

Hartford Planning and Zoning Minutes - Regular Meeting August 19, 2015

Chairman Munce called the meeting to order at 7:00 p.m. with the following members present: Bender, Cain, Cunningham, Wegleitner and McMahon. Kuehl was absent without notice. City Administrator Teresa Sidel and City Code Enforcer/Building Inspector Paul Clarke were also present.

Approval of the Agenda: A motion was made by Cain, second by Wegleitner to approve the August 19, 2015 agenda as set – all voted yes, motion carried.

Approval of the Minutes: The minutes from the July 28, 2015 meeting were reviewed. A motion was made by Bender, second by Cain to approve the July 28, 2015 minutes – Cunningham and McMahon abstained with all others voting yes, motion carried.

Old Business:

- **Review of Zoning Regulations:** Toby Brown with SECOG presented a proposed zoning revision to the Planning and Zoning Board for their review. The Board reviewed this document and talked about the various uses and their descriptions. Comments from the Board will be incorporated into the proposed zoning regulation and reviewed by the Board again on September 29th

Updates:

- **Code Enforcement/Building Inspector Update:** Paul Clarke noted that there are currently 11 single family homes under various stages of construction throughout Hartford. The mixed used building along Hwy 38 is making progress and the owner has inquired about gaining partial occupancy. Footings have been poured for two new four plex unit are going up along Mickelson Road. Code enforcement continues as the city receives complaints; there have been 7 illegal dumping tickets issues within the last few weeks, with six violators paying their fine. Clarke will check on a building within the industrial park that was partially collapsed on Tuesday night and he will conduct a status check on the progress of the Mundt building.
- **City Administrator Update:** The annexation of county parcel #59074 is effective August 19, 2015. Once the annexation is effective, the city can move forward with the rezoning of this property. We are also in the process of extending city water and sewer to this property. Venice Becker appeared before the city council on August 4th and 18th asking for an extension on his building permit in order to complete his site work. The council has denied the extension and voted to fine Mr. Becker \$100 per day until the project is complete and signed off by our engineer. The Diamond Trail project (east of Mickelson Road) is now complete; the final step will be to vacate the old right-of-way.

Adjournment: A motion was made by Cunningham, second by McMahon to adjourn at 8:06 pm - all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel