

Planning and Zoning Meeting – Regular Meeting June 11, 2019

Chairman Tony Randall called the meeting to order at 7:15 p.m. at Hartford City Hall with the following planning and zoning members present: Mark Anderson, Stephanie Olson-Voth, Eric Bartmann and Brad Miles. Matt Cain and Nathan Leimbach were absent without notice. Finance Officer Karen Wilber was also present.

Approve Agenda: A motion was made by Anderson, second by Bartmann to approve the agenda as set – all voted yes, motion carried.

Approve Minutes of May 28, 2019 Regular Meeting: The May 28, 2019 meeting minutes were reviewed. A motion was made by Bartmann, second by Anderson to approve the May 28, 2019 regular meeting minutes – all voted yes, motion carried.

Public Comments: None

Hearings/Petitions/Applications:

A motion was made by Bartmann, second by Anderson, to adjourn as the Planning and Zoning Board and reconvene as the Board of Adjustments – all voted yes, motion carried.

- **7:05 Variance Hearing:** Steve Roberts submitted a variance application for 524 Kia Dr. The request is to allow placement of a fence within a drainage easement. There currently is a fence along the south property line that extends from the front of the house east towards the back of the property. This fence stops 30' from the east property line due to a drainage easement. The owner would like to complete this 30' section of fencing. The placement of this fencing would not impede the flow of any water as it would be placed above and to the south of the culvert opening. The City would still need access to this drainage way for maintenance purposes. Discussion was held about a gate being installed so equipment could get in if needed. A motion was made by Bartmann, second by Anderson to grant the variance with the condition that an 8 foot opening, with location of opening being approved by City staff, be installed and only completing the 30' stretch to the east on the south side of the property in accordance with Section 17.04 Item F – all voted yes, motion carried.

A motion was made by Bartmann, second by Miles, to adjourn as the Board of Adjustments and reconvene as the Planning and Zoning Board – all voted yes, motion carried.

Updates:

- **Building Inspector Update:** Clarke was not present at the meeting. His report was provided to the Board for their review. Currently there are 6 open single-family homes and 5 twin homes in various stages of construction. There was also an update given on 4 commercial permits.
- **City Administrator Update:** Sidel was not present at the meeting. Her report was provided to the Board for their review. The City Council approved the 2018 International Building Codes, which will become effective July 3rd. Jim Soukup is appealing the decision of the Minnehaha County Planning Commission regarding CUP 19-22. This hearing is before the Minnehaha County Commission on June 18th. Sidel will attend on behalf of the City to convey our Board's position. There will be a joint meeting with Minnehaha County Planning Commission on June 24th. The Board discussed who would be in attendance that evening as a quorum is needed. An update on two nuisance properties and three construction projects was also provided.

Adjournment: A motion was made by Bartmann, second by Olson-Voth to adjourn at 7:38 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer, in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at Hartford City Hall.

Karen Wilber, Finance Officer