

Planning and Zoning Meeting – Regular Meeting May 28, 2019

Chairman Tony Randall called the meeting to order at 7:00 p.m. at Hartford City Hall with the following planning and zoning members present: Eric Bartmann, Mark Anderson, Matt Cain and Brad Miles. Stephanie Olson-Voth was absent with notice and Nathan Leimbach was absent without notice. City Administrator Teresa Sidel was also present.

Approve Agenda: A motion was made by Anderson, second by Bartmann to approve the agenda as set – all voted yes, motion carried.

Approve Minutes of April 30, 2019 Regular Meeting: The April 30, 2019 meeting minutes were reviewed. A motion was made by Cain, second by Anderson to approve the April 30, 2019 regular meeting minutes – all voted yes, motion carried.

Public Comments: None

Old Business:

- **Review of Minnehaha County CUP #19-22:** Jim Soukup is asking the county to allow a gravel extraction operation on the land owned by David & Dianna Tyler that is approximately 2 miles east of Hartford. The application and supporting documents were emailed to the P&Z Board on May 2nd asking for review and comments since there was no meeting scheduled before the county hearing. The only comments received were in support of the operation but would like to see that “all” trucks not just trucks owned by applicant to be tarped as recommended by county staff. This comment was passed onto the county and it went before their Planning Commission on May 20th. The county planning commission added the stipulation that all trucks need to be tarped to their conditions. Now the applicant is appealing the county planning decision stating that tarping all trucks would be too cost prohibiting for their operation to move forward. This appeal will now go before the county commission on June 18 at 9am. The Hartford Planning Board had further discussion on this matter. They noted that falling debris from overloaded or improperly loaded trucks cause damage to other vehicles and pointed out that all farm loads and landfill loads need to be tarped. Further discussion was held as to why some and not all truck would require tarping. Although the Hartford Board would like to see all loads tarps and no possible damage to other vehicles due to contents dropping or escaping, they do understand the cost impact to the proposed business and do not want to discourage development. A motion was made by Miles, second by Cain, to agree with the county staff requirements for CUP 19-22 with the addition that all trucks when loaded and leaving the pit comply with SDCL 32-15-18 – all voted yes, motion carried.

New Business:

- **Discuss Date for Joint Meeting to Approve Hartford Comprehensive Plan:** The Hartford Planning and Zoning Board updated the city’s comprehensive plan in the fall of 2017. This plan needs to be jointly approved by the Hartford Planning & Zoning Board and the Minnehaha County Planning Commission in order to proceed with joint jurisdiction. It was the consensus of the Hartford P&Z Board to request the date of June 24, 2019 to meet jointly with the county. Sidel will contact the county planning director.
- **Discuss Planning & Zoning Packet Information:** In order to get meeting information out to the public and be more transparent, the city council has decided to place the council meeting packets on the city’s website when the council agendas are posted. The planning and zoning board has discussed doing the same with their meeting packets. A motion was made by Bartmann, second by Cain to place the planning and zoning packets on the city website when the agendas are posted – all voted yes, motion carried.

Updates:

- **Building Inspector Update:** Building Inspector Paul Clarke was not present – no report given.
- **City Administrator Update:** City Administrator Sidel gave the Board an update on council approval of the Cresswood Addition and Western Meadows Addition rezones, and council approval of 1st reading to update the IBC codes. The Board was also updated on the Vandemark project, which the city council has voted to add a portion of 9th street to this project and a financing update on the Western Avenue sewer project. The Board was also given an update on two nuisance properties within the city.

Adjournment: A motion was made by Bartmann, second by Cain to adjourn at 7:35 p.m. – all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator, in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at Hartford City Hall.

Teresa Sidel, City Administrator