

Hartford Planning and Zoning Minutes - Regular Meeting January 11, 2011

Vice-President Kuehl called the meeting to order at 7:00 p.m. with the following members present: Campbell, Cunningham, Mitchell and Bender, with President Munce arriving at 7:06 p.m. City Administrator, Teresa Sidel was also present along with the city code enforcer/building inspector, Orlin Punt. A motion was made by Campbell, second by Cunningham, to approve the minutes of the December 14, 2010 meeting – all voted yes, motion carried.

Correspondence/Visitor Recognition:

Mayor Zimmer was on hand to present certificate of appointments. Munce, Kuehl, Mitchell and Campbell were all re-appointed to the Planning and Zoning Board for another 2-year term. Mayor Zimmer congratulated the appointees and thanked them for their service.

Hearings/Petitions/Applications:

Comprehensive Plan – The Board held a public input meeting to review proposed updates to the city's comprehensive plan. The comprehensive plan was developed to help guide the Planning Commission and the City Council in their planning efforts for future development in Hartford and the surrounding areas. Toby Brown with SECOG has been working with the Board during this review process and presented the proposed changes to those in attendance. Brown noted that the Planning and Zoning Board has spent several months doing a 5-year review of the city's current comprehensive plan. Discussion was held with those in attendance and final approval of the plan updates by the Planning and Zoning Board will be February 8, 2011 with city council review on February 15, 2011.

Plat Reviews – The Planning and Zoning Board reviewed a plat for Lots 1, 2 and 3 of Fire Station Addition and reviewed a plat for Lots M-1 & M-2 of Mundt's Subdivision of Lot 2 in Block 3 of South Addition. Final plat approval by the Planning and Zoning board will be on January 25, 2011.

Old Business:

The Board was updated on the house removal from Tammen's property. Mr. Tammen is working with a resident in town to move the building off his site to another location, if that plan does not get completed, the house will be torn down in the spring.

New Business and Updates:

The Planning and Zoning Board reviewed the December Code Enforcer/Building Inspector Report.

Adjournment: A motion was made by Kuehl, second by Mitchell, to adjourn at 7:56 pm - all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel