

City Council Meeting – Regular Meeting June 21, 2011

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mike Swier, Mark Monahan, Gail Olson-Duck, Leah Johnson, and Eric Bartmann. Bob Deelstra was absent with notice. Also present were City Administrator, Teresa Sidel, Finance Officer, Deb Macdonald, Public Works Superintendent, Craig Wagner, along with City Attorney, Larry Nelson, and City Engineer, Erin Steever.

Additions to the Agenda: A motion was made by Monahan, second by Olson-Duck to add “grass/weed complaints” to the agenda under New Business - all voted yes, motion carried. With no further additions, a motion was made by Johnson, second by Olson-Duck to approve the agenda including the addition of Grass/Weed Complaints - all voted yes, motion carried.

Approve Minutes of Previous Meeting: A motion was made by Bartmann, second by Johnson to approve the June 7, 2011 regular meeting minutes – all voted yes, motion carried.

Approve Bills Submitted for Payment: A motion was made by Johnson, second by Monahan to approve the bills submitted for payment – all voted yes, motion carried.

Old Business:

Review Proposed Ward Maps: The council reviewed two proposed Ward Maps prepared by SECOG. Due to the 2010 census, it is necessary to re-district the voting wards to keep the population as even as possible in order to have equal ward representation. A motion was made by Monahan, second by Johnson to hold a public hearing at the next council meeting to review 1st reading of a redistricting ordinance for the City of Hartford – all voted yes, motion carried.

New Business:

Discuss Mickelson Road: Discussion was held on the extension of pavement on Mickelson Road from Patrick Avenue to the edge of city limits.

Grass and Weed Complaints: Discussion was held on the possibility of assessing fines to property owners for notices issued for non-compliance of mowing grass and destroying weeds. Attorney Larry Nelson will research this matter further.

Correspondence: Mayor Zimmer announced that the Hartford Area Community Foundation awarded the City of Hartford a grant in the amount of \$1,736 to be used to purchase a backstop for the Turtle Creek Park ball field. A thank you was extended to the Foundation. In addition, the City of Hartford has been awarded a Drinking Water Certificate of Achievement Award by the South Dakota Department of Environment and Natural Resources.

Ordinances and Hearings:

Resolution #2011-5 – Vacate Alley Petition. Jon and Stephanie Sundermann submitted a Petition to vacate the 15 foot alley which runs east and west between Kingsbury and Western Avenue and between Menth and South Street. Such vacation will be subject to all easements of record. A motion was made by Johnson, second by Monahan to approve and adopt Resolution #2011-5 – Vacate Alley Petition - all voted yes, motion carried.

American Legion – Street Dance. The American Legion submitted an Application for Use of Alcoholic Beverages in a Public Area and Application for a Special Events Permit. This permit would allow the Legion to hold a street dance, as a fundraiser for Nichole Anderson, on Main Avenue between 1st and 2nd Streets from 1:00 p.m. on July 16, 2011 to 12:00 a.m. on July 17, 2011. In addition, this permit would grant permission to block off the street and allow consumption of alcohol in public areas. The Minnehaha County Sheriff’s Department will provide security at no cost to the city or to the American Legion. A motion was made by Bartmann, second by Johnson to approve the American Legion’s application for a special events permit for a street dance to be held on July 16, 2011 and July 17, 2011 from 1:00 p.m. to 12:00 a.m. - all voted yes, motion carried

Visitors – TSP – Paul Boerboom (Fire Station Update): Paul Boerboom of TSP reported that the Fire Department attorney is reviewing the new fire station plans and gave an overview of the entire project, including the bidding process and construction time line.

Reports:

HADC Report: Clay Wilfahrt updated the council on a business lead and reported that Miller Funeral Home plans to begin construction within the next couple months. In May, the Board of Directors Strategic Retreat featured a facilitator and 20 focus goals were identified. Wilfahrt reported that there are 82 current HADC members reflecting 11% growth from last year. A newsletter was mailed to all 57033 zip codes and Hartford box holders. The Retail Committee is organizing a golf tournament for August 27th. The Marketing Committee is airing commercials on KSFY as well as Golden West channels. The Housing Committee set up an informational booth at Jamboree Days. Wilfahrt extended a thank you to everyone involved with Jamboree Days.

Swimming Pool Report: Pool Manager, Amy Sebert reported that attendance is down due to the weather; however 158 season passes have been purchased, an increase from last year. Barb Thaler conducted a successful rescue drill on May 11th for lifeguards and managers. Two sessions of swim lessons will be held this summer. Sebert has received many positive comments on the new paint, windows, and flooring. She thanked the city crew for these improvements.

Public Works Superintendent Report:

Streets – The city will be repairing curbs, sweeping streets, and trimming boulevard trees. In addition, the city has been spraying for mosquitoes and will continue weekly spraying until the weather dries out. Jamboree Days clean-up is complete. Wagner indicated that there is a need for a stop sign to be placed at the corner of Sagehorn Drive and Fairway Lane.

Water and Sewer – Wagner reported that Pond 3 has been discharged. It may be necessary to discharge again in the near future. Once the parts are received, the lift station pump will be repaired.

Park and Pool – Wagner noted that everything is going well at the swimming pool. The counter tops have been installed in the park shelters and the wood replaced and painted on Shelters 1 and 3. The backstop fence will be installed at the Turtle Creek ball field this week. Wagner reported that the city received a grant from Sioux Valley Energy to purchase agri-lime for the Turtle Creek ball field.

Public Buildings – “No pets allowed” signs have been erected at Turtle Creek Park.

City Engineer Report: Steever reported that SRTS-Phase 1 shop drawings are under review and the contractor will begin work when the crossing signals come in. The SRTS-Phase 2 project will start in approximately 4-6 weeks and the bridge will be delivered in 6-8 weeks. The Bike/Rec Trail – Phase 1 pre-construction meeting has been set for June 29th at 2:00 p.m. The Highway 38 Bike Trail bid letting is expected to take place in September in order to accommodate further wetland delineation matters. Regarding the Sports Complex, Banner will be preparing cost estimates for water and sewer and researching the cost to provide power to the site. The city attorney is reviewing the Sagehorn Drive drainage improvement project contracts. Banner and the city met with Kelly Point Partners on June 14th to further discuss their proposed plan to remove a portion of their development from the flood plain. Scott VanderMeulen attended the Swimming Pool Committee “kickoff” meeting on June 8th.

Finance Officer Report: A list of upcoming events, a copy of the Bill Report, Revenue Report, and Expenditure Report as well as a summary of the May cash report and sales tax revenue were provided to the council. Macdonald reported that, according to Director Vicki Hauff, approximately 167 children have registered for the park recreation program which is going very smoothly.

City Administrator Report: Regarding SRTS-Phases 1 and 2, the crossing signals and bridge are on order and will be installed as soon as they come in. The completion deadline is September 1, 2011. The city has been awarded Round 4 funding in the amount of \$165,075 to purchase additional crossing signals, a speed trailer, and non-infrastructure items requested by the West Central School District. A Bike/Rec Trail–Phase 1 pre-construction meeting with Krueger Excavating will be held June 29th. Banner is working on plans to delineate some wetlands along the Bike/Rec Trail–Phase 2 as well as changing the bid letting to September. The Sagehorn Drive Drainage Improvement documents are being reviewed by the city

attorney. Sidel reported that a meeting was held with Kelly Point partners on June 14th. The Code Enforcer/Building Inspector's May report was presented to the council. It was the consensus of the council to issue Merlyn Graves a June bill for failure to remove rubble from 105 N. Main Avenue by the deadline. Sidel noted that the city received a \$1,736 grant from the Hartford Community Foundation to purchase a back stop for the Turtle Creek ball field and received a \$1,000 grant from Sioux Valley Energy to purchase agri-lime for the ball field. Sidel informed the council that, on June 28th, the Board of Appeals will hear an appeal submitted by Daniel Weeldreyer of Master Tech Auto Repair regarding use of property located at Block 3, North Community 2nd Addition.

City Council Reports:

Ward 1: Olson-Duck received great comments on Jamboree Days!

Ward 2: Monahan commended the maintenance crew for the condition of the streets. He congratulated Chase Otheim, recipient of a \$400 gift certificate to Spoke-n-Sports. This drawing was held at the Bike/Rec Trail Committee booth during Jamboree Days. Monahan shared Dave Obenauer's Mundt Building update with the council. The next Bike/Rec Trail Committee meeting will be held on July 2nd at 6:30 p.m. at Ten Pin Alley. Johnson received positive feedback on Jamboree Days. She congratulated the first "Little Miss Hartford", Audrey Prostrollo. Johnson thanked the Swimming Pool Committee and Sub-Committee volunteers.

Ward 3: Swier congratulated the Jamboree Committee. The event was a success for the Sports Complex Committee and many of the vendors. Bartmann reported that the next Swimming Pool Committee Meeting will be held June 28th.

Mayor's Report: Mayor Zimmer reported that Bill Zortman has resigned as Chairman of the HADC Marketing Committee; therefore a replacement will be sought. The Vision Team meeting has been moved to June 29th at 6:00 p.m. at Ten Pin Alley. Zimmer reported that the Swimming Pool Committee officers have been selected and sub-committees are in place. As part of the Design Sub-Committee, Neil Hanisch will be visiting area swimming pools and talking with their city employees. It was the consensus of the council that Hanisch be compensated for his time associated with the Design Sub-Committee during the hours of 8:00 a.m. and 5:00 p.m. Zimmer thanked the HADC and Jamboree Day Committee for a great Jamboree Days!

Executive Session: A motion was made by Johnson, second by Monahan to enter into executive session, pursuant to SDCL 1-25-2, at 8:34 p.m. - all voted yes, motion carried. A motion was made by Olson-Duck, second by Johnson to exit executive session at 9:27 p.m. - all voted yes, motion carried.

Adjourn: A motion was made by Swier, second by Bartmann to adjourn at 9:28 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Deb Macdonald.

I, the undersigned, Debra L. Macdonald, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Debra L. Macdonald, Finance Officer