneman to approve Resolution 2020-6 Deannexation of Parcel #71116 – all voted yes, motion carried.

### REPORTS:

- **Sheriff's Department Report:** Deputy Phil Ryan gave an update on recent activities within the city. For the month of Mar there were 233 calls for service.
- **Engineer Report:** Mitch Mergen provide engineer updates:
  - Ruud/Opal Lane Intersection Improvements** – Construction documents have been provided to City staff for review. The project is expected to be bid mid-May.
  - 9<sup>th</sup> Street Improvements** – Contracts are in place. A preconstruction meeting will be scheduled in the coming weeks.
  - Industrial Park Sanitary Sewer Extension** – The project will be advertised for bid once necessary easement documents are received.Pat DeGroot expressed drainage concerns in the development along Bernadine Place. Mergen indicated that he would take a look at that area.
- **Public Works Report:** Public Works Superintendent Wagner's report was provided to the council.
  - Streets** – Gravel roads were bladed last week and are scheduled to be done again next week. Pothole patching is also being done. Bumblebee Gibson has quoted mag water at a price of \$1.46/gal which is a slight increase over last year but still below budget. Wagner confirmed that two applications were budgeted for this year. A motion was made by Nelson, second by Jones to approve the quote from Bumblebee Gibson of \$1.46/gal for the two applications of mag water this year – all voted yes, motion carried. Wagner gave an update on the maintainer that has been at RDO for repairs. When RDO was trouble shooting it, a bolt from the rod cap came loose and the cap went through the block and wreck the block. Wagner presented options: repair with new engine \$18,000 or repair with used engine \$12,700. He also provided trade-in values: \$15,000 if running good or \$8,000 in current condition. Further discussion was held on the age and condition of the maintainer. It was the consensus of the council that it be traded as is. Wagner will start looking for a replacement. Wagner will put the dump truck purchase on hold for now. Street sweeping is being done and will continue throughout the summer months. The traffic counter was put out on Western Ave this week. Wagner and Mike Smith plan to meet next week to review the boulevard tree planting plan for this year. The yard waste site is now open for the season.

Water – With COVID-19, the meter change outs have been put on hold. Staff will try to do any businesses that are open at this time or homes with cellar access.

Sewer – Monthly DMR reporting has been done. Flow are starting to increase. Samples will be taken this spring.

Park – Staff has been working on cleaning stick/leaves from park grounds getting them ready for the season.

Sports Complex – A Toro field drag has been purchased. It should be delivered next week.

- **Finance Officer Report:** City Finance Officer Wilber's report was provided to the council. Items included a summary of revenues received in Mar along with an overview of the city's cash balances, revenues and expenses through Feb. The Apr calendar of events was also provided. On Mar 30<sup>th</sup> the State passed HB 1298 which postpones all municipal election to any Tues in June. Options are to hold the city election in conjunction with Minnehaha County's democratic primary election on June 2<sup>nd</sup> or to choose one of the other four Tues in June. A motion was made by Jones, second by Glanzer to set the municipal election date as Tues June 23<sup>rd</sup> – all voted yes, motion carried.
- **City Administrator Report:** City Administrator Sidel's report was provided to the council. The Jamboree Committee is still planning for the 2020 event but will be monitoring the COVID-19 situation and adjust plans as needed. Five applicants for the CEDD position have been interviewed. Plans are to narrow selection down to 2 or 3 applicants and conduct a second round of interviews. In an effort to minimize traffic at the landfill due to COVID-19, the City of Sioux Falls will not be doing the free landfill passes at this time. The National Honor Society has cancelled their Miles for Murphy 5K Run/Walk that was to be held April 4<sup>th</sup>. The City has closed on the purchase of Lots 1-8, Block 4 Hartford City Proper.

### **OLD BUSINESS:**

- **Chamber Proposal for Additional Funding:** Gabby Hoing with the Hartford Area Chamber of Commerce (HACC) addressed the council via teleconference. Per the council's request at the Mar 17<sup>th</sup> meeting, Hoing provided cost information on three different options for temporary help until the CEDD is hired. HACC is seeking someone to help with marketing/communication type items such as social media, website, print newsletter as well as e-newsletter. It is estimated that this person would be needed 5 to 10 hours per week for approximately 8 weeks. Jessica Wendell, who is a member of the HACC, is the individual Hoing would like to hire. Wendell has quoted an hourly rate of \$20. Based on this, Hoing is requesting funding from the City in the amount of \$1,600 to cover this cost. A motion was made by Nelson, second by Jones to hire Jessica Wendell as an interim CEDD assistant not to exceed \$1,600 until the new CEDD is hired. Clarification was made that the City would not be hiring this individual but just providing the funding to the HACC for this cost. A substitute motion was made by Monahan, second by Kuehl to allocate \$1,600 to the HACC to hire an assistant to help with some of the Chamber duties – Glanzer abstained with all others voting yes, motion carried.
- **HADF Envision 2025 Capital Campaign:** Al Doeve, with NCDS, and HADF President Justin Eich addressed the council via teleconference giving an update on the Envision 2025 Campaign. Since the last update to the council, the Campaign Program of Work and the Campaign Financial Plan have been completed. NCDS has also provided an economic income analysis which forecasts the impact a successful campaign will have on the immediate region. The campaign, which has already secured investments of over 200k, is seeking investments from both the private and public sectors. NCDS feels 40% would come from the public sector and 60% from the private sector. With a goal to raise 2M, that would make the City's investment 800k. A motion was made by Kuehl to approve the HADF Envision 2025 capital campaign pledge amount – motion failed due to lack of a second. A motion was made by Kuehl, second by Jones to adopt the program of work as presented for Envision 2025 – all voted yes, motion carried. A motion was made by Kuehl, second by Nelson to adopt a pledge of \$800,000 over 5 years but not at a fixed amount of \$160,000 per year but cumulative to \$800,000 as yearly budgets allow. Further discussion was held on the timing of the first payment. Kuehl amended his original motion by adding that the initial payment be made in 2020 for \$160,000, second by Monahan. Further discussion was held on if the City's investment for 2020 should be \$160,000 with what is going on with the economy right now due to the pandemic. Public input was received from LaVonne Randall and Pat DeGroot. Kuehl rescinded his previous motion and amendment to that motion. A motion was made by Kuehl, second by Brenneman that the City of Hartford pledge \$800,000 over 5 years to the Envision 2025 Campaign. Kuehl moved to call the vote. Glanzer, Brenneman, Jones & Monahan voted yes, Nelson voted no, and Kuehl abstained, motion carried. A motion was made by Monahan, second by Brenneman to allocate \$50,000 to the Envision 2025 Campaign payable in 2020 – Kuehl abstained with all others voting yes, motion carried. Kuehl request that this item be put on the agenda to review again at the end of the 2<sup>nd</sup> quarter and again at the end of the 3<sup>rd</sup> quarter.

### **NEW BUSINESS:**

- **Hire Full-Time Public Works Assistant:** Alan Brown has accepted the city's offer for the fulltime public works assistant position at \$17.50/hr. A motion was made by Kuehl, second by Jones to approve the hiring of Alan Brown as a fulltime public works assistant at \$17.50/hr. – all voted yes, motion carried.
- **Review Tax Abatement Request on Parcel #60662:** State law allows property tax abatements for qualifying disabled seniors veterans. The Minnehaha County Auditor has received an abatement request from a disabled senior on a parcel of land that is located within Hartford city limits. This request needs to be approved by the

governing board. A motion was made by Monahan, second by Jones to approve the property tax abatement request submitted on Parcel #60662 – all voted yes, motion carried.

- **COVID-19 Update & Discussion:** With the pandemic that is going on, discussion was held on how the City will handle some of its facilities and programs. The following decisions were made by the council:
  - Pool – the consensus of the council is that the pool remains closed for May & June. Revisit in June to see if we are able to open in July. Pool Manger has been hired and will remain on doing other duties as assigned.
  - Park Rec Program for Kids – the consensus of the council is to postpone the program for now. Sidel will visit with the Park Rec Director to see if a July session, if conditions allow, would work. Sidel will provide an update at the next meeting.
  - Park Restrooms – A motion was made by Nelson, second by Brenneman to close the park restrooms until further notice – Kuehl, Jones and Monahan voted no, Glanzer, Nelson & Brenneman voted yes, Menning broke the tie voting yes, motion carried. There will be no portables at the Sports Complex at this time.
  - Park/Playgrounds – A motion was Nelson, second by Glanzer to keep the parks open and to install signage in the parks that state the CDC’s regulations in regard to the pandemic – Brenneman voted no with all others voting yes, motion carried. Wagner will put up some of the soccer nets and will continue to maintain the ball field.
  - Water/Sewer Utilities – A motion was made by Monahan, second by Nelson to waive all late fees and to suspend all water shut offs for the next 60 days – all voted yes, motion carried.

Mayor Menning provided an update on the COVID-19 Task Force that has been formed. This group includes community leaders including the City, medical, essential services, law enforcement, business leaders and church leaders. The group meets every Friday. Information provided by this group will be posted on the City website on the COVID-19 Resource page. Discussion was held on enacting a possible ordinance in regard to COVID-19. Input was received from City Attorney Nelson, Deputy Ryan and the council. A motion was made by Jones, second by Brenneman that City Administrator Sidel, City Attorney Nelson and Mayor Menning put together a draft COVID-19 ordinance for council review – all voted yes, motion carried.

**CORRESPONDENCE:** None.

**EXECUTIVE SESSION:** A motion was made Jones, second by Nelson to enter executive session pursuant to SDCL 1-25-2 (1) for personnel and SDCL 1-25-2 (3) for legal at 9:51pm – all voted yes, motion carried.

Minutes recorded by Finance Officer Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Karen Wilber, Finance Officer

**EXECUTIVE SESSION:** A motion was made by Kuehl, second by Jones to exit executive session at 10:30pm – all voted yes, motion carried.

**ADJOURNMENT:** A motion was made by Monahan, second by Nelson to adjourn at 10:31pm – all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Teresa Sidel, City Administrator

**City Council Meeting – Special Meeting April 14, 2020**

Mayor Jeremy Menning called the meeting to order at 6:30p.m. via teleconference with the following city council members present: Mark Monahan, Arden Jones, Mark Brenneman, Travis Kuehl, Brittany Glanzer and Scott Nelson. City Administrator Teresa Sidel was also present, with two other people from the public.

**Approve Agenda:** A motion was made by Jones, second by Brenneman to approve the agenda as set – all voted yes, motion carried.

**1<sup>st</sup> Reading of Ordinance #686:** Ordinance #686 was introduced as an ordinance to address the COVID-19 pandemic. This ordinance re-enforces Governor Noem’s Executive Order and the CDC Guidelines regarding social distancing and enclosed retail businesses that promote public gatherings. Some discussion was held regarding Governor Noem’s Executive order addressing municipal responsibility and enforcement if enacted. A motion was made by Nelson, second by Monahan to approve 1<sup>st</sup> reading of Ordinance #686 – Glanzer, Brenneman, Nelson and Monahan voted yes, with Jones and Kuehl voting no – motion passed.

**Executive Session:** A motion was made by Brenneman, second by Kuehl to go into executive session per SDCL 1-25-2.1 at 6:51p.m. to review the qualifications and competence of prospective employees. A motion was made by Brenneman, second by Jones to exit executive session at 9:41p.m. – all voted yes, motion carried. A motion was made by Jones, second by Glanzer to offer the Chamber and Economic Development Director position to Candidate A with a salary of \$64,000 until 2021 and a negotiable starting date – Jones, Glanzer, Brenneman, Kuehl voted yes, with Nelson and Monahan voting no – motion passed.

**Adjournment:** A motion was made by Monahan, second by Kuehl to adjourn at 9:44p.m. – all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Teresa Sidel, City Administrator

<u>Vendor ID</u>	<u>Vendor Name</u>		<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		<u>Date</u>		<u>Amount</u>
Checking	1				
Checking	1	Fund: 101	GENERAL FUND		
ABBUSINESS	A&B BUSINESS, INC.		04/03/2020	IN715996	378.19
101 4142 424		APR 2020 RENTAL - COPIER & 6 PRINTERS			291.54
101 4142 424		MAR 2020 - USAGE CHARGE			86.65
				Vendor Total:	378.19
A1	A-1 PORTABLE TOILETS		04/01/2020	50152	114.00
101 4521 424		PORTABLE TOILET RENT - DUMPSITE			114.00
				Vendor Total:	114.00
A1ELEC	A1 ELECTRIC, PLUMBING, HEAT & AIR		03/31/2020	12231	210.00
101 4521 426		DOWN LIGHT FOR PARK SHELTER			210.00
				Vendor Total:	210.00
CITYGL	CITY GLASS & GLAZING INC		04/02/2020	132338	50.45
101 4192 425		CITY HALL - NEW LOCK FOR MAIN DOOR			50.45
				Vendor Total:	50.45
CTYHART	CITY OF HARTFORD		03/26/2020	03262020 STMT	170.87
101 4192 428		W/S-OLD SHOP			44.01
101 4192 428		W/S-NEW MAINT SHOP			82.46
101 4192 428		W/S-CITY HALL			44.40
				Vendor Total:	170.87
CLARPAUL	CLARKE, PAUL		04/01/2020	MARCH 2020	179.34
101 4652 427		MAR 2020 MILEAGE			179.34
				Vendor Total:	179.34
COFFEECUP	COFFEE CUP FUEL STOPS - AUTO PMTS		03/01/2020	030120 STMT	225.92
101 4311 426		FUEL - STREETS			225.92
COFFEECUP	COFFEE CUP FUEL STOPS - AUTO PMTS		04/01/2020	040120 STMT	155.00
101 4311 426		FUEL - STREETS			94.50
101 4521 426		FUEL - PARKS			60.50
				Vendor Total:	380.92
COLONI	COLONIAL RESEARCH CHEMICAL CORPORATION		04/02/2020	145139	291.72
101 4192 426		DISINFECTING WIPES			291.72
				Vendor Total:	291.72
CRESSM	CRESSMAN SANITATION, INC		04/01/2020	04012020 STATE	450.00
101 4192 428		GARBAGE SERV APR-JUNE			450.00
				Vendor Total:	450.00
DAKOCUST	DAKOTA CUSTOM TURF, LLC		04/06/2020	1693	8,000.00
101 4521 434		TORO FIELD DRAG			8,000.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>	<u>Date</u>		<u>Amount</u>
				Vendor Total: 8,000.00
DAKTRONICS	DAKTRONICS, INC.	03/06/2020	6881305	5,725.00
101 4521 434	SCOREBOARD FOR FIELD A			5,725.00
				Vendor Total: 5,725.00
ESRI	Environmental Systems Research Institute, Inc.	04/02/2020	93810547	400.00
101 4142 434 1	2020/21 GIS SERVICE			400.00
				Vendor Total: 400.00
ETTENT	ETTERMAN ENTERPRISES	02/22/2020	293764	21.17
101 4521 426	PARKS - CABLE TIES			21.17
ETTENT	ETTERMAN ENTERPRISES	03/06/2020	294344	196.96
101 4521 426	PARKS - CABLE TIES			196.96
				Vendor Total: 218.13
FIRSBANK	FIRST NATIONAL BANK OMAHA	03/30/2020	033020 STATE	281.25
101 4311 426	ROAD TUBE KIT FOR TRAFFIC COUNTER			228.00
101 4142 422 2	IT SERVICE - BOX			53.25
FIRSBANK	FIRST NATIONAL BANK OMAHA	03/30/2020	033020 STMT	1,077.15
101 4142 434 1	GO TO MEETING SOFTWARE SUBSCRIPTION			204.48
101 4142 422 2	MICROSOFT - OFFICE 365 SUBSCRIPTIONS			49.50
101 4142 422 2	MICROSOFT - EMAIL ACCOUNTS			24.00
101 4192 426	AMAZON - DISPOSALBE FACE MASKS			27.98
101 4521 426	ANTHEM SPORTS - BALLFIELD FENCE TIES			131.62
101 4142 423	INDEED - JOB AD CHAMBER/ECON DEV DIR			639.57
				Vendor Total: 1,358.40
FRIEBE	FRIEBERG, NELSON & ASK, LLP	03/03/2020	65980	1,737.80
101 4652 429	MATTHIES ABATEMENT CASE			1,737.80
FRIEBE	FRIEBERG, NELSON & ASK, LLP	03/17/2020	66218	3,033.50
101 4142 422	FEB - PHONE CALLS/EMAILS/MISC WORK			2,930.00
101 4142 422	FEB - ATTEND MEETINGS/EXP/MILEAGE			103.50
FRIEBE	FRIEBERG, NELSON & ASK, LLP	04/09/2020	66558	2,448.13
101 4142 422	MAR - PHONE CALLS/EMAILS/MISC WORK			1,747.50
101 4142 422	MAR - ATTEND MEETINGS/EXP/MILEAGE			700.63
				Vendor Total: 7,219.43
GILLESPIE	GILLESPIE OUTDOOR POWER EQUIPMENT	03/30/2020	40489	214.00
101 4521 426	REPLACEMENT BAGS FOR 54" LAWN MOWER			214.00
GILLESPIE	GILLESPIE OUTDOOR POWER EQUIPMENT	04/03/2020	40610	108.24

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>					<u>Amount</u>
101 4521 425		6 AIR FILTERS - 54" MOWER			108.24
				Vendor Total:	322.24
GOLDENWEST	GOLDEN WEST TELECOMMUNICATIONS COOPERATIVE, INC.		04/01/2020	04012020 STATE	486.54
101 4192 428		PHONE-OFFICE FAX LINE			44.28
101 4192 428		PHONE-OFFICE LINE 2			53.57
101 4192 428		PHONE-CHAMBER/EDD			61.18
101 4192 428		PHONE-OFFICE LINE 1/INTERNET			163.49
101 4192 428		PHONE-OFFICE LINE 3			48.44
101 4192 428		PHONE-CITY SHOP/INTERNET			115.58
				Vendor Total:	486.54
GREABEAR	GREAT BEAR SAND AND GRAVEL, LLC		03/16/2020	14306	915.45
101 4311 4261		GRAVEL FOR STREETS			915.45
				Vendor Total:	915.45
GROCINK	GROCOTT INK & THREAD		03/23/2020	11522	292.00
101 4511 426		8 HOODED LIFEGUARD SWEATSHIRTS			292.00
				Vendor Total:	292.00
HARTF9	HARTFORD BUILDING CENTER, INC.		03/31/2020	03312020 STMT	1,228.36
101 4311 426		STREETS - FASTENERS FOR INSTALL SIGNS			9.70
101 4521 425		PARK - LUMBER MOWER SHED REPAIRS			127.39
101 4521 425		PARK - LUMBER/NAILS MOWER SHED REPAIRS			51.95
101 4521 425		PARK - LUMBER FOR BLEACHER REPAIRS			122.10
101 4521 425		PARK - FASTENERS FOR BLEACHER REPAIRS			110.74
101 4521 425		PARK - LUMBER FOR BLEACHER REPAIRS			149.95
101 4521 425		PARK - RETURN LUMBER BLEACHER REPAIRS			(29.99)
101 4521 426		PARK - 1 TUBE CAULK			4.99
101 4521 426		PARK - 3WAY ADJUSTABLE SPRAYER			12.99
101 4521 426		PARK - BOX OF SCREWS			7.19
101 4521 429		MULCH FOR BLVD TREES			150.00
101 4521 426		PARK - 2 TUBS CAULK			13.68
101 4521 426		PARK - PVC TUBING/COUPLING/WASHERS			22.45
101 4521 426		PARK - MULCH			150.00
101 4521 426		PARK - 2FT OF CHAIN			2.38
101 4521 426		PARK - RETURN PVC TUBE/COUPLING/WASHER			(13.76)
101 4192 426		BALLAST/ BULBS FOR CITY HALL & SHOP			129.68
101 4652 426		CODE ENF - BOARD UP CONDEMN TRAILER			149.94

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>	<u>Date</u>		<u>Amount</u>
101 4652 426	CODE ENF - BOARD UP CONDEMN TRAILER			31.99
101 4652 426	CODE ENF - BOARD UP CONDEMN TRAILER			24.99
Vendor Total:				1,228.36
HARTF5	HARTFORD SENIOR CITIZENS	03/25/2020	JAN-MAR 2020 RENT	900.00
101 4550 424	JAN - MAR 2020 RENTAL OF LIBRARY SPACE			900.00
Vendor Total:				900.00
KUCHRHON	KUCHTA, RHONDA	04/13/2020	REFD SHELTER RENTAL	10.00
101 4521 429	REFUND SHELTER RENTAL FEE			10.00
Vendor Total:				10.00
LUECON	LUETH, CONNIE	04/13/2020	REFD SHELTER RENTAL	10.00
101 4521 429	REFUND SHELTER RENTAL FEE			10.00
Vendor Total:				10.00
MATLIL	MATTHIES, LILLIAN	04/13/2020	REFD SHELTER RENTAL	10.00
101 4521 429	REFUND SHELTER RENTAL FEE			10.00
Vendor Total:				10.00
MCACHA	MCAVOY, CHARLENE	04/13/2020	REFD SHELTER RENTAL	10.00
101 4521 429	REFUND SHELTER RENTAL FEE			10.00
Vendor Total:				10.00
MCLEODS	MCLEODS PRINTING & OFFICE SUPPLY	03/18/2020	38540	33.48
101 4130 426	ELECTION SUPPLIES			33.48
Vendor Total:				33.48
MENARDW	MENARDS - SIOUX FALLS WEST	04/03/2020	29222	46.03
101 4192 426	BATTERIES FOR SHOP			22.15
101 4521 426	PARK - ELECTRICAL TAPE			10.98
101 4311 426	REPLACE TOOLS FOR '06 CHEVY			12.90
Vendor Total:				46.03
MIDAME	MIDAMERICAN ENERGY COMPANY	03/31/2020	03312020 STATE	274.84
101 4192 428	GAS-NEW SHOP			64.83
101 4192 428	GAS-OLD SHOP			77.40
101 4192 428	GAS-CITY HALL			74.61
101 4511 428	GAS-POOL			8.00
101 4511 428	GAS-POOL			50.00
Vendor Total:				274.84
MINNE4	MINNEHAHA COUNTY SHERIFF	04/06/2020	040620 STMT	46,150.00
101 4211 422	2ND QRT CONTRACT			46,150.00
MINNE4	MINNEHAHA COUNTY SHERIFF	04/08/2020	2020 1ST QRT	16,233.90

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u> DAYTIME <u>Amount</u>	<u>Amount</u>
101 4211 422202		1ST QRT DAYTIME HRS		16,233.90	
Vendor Total:					62,383.90
NAPA	NAPA AUTO PARTS OF HARTFORD		03/13/2020	132834	161.94
101 4311 426		BATTERY FOR CROSSING LIGHT @ RAILROAD ST			161.94
NAPA	NAPA AUTO PARTS OF HARTFORD		03/20/2020	133088	20.73
101 4192 426		SHOP - TOW STRAP			20.73
NAPA	NAPA AUTO PARTS OF HARTFORD		03/24/2020	133271	121.08
101 4311 425		PARKING BREAK MODULE - 06 CHEVY			121.08
NAPA	NAPA AUTO PARTS OF HARTFORD		03/30/2020	133529	68.30
101 4521 426		PARK - COUPLER FOR TRAILER			21.81
101 4521 426		PARK - BATTERY FOR LAWN MOWER			46.49
Vendor Total:					372.05
NEWCENT	NEW CENTURY PRESS, INC		02/28/2020	300332501	13.24
101 4142 423		PUB NOTICE EQUALIZATION BOARDS-1ST			13.24
NEWCENT	NEW CENTURY PRESS, INC		03/04/2020	300333137	36.00
101 4142 423		JOB AD - SUMMER HELP			36.00
NEWCENT	NEW CENTURY PRESS, INC		03/04/2020	300333257	36.00
101 4142 423		JOB AD - PUBLIC WORKS ASST			36.00
NEWCENT	NEW CENTURY PRESS, INC		03/04/2020	300333258	58.50
101 4142 423		JOB AD - ECONOMIC DEV DIR			58.50
NEWCENT	NEW CENTURY PRESS, INC		03/06/2020	300334047	159.71
101 4142 423		3/3 CC MINUTES			159.71
NEWCENT	NEW CENTURY PRESS, INC		03/06/2020	300334051	16.55
101 4142 423		RES 2020-2			16.55
NEWCENT	NEW CENTURY PRESS, INC		03/06/2020	300334052	9.93
101 4142 423		FEBRUARY PAYROLL REPORT			9.93
NEWCENT	NEW CENTURY PRESS, INC		03/06/2020	300334066	36.00
101 4142 423		JOB AD - SUMMER HELP			36.00
NEWCENT	NEW CENTURY PRESS, INC		03/06/2020	300334088	10.56
101 4142 423		PUB NOTICE EQUALIZATION BOARDS-2ND			10.56
NEWCENT	NEW CENTURY PRESS, INC		03/06/2020	300334092	58.50
101 4142 423		JOB AD - ECONOMIC DEV DIR			58.50
NEWCENT	NEW CENTURY PRESS, INC		03/06/2020	300334132	32.40
101 4142 423		JOB AD - PUBLIC WORKS ASST			32.40
NEWCENT	NEW CENTURY PRESS, INC		03/11/2020	300334488	36.00
101 4142 423		JOB AD - SUMMER HELP			36.00
NEWCENT	NEW CENTURY PRESS, INC		03/11/2020	300334597	36.00
101 4142 423		JOB AD - PUBLIC WORKS ASST			36.00
NEWCENT	NEW CENTURY PRESS, INC		03/11/2020	300334598	58.50
101 4142 423		JOB AD - ECONOMIC DEV DIR			58.50
NEWCENT	NEW CENTURY PRESS, INC		03/13/2020	300335201	13.24

<u>Vendor ID</u>	<u>Vendor Name</u>		<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>		<u>Description</u>	<u>Date</u>		<u>Amount</u>
101 4652 423		REVISE PUB NOTICE CIRCLE J DEANNEX			13.24
NEWCENT	NEW CENTURY PRESS, INC		03/13/2020	300335202	30.00
101 4142 423		JOB AD - SUMMER HELP			30.00
NEWCENT	NEW CENTURY PRESS, INC		03/13/2020	300335205	17.38
101 4130 426		PUB NOTICE - VOTER REGISTRATION 3/13/20			17.38
NEWCENT	NEW CENTURY PRESS, INC		03/13/2020	300335244	58.50
101 4142 423		JOB AD - ECONOMIC DEV DIR			58.50
NEWCENT	NEW CENTURY PRESS, INC		03/13/2020	300335284	32.40
101 4142 423		JOB AD - PUBLIC WORKS ASST			32.40
NEWCENT	NEW CENTURY PRESS, INC		03/18/2020	300335556	30.00
101 4142 423		JOB AD - SUMMER HELP			30.00
NEWCENT	NEW CENTURY PRESS, INC		03/18/2020	300335694	36.00
101 4142 423		JOB AD - PUBLIC WORKS ASST			36.00
NEWCENT	NEW CENTURY PRESS, INC		03/18/2020	300335695	58.50
101 4142 423		JOB AD - ECONOMIC DEV DIR			58.50
NEWCENT	NEW CENTURY PRESS, INC		03/20/2020	300336405	78.61
101 4652 423		3/10 PZ MINUTES			78.61
NEWCENT	NEW CENTURY PRESS, INC		03/20/2020	300336434	30.00
101 4142 423		JOB AD - SUMMER HELP			30.00
NEWCENT	NEW CENTURY PRESS, INC		03/20/2020	300336440	13.86
101 4130 426		PUB NOTICE - VOTER REGISTRATION 3/20/20			13.86
NEWCENT	NEW CENTURY PRESS, INC		03/20/2020	300336451	32.40
101 4142 423		JOB AD - PUBLIC WORKS ASST			32.40
NEWCENT	NEW CENTURY PRESS, INC		03/25/2020	300336831	30.00
101 4142 423		JOB AD - SUMMER HELP			30.00
NEWCENT	NEW CENTURY PRESS, INC		03/25/2020	300336938	36.00
101 4142 423		JOB AD - PUBLIC WORKS ASST			36.00
NEWCENT	NEW CENTURY PRESS, INC		03/27/2020	300337550	54.00
101 4521 423		PUB NOTICE - YARD WASTE SITE			54.00
NEWCENT	NEW CENTURY PRESS, INC		03/27/2020	300337555	31.44
101 4142 423		MAR BILL REPORT			31.44
NEWCENT	NEW CENTURY PRESS, INC		03/27/2020	300337556	24.82
101 4142 423		RES 2020-5			24.82
NEWCENT	NEW CENTURY PRESS, INC		03/27/2020	300337557	24.82
101 4142 423		RES 2020-4			24.82
NEWCENT	NEW CENTURY PRESS, INC		03/27/2020	300337558	24.82
101 4142 423		RES 2020-3			24.82
NEWCENT	NEW CENTURY PRESS, INC		03/27/2020	300337559	15.72
101 4142 423		ORD #684			15.72
NEWCENT	NEW CENTURY PRESS, INC		03/27/2020	300337560	222.60
101 4142 423		3/17 CC MINUTES			222.60
NEWCENT	NEW CENTURY PRESS, INC		03/27/2020	300337561	109.23
101 4142 423		EQUALIZATION MINUTES			109.23
NEWCENT	NEW CENTURY PRESS, INC		03/27/2020	300337588	30.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>	<u>Date</u>		<u>Amount</u>
101 4142 423	JOB AD - SUMMER HELP			30.00
NEWCENT	NEW CENTURY PRESS, INC	03/27/2020	300337592	32.40
101 4142 423	JOB AD - PUBLIC WORKS ASST			32.40
NEWCENT	NEW CENTURY PRESS, INC	04/01/2020	300338385	30.00
101 4142 423	JOB AD - SUMMER HELP			30.00
NEWCENT	NEW CENTURY PRESS, INC	04/03/2020	300339097	51.31
101 4652 423	3/31 PZ MINUTES			51.31
NEWCENT	NEW CENTURY PRESS, INC	04/03/2020	300339116	30.00
101 4142 423	JOB AD - SUMMER HELP			30.00
NEWCENT	NEW CENTURY PRESS, INC	04/08/2020	300339514	30.00
101 4142 423	JOB AD - SUMMER HELP			30.00
NEWCENT	NEW CENTURY PRESS, INC	04/10/2020	300340215	16.55
101 4142 423	RES 2020-6			16.55
NEWCENT	NEW CENTURY PRESS, INC	04/10/2020	300340223	30.00
101 4142 423	JOB AD - SUMMER HELP			30.00
Vendor Total:				1,852.49
PETTY	PETTY CASH	04/16/2020	04162020 VOUCHER	72.00
101 4142 426	POSTAGE - MAIL CC SDML MAGAZINES			12.00
101 4142 4273	STAFF BDAY GIFT CARDS			60.00
Vendor Total:				72.00
QUILL	QUILL CORPORATION	03/03/2020	5197652	114.05
101 4142 426	1 REEM COLORED COPY PAPER			15.49
101 4142 426	2 CASES COPY PAPER			71.98
101 4142 426	DISP GLOVES/PAPER TOWELS			26.58
QUILL	QUILL CORPORATION	03/09/2020	5355396	47.27
101 4192 426	SHOP - 2 DESKTOP CALCULATORS			19.18
101 4652 426	INK FOR P CLARKE			28.09
QUILL	QUILL CORPORATION	03/09/2020	5355764	33.99
101 4652 426	INK FOR P CLARKE			33.99
QUILL	QUILL CORPORATION	03/11/2020	5446553	344.94
101 4192 426	SHOP - CASE PAPER TOWELS			59.99
101 4142 426	CITY HALL - BATHROOM TISSUE			62.99
101 4521 426	PARK - BATHROOM TISSUE			125.98
101 4511 426	POOL - BATHROOM TISSUE/PAPER TOWELS			95.98
QUILL	QUILL CORPORATION	04/02/2020	5964610	28.99
101 4142 426	KLEENEX			28.99
QUILL	QUILL CORPORATION	04/02/2020	5967338	200.02
101 4142 426	COPY PAPER			55.98
101 4142 426	TRASH BAGS			49.99
101 4142 426	POST IT, LABELS, LEGAL PADS, ENVELOPES			94.05
QUILL	QUILL CORPORATION	04/02/2020	5976233	31.99
101 4192 425	REPLACE BATHROOM TISSUE DISP@ CITY HALL			31.99

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>	<u>Date</u>		<u>Amount</u>
				Vendor Total: 801.25
SANFORD	SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC	03/31/2020	535155	121.00
101 4142 415	RANDOM DRUG TESTING - C WAGNER			76.00
101 4142 415	NEW HIRE DRUG TESTING - R GATES			45.00
				Vendor Total: 121.00
SDDEP2	SD DEPARTMENT OF REVENUE - AUTO PMTS	03/31/2020	03/2020 EXCISE	0.74
101 4142 4541	EXCISE TAX DUE - MARCH			0.74
SDDEP2	SD DEPARTMENT OF REVENUE - AUTO PMTS	03/31/2020	03/2020 SALES	28.60
101 4142 4540	SALES TAX DUE - MARCH			28.60
				Vendor Total: 29.34
SFHUMA	SF AREA HUMANE SOCIETY	03/15/2020	4125	97.90
101 4412 422	ANIMAL CONTROL - FEB			97.90
				Vendor Total: 97.90
SIDETERE	SIDEL, TERESA	03/31/2020	03312020 VOUCHER	60.00
101 4142 428	MARCH CELL PHONE REIMBURSEMENT			60.00
				Vendor Total: 60.00
SFNETWORKS	SIOUX FALLS NETWORKS	04/01/2020	10777	134.55
101 4142 422 2	IT MAINT SERVICE - APR 2020			134.55
				Vendor Total: 134.55
SIOUXV	SIOUX VALLEY ENERGY	03/27/2020	03272020 STATE	6,406.00
101 4192 428	ELEC-CITY HALL			262.11
101 4192 428	ELEC-STORAGE BLD BY MEM PARK			72.54
101 4511 428	ELEC-POOL			61.17
101 4311 428	ELEC-CROSSING LTS S OF HS			50.48
101 4311 428	ELEC-BILLBOARDS			259.91
101 4311 428	ELEC-STREET LIGHTS			4,426.20
101 4311 428	ELEC-CROSSING LTS N OF HS			50.48
101 4311 428	ELEC-WELCOME SIGN-HWY 38/WESTERN			82.37
101 4311 428	ELEC-WELCOME SIGN HWY 38			75.31
101 4311 428	ELEC-NEW CROSSWALK SERVICE			50.86
101 4311 428	ELEC-WELCOME SIGN WESTERN/DIAMOND TRL			69.86
101 4192 428	ELEC-TAMMEN WEATHER SIREN			58.40
101 4192 428	ELEC-NEW CITY SHOP			261.74
101 4192 428	ELEC-OLD CITY SHOP			190.69
101 4521 428	ELEC-TURTLE CREEK RR			58.12
101 4521 428	ELEC-PARK SHELTERS			126.21
101 4521 428	ELEC-SPORTS COMPLEX			90.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>
101 4521 428		ELEC-DAVID ROE FIELDS - NORTH LIGHTS			59.55
101 4521 428		ELEC-DAVID ROE FIELDS - EAST LIGHTS			50.00
101 4521 428		ELEC-DAVID ROE FIELDS - WEST LIGHTS			50.00
Vendor Total:					6,406.00
STANHO	STAN HOUSTON EQUIPMENT COMPANY, INC.		03/24/2020	01 867814	169.50
101 4311 4251		10 BAGS STREET PATCH			169.50
Vendor Total:					169.50
STOCKW	STOCKWELL ENGINEERS		03/27/2020	10529	4,812.50
101 4311 439		RUUD/OPAL INTERSECTION REPAIRS			4,812.50
STOCKW	STOCKWELL ENGINEERS		03/27/2020	10530	1,450.00
101 4652 422		FEMA STORM SHELTER BLDG			1,450.00
STOCKW	STOCKWELL ENGINEERS		03/27/2020	10540	3,500.36
101 4652 422		DESIGN STANDARDS UPDATE			354.20
101 4652 422		PLAT & PLAN REVIEWS			354.20
101 4652 422		CC/MPO MTGS/REPORTS/MILEAGE			2,260.66
101 4652 422		MICKELSON RD/COLTON RD DRIVEWAY ACCESS			177.10
101 4652 422		IND PARK DIRT STOCKPILE			354.20
Vendor Total:					9,762.86
SUNSHINE	SUNSHINE FOODS		04/01/2020	040120 STMT	41.37
101 4142 426		J FONKERT FARWELL CAKE			34.99
101 4142 426		BOTTLED WATER			6.38
Vendor Total:					41.37
TAMMENAUTO	TAMMEN AUTO & TIRE, INC.		03/30/2020	161672	518.65
101 4521 425		NEW TIRES ON 4WHEELER			518.65
TAMMENAUTO	TAMMEN AUTO & TIRE, INC.		04/14/2020	161840	223.26
101 4521 425		REPLACE FRONT TIRES ON GATOR			223.26
Vendor Total:					741.91
VALLEYCENT	VALLEY CENTRAL COOP		04/09/2020	28758	157.50
101 4521 426		GRASS SEED FOR PARKS			157.50
Vendor Total:					157.50
VERIZO	VERIZON WIRELESS		03/22/2020	9851026805	332.39
101 4521 428		CELL SERV-LANDFILL CAMERA			40.01
101 4142 428		CELL-CHAMBER/EDD			44.36
101 4192 428		CELLS-PUBLIC WORKS			124.01
101 4652 428		CELLS-BP & CODE ENF			53.10
101 4211 428		CELL-MINN SHERIFF			26.55
101 4512 428		CELL-REC DIRECTOR			44.36
Vendor Total:					332.39

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>	
VOTHBRYA	VOTH, BRYAN		03/31/2020	03312020 VOUCHER	18.90	
101 4652 427		MAR MILEAGE REIMBURSEMENT			18.90	
					Vendor Total:	18.90
ZACHAR	ZACHARIAS CONSTRUCTION, INC.		04/02/2020	16241	2,829.26	
101 4311 4261		CRUSHED ASPHALT			1,590.68	
101 4311 4261		CRUSHED CONCRETE			1,238.58	
					Vendor Total:	2,829.26
					Fund Total:	116,069.56
Checking	1	Fund: 409	SPORTS COMPLEX FUND			
STOCKW	STOCKWELL ENGINEERS		03/27/2020	10540	2,676.75	
409 4512 439		SWENSON PARK MTGS/PLANNING/ESTIMATES/ETC			2,676.75	
					Vendor Total:	2,676.75
					Fund Total:	2,676.75
Checking	1	Fund: 505	MICKELSON ROAD PROJECT			
BERGKEV	BERG, KEVIN		03/18/2020	REIMB CROP DAMAGE	2,869.39	
505 5501 429		REIMB CROP DAMAGE MICKELSON RD PROJECT			2,869.39	
					Vendor Total:	2,869.39
STOCKW	STOCKWELL ENGINEERS		03/27/2020	10488	4,015.90	
505 5501 422		MICKELSON ROAD CONSTRUCTION			4,015.90	
					Vendor Total:	4,015.90
					Fund Total:	6,885.29
Checking	1	Fund: 602	WATER FUND			
A1ELEC	A1 ELECTRIC, PLUMBING, HEAT & AIR		03/31/2020	12231	135.10	
602 4334 426		FLOOD LIGHT FOR WATER TOWER			135.10	
					Vendor Total:	135.10
BADMET	BADGER METER		03/30/2020	80050231	26.70	
602 4335 422		MAR 2020 - FEE TO READ 60 METERS			26.70	
					Vendor Total:	26.70
CTYSOOFALL	CITY OF SIOUX FALLS		04/02/2020	17371	43.50	
602 4335 422		CITY WATER TESTS (MAR)			43.50	
					Vendor Total:	43.50
ETTENT	ETTERMAN ENTERPRISES		02/22/2020	293764	58.36	
602 4334 426		WATER DEPT - CABLE TIES			58.36	
ETTENT	ETTERMAN ENTERPRISES		03/06/2020	294344	107.58	
602 4334 426		WATER DEPT - CABLE TIES			107.58	
					Vendor Total:	165.94
GRATZKEN	GRATZ, KEN		03/31/2020	REFUND CR BALANCE	9.70	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>					<u>Amount</u>	
602 4334 429		REFUND CR BALANCE ON W/S ACCT			9.70	
						Vendor Total: 9.70
HARTF9	HARTFORD BUILDING CENTER, INC.		03/31/2020	03312020 STMT	207.82	
602 4334 426		WATER DEPT - VARIOUS BRASS FITTINGS			207.82	
						Vendor Total: 207.82
METETECH	METERING & TECHNOLOGY SOLUTIONS		03/19/2020	16604	35,220.00	
602 4334 426		BALANCE OF FIRST METER ORDER - 212 TOTAL			35,220.00	
METETECH	METERING & TECHNOLOGY SOLUTIONS		03/31/2020	16676	79,800.00	
602 4334 426		380 NEW METERS			79,800.00	
						Vendor Total: 115,020.00
MINNEH	MINNEHAHA COMMUNITY WATER CORPORATION		04/02/2020	04022020 STATE	10,655.40	
602 4334 4261		BULK WATER PURCHASE			10,655.40	
						Vendor Total: 10,655.40
PETTY	PETTY CASH		04/16/2020	04162020 VOUCHER	158.85	
602 4335 4261		POSTAGE-MARCH W/S BILLS			151.35	
602 4335 4261		POSTAGE-W/S DELINQUENT LETTERS			7.50	
						Vendor Total: 158.85
SIOUXV	SIOUX VALLEY ENERGY		03/27/2020	03272020 STATE	216.65	
602 4332 428		ELEC-N WATER TOWER/SIREN			216.65	
						Vendor Total: 216.65
SDONECALL	SOUTH DAKOTA ONE CALL		03/31/2020	SD20-0551	18.48	
602 4335 428		W/S LOCATES (JAN-MAR)			18.48	
						Vendor Total: 18.48
						Fund Total: 126,658.14
Checking	1	Fund: 604 SEWER FUND				
AMERENGI	AMERICAN ENGINEERING TESTING, INC.		03/27/2020	401946	111.00	
604 6040 422		WATER ANALYSIS			111.00	
						Vendor Total: 111.00
BADMET	BADGER METER		03/30/2020	80050231	26.70	
604 6040 422		MAR 2020 - FEE TO READ 60 METERS			26.70	
						Vendor Total: 26.70
CTYHART	CITY OF HARTFORD		03/26/2020	03262020 STMT	33.46	
604 6040 428		W/S-SEWER PLANT			33.46	
						Vendor Total: 33.46

<u>Vendor ID</u>	<u>Vendor Name</u>		<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		<u>Date</u>		<u>Amount</u>
CRESSM	CRESSMAN SANITATION, INC		04/01/2020	04012020 STATE	1,800.00
604 6040 428	WWTF SERV APR-JUNE				1,800.00
				Vendor Total:	1,800.00
MIDAME	MIDAMERICAN ENERGY COMPANY		03/31/2020	03312020 STATE	104.42
604 6040 428	GAS-SEWER PLANT				104.42
				Vendor Total:	104.42
PETTY	PETTY CASH		04/16/2020	04162020 VOUCHER	158.85
604 6040 4261	POSTAGE-MARCH W/S BILLS				151.35
604 6040 4261	POSTAGE-W/S DELINQUENT LETTERS				7.50
				Vendor Total:	158.85
SIOUXV	SIOUX VALLEY ENERGY		03/27/2020	03272020 STATE	3,243.73
604 6040 428	ELEC-MAIN LIFT STATION				1,342.96
604 6040 428	ELEC-WASTE WATER LAGOONS				1,713.50
604 6040 428	ELEC-SAGEHORN LIFT STATION				94.79
604 6040 428	ELEC-MICKELSON/HWY 38 LIFT STATION				92.48
				Vendor Total:	3,243.73
SDONECALL	SOUTH DAKOTA ONE CALL		03/31/2020	SD20-0551	18.48
604 6040 428	W/S LOCATES (JAN-MAR)				18.48
				Vendor Total:	18.48
STOCKW	STOCKWELL ENGINEERS		03/27/2020	10493	9,196.55
604 6040 439	WWTF PRELIMINARY DESIGN				9,196.55
STOCKW	STOCKWELL ENGINEERS		03/27/2020	10500	13,394.00
604 6040 439	INDUSTRIAL PARK SANITARY SEWER EXTENTION				13,394.00
				Vendor Total:	22,590.55
				Fund Total:	28,087.19
				Checking Account Total:	280,376.93

**Check Register by Type**  
 AP Prepaid Checks

<b>Payee Type: Vendor</b>		<b>Check Type: Check</b>			<b>Checking Account ID: 1</b>		
<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
43504	03/18/2020		X	04/13/2020	SDASS3	SD ASSN OF CODE ENFORCEMENT	50.00
43510	03/30/2020				FRIEBTRUST	FRIEBERG, NELSON & ASK TRUST ACCOUNT	95,261.66
43518	04/08/2020				HARTCHAM	HARTFORD AREA CHAMBER OF COMMERCE	1,600.00
43519	04/08/2020				HARTF4	HARTFORD AREA DEVELOPMENT FOUNDATION	50,000.00
Checking Account ID: 1					Void Total:	50.00	Total without Voids: 146,861.66
Check Type Total: Check					Void Total:	50.00	Total without Voids: 146,861.66
Payee Type Total: Vendor					Void Total:	50.00	Total without Voids: 146,861.66
Grand Total:					Void Total:	50.00	Total without Voids: 146,861.66

## ORDINANCE #685

### NUISANCES

**AN ORDINANCE OF THE CITY OF HARTFORD, SOUTH DAKOTA, AMENDING ORDINANCE 430, TITLE 3 – HEALTH AND SANITATION, CHAPTER 3.01 – NUISANCES, SECTION 3.0102 (C) (F) AND (H) - PROHIBITED;**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HARTFORD, SOUTH DAKOTA:**

THAT TITLE 3, CHAPTER 3.01, SECTION 3.0102(C) (F) & (H) BE AMENDED AS FOLLOWS:

3.0102 Prohibited. No person shall create, commit, maintain, or permit to be created, committed, or maintained any nuisance as defined herein, within the City. The following specific acts, conditions and things are, each and all of them, hereby declared to constitute nuisances: (SDCL 9-32-1)

C. The growth of weeds or plants declared to be a statewide or local noxious weed in Minnehaha County pursuant to SDCL Chapter 38-22, all weeds declared to be locally noxious by the City Council, and all other weeds and grasses growing upon any real property in the City to a height greater than 8 inches, or which have gone or are about to go to seed, or a dense growth of brush or grasses, shall be deemed noxious, dangerous and unhealthful vegetation and are hereby declared to be a nuisance. Fallen tree limbs, diseased or dead trees, and dead tree limbs shall also be declared dangerous and a nuisance, provided, however, that vegetation that is not a primary or secondary noxious weed and is being grown as hay for livestock consumption, as a native prairie display garden, or as a wildflower display garden, or other nature areas, so long as the same are approved to be used as such by the City Council, shall not constitute a nuisance.

Violation of this section in undeveloped areas, defined as a parcel with no building or structure upon it, will be subject to a fine of \$250.00 for the first violation and \$500.00 for each additional violation within the same year. Upon failure to comply, the City is hereby authorized to abate the nuisance per section 3.0118 or pursue civil action per section 3.0121.

F. Throwing or letting fall on or permitting to remain on any street, alley, or public ground any manure, garbage, rubbish, filth, grass, fuel or wood while engaged in handling or removing any such substance. (SDCL 9-32-10)

H. Disposing of garbage, waste, refuse, leaves, or hazardous materials by open burning, or causing, allowing, or permitting the conducting of a salvage operation by open burning in the City. The following types of open burning shall be permissible for a specific purpose when conducted in conformity with the subsections set forth below:

1. Fires set for the elimination of a fire hazard, which cannot be abated by any other means when authorized by the Fire Chief of the City Volunteer Fire Department.

2. Fires purposely set by the city maintenance personnel for the purposes as authorized by the Fire Chief of the City Volunteer Fire Department.
3. Fires purposely set by the Hartford Area Fire and Rescue Inc personnel and authorized by the Fire Chief for the purpose of training and conducted in accordance with live fire-training standards.
4. Fires for the heating or cooking of food for human consumption in residential areas and City of Hartford parks.
5. Fires for recreational purposes when the fires are confined to a fireplace or fire pit.
6. Fires for ceremonial purpose that are authorized by the City Administrator

Adopted this 21st day of April 2020.

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Mayor Jeremy Menning

ATTEST:

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Karen Wilber, Finance Officer

(seal)

First Reading: April 7, 2020  
Second Reading and Adoption: April 21, 2020  
Publication: April 30, 2020  
Effective: May 20, 2020

Hartford Fire

4/21/2020 City Council report

March calls

18 total calls

7 calls in Hartford

EMS training

Role of research, Evidence based treatment decisions, Return of spontaneous circulation, Ventricular assist devices.

Fire training postponed due to Covid 19



## 9th Street Improvements

The City approved a resolution of necessity to construct improvements along 9th Street from Mundt ave to Vandemark Ave. Improvements include new water mains, sanitary sewer extension and roadway improvements. The roadway will be constructed with curb and gutter and asphalt pavement. Zacharias Construction was awarded the construction contract. The project is scheduled to be complete during the 2020 construction season.

**Update** | Contracts are in place. Stockwell staff is coordinating with the Contractor to schedule a pre-construction meeting. Work is tentatively schedule to begin late May or early June.

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## Industrial Park Sanitary Sewer Extension

The scope of this project is to construct and extend sanitary sewer facilities to the City's industrial park located at the intersection of Western Avenue & 258th Street. The extension is approximately 1.3 miles in length.



**Update** | Construction documents are complete and ready to bid. Stockwell staff continue to coordinate with landowners as needed to procure easements. One easement remains on the project. Once receive, the project will be advertised to bidders.

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## Ruud and Opal Lane Intersection Improvements

The scope of this project is to improve surfacing at the Ruud and Opal intersection. Work will generally include removing the asphalt, repairing underground storm sewer infrastructure, and restoring it to grade. Construction is scheduled for the 2020 construction season.

**Update** | Draft construction documents are complete and are being reviewed by private utility companies. Comments will be incorporated into the final documents. The project is expected to be bid toward the middle of May.

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## CIP Updates and Rate Study

The scope of this project is to update the city's CIP and conduct a rate study analysis on the water and sewer fund. Stockwell staff will assist with cost estimates and project planning in an effort to evaluate and budget for future projects.

**Update** | The 2020 CIP was finalized and delivered to City Staff. Stockwell will begin to evaluate water and sewer rates as the WWTF project progresses.

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## Waste Water Treatment Facility

The 2017 Master Plan for Wastewater Collection & Treatment recommended planning for a new treatment facility. The recommended location for the treatment facility is downstream of the existing facility and southeast of the City. This project includes investigation of potential treatment facility site locations and negotiations with property owners for the purchase of land.

**Update** | Stockwell staff is working with the City attorney to develop agreements and other legal documents to present to potential landowners. Stockwell is also developing preliminary estimates to incorporate into the City's rate study.

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## Mickelson Road Improvements

The Mickelson Road project includes reconstructing the roadway and utilities from Patrick Avenue to Hwy 38. The project also includes roughly 440-ft of improvements along 464<sup>th</sup> Ave. Construction of the project is planned as a single phase to be constructed in 2018 that includes sanitary sewer, water main, storm sewer, grading, box culverts and roadway surfacing.



**Update** | Stockwell staff is working on the LOMR application to finalize elevations with FEMA.

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## Force Account

Stockwell provides services to city staff as needed under a force account agreement. Services typically include plan reviews, costs estimates or other routine services as requested. Plan reviews typically include preliminary plans, conditional use requests, site plans, engineering documents and plats.

**Update** | Recent force account work includes the following: Knapp's Landing Plat Review ▪ West Central Property Transfer ▪ Western Oaks Estates Review

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## Maintenance Report – 4/21/2020

April 17, 2020

### Streets

**Snow removal** – Hopefully we done with snow removal for this season. We will keep the sander in for a week or so to be safe. The sander has been washed out and ready to store for the season.

**Slurry seal** – Nothing new until we have a precon meeting.

**Mag water** – Mag water is ordered. We will be watching the weather to see when we should apply it.

**Roads** – We bladed roads last week and probably will need to again next week. We also have done a little pot hole patching.

**Equipment-** I have a few ideas for equipment, I will try to contact everyone to go over what I have found so far. I would like to get a motion to purchase equipment up to the \$90,000.00 that is in the budget.

**I-90** – The last e-mail we received from Steve Gramm with SDDOT stated everything is moving along.

**Dump truck** – This is part of my equipment purchase idea.

**Hwy 38** – No updates on this.

**Signage** – The guys installed speed limit signs on the side streets along Mickelson Road and a few elsewhere throughout town.

**Downtown lights** – We are still looking into these. Eight of the ten where on the other night.

**Mosquito fogger** – The new fogger has arrived. We will have the Rep for the company come out in a few weeks and go over it and have it calibrated.

**Street sweeping** – Jesse had the street sweeper out last week and will continue sweeping throughout the summer. A list of streets that have been done has been sent to your council “box”.

**Speed trailer** – We will have the trailer out again next week.

**Leaf and tree dump** – The site is open.

**Boulevard trees** – The trees have been marked and locates called in. Mike is planning on planting this coming week. We are also working on a plan for the third-grade class's Arbor Day Tree.

## Water

**Meters** – We have received the majority of the 500 meters. We are installing them in businesses and other place that are open to the public at this time. We also have a few homes with cellars that we will check to see if we can get permission to replace the meters in them.

**Reports** – No reports due at this time.

## Sewer

**Main list station** – Everything is running well at this time. Are flows are starting to come down a little.

**Reports** – The next report is do in May.

**Lagoons** – Our sampling results came back good. I contacted DENR and received permission to discharge, so we started discharging on Tuesday. The blower building at the lagoons has been reshingled.

**Sagehorn lift station** – All is good at this time.

**Discharge permit** – We are working with the homeowners and doing outside inspections at this time. I have two left to get taken care of, one house is empty and the other is a new construction.

## Park

**Parks** – We are working on the parks and might be mowing next week. We have paper COVID 19 signs up and we are working on metal ones. The ballfields in Lyons park have been cleaned up and seeded.

**Mower** – The mower will be ready for us to pick up next week.

**Turtle Creek** – June Hansen with South Dakota Board on Geographic Names sent an e-mail this morning on some updates for the naming of the unnamed tributary. SB 62 has cleared the House floor and is on its way to the Governor's desk to be signed. If signed it will go into effect

July 1<sup>st</sup> 2020. With any luck the tributary will be named Turtle Creek this coming fall. All in all, it looks very promising.

**Bike Trail** – I'm working with Troy to get some signs ordered. They want signs made up with Mike Fitzmaurice's citation on them.

**Sports complex** – I met with Matt Evans the other day to go over the concrete work to be installed. The next step is getting prices.

**Public buildings** – We are working on the inventory; we should be done next week.



**HIGHWAY IMPROVEMENT, INC.**  
road and bridge maintenance

March 11, 2020

City of Hartford  
125 N. Main  
Box 727  
Hartford, SD 57033  
ATTN: Craig Wagner

RE: Crack Sealing City Streets

**Asphalt Crack Sealing                      \$0.75 / lf**

Highway Improvement, Inc. proposes to crack seal the Hartford city streets for the sum of **\$0.75** per lineal foot. This price is per our discussion about the 2020 summer crack seal.

These prices include all labor, materials, and equipment required to perform the crack sealing of the asphalt pavement on the Hartford city streets. All work to be performed following SD DOT specifications for asphalt crack sealing.

If you have questions, or need additional information please contact me at 605/310-7725.

Respectfully,

Highway Improvement, Inc.

  
Brett Meadors

# FINANCE OFFICER REPORT

## April 21, 2020

**Cash Report and Sales Tax Revenue:** Following is a comparison of the 2019 and 2020 Cash Reports as well as the year to date Sales Tax Revenue as of March 31<sup>st</sup>

	<u>March 31, 2019</u>	<u>March 31, 2020</u>	<u>Difference</u>
Total Cash	\$3,531,787.66	\$3,284,104.21	-\$247,783.45
General Fund	\$1,749,906.71	\$ 974,411.51	-\$775,495.20
1 <sup>st</sup> Penny	\$ 110,538.00	\$ 114,959.61	\$ 4,421.61
2 <sup>nd</sup> Penny	\$ 110,538.00	\$ 114,959.58	\$ 4,421.58
3 <sup>rd</sup> Penny	\$ 16,116.17	\$ 16,684.45	\$ 568.28

**Committee Funds:** Attached are the committee reports as of March 31, 2020

Bike/Rec Trail Committee	\$ 49,066.57
Sports Complex Committee	\$226,803.08
Downtown Committee	\$ 20,588.20

**Bill Report:** Please review the bill report that is included in your packet. If you have questions, please feel free to contact me or stop in and look at the invoices. Following are highlights:

Kevin Berg	2,869.39	Reimb Crop Damage – Mickelson Rd Project
Dakota Custom Turf, LLC	8,000.00	Toro Field Drag
Daktronics, Inc.	5,725.00	Balance due on Scoreboard (will be reimb)
Hartford Senior Center	900.00	Jan-Mar 2020 Library Space Rent
Metering & Technology Solutions	115,020.00	New Meters (592 purchased to date)
Minnehaha County Sheriff	46,150.00	2 <sup>nd</sup> Quarter Contract
Minnehaha County Sheriff	16,233.90	1 <sup>st</sup> Quarter Daytime Sheriff Hours
Tammen Auto & Tire	518.65	New Tires on 4Wheeler
Tammen Auto & Tire	223.26	Two New Tires on Gator
Zacharias Construction, Inc.	2,829.26	Crushed Asphalt/Concrete

**Pre-Paid Bills**

Frieberg, Nelson & Ask Trust Account	95,261.66	Closing on Main Street Lots (per cc 3/17/20)
Hartford Area Chamber of Commerce	1,600.00	Temp Help (per cc 4/7/20)
Hartford Area Development Foundation	50,000.00	Envision 2025 Investment (per cc 4/7/20)

**Attendance Chart:** Please review the enclosed attendance chart and let me know of any corrections or additions. I will prepare payroll on May 1<sup>st</sup> to be deposited into your account on May 4<sup>th</sup>.

**Park Shelter Reservations:** In an effort to follow CDC guidelines and promote social distancing, we have cancelled the four park shelter reservations we had on the books for this summer. We will be refunding those individuals the \$10 rental fee they paid. You will see these on the bill report.

**Calendar of Events:**

**Note: Due to COVID-19 some of these meetings may have changed.**

**April 2020:**

Monday, 20 <sup>th</sup>	Jamboree Committee Meeting @ Deer Hollow Apts Community Rm, 6pm
Tuesday, 21 <sup>st</sup>	City Council Meeting via Teleconference, 7pm
Friday, 24 <sup>th</sup>	HADF Meeting @ Stomping Grounds, 7:30am
Tuesday, 28 <sup>th</sup>	Planning & Zoning Meeting via Teleconference, 7pm

**May 2020:**

Friday, 1 <sup>st</sup>	HADF Meeting @ Reliabank, 7:30am
Tuesday, 5 <sup>th</sup>	City Council Meeting via Teleconference, 7pm
Friday, 8 <sup>th</sup>	HADF Meeting @ Stomping Grounds, 7:30am
Sunday, 10 <sup>th</sup>	HASR Meeting @ Blue 42, 7pm
Monday, 11 <sup>th</sup>	Chamber Meeting @ Fire Station, 6:30pm
Tuesday, 12 <sup>th</sup>	Planning & Zoning Meeting via Teleconference, 7pm
Friday, 15 <sup>th</sup>	HADF Meeting @ Stomping Grounds, 7:30am
Monday, 18 <sup>th</sup>	Jamboree Committee Meeting @ Deer Hollow Apts Community Rm, 6pm
Tuesday, 19 <sup>th</sup>	City Council Meeting via Teleconference, 7pm
Thursday, 21 <sup>st</sup>	Coffee with the Cops @ Stomping Grounds, 7am
Friday, 22 <sup>nd</sup>	HADF Meeting @ Stomping Grounds, 7:30am
Monday, 25 <sup>th</sup>	Memorial Day Holiday – City Hall Closed
Tuesday, 26 <sup>th</sup>	Planning & Zoning Meeting via Teleconference, 7pm
Friday, 29 <sup>th</sup>	HADF Meeting @ Stomping Grounds, 7:30am

Prepared by: Karen Wilber

## BIKE/REC TRAIL COMMITTEE FUNDS

(as of March 31, 2020)

Activity	Date	Revenue	Expenses	Balance
End of Year 2010 - Balance	12/31/2010	\$25,038.24	\$438.90	\$24,599.34
End of Year 2011 - Balance	12/31/2011	\$144,373.60	\$147,224.03	\$21,748.91
End of Year 2012 - Balance	12/31/2012	\$115,057.43	\$81,227.85	\$55,578.49
End of Year 2013 - Balance	12/31/2013	\$11,506.78	\$10,206.58	\$56,878.69
End of Year 2014 - Balance	12/31/2014	\$56.78	\$2,345.73	\$54,589.74
End of Year 2015 - Balance	12/31/2015	\$52.25	\$10,039.46	\$44,602.53
End of Year 2016 - Balance	12/31/2016	\$174.69	\$762.70	\$44,014.52
End of Year 2017 - Balance	12/31/2017	\$59.04	\$25,854.37	\$18,219.19
End of Year 2018 - Balance	12/31/2018	\$30,584.26	\$48,803.45	\$0.00
End of Year 2019 - Balance	12/31/2019	\$10,011.59	\$4,949.97	\$5,061.62
<b>Year 2019</b>				
Deposit (2020 Budget)	1/1/2020	\$44,000.00		\$49,061.62
Deposit (interest)	1/31/2020	\$0.42		\$49,062.04
Deposit (interest)	2/29/2020	\$3.12		\$49,065.16
Deposit (interest)	3/31/2020	\$1.41		\$49,066.57
<b>TOTALS TO DATE for 2020</b>		<b>\$44,004.95</b>	<b>\$0.00</b>	<b>\$49,066.57</b>

**To date, the balance of Bike/Rec Trail fund is \$49,066.57**

<b>Summary of Expenses:</b>	
Advertising	\$78.05
501c3	\$407.00
Filing Fees-Land	\$22.00
Filing Fees	\$98.00
Attorney's/Accountant's Fees	\$1,273.92
Supplies-Phase 1	\$93.43
Contractor-Phase 1	\$118,535.29
Engineer-Phase 1	\$23,023.44
Engineer-Hwy 38	\$45,777.95
Engineer-Phase 3/4	\$5,880.28
Engineer-Wetlands Phase 3/4	\$3,711.60
SD Dot - Hwy 38	\$1,801.98
Wetlands Bank-Hwy 38	\$41,000.00
Bricks	\$423.40
Building Supplies - Turtle Creek Shelter	\$1,022.15
SD Dot - Mike Franken	\$64,084.55
Tetonka	\$24,620.00

## Sports Complex Committee Funds

(as of March 31, 2020)

Activity	Date	Revenue	Expenses	Balance
End of Year 2010 - Balance	12/31/2010	\$100,153.94	\$1,284.28	\$98,869.66
End of Year 2011 - Balance	12/31/2011	\$100,287.58	\$192,255.17	\$6,902.07
End of Year 2012 - Balance	12/31/2012	\$47,754.85	\$346,215.92	(\$291,559.00)
End of Year 2013 - Balance	12/31/2013	\$409,797.66	\$85,298.19	\$32,940.47
End of Year 2014 - Balance	12/31/2014	\$45,423.32	\$76,328.01	\$2,035.78
End of Year 2015 - Balance	12/31/2015	\$50,016.27	\$45,940.22	\$6,111.83
End of Year 2016 - Balance	12/31/2016	\$14,032.17	\$0.00	\$20,144.00
End of Year 2017 - Balance	12/31/2017	\$100,180.67	\$0.00	\$120,324.67
End of Year 2018 - Balance	12/31/2018	\$186.43	\$22,283.15	\$98,227.95
End of Year 2019 - Balance	12/31/2019	\$51,335.42	\$22,794.52	\$126,768.85
<b>Year 2020</b>				
Deposit (2020 Budget)	1/1/2020	\$100,000.00		\$226,768.85
Interest Deposit	1/31/2020	\$10.52		\$226,779.37
Interest Deposit	2/29/2020	\$17.19		\$226,796.56
Interest Deposit	3/31/2020	\$6.52		\$226,803.08
<b>TOTALS</b>		<b>\$100,034.23</b>	<b>\$0.00</b>	<b>\$226,803.08</b>

**To date, the balance of Sports Complex funds is \$226,803.08**

<b>Summary of Expenses:</b>	
501c3 Filing Fees	\$750.00
Attorney's/Accountant's Fees	\$608.42
Earnest Money	\$500.00
Land Purchase	\$150,000.00
Land Purchase-Closing Costs	\$444.00
Engineer-Wetlands	\$2,980.80
Loan Expenses	\$15,712.03
Advertising Fees	\$40.52
Engineer Fees	\$94,424.55
Construction Fees - Sitework	\$355,467.20
Soukup Construction - Overseeding	\$4,011.66
Supplies	\$907.33
D. Hauptman Co. - Soccer Goals	\$3,510.00
American Fence Company (fence 2 softball fields)	\$72,330.46
Water Line Expense	\$465.31
Ag-Lime	\$45,940.22
Electrical	\$8,248.80
Water Service Line	\$13,569.04
Daktronics, Inc (2 scoreboards)	\$11,367.52
Beaverbuilt, Inc (scoreboard frames)	\$3,126.00
Beaverbuilt, Inc (telehandler rental for scoreboard install)	\$275.00
Colton Redi-Mix, Inc (concrete for scoreboard install)	\$432.00
Travis Electric, Inc (electrical for scoreboard install)	\$5,260.00
Stockwell Engineers (master plan/cost estimates)	\$2,028.60

# DOWNTOWN COMMITTEE FUNDS

(as of March 31, 2020)

Activity	Date	Revenue	Expenses	Balance
End of Year 2011 - Balance	12/31/2011	\$5,000.06	\$4,910.63	\$89.43
End of Year 2012 - Balance	12/31/2012	\$10,009.86	\$0.00	\$10,099.29
End of Year 2013 - Balance	12/31/2013	\$10.35	\$474.57	\$9,635.07
End of Year 2014 - Balance	12/31/2014	\$6.78	\$9,000.00	\$641.85
End of Year 2015 - Balance	12/31/2015	\$1.71	\$496.91	\$146.65
End of Year 2016 - Balance	12/31/2016	\$3.70	\$0.00	\$150.35
End of Year 2017 - Balance	12/31/2017	\$3.53	\$0.00	\$153.88
End of Year 2017 - Transfer Committee Acct Balance	12/31/2017	\$2,044.14	\$0.00	\$2,198.02
End of Year 2018 - Balance	12/31/2018	\$3.72	\$0.00	\$2,201.74
End of Year 2019 - Balance	12/31/2019	\$11,883.43	\$3,500.00	\$10,585.17
<b>Year 2019</b>				
Deposit (2020 Budget)	1/1/2020	\$10,000.00		\$20,585.17
Interest Deposit	1/31/2020	\$0.88		\$20,586.05
Interest Deposit	2/29/2020	\$1.56		\$20,587.61
Interest Deposit	3/31/2020	\$0.59		\$20,588.20
<b>TOTALS</b>		<b>\$10,003.03</b>	<b>\$0.00</b>	<b>\$20,588.20</b>

**To date, the balance of Downtown fund is \$20,588.20**

<b>Summary of Expenses:</b>	
Attorney's/Accountant's Fees	\$1,105.34
Remaining Appropriation (benches, trash cans)	\$4,302.20
Postage for Survey Mailing	\$474.57
Hartford Area Optimist Club (mural)	\$3,500.00
Transfer to General Fund	\$9,000.00

**CITY COUNCIL ATTENDANCE CHART**

<b>November 1, 2019 - April 30, 2020</b>	<b>Jeremy</b>	<b>Travis</b>	<b>Mark B.</b>	<b>Mark M.</b>	<b>Scott</b>	<b>Arden</b>	<b>Brittany</b>
<b>Regular Meetings</b>							
November 5, 2019	100	100	100	100	100	100	100
November 19, 2019		100	100	100	100	100	
December 3, 2019	100	100	100	100	100	100	100
December 17, 2019	100	100	100	100	100	100	100
January 7, 2020		100	100	100	100	100	
January 21, 2020	100	100	100	100	100	100	100
February 4, 2020	100	100	100	100	100	100	100
February 18, 2020	100	100			100	100	100
March 3, 2020	100	100	100	100	100	100	100
March 17, 2020	100	100	100	100	100	100	100
April 7, 2020	100	100	100	100	100	100	100
April 21, 2020							
<b>Special Meetings and Misc Conferences</b>							
December 23, 2019 - Special CC Mtg	75	75		75	75	75	75
January 12, 2020 - HASR Committee Mtg		75				75	
January 14, 2020 - Special CC Mtg	75	75	75		75	75	75
January 20, 2020 - Monahan met with Zacharias				75			
January 28, 2020 - P&Z Joint Jurisdiction Public Input Mtg	75	75	75	75			
February 5, 2020 - Monahan met with Zacharias				75			
February 9, 2020 - Special CC Mtg	75		75	75	75	75	75
February 28, 2020 - Long Range Transportation Plan Mtg	75						
March 18, 2020 - Equalization Board Meeting	75	75	75	75	75	75	75
April 14, 2020 - Special CC Mtg	75	75	75	75	75	75	75
<b>Meeting Subtotal</b>	<b>1,425.00</b>	<b>1,550.00</b>	<b>1,375.00</b>	<b>1,525.00</b>	<b>1,475.00</b>	<b>1,550.00</b>	<b>1,275.00</b>
<b>Semi Annual Amount</b>	<b>900.00</b>	<b>600.00</b>	<b>600.00</b>	<b>600.00</b>	<b>600.00</b>	<b>600.00</b>	<b>600.00</b>
<b>GRAND TOTAL</b>	<b>2,325.00</b>	<b>2,150.00</b>	<b>1,975.00</b>	<b>2,125.00</b>	<b>2,075.00</b>	<b>2,150.00</b>	<b>1,875.00</b>
	<b>Jeremy</b>	<b>Travis</b>	<b>Mark B.</b>	<b>Mark M.</b>	<b>Scott</b>	<b>Arden</b>	<b>Brittany</b>

Explanation of Agenda Items

Applications/Hearings/Resolutions/Ordinances:

- **2<sup>nd</sup> Reading of Ordinance #685:** This ordinance encompasses 3 items that we discussed last month – all would be an update to the city’s Nuisance ordinance. Section C would allow greater fines for not mowing or spraying undeveloped property within city limits – this was changed since our previous discussions to remove wording that states this is an annual fee so fines can be imposed per incident and it states that \$250 will be the fine for the first violation and \$500 would be the fine for each additional violation within the same year. It also adds wording that allows the city to abate the nuisance or proceed with civil action if the property owner does not comply. Section F would not permit grass to be in the street and Section H would not allow the burning of leaves – there were no changes to these section since our last meeting

Reports (Action Items):

- **Public Works Superintendent Report:**
  - **Review Quote for Crack Sealing:** Enclosed is a quote from Highway Improvements for crack sealing this year. The quote is for \$.75 a lineal foot. We have \$20,000 in budget for crack sealing so we will ensure that the order stays within this amount.
  - **Equipment Purchases:** Craig will discuss with the council, but we are looking for a motion to approve equipment purchases up to the \$90,000 that was in budget.
- **City Administrator Report:**
  - Update on CEDD job offer.

New Business:

- **Surplus Building on Lot 6, Block 4 of Hartford City Proper:** Now that the city owns the lots north of the elevator, staff would like to demolish the small building on the site. Asbestos has been found in the tiles and the building is unusable. We will need a motion from the council to demo this building and clear the lots.
- **Proclamations:** Each year the City does an Arbor Day Proclamation, a Silver Star Banner Day Proclamation and a Building Safety Month Proclamation – please find a copy of each enclosed.

**Correspondence:** Please note that the Arbor Day Foundation has named Hartford as “Tree City USA” for the 28th year in a row. The city receives this status by having a tree board, a tree care ordinance and budgeting funds for tree care, maintenance and planting. Our community involvement is a plus – We plant an Arbor Day tree with our 3rd grade students (This year we will still plan the tree but we are trying to possibly live stream it or still do something with the 3<sup>rd</sup> grade class) and our boulevard tree program is very popular with the public. We will place an article in the paper this next week.

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Non-Agenda Updates

- **CEDD Position:** A job offer has been extended and accepted to Candidate A for the Chamber and Economic Development Position. The applicant has requested the use of vacation time in August. Anticipated start date is May 4<sup>th</sup>.
- **Jamboree Update:** As noted at our last meeting, the Jamboree Committee is meeting Monday, April 20<sup>th</sup> to discuss this year’s event. I should know by Tuesday if they plan to proceed or cancel the event for this year in June.
- **Swimming Pool Update:** I have talked with the pool manager (already hired) and the office will utilize her until the opening of the pool (when and if). This will be re-evaluated in June
- **Park Rec Update:** I have also discussed the park rec program with the Director and for now we will plan on pushing the program back until July, but this too will be re-evaluated in June.
- **COVID 19 Updates:** I have been part of the emergency management COVID 19 briefings and keeping abreast of any new developments. Emergency Management will notify the city if they start to see a spike in cases within our city limits or an issue with a particular business or place. Currently the spike in the county seems to be mostly contained to Sioux Falls with very few cases in the outlying communities.

- **Cancellations:** The SDML has cancelled the code enforcement training, finance officer school and human resource school. Any fees already paid will be reimbursed to the city.

Please let me know if you have any questions or concerns. 605-261-3995  
Teresa



## PROCLAMATION

**WHEREAS,** In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

**WHEREAS,** this holiday, called Arbor Day, was the first served with the planting of more than a million trees in Nebraska, and

**WHEREAS,** Arbor Day is now observed throughout the nation and the world, and

**WHEREAS,** trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

**WHEREAS,** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

**WHEREAS,** trees in our City of Hartford increase property values, enhance the economic vitality of business areas, and beautify our community, and

**WHEREAS,** trees are a source of joy and spiritual renewal, and

**WHEREAS,** the City of Hartford has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting ways,

**NOW, THEREFORE,** I, Jeremy Menning, Mayor of the City of Hartford, do hereby proclaim:

### APRIL 24, 2020 as ARBOR DAY

In the City of Hartford, and I urge all citizens to support efforts to care for our trees and woodlands and to support our City's community forestry program, and

**FURTHER,** I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

**DATED:** this 21st day of April 2020.

(Official City Seal)

**SIGNED:** \_\_\_\_\_  
Jeremy Menning (MAYOR)



**PROCLAMATION  
Silver Star Banner Day**

**WHEREAS**, the City of Hartford has always honored the sacrifice of the men and women in the Armed Forces; and

**WHEREAS**, The Silver Star Families of America was formed to make sure we remember the blood sacrifice of our wounded and ill by designing and manufacturing a Silver Star Banner and Flag ; and

**WHEREAS**, to date The Silver Star Families of America has freely given thousands of Silver Star Banners to the wounded and their families; and

**WHEREAS**, the members of The Silver Star Families of America have worked tirelessly to provide the wounded of this city and country with Silver Star Banners, Flags and care packages; and

**WHEREAS**, The Silver Star Families of America's sole mission is that every time someone sees a Silver Star Banner in a window or a Silver Star Flag flying, that people remember the sacrifices for the City, State and Nation; and

**WHEREAS**, the people and Mayor of Hartford wish that the sacrifices of so many in our Armed Forces never be forgotten;

**NOW, THEREFORE**, I, Jeremy Menning, Mayor of the City of Hartford, do hereby proclaim my appreciation of The Silver Star Families of America and honor their commitment to our wounded Armed Forces members. I hereby declare May 1<sup>st</sup> as Silver Star Banner Day, the official day to honor the wounded and ill Soldiers of the City of Hartford.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Hartford in the State of South Dakota.

**DATED:** this 21st of April 2020.

(Official City Seal)

**SIGNED:** \_\_\_\_\_  
Jeremy Menning (MAYOR)



# Proclamation

Building Safety Month — May, 2020

Whereas, Hartford, South Dakota is committed to recognizing that our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster, and;

Whereas, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, play, and;

Whereas, our nation benefits economically and technologically from using the International Codes that are developed by a national, voluntary consensus codes and standards developing organization, our government is able to avoid the high cost and complexity of developing and maintaining these codes, which are the most widely adopted building safety and fire prevention codes in the world;

Whereas, these modern building codes include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquake; which, according to a FEMA commissioned study by the National Institute of Building Sciences, provide \$11 in future mitigation benefits for every dollar invested, and;

Whereas, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials—who assure us of safe, efficient and livable buildings that are essential to America's prosperity, and;

Whereas, 'Safer Buildings, Safer Communities, Safer World,' the theme for Building Safety Month 2020, encourages all Americans to raise awareness about the importance of safe and resilient construction; fire prevention; disaster mitigation, and new technologies in the construction industry. Building Safety Month 2020 encourages appropriate steps everyone can take to ensure the safety of our built environment, and recognizes that the implementation of safety codes by local and state agencies has saved lives and protected homes and businesses, and;

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to

acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Jeremy Menning Mayor of the City of Hartford, South Dakota, do hereby proclaim the month of May 2020 as Building Safety Month. Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities.

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Jeremy Menning  
Mayor

ATTEST:

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Karen Wilbur  
Municipal Finance Officer

Seal

Mayor Jeremy Menning  
125 N Main Ave  
Hartford, SD 57033

Dear Tree City USA Supporter,

On behalf of the Arbor Day Foundation, I write to congratulate Hartford on earning recognition as a 2019 Tree City USA. Residents of Hartford should be proud to live in a community that makes the planting and care of trees a priority.

Hartford is one of more than 3,600 Tree City USA communities, with a combined population of 155 million. The Tree City USA program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters.

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, and energy use. Hartford is stepping up to do its part. As a result of your commitment to effective urban forest management, you are helping to provide a solution to these challenges.

We hope you are excited to share this accomplishment. Enclosed in this packet is a press release for your convenience as you prepare to contact local media and the public.

State foresters coordinate the presentation of the Tree City USA recognition materials. We will forward information about your awards to your state forester's office to facilitate presentation. It would be especially appropriate to make the Tree City USA award a part of your community's Arbor Day ceremony.

Again, we celebrate your commitment to the people and trees of Hartford and thank you for helping to create a healthier planet for all of us.

Best Regards,



Dan Lambe  
President

cc: Craig Wagner

enclosure

For more information, contact:  
Lauren Weyers  
lweyers@arborday.org



FOR IMMEDIATE RELEASE:

### **Arbor Day Foundation Names Hartford Tree City USA®**

**Lincoln, Neb. (March 30, 2020)** Hartford, South Dakota, was named a 2019 Tree City USA® by the Arbor Day Foundation in honor of its commitment to effective urban forest management.

Hartford achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day observance and proclamation.

"Tree City USA communities see the impact an urban forest has in a community first hand," said Dan Lambe, president of the Arbor Day Foundation. "The trees being planted and cared for by Hartford are ensuring that generations to come will enjoy to a better quality of life. Additionally, participation in this program brings residents together and creates a sense of civic pride, whether it's through volunteer engagement or public education."

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, energy use, and protection from extreme heat and flooding. The Arbor Day Foundation recently launched the *Time for Trees* initiative to address these issues, with unprecedented goals of planting 100 million trees in forests and communities and inspiring 5 million tree planters by 2022. With Tree City USA recognition, Hartford has demonstrated a commitment to effective urban forest management and doing its part to help address these challenges for Hartford residents now and in the future.

More information on the program is available at [arborday.org/TreeCityUSA](http://arborday.org/TreeCityUSA).

**About the Arbor Day Foundation:** The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture, and celebrate trees. More information is available at [arborday.org](http://arborday.org).