

Planning and Zoning Meeting – Regular Meeting August 25, 2020

Chairman Tony Randall called the meeting to order at 7:00 p.m. at Hartford City Hall with the following planning and zoning members present: Tim Graham, Stephanie Olson-Voth, Eric Bartmann, and Steve Nolte. Mark Anderson and Brad Miles were absent with notice. City Administrator Teresa Sidel and Building Inspector Paul Clarke were also present. There were 2 in attendance from the public.

Approve Agenda: A motion was made by Graham, second by Olson-Voth to approve the agenda as set – all voted yes, motion carried.

Approve Minutes of August 11, 2020 Regular Meeting: The August 11, 2020 meeting minutes were reviewed. A motion was made by Bartmann, second by Nolte to approve the August 11, 2020 regular meeting minutes – all voted yes, motion carried.

Hearings/Petitions/Applications

- **7:05 Rezone Hearing:** Western Meadows LLC has submitted a rezone application for a portion of land lying in the NE corner of Opal Lane and Trojan Avenue. The property is currently zoned community commercial and the developers are asking for it to be rezoned to residential. This is a less intensive zoning use. The lots to the west and south are currently zoned residential and have already been developed with housing. The property to the east is undeveloped yet. The Board reviewed a copy of the city's current zoning map, along with the proposed plat map for this area. No comments were received from the public. A motion was made by Bartmann, second by Nolte to approve the rezone of Lot 5 & 6 of Western Meadows Addition – all voted yes, motion carried.

Updates:

- **Building Inspector Update:** Building Inspector Paul Clarke was present to provide a report to the Board. Currently there are 23 open single-family homes and 1 twin home in various stages of construction. An update on commercial properties was also given to the Board.
- **City Administrator Update:** The 9th Street Project is going well - all underground has been completed and prep work for curb and gutter is done. Concrete work should commence towards the end of the week. The Opal Lane/Ruud Trail Intersection project is also underway – a temporary road has been established and underground utility work has started.

Certificate of Appreciation: Board member Eric Bartmann, is moving out of city limits and has resigned his position with the Board. Mr. Bartmann has been a Planning and Zoning member for the past 3 years and 8 months. The city appreciates his service to his community!

Adjournment: A motion was made by Olson-Voth, second by Graham to adjourn at 7:15p.m. – all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator, in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at Hartford City Hall.

Teresa Sidel, City Administrator