

Hartford City Council Agenda
Tuesday, September 3, 2019 – 7:00 p.m.
Hartford City Hall

Mayor: Jeremy Menning
Ward 1: Mark Brenneman and Travis Kuehl
Ward 2: Mark Monahan and Brittany Glanzer
Ward 3: Scott Nelson and Arden Jones

Business Items

- Roll Call of Mayor and City Council Members
- Additions to the Agenda/Approve Agenda
- Approve Minutes of Previous Meeting(s)
 - *Regular Meeting Minutes – 08/20/2019
 - *Special 2020 Budget Meeting Minutes – 08/26/2019
- Approve Bills submitted for Payment (if any)

Public Comments – Public Input on Non-Agenda Items

Action cannot be taken on items discussed unless specifically listed elsewhere on the agenda

Applications, Hearings, Resolutions and Ordinances

- 1st Reading of Ordinance #678 – 2020 Appropriations

Reports

- Minnehaha Sheriff Deputy Report – Report Provided by Deputy Ryan
- City Engineer Report – Stockwell Engineers
 - *Change Order #2 on Vandemark Road Project for \$64,852.00
 - *Pay Application #13 for Mickelson Road Project
- Public Works Superintendent Report – Craig Wagner
- Finance Officer Report – Karen Wilber
- City Administrator Report – Teresa Sidel

New Business

- Mayoral Appointments – City Engineer and City Attorney

Correspondence

- Letter from Dave & Victoria Obenauer

Executive Session (SDCL 1-25-2)

Adjournment

Next City Council Meeting: Tuesday – September 17, 2019

City Council Meeting – Regular Meeting August 20, 2019

Mayor Jeremy Menning called the meeting to order at 7:17pm at Hartford City Hall with the following city council members present: Arden Jones, Mark Brenneman, Travis Kuehl and Scott Nelson. Mark Monahan was absent with notice. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, Chamber & Economic Development Director Jesse Fonkert, Recreation Director Nate Velander, City Attorney Larry Nelson and City Engineer Mitch Mergen.

BUSINESS ITEMS:

- **Approve Agenda:** A motion was made by Jones, second by Nelson to approve the agenda as set - all voted yes, motion carried.
- **Approval of the Minutes:** A motion was made by Jones, second by Nelson to approve the meeting minutes from August 7, 2019 – all voted yes, motion carried.
- **Approval of the Bills:** A motion was made by Nelson, second by Jones to approve the bills submitted for payment – all voted yes, motion carried.

OATH OF OFFICE: Brittany Glanzer took the oath of office for the Ward 2 council position and took her place at the table.

PUBLIC COMMENTS: Catherine Shambelski and Jennifer Fonder were present to discuss allowing chickens within city limits. The current ordinance states that no livestock shall be permitted within city limits unless approved by the city in conjunction with a special event permit. Chickens fall under the ordinance definition of livestock. After providing their information to the council, Shambelski and Fonder request that this item be put on the next meeting agenda. Due to lack of support from the council at this time, their request was denied. Mayor Menning encouraged Shambelski and Fonder to reach out to their council members and share their data and, if supported, the topic could be added to a future agenda.

ORDINANCES, RESOLUTIONS, APPLICATIONS AND HEARINGS:

- **Special Event Application – WC Junior Achievement Bean Bag Fundraiser:** Jesse Fonkert was present on behalf of West Central Junior Achievement. They have submitted a special event application to hold their annual bean bag fundraiser on Sept 27, 2019 from 5pm to 10pm. They are requesting that Main Ave be closed from Modish to Menth St and 1st St from alley to the east to alley to the west, to allow the use of alcoholic beverages in this area and to waive the permit application fee. A motion was made by Nelson, second by Kuehl to approve the special event permit and to waive the application fee – all voted yes, motion carried.
- **Resolution 2019-7 – Amend Sales Tax Bond Resolution:** In June the council passed Resolution 2019-4 which authorized the sale of bonds to fund the Vandemark Ave street project. Since that time, the City has been made aware that purchasing bond insurance would lower the interest rate on the bonds. This interest savings, after considering the cost of the bond insurance, would end up saving the City an estimate of \$90,000 over the life of the bond. Resolution 2019-7 would amend Resolution 2019-4 by adding this bond insurance verbiage to the resolution. A motion was made by Kuehl, second by Nelson to approve Resolution 2019-7 Amend Sales Tax Bond Resolution 2019-4 – all voted yes, motion carried.
- **Resolution 2019-8 – Street Maintenance Resolution:** Resolution 2019-8 will authorize the assessment of an annual street maintenance fee at a rate of \$1 per front footage with a minimum assessment of \$65. An exhibit was provided of all parcels and their assessed amounts. A motion was made by Nelson, second by Jones to approve Resolution 2019-8 Street Maintenance Fee Assessment. Further discussion was held regarding multi-housing situations. Currently, for these types of situation, the exhibit shows the front footage divided amongst all units of the multi-housing dwelling. In total, the fee would be greater then \$65 but once divided, these situations provided a fee less than \$65. Councilman Kuehl feels that in these situations, the \$65 minimum should apply as well. Nelson called the vote – all voted no, motion failed. A motion was made by Nelson, second by Kuehl to approve Resolution 2019-8 Street Maintenance Fee Assessment with the amendment that every parcel has a minimum of \$65 – all voted yes, motion carried.
- **2nd Reading of Ordinance #673 – Diseased Vegetation:** Currently the City’s ordinance regarding diseased vegetation specifically states that any trees, brush, wood or debris infected with Dutch Elm disease or other infestations or infectious disease can be declared a public nuisance. Now, since Emerald Ash Borer has entered our area, this has been listed specifically. A motion was made by Jones, second by Nelson to approve 2nd reading of Ordinance #673 – Diseased Vegetation – all vote yes, motion carried.
- **2nd Reading of Ordinance #674 – Duty to Remove:** Currently the City’s ordinance regarding snow removal states that a property owner is responsible for keeping any abutting sidewalks free from snow and ice. Even though it is implied to be the entire sidewalk, it does not specifically state this. The verbiage has been changed to state that the entire width of the sidewalk be free from snow and ice. A motion was made by Jones, second by Glanzer to approve 2nd reading of Ordinance #674 – Duty to Remove – all voted yes, motion carried.
- **2nd Reading of Ordinance #675 – Prohibited Parking After Snowfall:** Currently the City’s ordinance states that if there is a forecast or actual snowfall of two inches or more then there is no parking on public streets until they have been plowed. Since there could be a blowing snow event, rather than an actual snowfall, that would

require plowing of the streets, the ordinance has been updated to include both situations. A motion was made by Jones, second by Brenneman to approve 2nd reading of Ordinance #675 – Prohibited Parking After Snowfall. Further discussion was held. Nelson called the vote. All voted yes, motion carried.

- **2nd Reading of Ordinance #676 – Prohibited Burning:** Currently the City does not allow open burning unless it is done in a grill, fireplace or firepit that is screened. The ordinance specifically states that no garbage, waste or refuse can be burned but it is not clear on hazardous materials. Wording has been added to state no burning of hazardous materials and defines what those materials would be. A motion was made by Jones, second by Kuehl to approve 2nd reading of Ordinance #676 – Prohibited Burning – all voted yes, motion carried.
- **2nd Reading of Ordinance #677 – Amended Zoning Regulations:** Ordinance #677 would amend the current zoning regulation reducing the lot size requirement for a two-family dwelling from 14,000 sq. ft. with a zero-lot line split of 7,000 sq. ft. to 11,250 sq. ft. with a zero-lot line split of 5,625 sq. ft. The lot width and setbacks would remain unchanged to maintain the required green space. It is the recommendation of the Planning & Zoning Board to approve Ordinance #677. A motion was made by Kuehl, second by Brenneman to approve 2nd reading of Ordinance #677 – Amend Zoning Regulation #627 Chapter 4 Residential District – all voted yes, motion carried.

REPORTS:

- **Fire Department Report:** Fire Chief Bryon Shumaker was present to give a department update to the council. Shumaker reported that June had 34 total calls with 12 in city limits and July had 27 total calls with 9 in city limits. Year to date the department has seen a 14% increase in calls. An update was given on the various trainings that were held for fire and EMS services. The department is hosting a community open house on Aug 24th from 11am to 2pm with various activities and events planned. The department recently purchased a new EMS truck. Shumaker is requesting payment of the \$35,000 balance in the City's equipment replacement fund. A motion was made by Kuehl, second by Brenneman to approve the payment of \$35,000 from the equipment replacement fund – all voted yes, motion carried.
- **Recreational Director Report:** Director Nate Velander's report was provided to the council. Highlights include work on the following: Hartford Area Recreation (HAR) website, bike & rec trails brochure, video promoting HAR; graphics for social media, designing HAR logo, program survey and attending meetings. Velander requested approval from the council to attend the SD Parks & Recreation Assoc annual conference Oct 1st – 3rd in Rapid City. No action was taken. Seven more logo designs were provided to the council. Council members provided their opinions. A motion was made by Kuehl, second by Glanzer to approve logo #1 – Jones voted no with all others voting yes, motion carried.
- **Chamber & Economic Development Director Report:** Director Jesse Fonkert's report, recapping activities for both the Chamber and HADF, was provided to the council. Highlights: Chamber hosted Business in the Park, four new members joined in July, ribbon cutting for Even in the Midwest, Hartford Living Magazine has been published and delivered, booth at Turner County Fair, planning session for 2020 budgets/goals, discussion on 2019 housing study update, and attending various meetings/events. Fonkert has been approached by local Girl Scout Troop #50087. The group is working on their gold star project for 2020 and is wanting feedback from the council on the possibility of their project being a Dog Park in Hartford. If supported, the group would start by forming a committee and looking at land options. It is the consensus of the council that the group move forward with the project and work with Public Works Superintendent Wagner on possible locations.
- **Engineer Report:** Mitch Mergen was present to provide engineer updates: Mickelson Road Improvements – The project is substantially complete now. There will be some punch list items that will still need to be completed. Pay application #12 for work completed to date was presented to the council. A motion was made by Brenneman, second by Jones to approve pay application #12 to Soukup Construction, Inc. in the amount of \$297,250.19 – all votes yes, motion carried. Vandemark Roadway Improvements – Paving is scheduled to be done next week. Pricing is being obtained for the additional work on 9th St. A change order for this work will be provided at a later date. Pay application #4 for work completed to date was presented to the council. A motion was made by Jones, second by Kuehl to approve pay application #4 to Soukup Construction, Inc. in the amount of \$272,486.38 – all votes yes, motion carried. Swenson Park Grading – Reseeding of the entire site is now complete.
- **Public Works Report:** Public Works Superintendent, Craig Wagner's report was provided to the council. Highlights include:
 - Streets – The slurry seal project is complete for this year. Crack sealing will be scheduled at a later date. Mag water will be applied to the gravel roads in the coming weeks. More speed limit signs will be added to Mickelson Rd along with buckle up signs. Mosquito spraying continues as needed.
 - Water – Knapp's Landing water main has passed testing and is online.
 - Sewer – Samples are scheduled to be taken again in Sept. Staff has cleaned out the drainage area and mowed the Sagehorn Lift station property.
 - Parks – The parks have been sprayed for weeds. Fertilizing will be done later this fall.
 - Pool – The pool closed for the season on Monday. Staff will work on shutting it down.Wagner requested approval for himself and Neil Hanisch to attend the annual SD Water & Wastewater Conf Sept 10th thru 13th in Pierre. A motion was made by Nelson, second by Kuehl to approve Wagner and Hanisch attendance at the annual SD Water & Wastewater Conf – all voted yes, motion carried.

- **Finance Officer Report:** City Finance Officer Wilber’s report was provided to the council. Items included cash balances, sales tax revenue and committee fund balances as of July 31st, a recap of bills submitted for payment and the calendar of events. A reminder of the upcoming registration deadline for the SDML annual conference was also given.
- **City Administrator Report:** City Administrator Sidel’s report was provided to the council. Sidel reminded the council of the upcoming budget meeting and joint meeting with the Minnehaha County Commission. Sidel will be putting together an ordinance to supplement this year’s budget for items added throughout the year. This will be presented to the council in Sept. Sidewalk inspections in Ward 2 have been done and letters sent. The letters inform property owners of any sidewalk defects. It is the property owner’s responsibility to correct, if they choose to do so.

OLD BUSINESS: None.

NEW BUSINESS:

- **Approve 2019 Budget Request to the Humboldt Fire & Ambulance Service:** Humboldt Fire & Ambulance is requesting that their 2019 appropriation of \$15,000 be release. A motion was made by Jones, second by Brenneman to release \$15,000 to Humboldt Fire & Ambulance Service – all voted yes, motion carried.
- **Approve 2019 Budget Request to the Hartford Senior Center:** Hartford Senior Center is requesting that their 2019 appropriation of \$9,000 be release. A motion was made by Nelson, second by Jones to release \$9,000 to Hartford Senior Center – all voted yes, motion carried.
- **Review/Approve 2018 Audit:** The 2018 audit report was provided to the council. A motion was made by Jones, second by Kuehl to approve the 2018 audit – all voted yes, motion carried.
- **Discuss Leo & Violet Scherer Donation to the City:** Councilman Monahan has request that this item be place on the agenda. Since he was not present, no discussion was held. A motion was made by Kuehl, second by Jones to table this item until the Oct 1st meeting – all voted yes, motion carried.

VISITORS: Brian Matthies was present to discuss his property located at 801 S Western Ave. At this time, the City has received approval to abate the nuisance at his property. Mr. Matthies is requesting the City hold off on this action to allow him more time to correct the situation by cleaning the property up and erecting a fence to screen some of the items. Based on how long the City has been trying to work with Mr. Matthies on this issue, it is the consensus of the council that he has had more than enough time to address the issues on his property. The city will proceed with the abatement.

CORRESPONDENCE: None.

EXECUTIVE SESSION: A motion was made Kuehl, second by Jones to enter executive session pursuant to SDCL 1-25-2(1) for personnel and SDCL 1-25-2 (3) for legal at 9:05pm – all voted yes, motion carried.

Minutes recorded by Finance Officer Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer

EXECUTIVE SESSION: A motion was made by Brenneman, second by Kuehl to exit executive session at 9:25pm – all voted yes, motion carried.

ADJOURNMENT: A motion was made by Glanzer, second by Brenneman to adjourn at 9:26pm – all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Teresa Sidel, City Administrator

City Council Meeting – Special Budget Meeting – August 26, 2019

Mayor Jeremy Menning called the meeting to order at 6:30 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Mark Brenneman, Travis Kuehl, Brittany Glanzer & Scott Nelson. Arden Jones was absent with notice. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, Recreation Director Nate Velander and Chamber and Economic Development Director Jesse Fonkert.

Approve Agenda: A motion was made by Monahan, second by Kuehl to approve the agenda as set – all voted yes, motion carried.

Review 2020 Proposed Revenue: City Administrator Sidel reviewed the 2020 proposed revenue reports with the council. A motion was made by Monahan, second by Nelson to approve the 2020 proposed revenues as presented – all voted yes, motion carried.

Review 2020 Proposed Expenses: City Administrator Sidel reviewed the 2020 proposed expense reports with the council. A motion was made by Kuehl, second by Nelson to approve the 2020 proposed expenses as presented – all voted yes, motion carried.

Cash Report, Sales Tax Revenue, Debt Limit and Capital Improvement Plan: City Administrator Sidel reviewed the current Cash Report, Sales Tax Revenue, Debt Limit and Capital Improvement Plan with the council.

Visitors and Budget Requests: The following people appeared before the council to present their 2020 budget requests: 1.) Rickie Kunzweiler & Jesse Fonkert on behalf of Downtown Hartford requesting \$10,000 to fund downtown improvements; 2.) Matt Evans & Nate Velander on behalf of Hartford Area Sports & Rec requesting \$500,000 to fund a restroom/concession stand building and sidewalks at the Swenson Park Sports Complex; 3.) Troy Larson on behalf of the Hartford Area Bike & Rec requesting \$43,762 to fund Phase 5 of the trail system; 4.) John Jarding on behalf of the Humboldt Fire & Ambulance Service requesting \$15,000 for operating expenses; 5.) James Buss on behalf of the Hartford Area Fire & Rescue requesting \$15,000 for operating expenses and \$29,000 for equipment replacement fund; 6.) JoAnn Miles on behalf of the Hartford Senior Citizens requesting \$9,000 for utility expenses; 7.) Leah Johnson on behalf of Hartford Jamboree Days requesting \$25,000 for operating expenses for the 2020 event; 8.) Lisa Hellvig on behalf of Hartford Hometown Christmas requesting \$10,000 for operating expenses for the 2020 event; 9.) Jesse Fonkert on behalf of the Hartford Area Development Foundation requesting \$45,590 for operating expenses; 10.) Jesse Fonkert and Lisa Hellvig on behalf of the Hartford Area Chamber of Commerce requesting \$32,000 for the following: \$12,000 operating expenses, \$15,000 Jamboree Day carnival and \$5,000 Halloween party.

Allocation of Funds: A motion was made by Monahan, second by Brenneman to allocate \$9,000 from the general fund for the Hartford Senior Center – all voted yes, motion carried. A motion was made by Monahan, second by Brenneman to allocate \$15,000 from the general fund to Humboldt Fire & Ambulance Service – all voted yes, motion carried. A motion was made by Nelson, second by Monahan to allocate \$44,000 from the general fund to the Hartford Area Bike & Rec – all voted yes, motion carried. A motion was made by Monahan, second by Nelson to allocate \$25,000 from the general fund to Hartford Jamboree Days – all voted yes, motion carried. A motion was made by Monahan, second by Nelson to allocate \$10,000 from the general fund to Hartford Hometown Christmas – all voted yes, motion carried. A motion was made by Monahan, second by Kuehl to allocate \$10,000 from the general fund to Downtown Hartford – Brenneman voted no with all others voting yes, motion carried. A motion was made by Monahan, second by Nelson to allocate \$44,000 from the general fund for the Hartford Area Fire & Rescue holding \$29,000 in the equipment replacement fund until needed – all voted yes, motion carried. A motion was made by Nelson, second by Monahan to allocate \$46,000 from the 3rd penny fund for the Hartford Area Development Foundation – all voted yes, motion carried. A motion was made by Monahan, second by Nelson to allocate \$50,000 from the general fund and \$25,000 from the water fund for the 6th Street/Mundt Ave project – all voted yes, motion carried. A motion was made by Kuehl, second by Nelson to allocate \$150,000 from the general fund for the construction of a concession/restroom building at the Sports Complex on the condition that HASR fundraise an additional \$75,000 in matching funds for the project. Further discussion was held. Kuehl called the vote. Nelson and Glanzer voted yes with all others voting no, motion failed. A motion was made by Monahan, second by Brenneman to allocate \$100,000 from the general fund to Hartford Area Sports & Rec – all voted yes, motion carried. A motion was made by Monahan, second by Nelson to allocate \$32,000 from the general fund to Hartford Area Chamber of Commerce – all voted yes, motion carried. A motion was made by Brenneman, second by Kuehl to allocate \$15,000 from the general fund, \$15,000 from the water fund and \$15,000 from the sewer fund to hire an additional full-time public works assistant – all voted yes, motion carried. A motion was made by

Monahan, second by Kuehl to allocate \$180,000 from the general fund to rebuild the intersection of Opal Ln & Ruud Ln – all voted yes, motion carried. A motion was made by Monahan, second by Nelson to allocate \$25,000 from the general fund for a new mower – all voted yes, motion carried. A motion was made by Kuehl, second by Monahan to allocate \$6,500 from the general fund to relocate the welcome sign located on Hwy 38 near WC School further east since our city limits are expanding – all voted yes, motion carried. A motion was made by Kuehl, second by Nelson to allocate \$8,000 from the general fund for a 3-wheel field groomer for the Sports Complex – Monahan & Nelson voted no with all other voting yes, motion failed. A motion was made by Kuehl, second by Monahan to allocate \$6,000 from the general fund for a turf plugger – all voted no, motion failed. A motion was made by Kuehl, second by Nelson to allocate \$10,500 from the general fund for a 3-wheel field groomer and shed to be place at the Sports Complex – Monahan voted no with all others voting yes, motion carried. A motion was made by Monahan, second by Kuehl to allocate \$10,000 from the general fund for new bleachers for the park ballfields – all voted yes, motion carried. A motion was made by Brenneman, second by Kuehl to allocate \$30,000 from the general fund, \$30,000 from the water fund and \$30,000 from the sewer fund for a used dump truck with plow & sander – all voted yes, motion carried.

EXECUTIVE SESSION: A motion was made Kuehl, second by Monahan to enter executive session pursuant to SDCL 1-25-2(1) for personnel at 9:21pm – all voted yes, motion carried.

Minutes recorded by Finance Officer Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer

EXECUTIVE SESSION: A motion was made by Brenneman, second by Monahan to exit executive session at 10:04pm – all voted yes, motion carried.

ADJOURNMENT: A motion was made by Monahan, second by Kuehl to adjourn at 10:05pm – all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Teresa Sidel, City Administrator

ORDINANCE NO. 678
2020 APPROPRIATION ORDINANCE

Be it ordained by the City of Hartford, that the following sums are appropriated to meet the obligations of the municipality for the fiscal year beginning January 1, 2020 and ending December 31, 2020.

Section 1.

	General Fund	3rd Penny Sales Tax Fund	Sports Complex Fund	Capital Project Fund 506	Capital Project Fund 507	Memo Total
Governmental Funds						
410 General Government						
411 Legislative	28,120.00					28,120.00
411.5 Contingency	50,000.00					50,000.00
412 Executive	5,370.00					5,370.00
413 Elections	935.00					935.00
414 Financial Administration	390,005.00					390,005.00
419 Other	57,750.00					57,750.00
Total General Government	\$ 532,180.00	\$ -	\$ -	\$ -	\$ -	\$ 532,180.00
420 Public Safety						
420 Public Safety	1,000.00					1,000.00
421 Police	252,930.00					252,930.00
422 Fire	139,000.00					139,000.00
Total Public Safety	\$ 392,930.00	\$ -	\$ -	\$ -	\$ -	\$ 392,930.00
430 Public Works						
431 Highways and Streets	717,085.06			339,700.00	-	1,056,785.06
432 Sanitation/Sewage					933,000.00	933,000.00
433 Water					-	-
434.3 Adm/General				72,700.00	401,000.00	473,700.00
439 Transit	9,300.00					9,300.00
Total Public Works	\$ 726,385.06	\$ -	\$ -	\$ 412,400.00	\$ 1,334,000.00	\$ 2,472,785.06
440 Health and Welfare						
441 Health	3,300.00					3,300.00
442 Home Health						-
443 Mental Health Centers						-
444 Humane Society						-
445 Drug Education						-
446 Ambulance						-
447 Hospitals, Nursing Homes & Rest Homes						-
Total Health and Welfare	\$ 3,300.00	\$ -	\$ -	\$ -	\$ -	\$ 3,300.00
450 Culture and Recreation						
451 Recreation	174,905.00		100,000.00	-		274,905.00
452 Parks	348,691.00					348,691.00
455 Libraries	3,600.00					3,600.00
456 Auditorium						-
457 Historical Preservation						-
458 Museum						-
Total Culture and Recreation	\$ 527,196.00	\$ -	\$ 100,000.00	\$ -	\$ -	\$ 627,196.00

	General Fund	3rd Penny Sales Tax Fund	Sports Complex Fund	Capital Project Fund 506	Capital Project Fund 507	Memo Total
460 Conservation and Development						
463 Urban Redevelopment and Housing						-
465 Economic Development and Assistance	180,600.00	47,000.00				227,600.00
466 Economic Opportunity						-
Total Conservation and Development	\$ 180,600.00	\$ 47,000.00	\$ -	\$ -	\$ -	\$ 227,600.00
470 Debt Service						
471 Principal	268,530.60					268,530.60
472 Interest	125,320.11					125,320.11
Total Debt Service	\$ 393,850.71	\$ -	\$ -	\$ -	\$ -	\$ 393,850.71
480 Intergovernmental Expenditures						-
490 Miscellaneous						
491 Judgements and Losses						-
499 Liquor						-
Total Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Appropriations and Accumulations	<u>\$ 2,756,441.77</u>	<u>\$ 47,000.00</u>	<u>\$ 100,000.00</u>	<u>\$ 412,400.00</u>	<u>\$ 1,334,000.00</u>	<u>\$ 4,649,841.77</u>

Section 2

	General Fund	3rd Penny Sales Tax Fund	Sports Complex Fund	Capital Project Fund 506	Capital Project Fund 507	Memo Total
Governmental Funds						
Unassigned Fund Balance	75,873.13			412,350.00	-	488,223.13
310 Taxes						
311.01 Property Tax - Current Yr	1,360,039.00					1,360,039.00
311.02 Current Year minus 1	4,800.00					4,800.00
311.07 Tax on Mobile Home	1,000.00					1,000.00
311.09 Tax - Other	500.00					500.00
313.00 Sales Tax	880,000.00	64,000.00				944,000.00
314.00 Taxes Collected	3,000.00					3,000.00
315.00 Amusement	225.00					225.00
317.00 Excise Tax	75.00					75.00
319.00 Penalties/Interest Taxes	900.00					900.00
320 Licenses and Permits	54,084.00					54,084.00
330 Intergovernmental Revenue	100,900.00		100,000.00		360,000.00	560,900.00
340 Charges for Goods and Services	39,900.00					39,900.00
350 Fines and Forfeits	6,500.00					6,500.00
360 Miscellaneous Revenue	228,645.64	100.00	700.00	50.00	200.00	229,695.64
363 Special Assessments					-	-
390 Other Sources					974,000.00	974,000.00
Total Means of Finance	<u>\$ 2,756,441.77</u>	<u>\$ 64,100.00</u>	<u>\$ 100,700.00</u>	<u>\$ 412,400.00</u>	<u>\$ 1,334,200.00</u>	<u>\$ 4,667,841.77</u>

ORDINANCE NO. 658
2019 APPROPRIATION ORDINANCE
(continued)

Section 3

	<u>Water Fund</u>	<u>Sewer Fund</u>
Proprietary and Fiduciary Funds		
Beginning Unrestricted Cash	-	13,371.16
Estimated Revenue	621,650.00	484,860.00
TOTAL AVAILABLE	<u>621,650.00</u>	<u>498,231.16</u>
Less Appropriations (Expenses)	520,320.36	498,231.16
Less Depreciation Reserve (SDCL 9-21-12)		
ESTIMATED SURPLUS/REVENUE	<u>\$ 101,329.64</u>	<u>\$ -</u>

The auditor/finance officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

Adopted this 17th day of September, 2019

Jeremy Menning, Mayor

Attest - Karen Wilber, Finance Officer

(seal)

First Reading: 9-3-19
Second Reading: 9-17-19
Published: 9-26-19
Effective Date: 10-16-19

REVENUES

2020 Proposed 2019 Budgeted 2018 Actual

Comments

101-General Fund

101-17601	Transfer In	-		2382.79	Transfer from other funds - none anticipated
101-3111	Current Year Taxes	1,360,039.00	1,250,653.00	1,136,283.28	This will set the mill levy at 6.60%-this is the maximum amount allowed
101-3112	Current Year Minus 1	4,800.00	6,000.00	4,520.04	Estimate based on previous years (2019 slightly less)
101-3116	All Other Prior Years Taxes	500.00	1,000.00	-	Estimate based on previous years (50% less)
101-3117	Mobile Home Taxes	1,000.00	700.00	2,013.10	Estimate - varies by homes moved in and out
101-3118	Amusement Machine Taxes	225.00	200.00	228.00	Estimate from previous years - tax from the state
101-3131	1st Penny Sales Tax	440,000.00	435,000.00	434,960.39	Est from previous year-to date 2019 slightly higher than 2018
101-3133	2nd Penny-Cap Accumulations	440,000.00	435,000.00	434,960.35	Est from previous year-to date 2019 slightly higher than 2018
101-314	Cable TV Receipts	22,000.00	20,000.00	21,851.47	Estimate from previous years - Goldenwest cable franchise tax
101-3141	State Sales Tax Collected	3,000.00	3,000.00	2,879.46	Estimate based on previous years-Collected from sales
101-3142	Excise Taxes Collected	75.00	50.00	89.99	Estimate based on previous years-Collected from services
101-315	Insurance Claims & Dividends	-	-	1,117.96	None Anticipated
101-319	Penalties and Interest on Taxes	900.00	1,000.00	974.41	Estimate based on previous years - lower the last 2 years
101-321	Liquor Licenses	13,844.00	15,440.00	12,844.00	Based on number of liquor licenses
101-3211	Video Lottery Fee	1,700.00	1,500.00	1,700.00	Based on the number of lottery machines within city
101-3219	Publishing Fees - Liquor/Garbage	540.00	540.00	540.00	Alcohol Renewals/trans (\$460) & Garbage Lic renewals (\$80)
101-324	Building Permits	15,000.00	17,000.00	11,700.55	Estimate based on previous years-# of permits down but fees increased
101-3242	Build Permits Park Revenue	16,000.00	18,000.00	13,303.15	Estimate based on previous years-# of permits down but fees increased
101-3245	Zoning, Plats, Variances Fees	300.00	500.00	140.00	Estimate based on previous years
101-328	Billboard Rentals	25,620.00	26,520.00	27,534.23	Anticipate revenue based on lease Agreements if all renew
101-32801	Billboard Security Deposits	-	1,000.00	2,000.00	Security Deposits for 2020 - None anticipated
101-329	Other Licenses and Permits	7,000.00	7,000.00	6,419.00	Est from previous yrs (Pets, golf carts, contractors, garbage, etc)
101-330	Cellular Antenna Lease	31,555.32	31,236.24	30,883.63	Based on renewal rates per agreements
101-331	Federal Grants	-	-	-	None Anticipated (Grants for Western are in fund 507)
101-334	State Grants	3,200.00	3,500.00	23,301.00	State mosquito grant
101-3351	Bank Franchise Tax	34,000.00	32,000.00	33,141.49	Estimate from previous years
101-33510	Prorated Port of Entry	2,000.00	1,700.00	2,008.09	Estimate from previous years - our anticipated share from the county
101-3353	Alcoholic Beverage Revenue	16,000.00	16,000.00	15,937.90	Estimate from previous years (our share from state)
101-3354	5% Motor Vehicle Tax	19,000.00	19,000.00	19,993.11	Estimate from previous years (our share from county)
101-3382	County Hwy and Bridge Fund	23,000.00	20,000.00	23,653.79	Estimate from previous years (our share from county)
101-3383	Wheel Tax	3,700.00	3,600.00	3,784.82	Estimate from previous years (our share from the county)
101-340	Alfalfa Lease (sports complex)	-	-	-	Alfalfa lease expired on 3/1/18
101-3462	Swimming Pool Fees	25,000.00	25,800.00	26,636.59	Estimate from previous years, 2019 est slightly lower (more rain days)
101-3463	Recreation Fees	8,600.00			Summer Rec Prog 2K and various camps, soccer, VB, FB, day trips, trnys
101-3464	Concession Stand Revenue	6,000.00	4,700.00	5,312.64	Estimate from previous years, 2019 sales higher
101-349	Transit Revenue	-	Moved to below	Moved to below a	None - Consolidated with ICAP
101-34981	Transit Rev - Fares/Donations	-	800.00	2,686.23	None - Consolidated with ICAP
101-34982	Transit Rev-Grant Reimbursements	-	35,000.00	19,910.40	None - Consolidated with ICAP
101-34983	Transit Rev-Advertisement	-	2,000.00	2,420.00	None - Consolidated with ICAP
101-351	Court Fines/Parking Tickets	6,500.00	4,000.00	6,083.10	Estimate from previous years, plus 2019 estimate
101-360	Supply Reimbursements	600.00			Chamber/HADF reimbursement for office supplies
101-361	Bank Interest Earned	2,000.00	1,000.00	3,683.62	Estimate-depends on interest rates,Less funds in reserves (Mickelson Rd)
101-36197	Bank Interest - Bike/Rec Trail	-	-	(31.15)	Depends on amount granted by city council to Bike/Rec Committee
101-36198	Bank Interest - DTRD	-	2.75	3.72	Depends on amount granted by city council to Downtown Committee

101-362	Rentals	900.00			Park Shelter (\$700) & picnic table (\$200) rentals
101-36340	Special Assessments - Principal	-	-	-	Assessments for Mickelson Rd & Vandemark are not anticipated until 2021
101-36341	Special Assessments - Interest	-	-		Assessments for Mickelson Rd & Vandemark are not anticipated until 2021
101-364	Sale of Fixed Assets	-	-	56,062.50	(None budgeted at this time-possible sale of equipment if purchase new)
101-3641	Street Maint Fee	138,000.00			Street Maintenance Fee
101-367	Contributions and Donations	2,000.00	2,000.00	5,172.42	Misc Donations/grants & Stockwell party donation
101-369	Other Misc Revenue	5,000.00	4,000.00	7,587.15	Pop, rentals, reimbursements, refunds, sale of scrap metal, etc
101-36997	Other Misc Revenue-Bike/Rec Trail	-	-	-	None Anticipated
101-36998	Other Misc Revenue-DTRD	-	-	-	None Anticipated
101-39103	Sale of Asset (Land)	970.32	970.32	485.16	Contract for Deed Payments (Kuchta Property)
101-3911	Other Financing Sources	-			

Total Revenue Gen Fund	2,680,568.64	2,447,412.31	2,407,158.38
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211 3rd Penny sales Tax

211-313	3rd Penny Tax Revenue	64,000.00	63,000.00	62,940.37	Estimate from previous years (2019 is slightly ahead of 2018)
211-361	Bank Interest Earned	100.00	120.00	105.81	Estimate

Total Revenue 3rd Penny Sales Tax	64,100.00	63,120.00	63,046.18
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409 Sports Complex Fund

409-3141	Revenue	100,000.00	50,000.00	-	Transfer from General Fund if City Approves request (Requested 500,000)
409-3469	Field Use fees	500.00			Estimate of Fees imposed for ball field use for tournaments
409-361	Bank Interest Earned	200.00	80.00	186.43	Interest will be based on approved request
409-39101	Other Financing Sources-Transfer In		-		

Total Revenue Sports Complex Fund	100,700.00	50,080.00	186.43
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410 Pool Improvement Fund

410-3141	Revenue	-	-	-	Hartford Area Swimming Pool Inc. Dissolved 10/2018
410-361	Bank Interest Earned	-	3.00	2.51	
410-39101	Other Financing Sources-Transfer In	-	-		

Total Revenue Pool Fund	-	3.00	2.51
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505 Mickelson Road Fund

505-25125	Loans Receivable	-	-	2,132,000.00	None anticipated - Project completed 2019
505-361	Interest Earned	-	100.00	82.10	None anticipated - Project completed 2019
505-369	Other Misc. Revenue/Assessments	-	955,073.00		None anticipated until 2021 taxes
505-39101	Other Financing Sources-Trans In	-	45,000.00	500,000.00	None anticipated - Project completed 2019

Total Revenue Cap Project Fund - I	-	1,000,173.00	2,632,082.10
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506 Vandemark/9th Road Fund

506-25125	Loans Receivable	-	-		None anticipated - Bond for Project received in 2019
506-361	Interest Earned	50.00			Minor interest on funds in reserve for paying balance of project in 2020
506-369	Other Misc. Revenue/Assessments	-			None anticipated until 2021 taxes
506-39101	Other Financing Sources-Trans In	-			None anticipated
		-			
Total Revenue Cap Project Fund - I		50.00	-		

507 Western Avenue Sewer Project

507-25125	Loans Receivable	974,000.00	-		Anticipated SRF Loans
507-334	State Grants	360,000.00			Anticipated LIIP Funds from GOED
506-361	Interest Earned	200.00			Estimated Interest
506-369	Other Misc. Revenue/Assessments	-			Special Assessments - none anticipated for sewer project
506-39101	Other Financing Sources-Trans In	-			None anticipated
		-			
Total Revenue Cap Project Fund - I		1,334,200.00	-		

602 Water Fund

602-361	Bank Interest Earned	1,000.00	500.00	2,051.62	Estimate - Less funds in reserves (Mickelson Rd)
602-3611	Bank Interest-Cust Deposit Acct	150.00	100.00	308.37	Estimate (2019 Down)
602-3811	Metered Sales	582,000.00	570,000.00	617,733.71	Estimate with increase in homes & 2% annual increase
602-38111	Late Fees	9,000.00	8,000.00	11,647.59	Estimate from previous years
602-38112	Metered Hydrant Revenue	-	100.00	-	None Anticipated
602-38114	Water Labor Charges	500.00	600.00	300.00	Estimate from previous years - On/Off fees
602-3812	Bulk Water Sales	1,000.00	1,000.00	1,083.26	Estimate from previous years (quarter machine)
602-3813	Sale of Materials	9,000.00	11,000.00	10,107.88	Estimate from previous years-Depends on Meter sales (down in 2019)
602-3814	Water Hook-Up Fee	10,000.00	9,000.00	7,500.00	Estimate from previous years-Depends on new homes (increased rate 2019)
602-3819	Other Revenue	-	-	-	None Anticipated
602-3902	Customer Deposits	9,000.00	8,000.00	9,350.00	Estimate- Deposits for People moving into existing or new homes
Total Water Fund		621,650.00	608,300.00	660,082.43	

604 Sewer Fund

604-361	Bank Interest Earned	800.00	500.00	1,751.86	Estimate - Less funds in reserves (Mickelson Rd)
604-38309	Late Fees	7,000.00	6,500.00	8,905.97	Estimate of previous years - varies
604-3831	Sewer Charges	467,000.00	456,000.00	524,444.56	Estimate with increase homes & 2% annual increase
604-38310	Estimate Fees/No Read Fees	60.00	60.00	60.00	Estimate of previous years
604-3834	Sewer Hook-Up Fee	10,000.00	9,000.00	7,500.00	Estimate from previous years-Depends on new homes (increased rate 2019)
604-3839	Other Revenue	-	-	-	None anticipated
Total Sewer Fund		484,860.00	472,060.00	542,662.39	

757 Agency Fund

757-1616	Principal-2007 Specials	-	-	364.98	Fund Closed
757-1617	Principal-2006 Specials	-	-		Fund Closed
757-17601	Transfer In	-	-		Fund Closed
757-246	Unavailable Revenue	-	-		Fund Closed
757-361	Interest/Penalty-2007 Specials	-	-	53.22	Fund Closed
757-3615	Interest/Penalty-2006 Specials	-	-		Fund Closed
Total 757 Agency Fund		-	-	418.20	

GRAND TOTAL	5,286,128.64	4,641,148.31	6,305,638.62	
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EXPENSES

FUND 101: GENERAL FUND		2020 Proposed	2019 Budgeted	2018 Actual	2017 Actual	Comments
COUNCIL						
101 4111 411	SALARIES	25,000.00	25,000.00	23,875.00	18,634.00	Estimate - Based off of 2018/2019 wages
101 4111 412	OASI	1,920.00	1,920.00	1,826.47	1,425.54	Payroll taxes - 7.65%
101 4111 427	TRAVEL, TRAINING, AND DUE	1,200.00	1,500.00	15.00	290.00	Estimate- Registrations/rooms/mileage/meals - \$200/ea
SUBTOTAL COUNCIL		28,120.00	28,420.00	25,716.47	20,349.54	
CONTINGENCY						
101 4115 429	CONTINGENCY-5% of General Bud	50,000.00	50,000.00	Used \$48,800.00	Used \$45,197.32	(max of 5% of general budget)
SUBTOTAL CONTINGENCY		50,000.00	50,000.00			
MAYOR						
101 4121 411	SALARIES	4,800.00	4,800.00	4,850.00	3,500.00	Estimate - Based off of 2018/2019 wages
101 4121 412	OASI	370.00	370.00	371.03	267.76	Payroll taxes - 7.65%
101 4121 427	TRAVEL, TRAINING, AND DUE	200.00	400.00	499.54	190.00	Estimate - Registrations/rooms/mileage/meals
SUBTOTAL MAYOR		5,370.00	5,570.00	5,720.57	3,957.76	
ELECTIONS						
101 4130 422	PROFESSIONAL SERVICES	460.00	460.00	-	-	Election pay-\$150/deputy-\$160/super
101 4130 426	SUPPLIES AND MATERIALS	350.00	350.00	7.29	29.95	Estimate from election years
101 4130 427	TRAVEL, TRAINING, AND DUE	125.00	125.00	-	25.00	Elec School-\$100 (workers); SDML workshop \$25 (FO)
SUBTOTAL ELECTIONS		935.00	935.00	7.29	54.95	
FINANCE OFFICE						
101 4142 411	SALARIES-CITY ADMINISTRAT	79,000.00	75,000.00	97,089.61	92,493.10	Estimate of 2019 wages + slight increase (2.8% COLA)
101 4142 411 14	SALARIES-ECONOMIC DIREC	63,000.00	55,000.00	52,727.94	48,523.40	Estimate of 2019 wages + slight increase (2.8% COLA)
101 4142 4112	SALARIES-FINANCE OFFICER	60,000.00	57,000.00	41,081.95	48,692.07	Estimate of 2019 wages + slight increase (2.8% COLA)
101 4142 412	OASI	15,500.00	14,300.00	14,423.54	14,415.81	Payroll taxes - 7.65% (FICA & Medicare)
101 4142 413	RETIREMENT	12,200.00	11,200.00	11,403.65	11,382.55	Retirement - 6%
101 4142 415	Health/Group Ins/Drug Test/TAS	69,000.00	68,000.00	63,549.86	66,287.99	2018 Estimated costs (Add Dental & Increase in health)
101 4142 421	INSURANCE	2,600.00	2,400.00	2,511.76	2,237.90	SDPAA Insurance-Estimate
101 4142 4211	INSURANCE-BONDING	270.00	230.00	265.97	218.15	Est from 2018 (bond chged to blanket policy)
101-4142-422	Prof Services - Attorney	18,000.00	15,000.00	16,469.00	10,105.35	Estimate from 2018 & 2019, incl rate increase
101 4142 422 2	Prof Services - IT	4,800.00	3,500.00	3,365.54	2,557.33	Monthly IT-Incl maint/repairs/backup/box/office 365/emails
101 4142 4221	Prof Services - Auditor	12,000.00	11,000.00	10,700.00	10,400.00	Estimate from previous years
101 4142 423	PUBLISHING	6,000.00	6,000.00	5,801.35	5,471.68	Estimate from previous years
101 4142 4231	PRINTING COSTS	1,000.00	1,000.00	996.09	-	Est from previous years - forms, biz cards, letterhead, etc
101 4142 424	RENTALS - Copiers	3,500.00	1,300.00	1,044.60	1,320.56	Lease Rental of Copier & printers & usage charges
101 4142 425	REPAIRS AND MAINTENANCE	1,000.00	1,000.00	-	80.00	Estimate -(IT repairs under to 101-4142-422-2)
101 4142 426	SUPPLIES AND MATERIALS	8,000.00	8,000.00	5,863.82	6,325.19	Estimate from previous years
101 4142 4261	BANK CHARGES/NSF Checks	4,500.00	4,500.00	6,524.23	3,466.34	Estimate from 2019-bank chgs & rtn checks
101 4142 427	TRAVEL & TRAINING	3,000.00	4,000.00	834.47	4,292.51	SDML Conf/FO School/Mileage Estimate
101 4142 4273	Promotions/Tourism	1,500.00	2,000.00	30.00	6,439.51	Estimate from 2019 - Flowers, Employ Bday
101 4142 428	UTILITIES	2,000.00	3,000.00	1,598.98	1,630.83	Estimate from previous years

101 4142 429	OTHER	3,500.00	2,500.00	3,631.89	2,387.90	Misc/xmas expense - bonus, party
101 4142 429 1	DUES, SUBSCRIPS & MEMBERSH	7,250.00	7,200.00	6,976.43	5,793.11	SECOG, SDML, HBA, SD TOURISM, Newspaper
101 4142 434	OFFICE FURNITURE-COMPUTER/EQU	2,000.00	6,000.00	5,983.01	11,393.55	Possible CA office desk
101 4142 434 1	COMPUTER SOFTWARE	7,000.00	7,000.00	7,490.00	390.00	Abode,SUI, govoff, ESRI/GIS MAINT & SUBSCRIP,Antivirus,Canva
101 4142 4540	SALES TAX COLLECTED FOR	3,300.00	3,300.00	2,720.74	3,583.51	Estimate from previous years (tax collected & sent to state)
101 4142 4541	EXCISE TAX COLLECTED FOR	85.00	85.00	116.79	62.52	Estimate from previous years (tax collected & sent to state)
SUBTOTAL FINANCE OFFICE		390,005.00	369,515.00	363,201.22	359,950.86	

GENERAL GOVERNMENT BUILDINGS

101 4192 411	SALARIES	19,000.00	17,500.00	17,344.48	17,832.56	Estimate of 2019 wages + slight increase (2.8% COLA)
101 4192 412	OASI	1,450.00	1,350.00	1,313.06	1,349.96	Payroll taxes - 7.65%
101 4192 413	RETIREMENT	1,050.00	1,050.00	1,040.27	1,069.98	Retirement - 6%
101 4192 421	INSURANCE	3,000.00	3,000.00	2,749.70	2,868.17	SDPAA Insurance - Estimate
101 4192 422	PROFESSIONAL SERVICES	250.00				Yearly monitoring - alarm system (panic buttons)
101 4192 425	Repairs/Maint	2,000.00	2,000.00	1,702.92	5,897.96	Misc repairs -2K
101 4192 426	SUPPLIES AND MATERIALS	7,000.00	7,000.00	7,595.11	8,499.89	Estimate from previous years
101 4192 428	UTILITIES	23,000.00	23,000.00	22,615.63	22,461.07	Estimate from previous years
101 4192 429	OTHER	-	-	-	-	None Anticipated
101 4192 431	LAND	-	-	5,700.00	-	None Anticipated
101 4192 434	FURNITURE/MACHINE/EQUIPMEN	1,000.00	3,000.00	238.98	-	Possible - 6 staff chairs for CC room
101 4192 439	CAPITAL EXPENDITURES	-	-	-	15,998.00	None Anticipated
SUBTOTAL GENERAL GOVERNMENT BUILDIN		57,750.00	57,900.00	60,300.15	75,977.59	

SIREN

101 4200 425	REPAIRS AND MAINTENANCE	1,000.00	1,000.00	81.97	12.99	Misc Maintenance on 3 sirens
SUBTOTAL SIREN		1,000.00	1,000.00	81.97	12.99	

POLICE ADMINISTRATION

101 4211 422	POLICE SERVICE-CONTRACTED	184,600.00	178,738.56	105,799.20	68,931.20	2.3% increase for county cost (nights-55hrs/weekend-45hrs)
101 4211 42220	COPS GRANT-DAYTIME DEPU	68,000.00	75,000.00	90,765.34	67,671.14	Daytime Deputy-reimb salary (Est for Deputy Ryan)
101 4211 428	UTILITIES	330.00	240.00	19.12		Sheriff cell phone - increase in cost in 2019
SUBTOTAL POLICE ADMINISTRATION		252,930.00	253,978.56	196,583.66	136,602.34	

Courts

101 4218 422	ANIMAL CONTROL	Moved to 4412	Moved to 4412			
101 418 426	SUPPLIES AND MATERIALS	Moved to 4412	Moved to 4412			
SUBTOTAL POLICE ADMINISTRATION		-	-			

VOLUNTEER FIRE DEPARTMENT

101 4229 422	Humboldt Fire & Ambulance	15,000.00	15,000.00	15,000.00	12,000.00	Requested \$15,000
101 4229 439	FIRE STATION SUBSIDY	80,000.00	80,000.00	80,000.00	80,000.00	Contracted service (Loan pymt for station per agreement)
101 4229 465	FIRE DEPARTMENT-OPERATING	15,000.00	15,000.00	15,000.00	15,000.00	Requested \$15,000
101 4229 436	FIRE DEPT-EQUIP REPLACEMEN	29,000.00	25,000.00	-	18,000.00	Requested \$29,000
SUBTOTAL VOLUNTEER FIRE DEPARTMENT		139,000.00	135,000.00	110,000.00	125,000.00	

STREETS AND HIGHWAYS

101 4311 411	SALARIES	110,000.00	92,000.00	99,340.02	87,174.44	Estimate of 2019 wages + slight incr (2.8% COLA); Add PWA 15K
101 4311 412	OASI	7,270.00	7,050.00	7,592.53	6,606.18	Payroll taxes - 7.65%
101 4311 413	RETIREMENT	5,700.00	5,520.00	5,864.92	5,134.75	Retirement - 6% - Amount Corrected
101 4311 421	INSURANCE	8,700.00	7,500.00	8,488.75	7,490.44	SDPAA - Estimate
101 4311 422	PROFESSIONAL SERV/ENG F	200.00	300.00	-	260.91	Inspections/Misc testing
101 4311 423	PUBLISHING	100.00	100.00	45.63	81.94	Estimate from previous years
101 4311 424	RENTALS	500.00	1,000.00	350.00	150.00	Rental of packer
101 4311 425	REPAIRS AND MAINTENANCE	22,000.00	26,000.00	17,029.89	21,118.98	Estimate of Misc Repairs/Maint on equip
101 4311 4252	MISC. CONCRETE REPAIRS	3,000.00	43,000.00	963.28	1,724.79	Est. Reparis to Curb/gutters/inlets/Sidewalks
101 4311 4251	MICRO SEAL,CRACK,PATCH	103,000.00	73,000.00	109,036.27	117,440.00	Slurry Seal-75K, Crack-20K, patch-8K
101 4311 4254	SNOW REMOVAL	20,000.00	15,000.00	14,533.68	14,764.55	Est for Salt/Sand & hauling-Depends on snow events-more roads
101 4311 426	SUPPLIES AND MATERIALS	35,000.00	30,000.00	32,254.89	27,815.34	Estimate from previous years
101 4311 4262	STREET SIGNS	5,000.00	7,500.00	1,204.19	2,852.80	Misc replacement signs & new dev signs
101 4311 4261	GRAVEL & MAG WATER	39,000.00	42,000.00	28,047.05	27,867.19	Gravel-6K, Mag Water-33K (2 apps)
101 4311 427	TRAVEL, TRAINING, AND DUE	1,000.00	1,000.00	746.98	512.95	Estimate-Street Conf/SDML
101 4311 428	UTILITIES	58,000.00	59,000.00	56,214.76	58,393.12	Estimate from previous years
101 4311 429	OTHER	6,615.06				City Share of Street Maint Fee Assessment
101 4311 434	FURNITURE/MACHINE/EQUIPMEN	32,000.00	32,000.00	62,418.07	6,064.60	Misc purchases - 1K, PW Computer - 1K; dump trk (1/3) 30K
101 4311 436	MOSQUITO CONTROL	30,000.00	18,500.00	10,788.63	55,713.47	Est - increase chemical costs & area-20K; new sprayer 10K
101 4311 439	CAP IMPROVEMENTS/EXPEN	230,000.00	10,000.00	22,420.00	863.53	Mundt/6th Street (committed funds) 50K; Opal/Ruud 180K
SUBTOTAL STREET DEPARTMENT		717,085.06	470,470.00	477,339.54	442,029.98	

TRANSIT

101 4390 422	ICAP MGMT FEES	9,300.00	17,820.00	14,658.36		City Match to ICAP for managing our transit system
101 4390 425	OPERATING EXP-MAINT/REPA	-	32,480.00	32,946.75		All expenses now paid through ICAP - we only pay mgmt fees
101 4390 429	OTHER EXPENSES	-	-	1,865.00		All expenses now paid through ICAP - we only pay mgmt fees
101 4390 439	Capital Expenditures	-	-	-	54,323.18	All expenses now paid through ICAP - we only pay mgmt fees
SUBTOTAL TRANSIT		9,300.00	50,300.00	49,470.11	54,323.18	

ANIMAL CONTROL

101 4412 422	ANIMAL CONTROL FEES	3,000.00	3,000.00	2,741.11	2,379.36	Estimate from Previous years
101 4412 426	SUPPLIES AND MATERIALS	300.00	300.00	229.05	503.96	Estimate from Previous years; pet licenses
SUBTOTAL ANIMAL CONTROL		3,300.00	3,300.00	2,970.16	2,883.32	

SWIMMING POOL

101 4511 411	SALARIES	50,000.00	48,000.00	46,258.06	47,995.18	Est from previous yrs wages - poss increase in LG wages
101 4511 412	OASI	3,825.00	3,670.00	3,571.91	3,656.90	Payroll taxes - 7.65%
101 4511 413	RETIREMENT	900.00	850.00	875.74	848.93	Retirement - 6% (only FT employees)
101 4511 421	INSURANCE	5,000.00	4,800.00	4,896.52	4,705.19	SDPAA Insurance - Estimate
101 4511 423	PUBLISHING	50.00	120.00	24.39	30.56	Estimate from previous years
101 4511 425	REPAIRS/MAINT	10,500.00	8,200.00	3,380.78	7,463.81	Misc repairs 6K, Plumbing work 500, Paint pool & bldg 4K
101 4511 426	SUPPLIES AND MATERIALS	20,300.00	22,300.00	20,936.46	19,628.25	Est of chemical cost/new sweatshirts-300
101 4511 427	TRAVEL, TRAINING, AND DUES (P	1,000.00	800.00	2,139.90	655.76	Estimate - reimburse certifications
101 4511 428	UTILITIES	11,000.00	13,000.00	10,037.95	10,996.68	Estimate of previous years
101 4511 434	FURNITURE & EQUIPMENT	-	3,500.00	-	4,170.33	None anticipated
101 4511 439	CAPITAL IMPROVEMENTS (PC	-	-	-	7,016.06	None anticipated

101 4511 511	TRANSFER OUT			200,000.00	
SUBTOTAL SWIMMING POOL		102,575.00	105,240.00	292,121.71	107,167.65

RECREATION PROGRAMS

101 4512 411	SALARIES	5,320.00	3,000.00	2,846.79	2,896.69	Park Rec-Director, 2-Coordinator & 2 asst (Increase in wages)
101 4512 411 2	SALARIES-REC DIRECTOR	40,000.00	20,000.00	-	-	FT Employee-Work w/Sports Complex,Bike/Rec & Assoc
101 4512 411 3	REC DEPT-PROGRAM STAFF	600.00				Add PT staff to help with recreation programs/camps
101 4512 412	OASI	3,470.00	1,770.00	217.79	235.10	Payroll taxes - 7.65%
101 4512 413	RETIREMENT	2,400.00				Retirement for FT Employee only - 6%
101 4512 421	Insurance	500.00	35.00	233.00	-	Insurance based on salaries paid - 2019/20 increase in salaries
101 4512 424	RENTALS	1,200.00				Rental of school facilities
101 4512 426	PARK REC SUPPLIES	2,000.00	1,100.00	933.60	874.23	Summer Rec Supplies - Increase per director recommendation
101 4512 426 1	RECREATION DEPT SUPPLIES	2,800.00				Recreation dept supplies/materials
101 4512 427	TRAVEL & TRAINING	500.00				Recreation dept travel & training
101 4512 427 3	PROMOTIONS	2,500.00				Rec Dept-website;banners;brochures;videos;canva;marketing materials
101 4512 428	UTILITIES	540.00				Rec Director Cell Phone charges
101 4512 429	OTHER	1,500.00				Rec Dept - Misc expenses
101 4512 439	CAPITAL EXP (SPORTS COMPLEX)	TBD	50,000.00		100,000.00	Transfer to Sports Complex
SUBTOTAL RECREATION PROGRAMS		63,330.00	75,905.00	4,231.18	104,006.02	

SENIOR CITIZENS

101 4514 426	SUPPLIES AND MATERIALS (APP)	9,000.00	9,000.00	9,000.00	8,000.00	Requested \$9,000
SUBTOTAL SENIOR CITIZENS		9,000.00	9,000.00	9,000.00	8,000.00	

PARKS

101 4521 411	SALARIES	50,000.00	52,500.00	44,587.20	45,024.29	Estimate of 2019 wages + slight increase (2.8% COLA)
101 4521 412	OASI	3,825.00	4,020.00	3,362.94	3,435.96	Payroll taxes - 7.65%
101 4521 413	RETIREMENT	1,200.00	3,200.00	1,533.31	1,715.34	Retirement - 6% (only for FT employees)
101 4521 421	INSURANCE	6,000.00	6,000.00	5,880.40	5,906.92	SDPAA Insurance - Estimate
101 4521 423	PUBLISHING	300.00	350.00	261.86	435.56	Estimate from Previous years
101 4521 424	RENTALS	5,016.00	4,200.00	2,856.00	1,760.00	Portables Apr-Nov SC 3 & dump; May-Aug Ball TC & Milo
101 4521 425	REPAIRS AND MAINTENANCE	22,150.00	29,600.00	1,823.38	4,667.59	Misc 2K; ball Its 15K; shelter concrete 650; playgr border 2K; bleachers 500;VB net 2K
101 4521 426	SUPPLIES AND MATERIALS	28,000.00	25,000.00	27,115.93	18,404.22	Misc 10K; fert 8K; Paint benches 2K; aglime 2500; wood chips 4500; cattail spary 1K
101 4521 427	TRAVEL, TRAINING, AND DUES	300.00	440.00	300.00	300.00	Recertification Expense-\$300
101 4521 428	UTILITIES	12,000.00	12,000.00	18,632.78	12,041.62	Est from previous years-Utilities, Dumpsters, Camera Serv
101 4521 429	CITY TREES, OTHER	20,000.00	20,000.00	10,371.45	12,161.40	Blvd trees 6K;Arbor Day 200; Ash treat 4800; repl park trees 1k; misc/maint 8k
101 4521 434	MACHINE/EQUIPMENT	53,400.00	500.00	15,433.92	199.00	Ballfield drags 600;replace playground equip 6K;park tables 3300;misc 500;mower 25K;groomer 8K; Bleachers 10K
101 4521 439	CAPITAL IMPROVEMENTS	102,500.00	50,000.00	494,817.52	-	Trans to Sports Complex Fund 100K; Shed from groomer 2500
SUBTOTAL PARKS		304,691.00	207,810.00	626,976.69	106,051.90	

BIKE/REC TRAIL

101 4527 439	CAPITAL EXPENDITURES	44,000.00	10,000.00	48,803.45	-	Requesting \$43,762
SUBTOTAL BIKE/REC TRAIL		44,000.00	10,000.00	48,803.45	-	

LIBRARIES

101 4550 424	RENTAL	3,600.00	3,600.00	2,960.00		Rent to Senior Center - \$300/mo
101 4550 426	SUPPLIES AND MATERIALS	-	-	13,983.90	3,320.00	Payment to Siouxland is now going to rent to Senior Center
SUBTOTAL LIBRARIES		3,600.00	3,600.00	16,943.90	3,320.00	

DRIVE TO REVIVE DOWNTOWN

101 4601 439	CAPITAL EXPENDITURES	10,000.00	-	-	-	Requesting \$10,000
SUBTOTAL DTRD		10,000.00	-	-	-	

PLANNING AND ZONING

101 4652 411	SALARIES-BOARD MEMBERS	12,950.00	12,950.00	8,917.00	8,679.00	Estimate - Based off 2018/2019 wages
101 4652 411 2	BLDG INSPECTOR	8,000.00	8,000.00	7,044.64	7,342.16	Estimate for 8-10 hours per week
101 4652 411 3	CODE ENFORCER	5,000.00	7,500.00	2,708.52	438.75	Estimate for 8-10 hours per week
101 4652 412	OASI	2,000.00	2,200.00	1,428.32	1,259.18	Payroll taxes - 7.65%
101 4652 413	RETIREMENT	-	-	-	-	No Retirement - BI & CO are PT
101 4652 421	INSURANCE	350.00	350.00	319.00	321.00	Estimate from previous years
101 4652 422	PROFESSIONAL SERV-ENGIN	51,000.00	60,000.00	56,594.30	82,812.45	Force - 2020 Estimate from Engineer 50K & Reg of Deeds 1K
101 4652 423	PUBLISHING/PUBLICATIONS	1,000.00	1,000.00	1,071.41	976.18	Estimate from Previous Year-Notices, Minutes, etc
101 4652 4231	PRINTING COSTS	300.00	300.00	292.15	146.40	Estimate - BP Forms/Certs
101 4652 426	SUPPLIES AND MATERIALS	700.00	700.00	669.08	1,471.76	Estimate from previous years
101 4652 427	TRAVEL, TRAINING, AND DUE	3,000.00	3,500.00	2,227.80	2,682.24	SD Planner Conference, mileage, SDML training, ICC training (200)
101 4652 427	UTILITES	900.00	840.00	886.08		BI and CEO cell phone service
101 4652 431	LAND	-	150,000.00	-		None anticipated
101 4652 429	OTHER	5,000.00				Code Enforcement Expense (Abatements)
101 4652 429 1	MCEDA/SDML DUES	6,900.00	6,900.00	6,650.00	6,650.00	MCEDA Dues
101 4652 434	MACHINERY AND EQUIPME	-		690.00		None anticipated
SUBTOTAL PLANNING AND ZONING		97,100.00	254,240.00	89,498.30	112,779.12	

PROMOTIONS

101 4653 429	OTHER EXPENSE-PROMOTIO	6,500.00	-	18,000.00		Move Welcome sign from HS further east along hwy 38
101 4653 429 1	JAMBOREE EVENT	25,000.00				Requesting - \$25,000
101 4653 429 2	HOMETOWN CHRISTMAS	10,000.00				Requesting - \$10,000
101 4653 429 3	CHAMBER	32,000.00				Operating-12K; Jamboree Carnival 15K; halloween 5K (previously taken from the 3rd penny fund)
SUBTOTAL PROMOTIONS		73,500.00		18,000.00		

DEBT SERVICE

101 4752 441	PRINCIPAL-SRF C461104-02	50,025.61	47,600.58	45,293.11	43,097.50	2020 Payment
101 4752 442	INTEREST-SRF C461104-02	4,879.55	7,304.58	9,612.05	11,807.66	2020 Payment
101 4754 441	PRINCIPAL-SPORTS COMPLE	82,522.57	79,890.08	77,341.57	74,823.89	2020 Payment
101 4754 442	INTEREST-SPORTS COMPLE	11,378.48	14,010.97	16,559.48	19,077.16	2020 Payment
101 4755 441	PRINCIPAL-(W&E) DIAMOND T	72,474.97	70,261.73	68,116.07	66,035.94	2020 Payment
101 4755 442	INTEREST-(W&E) DIAMOND T	14,822.86	17,036.10	19,181.76	21,261.89	2020 Payment
101 4756 441	PRINCIPAL-MICKELSON PROJ	23,507.45	22,694.36	9,164.82		2020 Payment
101 4756 442	INTEREST-MICKELSON PROJ	23,450.47	24,263.56	14,314.14		2020 Payment
101 4757 441	PRINCIPAL-VANDEMARK/9TH	40,000.00				2020 Payment
101 4757 442	INTEREST-VANDEMARK/9TH	70,788.75				2020 Payment
SUBTOTAL DEBT SERVICE		393,850.71	283,061.96	259,583.00	236,104.04	

TOTAL GENERAL FUND	2,756,441.77	2,375,245.52	2,656,549.37	1,898,571.24
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FUND 211: 3RD PENNY SALES TAX		<i>2020 Proposed</i>	<i>2019 Budgeted</i>	<i>2018 Actual</i>	<i>2017 Actual</i>	Comments
3RD PENNY SALES TAX EXPENSE						
211 2111 460	3RD PENNY EXPENSE	1,000.00	1,000.00	-	-	Miscellaneous Promotions
211 4650 460 1	JAMBOREE COMM EXPENSE	-	25,000.00	23,000.00	31,835.00	Proposing to take out of General - not enough 3rd penny tax
211 4650 460 2	HOMETOWN CHRISTMAS	-	-	-	-	Proposing to take out of General - not enough 3rd penny tax
211 4650 465	ECONOMIC DEV (HADP)	46,000.00	45,590.00	16,000.00	10,600.00	Request Amount - \$45,590
211 4650 4651	CHAMBER	-	26,900.00	15,000.00	21,000.00	Requested Amount of \$32,000 was taken from Gen Fund
TOTAL 3RD PENNY SALES TAX		47,000.00	98,490.00	54,000.00	63,435.00	

FUND 409: SPORTS COMPLEX		<i>2020 Proposed</i>	<i>2019 Budgeted</i>	<i>2018 Actual</i>	<i>2017 Actual</i>	Comments
SPORTS COMPLEX FUND						
409 4512 439	SPORTS COMPLEX EXPENDIT	100,000.00	50,000.00	22,283.15	-	Requesting \$500,000
TOTAL SPORTS COMPLEX FUND		100,000.00	50,000.00	22,283.15	-	

FUND 410: POOL IMPROVEMENT		<i>2020 Proposed</i>	<i>2019 Budgeted</i>	<i>2018 Actual</i>	<i>2017 Actual</i>	Comments
POOL IMPROVEMENT FUND						
410 4511 439	POOL IMPROVEMENT FUND	-	-	1,964.59	19,790.07	Committee Dissolved in 2019
TOTAL POOL IMPROVEMENT FUND		-	-	1,964.59	19,790.07	

FUND 505: CAPITAL PROJ FUND-MICKELSON		<i>2020 Proposed</i>	<i>2019 Budgeted</i>	<i>2018 Actual</i>	<i>2017 Actual</i>	Comments
CAPTIAL PROJECT FUND-MICKELSON RD						
505 4311 439	STREETS/STORM SEWER EX	-	787,200.00	1,169,278.61		Project Completed 2019
505 4334 439	WATER LINE EXPENSE	-	-	427,576.63		Project Completed 2019
505 5501 422	PROF SERVICES/ENG FEES	-	212,800.00	395,088.37	241,325.61	Project Completed 2019
505 5501 429	MISC EXPENSE	-	-	177,983.00		Project Completed 2019
505 5501 431	LAND PURHCASE	-	-	41,250.00		Project Completed 2019
505 6040 439	SEWER LINE EXPENSE	-	-	553,038.98		Project Completed 2019
TOTAL CAPITAL PROJ FUND-MICKELS		-	1,000,000.00	2,764,215.59	241,325.61	

FUND 506: CAPITAL FUND PROJECT-VANDEM		<i>2020 Proposed</i>	<i>2019 Budgeted</i>	<i>2018 Actual</i>	<i>2017 Actual</i>	Comments
CAPTIAL PROJECT FUND-VANDEMARK/9TH ST						
506 4311 439	STREETS/STORM SEWER EX	339,700.00	-	1,169,278.61		Engineer estimates - Street/strom sewer
506 4334 439	WATER LINE EXPENSE	-	-	427,576.63		Engineer estimates - Water

506 5501 422	PROF SERVICES/ENG FEES	24,500.00	-	395,088.37	241,325.61	Professional services - engineer, attorney
506 5501 429	MISC EXPENSE	48,200.00	-	177,983.00		Misc exp-mitigation, crop damage, publications, fees,etc
506 5501 431	LAND PURHCASE	-	-	41,250.00		Land purchase for road
506 6040 439	SEWER LINE EXPENSE		-	553,038.98		Engineer estimates - sewer

TOTAL CAPITAL PROJ FUND-VANDEM	412,400.00	-	2,764,215.59	241,325.61		
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FUND 507: CAPITAL FUND PROJECT-WESTER		<i>2020 Proposed</i>	<i>2019 Budgeted</i>	2018 Actual	2017 Actual	Comments
CAPTIAL PROJECT FUND-WESTERN SEWER						
507 4311 439	STREETS/STORM SEWER EX	-				None
507 4334 439	WATER LINE EXPENSE	-				None
507 5501 422	PROF SERVICES/ENG FEES	213,994.00				Professional services - engineer, attorney, testing
507 5501 429	MISC EXPENSE	187,006.00				Contingency Expense
507 5501 431	LAND PURHCASE	-				None
507 6040 439	SEWER LINE EXPENSE	933,000.00				Estimated Bid

TOTAL CAPITAL PROJ FUND-WESTER	1,334,000.00					
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FUND 602: WATER FUND		<i>2020 Proposed</i>	<i>2019 Budgeted</i>	2018 Actual	2017 Actual	Comments
POWER AND PUMPING						
602 4332 428	UTILITIES	3,300.00	3,300.00	3,293.34	3,125.87	Est from previous years-Elec for shed in Century Park moved to PB
SUBTOTAL POWER AND PUMPING		3,300.00	3,300.00	3,293.34	3,125.87	

DISTRIBUTION						
602 4334 411	SALARIES	39,000.00	22,000.00	20,626.73	20,394.66	Estimate of 2019 wages + slight incr (2.8% COLA); Add PWA 15K
602 4334 412	OASI	1,840.00	1,680.00	1,557.87	1,540.91	Payroll taxes - 7.65%
602 4334 413	RETIREMENT	1,440.00	1,320.00	1,232.37	1,223.66	Retirement - 6%
602 4334 422	STATE DRINKING WATER FEE	1,350.00	1,325.00	1,350.00	1,325.00	Based off 2019 fees
602 4334 425	REPAIRS AND MAINTENANCE	2,000.00	3,000.00	949.20	4,188.82	Misc water main breaks (2K)
602 4334 426	SUPPLIES AND MATERIALS	55,000.00	20,000.00	3,510.82	12,303.97	Water Meters - replacement & new meter for new system - 200 meters
602 4334 4261	PURCHASE OF MCWC WATER	165,000.00	165,000.00	149,210.10	150,725.25	Estimate of water cost for 2020-depends on water usage
602 4334 429	OTHER	2,000.00	2,000.00	1,012.66	500.00	Misc - Buy water service,refunds, etc
602 4334 439	CAPITAL IMPROVEMENT EXP	25,000.00	50,000.00	5,784.08	-	Mundt/6th Street (committed funds)
SUBTOTAL DISTRIBUTUION		292,630.00	266,325.00	185,233.83	192,202.27	

ADMINISTRATION AND GENERAL						
602 4335 411	SALARIES	32,000.00	30,000.00	28,425.79	30,286.71	Estimate of 2019 wages + slight increase (2.8% COLA)
602 4335 412	OASI	2,450.00	2,300.00	2,181.57	2,290.86	Payroll taxes - 7.65%
602 4335 413	RETIREMENT	1,920.00	1,800.00	1,705.48	1,817.22	Retirement - 6%
602 4335 421	INSURANCE	4,300.00	4,300.00	4,106.74	4,132.19	SDPAA Insurance - Estimate
602 4335 422	PROFESSIONAL SERVICES	2,000.00	2,000.00	1,915.12	1,939.50	Lab/support fees/updates
602 4335 423	PUBLISHING	50.00	50.00	5.41	40.97	Publication Expense - water report/notice
602 4335 4231	PRINTING COSTS	350.00	350.00	715.40	344.01	Estimate - utility bill order
602 4335 425	REPAIRS AND MAINTENANCE	1,000.00	1,000.00	-	17.90	Misc - 1k
602 4335 426	SUPPLIES AND MATERIALS	3,000.00	5,000.00	1,839.74	3,909.67	Misc, Office supplies
602 4335 4261	POSTAGE	2,600.00	2,500.00	2,630.34	2,575.63	Est- w/s certified for delinquent accts & annual PO Box permit fee

602 4335 427	TRAVEL/TRAINING	400.00	500.00	387.80	65.00	Estimate
602 4335 428	UTILITIES	1,200.00	1,700.00	815.81	1,753.81	Estimate from 2019/20 Expenses
602 4335 429	OTHER	1,000.00	500.00	5.97	381.83	Misc/DUES 250-rural water dues 750
602 4335 434	MACHINE/EQUIPMENT	30,000.00	43,000.00	52,925.00	37,898.44	Dump Truck (1/3)
602 4335 439	CAPITAL IMPROVEMENT EXP	-	-	-	-	None anticipated
SUBTOTAL ADMINISTRATION & GENERAL		82,270.00	95,000.00	97,660.17	87,453.74	

WATER DEPOSITS

602 4336 426 10	BANK CHARGES	200.00	200.00	150.80	-	Estimate - Order cks/deposit slips
602 4336 452 6	CUST DEPOSITS-PD TO CITY	4,000.00	3,500.00	4,162.86	2,908.20	Estimate - depends on how many cust move away
602 4336 452 8	CUST DEPOSITS-PD TO CUST	3,000.00	2,800.00	3,312.14	3,691.80	Estimate - depends on how many cust move away
SUBTOTAL WATER DEPOSITS		7,200.00	6,500.00	7,625.80	6,600.00	

DEBT SERVICE

602 4441 441	PRINCIPAL SRF C462104-02	51,373.90	49,614.46	47,915.29	46,274.30	2020 Payment
602 4441 442	INTEREST SRF C462104-02	6,914.66	8,674.10	10,373.27	12,014.26	2020 Payment
602 4442 441	PRINCIPAL SRF C462104-03	61,345.28	59,391.40	57,499.76	55,668.37	2020 Payment
602 4442 442	INTEREST SRF C462104-03	15,286.52	17,240.40	19,132.04	20,963.43	2020 Payment
SUBTOTAL DEBT SERVICE		134,920.36	134,920.36	134,920.36	134,920.36	

TRANSFERS

602 5110 511	TRANSFER OUT	-	49,614.46	150,000.00	46,274.30	None
TRANSFER OUT		-	-	150,000.00	-	

TOTAL WATER FUND		520,320.36	506,045.36	578,733.50	424,302.24	
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FUND 604: SEWER FUND		<i>2020 Proposed</i>	<i>2019 Budgeted</i>	2018 Actual	2017 Actual	Comments
DEBT SERVICE						
604 4321 441	PRINCIPAL-SRF C461104-03	19,259.65	18,600.06	17,963.05	17,347.85	2020 Payment
604 4321 442	INTEREST-SRF C461104-03	1,660.83	2,320.42	2,957.43	3,572.63	2020 Payment
604 4323 441	PRINCIPAL-SRF C461104-01	36,454.77	34,687.60	33,006.09	31,406.10	2020 Payment
604 4323 442	INTEREST-SRF C461104-01	3,555.83	5,323.00	7,004.51	8,604.50	2020 Payment
604 4327 441	PRINCIPAL-SRF C461104-04	34,528.01	33,345.51	32,203.50	31,100.62	2020 Payment
604 4327 442	INTEREST-SRF C461104-04	4,647.31	5,829.81	6,971.82	8,074.70	2020 Payment
604 4328 441	PRINCIPAL-SRF C461104-05	27,230.50	26,363.21	25,523.52	24,710.58	2020 Payment
604 4328 442	INTEREST-SRF C461104-05	8,477.86	9,345.15	10,184.84	10,997.78	2020 Payment
604 4329 441	PRINCIPAL-MICKELSON PROJ	34,478.71	33,216.00	-	-	2020 Payment
604 4329 442	INTEREST- MICKELSON PROJ	35,887.69	37,056.00	17,197.38	-	2020 Payment
604 4330 441	PRINCIPAL-WESTERN AVE	29,247.00	-	-	-	2020 Payment
604 4330 442	INTEREST-WESTERN AVE	36,593.00	-	-	-	2020 Payment
SUBTOTAL DEBT SERVICE		272,021.16	206,086.76	153,012.14	135,814.76	

TRANSFERS

604 5110 511	TRANSFER OUT	-	-	150,000.00	46,274.30	
TRANSFER OUT		-	-	150,000.00	-	

SEWER-GENERAL

604 6040 411	SALARIES (PUBLIC WORKS)	45,000.00	28,000.00	27,555.08	24,593.67	Estimate of 2019 wages + slight incr (2.8% COLA); Add PWA 15K
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604 6040 4111	SALARIES (ADMIN)	24,000.00	23,000.00	20,627.08	20,394.94	Estimate of 2019 wages + slight increase (2.8% COLA)
604 6040 412	OASI	4,150.00	3,900.00	3,658.40	3,403.04	Payroll taxes - 7.65%
604 6040 413	RETIREMENT	3,240.00	3,060.00	2,886.29	2,699.34	Retirement - 6%
604 6040 421	INSURANCE	3,900.00	3,900.00	3,751.11	3,768.60	SDPAA Insurance - Estimate
604 6040 422	PROFESSIONAL SERVICES	10,000.00	35,000.00	7,951.89	31,665.20	Lab fees & software support-5K; televise lines 5K
604 6040 422.1	WASTEWATER FEES-STATE	2,750.00	2,750.00	1,500.00	1,500.00	2019 state fees (\$2500), & permit (\$250)
604 6040 423	PUBLISHING	20.00	20.00	86.40	17.39	Misc - Possible sump pump notices
604 6040 4231	PRINTING COSTS	350.00	350.00	715.40	344.01	Estimate - utility bills
604 6040 425	REPAIRS/MAINTENANCE	29,000.00	13,500.00	21,166.79	11,320.80	Misc 6K, Impelar/motor 8500, flow meter 8500, dumpster 1K, bar screen maint 5K
604 6040 425.1	MANHOLE REPAIRS	2,000.00	3,000.00	-	-	Manhole reparis - estimate
604 6040 426	SUPPLIES AND MATERIALS	18,000.00	18,000.00	12,039.95	21,500.86	Estimate from previous years Expense
604 6040 4261	POSTAGE	2,600.00	2,500.00	2,552.19	2,447.22	Estimate - w/s certifieds
604 6040 427	TRAVEL, TRAINING, AND DUE	1,000.00	1,000.00	495.80	850.41	Estimate from 2019 Expense
604 6040 428	UTILITIES	50,000.00	47,000.00	50,225.93	44,078.11	Estimate from 2019
604 6040 429	OTHER	200.00	500.00	5.96	4.11	Misc/dues
604 6040 431	LAND ACQUISITION	-	-	-	-	Land for future ww facility-may need funding source or trans from General
604 6040 434	MACHINE AND EQUIPMENT	30,000.00	-	52,925.00	4,745.79	Dump Truck (1/3)
604 6040 437	SYSTEM IMPROVEMENTS	-	-	-	-	None anticipated
604 6040 439	CAPTIAL IMPROVEMENT EXP	-	-	249,963.01	25,000.00	None anticipated
SUBTOTAL SEWER-GENERAL		226,210.00	185,480.00	458,106.28	198,333.49	

TOTAL SEWER FUND	498,231.16	391,566.76	761,118.42	334,148.25	
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FUND 757: AGENCY FUND	<i>2020 Prposed</i>	<i>2019 Proposed</i>	2018 Actual	2017 Actual	Comments
2007 STREET ASSESSMENT					
757 7570 441	PRINCIPAL-07 ASSESSMENT BON	-	-	78,775.53	Paid off in 2017
757 7570 442	INTEREST-07 ASSESSMENT BON	-	-	4,529.60	Paid off in 2017
757 5110 511	TRANSFER OUT	-	418.20		
TOTAL SPECIAL ASSESS-2007		-	-	418.20	83,305.13

GRAND TOTAL	5,668,393.29	4,421,347.64	6,839,282.82	3,064,877.54	
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Teresa Sidel

From: Ryan, Phillip <pryan@minnehahacounty.org>
Sent: Friday, August 30, 2019 10:51 AM
To: Teresa Sidel
Subject: Last 30 days wrap up from MCSO

The last 30 day wrap up:

Property cleanup (Abatement): 1(+1)
911 Hang up: 1(-2)
Civil paper service: 20 (-3)
Stolen Car: 2 (+1)
Warrant Service: 16 (+5)
Traffic Stops : 74 (+5)
Animal Complaints: 2 (-1)
Medical Calls: 6 (-3)
DWI: 0 (-1)
Noise Disturbance: 1 (=)
Fraud: 0 (-3)
Check wellbeing: 9 (+6)
Security Checks: 15 (=)
Juvenile delinquency: 4 (-5)
Suicidal Subjects: 5 (+4)
Disorderly subjects: 5 (-1)
Family dispute: 2 (-2)
Neighbor Dispute: 1
Accidents: 1 (-1)
Funeral Escort: 2

Total calls for service including Deputy Initiated: 250 = 8.33 calls for service per day (30 day factor). >Increase of 7 Calls over last report<

This is a brief and not a comprehensive list of all calls in Hartford.

The information contained in this message is confidential, protected from disclosure and may be legally privileged. If the reader of this message is not the intended recipient or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any disclosure, distribution, copying, or any action taken or action omitted in reliance on it, is strictly prohibited and may be unlawful. If you have received this communication in error, please notify us immediately by replying to this message and destroy the material in its entirety, whether in electronic or hard copy format. Thank you.



Vandemark Roadway Improvements

The Vandemark Avenue Roadway Improvements project includes reconstructing the roadway, making water main improvements, and installing storm sewer from Highway 38 to the northern city limits. The project will also include extension of storm sewer in 9th Street to the east of Vandemark. Soukup Construction is the contractor performing the work.

Update | Curb and gutter and driveways are now in place. The contractor is shaping gravel and preparing for asphalt. Asphalt is scheduled during the week of September 2nd. Once paved, miscellaneous work behind the curb and gutter and final restoration will occur.



Action | Change Order #2 will be presented to council for consideration. CCO #2 includes work to improve the gravel section of 9th Street from Vandemark Ave to Par Tee Drive.



Mickelson Road Improvements

The Mickelson Road project includes reconstructing the roadway and utilities from Patrick Avenue to Hwy 38. The project also includes roughly 440-ft of improvements along 464th Ave. Construction of the project is planned as a single phase to be constructed in 2018 that includes sanitary sewer, water main, storm sewer, grading, box culverts and roadway surfacing.

Update | The Mickelson Road project is now substantially complete and open to traffic. A ribbon cutting ceremony was held August 23. Over the next several weeks, the contractor will complete miscellaneous punch list items. Streetlights are scheduled to be installed the week of September 2nd.

Action | Pay Application #13 will be presented for Council action. Our office recommends approval.

CIP Updates and Rate Study

The scope of this project is to update the city's CIP and conduct a rate study analysis on the water and sewer fund. Stockwell staff will assist with cost estimates and project planning in an effort to evaluate and budget for future projects.

Update | Stockwell staff prepared the infrastructure plan portion of the CIP for council and city staff to review. Once approved, Stockwell staff will perform the rate study portion and update the remaining CIP.

Industrial Park Sanitary Sewer Extension

The scope of this project is to construct and extend sanitary sewer facilities to the City's industrial park located at the intersection of Western Avenue & 258th Street. The extension is approximately 1.3 miles in length.



Update | Easement documents are prepared and will be presented to adjacent property owners along the project. Design work will continue forward once all easements are executed.



Swenson Park Sports Complex Grading – Phase 2

The Swenson Park Sports Complex Grading - Phase 2 project generally consists of grading approximately 33 acres of the Swenson Park Sports Complex site that was not previously graded. Improvements will include grading, storm sewer installation, erosion control and seeding. RMS Excavating is the contractor.

Update | The Contractor reseeded the site on August 13. The seed is starting to germinate and will be monitored over the next several weeks.



Waste Water Treatment Facility

The 2017 Master Plan for Wastewater Collection & Treatment recommended planning for a new treatment facility. The recommended location for the treatment facility is downstream of the existing facility and southeast of the City. This project includes investigation of potential treatment facility site locations and negotiations with property owners for the purchase of land.

Update | Stockwell and City staff are meeting to discuss alternate routes and potential sites for a treatment facility.

Force Account

Stockwell provides services to city staff as needed under a force account agreement. Services typically include plan reviews, costs estimates or other routine services as requested. Plan reviews typically include preliminary plans, conditional use requests, site plans, engineering documents and plats.

Update | Recent force account work includes the following: Knapp's Landing Inspections and plan reviews ▪ Rudd & Opal Intersection Cost Estimates ▪ 2020 Budget Planning ▪ Turtle Creek Inspections

City of Hartford Construction Change Order No. 2

Original Contract Amount:	\$ 1,199,999.00	Project Name:	VandeMark Avenue Street Improvements Highway 38 to City Limits			
Net Change by Previous CCOs:	\$ 44,656.68					
Increase/Decrease this CCO:	\$ 64,852.00	Contractor Name:	Soukup Construction, Inc.			
Current Contract Amount:	\$ 1,309,507.68	SEI No.:	17038			

All CCO's must comply with South Dakota Codified Law 5-18B-19. To view the law in its entirety: <http://legis.state.sd.us/statutes/index.aspx>.
The following change in plans and/or specifications for the subject project is hereby made. Attach supporting documents as required.

Line Item(s) or RFP #	Description of Proposed Work	Justification	Cost
1	RFP#1 9th Street Stabilization	See RFP #1	\$ 64,852.00
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			

See Attachment for Quantities and/or Justifications: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Net Increase/Decrease this Change Order:	\$ 64,852.00
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Original Completion Date:	Substantial: 9/30/19 Final: 14 calendar days	Net Time Change of Previous CCO's:	None	Time Change Due On This Change Order:	21 calendar days	Revised Contract Completion Date:	Substantial: 9/20/19 Final: 14 calendar days
Time Extension Justification:	See RFP #1						

The changes contained in this Construction Change Order are made in accordance with the provisions of the contract for subject project, and when accepted by the Contractor and upon approval by the City of Hartford, shall become part of said contract.

	Date	Signature
Architect/Engineer Recommendation	7.12.19	
Contractor Acceptance	7/11/19	
Mayor Approval		

REQUEST FOR PROPOSAL (RFP)



RFP # 01

DATE: June 10, 2019

TO: Matt Weiss
Soukup Construction, Inc.
P.O. Box 89106
Sioux Falls, SD 57109

FROM: Mitch Mergen, PE
Stockwell Engineers, Inc.
801 N Phillips Ave, Suite 100
Sioux Falls, SD 57104

RE: Vandemark Avenue
Street Improvements
Hartford, SD
SEI No. 17038

You are hereby requested to provide a proposal for changes to the work as described below. This request is for information only and is not an instruction either to stop work in progress or to execute the proposed change. Review the proposal and provide pricing and adjustments to contract time where requested. Quantities provided are estimated. All work shall meet the specifications of the current contract unless otherwise indicated.

Subject No. 1: 9th Street Stabilization

The Owner is requesting information to regrade and stabilize 9th Street from Vandemark Ave to Par Tee Drive. This portion of 9th Street was unstable and in poor condition this spring. Work includes the items listed below to scarify, recompact and replace the gravel surfacing.

Item No.	Description	Quantity	Unit Price	Total
36	Unclassified Excavation	1510 CY	\$ 9.40	\$ 14,194.00
38	Scarify & Recompact Subgrade	6810 SY	\$ 0.80	\$ 5,448.00
99	Gravel Surfacing	3300 Ton	\$ 13.70	\$ 45,210.00
Total				\$ 64,852.00

Total change in contract sum, or state "none" here: \$ 64,852.00

Total change in contract time, or state "none" here: 15 Working Days

SOUKUP CONSTRUCTION, INC.


Matt Weiss
Project Manager

ENGINEERING / LANDSCAPE ARCHITECTURE / SURVEYING

801 N. Phillips Ave, Suite 100, Sioux Falls, SD 57104

stockwellengineers.com / 605.338.6668

Maintenance Report – 9/3/2019

August 29, 2019

Streets

Equipment- All the equipment is running well at this time.

I-90 – No updates at this time.

Crack sealing- we should be crack sealing in a few weeks.

Replacement truck- Still looking, but have a few options.

Gravel roads – We have been back dragging a few bad spots on gravel roads. We are planning on reshaping and mag watering the gravel roads in a few weeks if needed.

Roads – The guys are patching some roads today. We should be done with the patching next week.

Signage – We will be putting up a few more speed limit signs on Mickelson road. We will be adding more speed signs and also some seat buckle signs on a few more streets throughout town. The seat buckle signs are from the Sherriff Department.

Mosquitoes – The mosquito traps are out and we have been spraying as needed.

Traffic counter – The counters are out; one is on Mickelson Road, the other one is on Feyder.

Water

Meters – We have been slowly changing out meters to the new system, and all new installations are the new system. We are limited to the number of change outs so we are changing out hard to read meters and any that we have repairs to do.

Reports – We received the sample bottles for our Stage 2 Disinfection By-Products sampling this week from the Health Lab, so we will be getting these samples taken and sent in. They need to be in by the end of September.

Mains – Metro Construction will be installing the water main in Turtle Creek Highlands in a few weeks.

Sewer

Main list station – Everything is working fine for now; Our flow is slowly coming down. The 4G updated dialer for the main lift station has been sent, hopefully we will receive it next week. This is the last update for now.

Reports – Nothing at this time.

Lagoons – We took samples in on Friday last week hopefully the ammonia will be low. The pH is within range at this time.

Sagehorn lift station – We are done with this project except for mowing and general maintenance.

Park

Parks – The mowing is starting to slow down. We will be fertilizing later this fall.

Turtle Creek – The SDBGN had a conference meeting the other day. They decided to hold off sending the request to the National Board and go before legislation to try and change the law on the State Board being able to make the decision. So, we won't have an answer until next year. The Board sounded pretty positive about it.

Pool – The pool is closed and Neil has started winterizing it.

Bike Trail – The bike and trail committee have three more benches to install. We will try to get to them next week.

Sports complex – We have a little dirt work and seeding to do after installing the score boards and having the back stops fixed. We will be getting to this in a few weeks as the summer games wrap up. If it dries up, we will get back to hauling fill in for a future building and driveway.

Public buildings- Nothing new at this time.

FINANCE OFFICER REPORT

September 3, 2019

Financials: I'm working on the August month end duties. The following are revenue highlights for the month:

State of South Dakota	13,534.84	(1 st Penny Sales Tax)
State of South Dakota	13,534.83	(2 nd Penny Sales Tax)
State of South Dakota	2,463.80	(3 rd Penny Sales Tax)
State of South Dakota	3,200.00	(Mosquito Control Grant)
Minnehaha County	5,557.70	(Real Estate Taxes)
Misc.	4,500.00	(Water & Sewer Hookup Fees)
Misc.	3,902.64	(Building Permits)
Misc.	1,552.33	(Pool - Passes)
Misc.	793.90	(Pool - Concessions)
Misc.	190.00	(Rentals – Shelters/Picnic Tables)

Cash Balances as of	July 2018	July 2019
Total General Fund	\$2,457,277.93	\$2,032,434.23

Revenue and Expenses for the Month of:	July 2018	July 2019
Revenue - General Fund	\$151,576.15	\$149,866.71
Expenses - General Fund	\$131,946.66	\$285,691.13

Revenue and Expenses	2018 Year-To-Date	2019 Year-To-Date
Revenue - General Fund	\$1,344,244.69	\$1,402,543.85
Expenses - General Fund	\$1,144,604.25	\$1,387,549.32

Calendar of Events:

Sept 2019:

Monday, 2 nd	Labor Day Holiday – City Hall Closed
Tuesday, 3 rd	City Council Meeting @ City Hall, 7pm
Friday, 6 th	HADF Meeting @ Stomping Grounds, 7:30am
Sunday, 8 th	HASR Meeting @ Blue42, 7pm
Monday, 9 th	Chamber Meeting @ Fire Station, 6:30pm
Tuesday, 10 th	Planning & Zoning Meeting @ City Hall, 7pm
Friday, 13 th	HADF Meeting @ Stomping Grounds, 7:30am
Tuesday, 17 th	Council Meeting @ City Hall, 7pm
Thursday, 19 th	Coffee with the Cops @ Stomping Grounds, 7am
Friday, 20 th	HADF Meeting @ Stomping Grounds, 7:30am
Tuesday, 24 th	Planning & Zoning Meeting @ City Hall, 7pm
Friday, 27 th	HADF Meeting @ Stomping Grounds, 7:30am

I will be out of the office on vacation the week of Sept 2nd thru Sept 6th.

Prepared by: Karen Wilber

Explanation of Agenda ItemsHearings, Applications, Resolutions & Ordinances:

- **1st Reading of Ordinance #678 – 2019 Appropriation Ordinance:** In your packet is Ordinance #678, which is our 2020 budget. This ordinance reflects the motions that were made by the city council at our budget work session on Monday, August 26, 2019. The following changes were made to the revenues and expenses that were proposed by staff (the changes are highlighted in yellow on your updated sheets)

Revenues:

- Sports Complex Fund
 1. \$100,000 was added to the Sports complex fund (from the General fund) per CC motion

Expenses:

- General Fund
 1. \$15,000 was added for the Humboldt Fire & Ambulance
 2. \$15,000 was added to the Hartford fire department for operation expenses
 3. \$29,000 was added to the Hartford fire department for equipment replacement
 4. \$15,000 was added to Streets under Salary for 1/3 of an additional FT Public Works Assistant
 5. \$30,000 was added to Streets under Equipment for 1/3 of a Used Dump Truck
 6. \$230,000 was added to Streets for: Future Mundt/6th St Imp. (50K) and Rebuilt of Opal/Ruud (180K)
 7. \$9,000 was added to the senior center for appropriations
 8. \$43,000 was added to parks under equipment for: mower (25K), Groomer (8K) & Bleachers (10K)
 9. \$102,500 was added to parks under capital improvements for: Groomer shed (2500) & Transfer to Sports complex fund (\$100K)
 10. \$44,000 was added under Bike/Rec Trail for Phase 5 extension
 11. \$10,000 was added under the Downtown Committee for Downtown Improvements
 12. \$ 6,500 was added to Promotions under other expenses to move the HS welcome sign
 13. \$25,000 was added to Promotion for Jamboree Event
 14. \$10,000 was added to Promotion for Hometown Christmas
 15. \$32,000 was added to Promotion for Chamber: Operating (12K), Jamboree Carnival (15K) & Halloween (5K)
- 3rd Penny Fund
 1. \$46,000 was added for the HADC
- Sports Complex Fund
 1. \$100,000 was added for possible sport complex expenses
- Water Fund
 1. \$15,000 was added to Salaries for 1/3 of an additional FT Public Works Assistant
 2. \$25,000 was added for future Mundt/6th Street improvements
 2. \$30,000 was added to equipment for 1/3 of a Used Dump Truck
- Sewer Fund
 1. \$15,000 was added to Salaries for 1/3 of an additional FT Public Works Assistant
 2. \$30,000 was added to equipment for 1/3 of a Used Dump Truck

Reports (Action Items):

- **Sheriff Deputy Report:** Officer Ryan cannot attend the city council meeting but has provided the council a report for review. Please contact the deputy if you have any questions or concerns.
- **Engineer Report:**
 - **Change Order #2 on the Vandemark Project:** This change order would be for rebuilding and stabilizing 9th street from Vandemark to Par Tee Drive. The road condition is poor, and this would be a good time to rebuild it with this project. This isn't necessary for the project, but it will need to be done at some point and now would be a good time when a contractor is on site. In lieu of having the contractor doing this at this time, we might consider having the city staff at least bring in some loads of gravel to enhance the road.
 - **Pav Application #13 to Soukup Construction:** Mitch has indicated that he wants to present pay application #13 for payment to Soukup Construction for the Mickelson Road Project. This

amount would be for completed items to date plus a portion of their retainage. I do not have a copy of the pay application yet so I don't know the dollar amount, but we will have a copy for the council before the meeting.

New Business:

- **Mayoral Appointments:** Per city ordinance, the appointment of City Attorney and City Engineer are now done at the first meeting in September. The Mayor shall make these appointments, with approval of the city council.

Correspondence:

- **Dave Obenauer Letter:** Please find enclosed in your packet is a letter and picture from Dave & Victoria Obenauer regarding the progress of the Mundt building.

Non-Agenda Updates

Supplemental Appropriation Ordinance: Now that budget is over, I am preparing a supplemental appropriation ordinance for our 2019 budget – this will reflect items that were added to our 2019 budget by the city council.

Vandemark Tax Bond: Our sales tax bond for the Vandemark Project went out to bid this last week. The Sale went very well, and the insurance really helped market the bonds. Bond Counsel believes that with the credit enhancement and fees associated with it, we still saved over \$125,000 on the life of the loan (which is over the estimated \$90,000). Bond closing is set for September 17th.

Pool Report: Amy Sebert plans to attend the September 17th city council meeting to give the council an update on the 2019 pool season.

Wage Compensation Report: I have been in contact with the Western Group and our job analysis and wage report should be ready within the next couple of weeks. I have a meeting set for next Thursday to review and discuss the draft report. Hope to have something to present to the city council at our next meeting.

Projects:

- The 2020 Census is starting up and we as a city are obligated to verify our city parcels and addresses. I will be working on this task the next couple of months.
- I will also be working on getting our payroll figures for our workers compensation insurance to Insurance Benefits for renewal.

Joint Jurisdiction: As you know, the county commission declined our request to approve our comprehensive plan. I think there was some confusion either on the county part or mine about the proper step to gain joint jurisdiction. I was told that a resolution to approve our comprehensive plan needed to be approved first, then we draft regulations for the proposed area, then we still need to jointly pass an actual joint jurisdiction ordinance before it was final. Approval of the comprehensive plan was just the first step of many. I have letters and emails between myself and the county which states our full intentions to hold public meetings with the affected property owners before final adoption of a joint jurisdiction ordinance. As we have discussed, we want to make the property owner part of this process. I have talked briefly with our P&Z Board regarding our next step and I believe we will work on coordinating a date for a public meeting and personally invite all property owners with our growth area to attend so we can discuss this process and get their input. We don't have any draft regulations at this point, but we can state our intent to closely follow Dell Rapid's regulations and tailor them to fit the needs of our surrounding community. I would like to have the council involved in this public meeting as well so your input on a date is desired.

Please let me know if you have any questions or concerns. 605-261-3995
Teresa

Sunday, August 25, 2019

Update on the Mundt Building

Greetings City Counsel & Mayor

With tears, sweat, and thousands of dollars, my wife and I have finished the main floor of our building. When we purchased the building we made a commitment to the City to restore it and bring people to the downtown area. We had compassion and zeal to make the downtown area thrive again. We wanted to show the community it was possible. We are hoping that you will invest in this beautiful area and see the vision we do. We were told trees would be planted, and we still hope they will be, as it would add so much shade and beauty downtown.

I believe we can do this together and capture the vision for your downtown.

Attached are the before and after pictures, let us not forget just how far we have come in this beautiful transformation of the Mundt Building and the 2 delapidated buildings next to it we had to remove.

Joshua's Coffee House, (Coffea Brands), will be opening soon.

We hope you will stop in to see the character inside and out!

Sincerely,

Dave & Victoria Obenauer



