

City Council Meeting – Regular Meeting July 19, 2011

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mike Swier, Mark Monahan, Gail Olson-Duck, Leah Johnson, Eric Bartmann, and Bob Deelstra. Also present were City Administrator, Teresa Sidel, Finance Officer, Deb Macdonald, Public Works Superintendent, Craig Wagner, along with City Attorney, Larry Nelson, and City Engineer, Scott VanderMeulen.

Approve Agenda: A motion was made by Johnson, second by Olson-Duck to approve the agenda – all voted yes, motion carried.

Approve Minutes of Previous Meeting: A motion was made by Monahan, second by Johnson to approve the June 21, 2011 regular meeting minutes – Deelstra abstained with all others voting yes, motion carried. A motion was made by Olson-Duck, second by Deelstra to approve the July 5, 2011 regular meeting minutes – Monahan and Johnson abstained with all others voting yes, motion carried.

Approve Bills Submitted for Payment: A motion was made by Olson-Duck, second by Johnson to approve the bills submitted for payment – all voted yes, motion carried.

Old Business:

Fines for Vegetation Violations: The City Attorney presented information and policies regarding fines for vegetation violations obtained from various municipalities. A motion was made by Monahan, second by Bartmann to amend the current city ordinance concerning grass mowing to provide that the landowner be responsible for noxious weed control, that the city be given the authority to control noxious weeds in the event the landowner fails to do so, that landowners be given notice on one occasion of their obligation to mow grass and control weeds, and that upon failure of the landowner to do so, the city be authorized to mow the grass and control the weeds and to assess the cost thereof against the landowner – Olson-Duck voted no with all others voting yes, motion carried.

New Business:

Ordinances and Hearings:

2nd Reading of Ordinance #566 – Redistricting of City Voting Wards. A motion was made by Swier to approve and adopt second reading of Ordinance #566 – Redistricting of City Voting Wards – the motion died for lack of a second. After discussion and further review of the proposed Ward maps, a motion was made by Deelstra, second by Bartmann to table Ordinance #566 – Redistricting of City Voting Wards – Monahan and Swier voted no with all others voting yes, motion carried. A motion was made by Deelstra, second by Bartmann to introduce and to give first reading of Ordinance #567 as follows: An Ordinance of the City of Hartford, SD Amending Section 2.0102, Wards and Voting Precincts. The **First Ward** shall include all parts of the city north of Highway 38 between 463rd Avenue and 464th Avenue. It shall also include all of that part of the city west of Vandemark Avenue located between Highway 38 and Sixth Street. It shall also include all of that part of the city west of Oaks Avenue located between Highway 38 and Seventh Street. The **Second Ward** shall include all parts of the city west of Western Avenue. It shall also include all of that part of the city west of Oaks Avenue between Seventh Street and Mickelson Road. It shall also include all of that part of the city west of Main Avenue between Sixth Street and Mickelson Road. It shall also include all of that part of the city west of Mundt Avenue between Sixth Street and First Street. It shall also include that part of the city west of Vandemark Avenue between Sixth Street and Fourth Street. The **Third Ward** shall include all parts of the city south of Mickelson Road between Western Avenue and 464th Avenue. It shall also include that part of the city east of Main Avenue between First Street and Mickelson Road. It shall also include that part of the city east of Mundt Avenue between Fourth Street and First Street. It shall also include that part of the city east of Vandemark Avenue between Highway 38 and Mickelson Road – Monahan, Swier, and Olson-Duck voted no with Deelstra, Bartmann, and Johnson voting yes – Mayor Zimmer cast a tie-breaking vote of yes, motion carried.

Reports:

Swimming Pool Report: Pool Manager, Amy Sebert updated the council on pool attendance, pool parties, pool rescues, Park Rec year-end parties, and reported that 178 season passes have been purchased. Barb

Thaler conducted two rescue drills for lifeguards. The second session of swimming lessons will begin on July 18th. Sebert has received positive feedback from parents regarding the two sessions of swimming lessons offered again this summer. It was the consensus of the council that the pool managers and lifeguards strictly enforce the “no diving” policy during open swimming.

Public Works Superintendent Report:

Streets – Wagner reported that crack sealing has been completed by Highway Improvements and that chip sealing will be scheduled in the next few weeks. The city has been watering and trimming boulevard trees, repairing equipment, and replacing damaged curb areas. Wagner has been researching truck options and will be demonstrating a skid steer.

Water and Sewer – The city has been inspecting and flushing manholes and performing fire hydrant maintenance. The lagoon flows have been decreasing and the city hopes to discharge ponds again this summer. Wagner has completed quarterly DENR reports.

Park and Pool – Wagner noted that everything is going well at the swimming pool, construction has begun on the Turtle Creek bathroom facility, and many other city projects are taking place.

City Engineer Report: Regarding SRTS-Phase 1, Nolz Dragline has completed extension of the culvert pipes, is removing curbs, and is doing excavation work at Opal/Western and Vandemark/Highway 38. The contractor and sub-contractors will be installing signal footings, constructing the sidewalks, and erecting the signals. In addition, Nolz placed concrete for the north abutment footing of the SRTS-Phase 2 pedestrian bridge. Banner has been on-site to observe the form work and steel reinforcements. Krueger Excavating began Bike/Rec Trail-Phase 1 grading on July 6th and encountered excessive rock and debris along the path which required minor grade adjustments. VanderMeulen noted additional wetland issues are being addressed along the Highway 38 Bike Trail. Bid advertising will begin August 24th with bid opening scheduled for September 21, 2011. Banner is preparing cost estimates for utilities into the sports complex site. Zacharias Construction started the Sagehorn Drive drainage improvement project on July 11th. Discussion was held between the council and VanderMeulen regarding the Sagehorn project insurance matter. The council instructed members of the various city committees to contact the City Administrator prior to requesting engineer services. Thereafter, either the Mayor or city council will authorize the use of the city engineer’s services. Discussion was held on the condition of Vandemark Avenue from Par Tee Drive north.

Finance Officer Report: A list of upcoming events and copies of the Bill Report, Revenue Report, and Expenditure Report were provided to the council. Macdonald gave a comparison of 2010 and 2011 cash on hand and sales tax revenues and an update of committee funds available.

City Administrator Report: Regarding SRTS-Rounds 1 and 2, Nolz Dragline has begun work on setting the crossing signals and construction of the bridge abutments. A request to extend the Round 1 deadline to October 1, 2011 was approved by the SRTS Committee. A motion was made by Monahan, second by Johnson to authorize the Mayor to sign the SRTS-Round 1 extension agreement – all voted yes, motion carried. Sidel gave an update on the fire station project and reported that bid opening will be July 28th at 3:00 p.m. at City Hall. On July 6th, a Bike/Rec Trail-Phase 1 ground breaking ceremony was held and the contractor started grading work. Sidel reported that the Bike/Rec Trail-Phase 2 plans have been submitted to DOT and Zacharias Construction has begun the drainage improvement project on Sagehorn Drive. A Turtle Creek ball field dedication has been set for July 26th at 1:00 p.m. The West Central Kare program has been invited to take part in the dedication since they named the ball field. The new restroom facility is being constructed at Turtle Creek Park. The Code Enforcer/Building Inspector’s June report was given to the council and Sidel asked the council to allow Orlin Punt to purchase two “Hartford” shirts. A motion was made by Monahan, second by Johnson to authorize Punt to purchase work shirts including the city logo and his name up to \$150 – Deelstra voted no with all others voting yes, motion carried. Sidel reported that SECOG is considering applying for a regional grant for the Sioux Falls Metropolitan Planning Organization (which Hartford is a part of) and has asked the city to participate. After discussion, a motion was made by Olson-Duck, second by Monahan to table this matter – all voted yes, motion carried. A

motion was made by Deelstra, second by Johnson to set the 2012 budget meeting for August 30th beginning at 6:30 p.m. – all voted yes, motion carried. The Planning & Zoning Board will be asked to move their second meeting in August to the 23rd in order to accommodate the budget meeting.

City Council Reports:

Ward 1: Olson-Duck reported that everything has been quiet in her neighborhood. Deelstra noted good progress on the drainage improvement project on Sagehorn Drive.

Ward 2: Monahan gave an update on the Bike/Rec Trail-Phase 1 and 2 projects and noted that he attended the July 12th committee meeting. He commended the West Central Marching Band on an outstanding representative of the West Central School District, the City of Hartford, and the State of South Dakota in their parade performances in Bristol, Rhode Island and Randolph, Massachusetts. Johnson also complimented the band on their performances. In addition, she noted that the next Swimming Pool Committee Meeting is set for July 26th at 6:30 p.m. at Pizza Ranch. Johnson attended the final 2011 Jamboree Committee Meeting held July 11th.

Ward 3: Swier reported that the Sports Complex finance sub-committee will be meeting on July 27th. Bartmann gave an update of the new fire station sub-committee meeting he recently attended.

Mayor's Report: Mayor Zimmer announced that Scott Nelson is the new Chairman of the HADC Marketing Committee.

Executive Session: A motion was made by Johnson, second by Monahan to enter into executive session, pursuant to SDCL 1-25-2, at 9:15 p.m. - all voted yes, motion carried. A motion was made by Monahan, second by Bartmann to exit executive session at 10:09 p.m. - all voted yes, motion carried.

Adjourn: A motion was made by Johnson, second by Olson-Duck to adjourn at 10:10 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Deb Macdonald.

I, the undersigned, Debra L. Macdonald, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Debra L. Macdonald, Finance Officer