

## **City Council Meeting – Regular Meeting July 5, 2011**

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mike Swier, Bob Deelstra, Gail Olson-Duck, and Eric Bartmann. Mark Monahan and Leah Johnson were absent with notice. Also present were City Administrator, Teresa Sidel, Finance Officer, Deb Macdonald, Public Works Superintendent, Craig Wagner along with Deputy Sheriff, Steve Maciejewski, City Attorney, Larry Nelson, and City Engineer, Scott VanderMeulen.

**Approve Agenda:** A motion was made by Olson-Duck, second by Bartmann to approve the agenda – all voted yes, motion carried.

**Approve Minutes of Previous Meetings:** A motion was made by Bartmann, second by Swier to approve the June 21, 2011 regular meeting minutes – Deelstra abstained with all others voting yes, motion failed for lack of voting quorum. A motion was made by Olson-Duck, second by Deelstra to approve the June 27, 2011 special meeting minutes – all voted yes, motion carried.

### **Old Business:**

**Fines for Vegetation Violations:** The City Attorney presented information and policies regarding fines for vegetation violations he obtained from various municipalities. A motion was made by Bartmann, second by Olson-Duck to table this matter until the next meeting at which time the entire council will be present – all voted yes, motion carried.

### **New Business:**

**Billboard Lease - Renew Lease for Ten Pin Alley:** A motion was made by Deelstra, second by Swier to approve renewing the Billboard Lease Agreement between the City and Ten Pin Alley for an additional three year period – all voted yes, motion carried.

**7:15 Hearing – Liquor License Transfer:** A hearing was held to consider the malt beverage and liquor license transfers from Sunnyside Plaza, Inc. to Attanica, Inc. A motion was made by Swier, second by Deelstra to approve transferring Retail On-Off Sale Malt Beverage License #RB-2756 and Package Off-Sale Liquor License #PL-4560 from Sunnyside Plaza, Inc. to Attancia, Inc. – all voted yes, motion carried.

**7:20 p.m. Hearing - Bosco's Mechanical Bull Riding – July 9, 2011.** Bosco's Bar & Grill submitted an Application for Use of Alcoholic Beverages in a Public Area and Application for a Special Events Permit. This permit would allow Bosco's to hold a mechanical bull riding in their parking lot from 9:00 p.m. on July 9, 2011 until 1:00 a.m. on July 10, 2011. In addition, this permit would allow the consumption of alcohol in the fenced area. A motion was made by Bartmann, second by Deelstra to approve Bosco's application for a special events permit for a mechanical bull riding from 9:00 p.m. on July 9, 2011 to 1:00 a.m. on July 10, 2011 - all voted yes, motion carried

**7:20 p.m. Hearing – Bosco's Outdoor Dance – August 13, 2011.** Bosco's Bar & Grill submitted an Application for Use of Alcoholic Beverages in a Public Area and Application for a Special Events Permit. This permit would allow Bosco's to hold a street dance in their parking lot from 5:00 p.m. on August 13, 2011 to 1:30 a.m. on August 14, 2011. In addition, this permit would allow consumption of alcohol in the parking lot. A motion was made by Bartmann, second by Olson-Duck to approve Bosco's application for a special events permit for a street dance to be held from 5:00 p.m. on August 13, 2011 to 1:30 a.m. on August 14, 2011 – all voted yes, motion carried.

**1<sup>st</sup> Reading of Ordinance #566 – Redistricting of City Voting Wards.** After reviewing two proposed Ward Maps prepared by SECOG, a motion was made by Bartmann, second by Olson-Duck to approve first reading of Ordinance #566 – Redistricting of City Voting Wards - all voted yes, motion carried.

### **Reports:**

**HADC Report:** Clay Wilfahrt reported that a ribbon cutting will be held at Napa Auto on July 9<sup>th</sup> at 11:00 a.m. and a HADC membership mixer will begin at 6:00 p.m. on July 16<sup>th</sup> at I-90 Speedway. The Retail Committee is organizing a golf tournament scheduled for August 27<sup>th</sup>. In addition, plans are underway to hold a Battle of the Bands event at I-90 Speedway next summer. Wilfahrt gave an update on the Housing Committee and reported that the Marketing Committee is airing housing commercials and is in the process of revising the webpage.

**Sheriff's Deputy Report:** Deputy Maciejewski reported that several Sheriff's Department Explorers assisted with Jamboree Days. Other than minor parking issues, everything went well. The city fireworks ordinance was provided to the council and it was noted that a few fireworks complaints were received. Maciejewski extended an invitation to the city council to ride along with him during one of his shifts.

**Fire Department Report:** Fire Chief, Kelly Boysen reported that fire sirens will be tested in August and special attention will be given to the north end of town. Barb Thaler conducted a rescue drill at the swimming pool. To date, the department has responded to 121 calls - 63 calls were in the city. The new fire station plans are out for bid with bid opening scheduled for 3:00 p.m. on July 28<sup>th</sup> at City Hall.

**Public Works Superintendent Report:**

**Streets** – Wagner reported that the city has installed the Sagehorn/Fairway stop sign, marked spots for crack sealing, sprayed weeds, and mag watered the roads. Crack sealing is scheduled for next week and maintenance continues on gravel roads. Wagner provided information regarding past projects to a FEMA representative.

**Water and Sewer** – The city has been locating water and sewer lines, raising curb stops, and inspecting the ponds. The lift station pump has been rebuilt and another volute will be ordered. Wagner informed the council of a water leak from a private line located on Kelley Avenue. The city installed a temporary line.

**Park and Pool** – Wagner noted that the park shelter counters are complete and new sandboxes have been built near the ball fields. The city has installed the backstop and canopy and added more agri-lime to the Turtle Creek ball field. Construction is expected to begin on the Turtle Creek bathroom facility in the near future.

**City Engineer Report:** Regarding SRTS-Phases 1 and 2, VanderMeulen reported that surveying has been completed, shop drawings have been received, culvert pipes are being extended, and bridge fabrication has begun. Krueger Excavating expects to begin Bike/Rec Trail-Phase 1 grading this week and a ground breaking ceremony is set for July 6<sup>th</sup> at 9:00 a.m. VanderMeulen noted that a meeting will be held to discuss the Highway 38 Bike Trail wetlands mitigation plan. After approval of the plan, bid letting will be set. Regarding the Sports Complex, storm water runoff calculations have been finished and the general site grading is nearly complete. Additional research will be conducted to determine minimum and maximum slope requirements for the fields. Contracts for the Sagehorn Drive drainage improvement project have been presented to the city. Banner gathered information for Sayre Associates regarding improvements to the creek area for the Kelly Point development. In addition, a map of the city park was provided to the newly formed Swimming Pool Committee.

**Finance Officer Report:** Macdonald reported that June financials and quarterly payroll reports are complete and provided end of the quarter investment figures and debt balances. The council was reminded of the upcoming Elected Officials Workshop.

**City Administrator Report:** Sidel reported that the SRTS-Phase 1 crossing signals have been surveyed and marked. Phase 4 environmental work and right-of-way paperwork are being completed. The new fire station contracts have been signed and the project will be advertised July 5<sup>th</sup>-28<sup>th</sup> with bid opening on July 28<sup>th</sup> at 3:00 p.m. at City Hall. The Bike/Rec Trail-Phase 1 project is expected to begin the first week in July and a ground breaking ceremony will be held on July 6<sup>th</sup>. Sidel is preparing the 404 permit for the Highway 38 Bike/Rec Trail project. The Sagehorn Drive Drainage Improvement contracts have been forwarded to the city for signature. Sidel noted that the backstop has been erected at the Turtle Creek ball field and agri-lime has arrived. A dedication date will be coordinated with the West Central Kare Program who named the ball field.

**City Council Reports:**

**Ward 1:** Deelstra expressed concern regarding water flow in his neighborhood. He recommended review of sump pump discharge ordinance at a later date. Olson-Duck reported that the Drive to Revive Downtown Committee plans to hold a fundraiser golf tournament on July 23<sup>rd</sup>. In addition, she attended the Swimming Pool Committee as is part of the design sub-committee. Olson-Duck commended the city crew for removing branches from the park immediately following a recent thunderstorm.

**Ward 2:** No report.

**Ward 3:** Swier reported that both the Sports Complex Committee and finance sub-committee will meet on July 13<sup>th</sup>. Silent auction figures have been finalized and this event, held during Jamboree Days, went extremely well. Bartmann noted that the fire station sub-committee will meet on July 6<sup>th</sup> at 7:00 p.m.

**Mayor's Report:** Mayor Zimmer announced that a Parade of Lights Committee will be formed with the first meeting to be held on August 8<sup>th</sup>. The Parade of Lights is tentatively scheduled to take place the first Saturday in December. Zimmer pointed out incorrect information contained in the "Turtle Creek Park Receives Grant" article published in the Hartford Area News on June 23, 2011. The article indicated that "along with the \$1,736 grant, the City of Hartford has offered to provide labor and cement costs for the effort nearly doubling the award amount". **Correction:** According to the Public Works Superintendent, labor will cost the city between \$300 and \$500. Cement costs are included as part of the grant.

**Executive Session:** A motion was made by Bartmann, second by Deelstra to enter into executive session, pursuant to SDCL 1-25-2, at 8:17 p.m. - all voted yes, motion carried. A motion was made by Deelstra, second by Olson-Duck to exit executive session at 8:35 p.m. - all voted yes, motion carried.

**Adjourn:** A motion was made by Olson-Duck, second by Swier to adjourn at 8:36 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Deb Macdonald.

I, the undersigned, Debra L. Macdonald, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

---

Debra L. Macdonald, Finance Officer