

City Council Meeting – Regular Meeting June 7, 2011

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mike Swier, Mark Monahan, Bob Deelstra, Gail Olson-Duck, Leah Johnson, and Eric Bartmann. Also present were City Administrator, Teresa Sidel, Finance Officer, Deb Macdonald, Assistant Public Works Superintendent, Neil Hanisch, along with City Attorney, Larry Nelson, and City Engineer, Erin Steever.

Approve Agenda: A motion was made by Deelstra, second by Johnson to approve the agenda – Olson-Duck abstained with all others voting yes, motion carried.

Approve Minutes of Previous Meeting: A motion was made by Johnson, second by Bartmann to approve the May 17, 2011 regular meeting minutes – Swier voted no with all others voting yes, motion carried.

New Business:

Review Proposed Ward Maps: The council reviewed a draft Ward Map prepared by SECOG. Due to the 2010 census, it is necessary to re-district the voting wards to keep the population as even as possible in order to have equal ward representation. A motion was made by Bartmann, second by Olson-Duck to table this matter until the next council meeting – all voted yes, motion carried.

Ordinances and Hearings:

7:15 p.m. Hearing - Malt Beverage License Renewals. A 7:15 p.m. hearing was held to consider malt beverage license renewals. A motion was made by Monahan, second by Johnson to approve malt beverage license renewals for 2011-2012 for the American Legion Club, retail on-off sale malt beverage license; Harms Oil Company (Hartford BP), retail on-off sale malt beverage license; Hartford Supermarket, Inc. (Sunshine Foods), package off sale malt beverage license; Knigge Companies, LLC (Bosco's), retail on-off sale malt beverage license; L&H Pizza Ranch, Inc., retail on-off sale malt beverage license; Olson Oil Company (Get 'n Go), package off sale malt beverage license; Sundermann Holdings, Inc. (South Bar), retail on-off sale malt beverage license; Sunnyside Plaza, Inc., retail on-off sale malt beverage license; Ten Pin Alley, LLC, retail on-off sale malt beverage license; and Windfall Casino, LLC, retail on-off sale malt beverage license – all voted yes, motion carried.

7:18 p.m. Hearing - Bosco's Grill - Special Events Permit. Bosco's Grill submitted an Application for Use of Alcoholic Beverages in a Public Area and Application for a Special Events Permit including a route map. This permit would allow Bosco's Grill to conduct a lawn mower poker run, as a fundraiser for the Hartford Area Fire & Rescue, on July 30, 2011 from 11:00 a.m. to 6:00 p.m. In addition, this permit would allow the consumption of alcohol in public areas. A motion was made by Monahan, second by Johnson to approve Bosco's application for a special events permit for a lawn mower poker run on July 30, 2011 from 11:00 a.m. to 6:00 p.m., contingent upon the Minnehaha County Sheriff's Department monitoring this event at Bosco's expense, if any - all voted yes, motion carried

7:20 p.m. Hearing – American Legion – Street Dance. The American Legion submitted an Application for Use of Alcoholic Beverages in a Public Area and Application for a Special Events Permit. This permit would allow the Legion to hold a street dance, as a fundraiser for Nichole Anderson, on Main Avenue between 1st and 2nd Streets from 1:00 p.m. on July 16, 2011 to 12:00 a.m. on July 17, 2011. In addition, this permit would grant permission to block off the street and allow consumption of alcohol in public areas. A motion was made by Monahan, second by Johnson to table this matter until an American Legion representative is available to provide further event details – Bartmann and Swier voted no with all others voting yes, motion carried.

7:25 Hearing – Permit for Livestock within City Limits. Catherine Senkle submitted an Application for Special Permit. This permit would be necessary in order to allow Ms. Senkle to keep her miniature goat as a family pet, as stated in Ordinance 430, Section 3.0102. Mr. and Mrs. Senkle were in attendance and provided further information. A motion was made by Monahan, second by Johnson to grant a two-year special permit to allow Catherine Senkle to keep her miniature goat as a family pet and, after the 2-year period, this matter shall be re-evaluated – Swier voted no with all others voting yes, motion carried.

Visitors: Michele Olesen introduced herself to the council. Ms. Olesen is the new MidAmerican Energy Customer Technician assigned to the City of Hartford.

Visitors:

Kelly Point Partners – Flood Plain Proposal. Kelly Point Partners, John Jarding and Cindy Friessen, along with their engineers from Sayre Associates presented two proposals for work in the creek area between Railroad Street and Shamrock Drive in order to remove five lots in the Kelly Point Development from the flood plain. A motion was made by Deelstra, second by Olson-Duck to table this matter to allow representatives from the city, the city council, Kelly Point Partners, and Sayre Associates to discuss this matter in more detail at a meeting to be held on June 14, 2011 at 9:00 a.m. – all voted yes, motion carried.

Reports:

Sheriff's Deputy Report: Sidel reported that Deputy Maciejewski will be in the Pierre/Fort Pierre area this week to assist with flooding concerns. His Police Report was presented to the council.

Fire Department Report: Fire Chief, Kelly Boysen reported that Barb Thaler conducted CPR, first aid, and rescue training at the swimming pool as well as performed a successful rescue drill. To date, the department has responded to 102 calls. Discussion was held on the siren located in the northwest corner of town and Boysen will follow-up with a concerned citizen. The new fire station plans are being reviewed by Rural Development.

Public Works Superintendent Report:

Streets – Hanisch reported that the crew has been sweeping and patching streets, maintaining gravel roads and alleys, painting stripes, repairing equipment, spraying for mosquitoes, and removing trees and stumps. Manholes and valves were inspected on Diamond Trail and Diamond Circle following placement of the second lift of asphalt. One valve needs to be fixed. Hanisch reported that a curb buckled on Main Avenue.

Water and Sewer – The city has been locating water and sewer lines. Once the parts are received, the lift station pump will be repaired. Wagner is researching the price to retrofit pumps. The warning light and assembly at the lift station has been replaced and grease build-up cleaned out of the Sagehorn lift station.

Park and Pool – Hanisch noted that everything is going well at the swimming pool. The park shelter counters have been built, electrical work completed, and counter tops will be installed this week. Another load of agri-lime has been hauled into the Turtle Creek ball field. Wagner compiled Turtle Creek bathroom quotes. Prices for both a concrete structure and block structure were presented to the council for review. After discussion, a motion was made by Monahan, second by Swier to approve the concrete structure quote including a storm shelter upgrade not to exceed an additional \$5,000 – Bartmann and Deelstra voted no with all others voting yes, motion carried.

Public Buildings – Hanisch reported that the Sports Rec Complex signs have been installed, the fire station door replaced, and City Hall office chairs assembled. Hanisch reminded the council that Wagner is on vacation until June 19, 2011.

City Engineer Report: Steever reported that a pre-construction meeting was held with Nolz Dragline regarding SRTS-Phases 1 and 2. A Bike/Rec Trail – Phase 1 pre-construction meeting will be scheduled with Krueger Excavating. A meeting with the DOT regarding the Highway 38 Bike Trail was held to discuss wetland design issues and a bidding schedule and timeline. Regarding the Sports Complex, Banner will be preparing cost estimates for water and sewer, researching the cost to provide power to the site, and continuing storm runoff and routing work. In addition, Sayre Associates has completed the wetland report. Contracts for the Sagehorn Drive drainage improvement project have been sent to Zacharias Construction for signature. Banner and the city met with Kelly Point Partners to discuss a proposed plan to remove a portion of their development from the flood plain. Scott VanderMuelen inspected pavement on Diamond Trail and Diamond Circle and found a broken valve box.

Finance Officer Report: Macdonald noted that, due to flooding in the Pierre/Fort Pierre area, Finance Officers School has been canceled. The park rec program started June 6th and the first session of swimming lesson is slated to begin June 13th. May revenue highlights and the Hartford Jamboree Days schedule of events were provided to the council.

City Administrator Report: The SRTS-Phases 1 and 2 pre-construction meeting was held. Sidel presented the SRTS-Round 4 Application to the SRTS Committee in Pierre last week. Rural Development is reviewing TSP's final fire station plans. Krueger Excavating has signed Bike/Rec Trail – Phase 1 contracts and a pre-construction meeting will be scheduled. Banner and the DOT met to review the Bike/Rec Trail – Phase 2 (Highway 38) plans and to discuss wetland issues along the proposed trail. Sidel presented the council with information regarding the Elected Officials Workshop to be held in Pierre on July 14th. Sidel reported that the Tammen house located at 901 S. Western Avenue has been torn down and the second lift of asphalt placed on the Interstate Inns 3rd Addition. Sidel noted that the Planning & Zoning Board and SECOG will be revising the Zoning Ordinance. It was recommended that the city council serves as an appeal board to the Board of Appeals for conditional uses within the city. It was the consensus of the council that the city council shall serve as the appeals board on all matters including variances, conditional use permits, and zoning administrator decisions. Sidel announced that the city received a \$1,736 grant from the Hartford Community Foundation to purchase a back stop for the Turtle Creek ball field. Thank you to the Foundation!

Hiring Recommendation: Sidel presented a hiring recommendation for Park Recreation Program Assistant due to a recent vacancy. A motion was made by Monahan, second by Johnson to approve hiring Shayla Kuchta as Park Recreation Program Assistant at \$7.25 per hour – all voted yes, motion carried.

Graves Property - 107 S. Main Avenue: Sidel gave an update on Merlyn Graves' property located at 107 S. Main Avenue. It was the consensus of the council that Mr. Graves be sent a bill for the month of May which shall consist of a \$50 per day fine from May 15th-31st for failure to meet the May 27th deadline to remove the rubble located on 107 S. Main Avenue.

City Council Reports:

Ward 1: Deelstra noted that the Jamboree Days commercial looks good! Olson-Duck gave a report on the HADC meeting she attended in May. In addition, she reported that the Drive to Revive Downtown Committee plans to host several fundraisers including a Friday Night Feast during Jamboree Days and a golf tournament in July.

Ward 2: Johnson reported that a New Swimming Pool Meeting is set for June 8th in the City Park Shelter #1. In addition, she pointed out upcoming Jamboree Days activities such as a "Little Miss" Pageant on June 16th and a Car Show, Car Cruise, and Teen Dance on June 17th. Monahan reported that the next Bike/Rec Trail Committee meeting will be held on June 14th at Ten Pin Alley.

Ward 3: Swier reported that the Sports Complex Committee will meet on June 8th. A silent auction will be held in the park during Jamboree Days and the Sports Complex plans will be displayed at that time. Bartmann expressed concern about weeds on Eastern Avenue.

Mayor's Report: Mayor Zimmer extended a thank you to the Community Foundation for the Turtle Creek ball field grant. A New Swimming Pool Organizational Meeting will be held on June 8th at 6:00 p.m. at the City Park Shelter #1. Agenda items shall include election of officers and formation of Finance, Design, and Location Sub-Committees.

Executive Session: A motion was made by Swier, second by Monahan to enter into executive session, pursuant to SDCL 1-25-2, at 9:34 p.m. - all voted yes, motion carried. A motion was made by Monahan, second by Olson-Duck to exit executive session at 10:30 p.m. - all voted yes, motion carried.

Adjourn: A motion was made by Olson-Duck, second by Bartmann to adjourn at 10:31 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Deb Macdonald.

I, the undersigned, Debra L. Macdonald, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Debra L. Macdonald, Finance Officer