

Planning and Zoning Meeting – Regular Meeting July 9, 2019

Chairman Tony Randall called the meeting to order at 7:00 p.m. at Hartford City Hall with the following planning and zoning members present: Eric Bartmann, Mark Anderson, and Brad Miles. Stephanie Olson-Voth and Matt Cain were absent with notice. City Administrator Teresa Sidel and Building Inspector Paul Clarke were also present.

Approve Agenda: A motion was made by Anderson, second by Bartmann to approve the agenda as set – all voted yes, motion carried.

Approve Minutes of June 11, 2019 Regular Meeting: The June 11, 2019 meeting minutes were reviewed. A motion was made by Miles, second by Bartmann to approve the June 11, 2019 regular meeting minutes – all voted yes, motion carried.

Public Comments: None

New Business:

- **Resolution 2019-5:** On June 24, 2019, the Hartford Planning and Zoning Board and the Minnehaha Planning Board met jointly to approve the City's Comprehensive Plan. This was the first step in gaining joint jurisdiction. Resolution 2019-5 is a recommendation from the Hartford Planning and Zoning Board to the Hartford City Council for adoption of the city's comprehensive plan for joint jurisdiction. A motion was made by Bartmann, second by Miles to approve Resolution 2019-5, a recommendation of the Hartford Planning Commission – all voted yes, motion carried. The County Commission and the Hartford City Council will meet jointly on August 27th for final approval.

Updates:

- **Building Inspector Update:** Building Inspector Paul Clarke was present to provide a report to the Board. Currently there are 10 open single-family homes and 4 twin homes in various stages of construction. An update was also given on current commercial permits. Discuss was held regarding occupancy and timeline of the James Hofer Commercial Building.
- **City Administrator Update:** City Administrator Sidel informed the Board that County CUP 19-22 was approved by the county with no restrictions on tarping. The Board was updated on the Mickelson Road Project and the Vandemark project – both are seeing progress with the drier weather. The Board was also given an update on two nuisance properties within the city.

Adjournment: A motion was made by Bartmann, second by Anderson to adjourn at 7:15 p.m. – all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator, in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at Hartford City Hall.

Teresa Sidel, City Administrator