

City Council Meeting – Regular Meeting January 17, 2017

Mayor Jeremy Menning called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Arden Jones, Mark Brenneman, Travis Kuehl, Ryan Horn, and Scott Nelson. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sternke, Public Works Superintendent Craig Wagner, and City Engineer Mitch Mergen.

Approve Agenda: A motion was made by Monahan, second by Kuehl, to approve the agenda – all voted yes, motion carried.

Approve Minutes of January 3, 2017 Regular Meeting: A motion was made by Nelson, second by Horn, to approve the January 3, 2017 regular meeting minutes. Horn made a substitute motion to approve with the change that Brenneman abstained in the fire department agreement approval vote – Kuehl abstained, with all others voting yes, motion carried.

Bills: A motion was made by Monahan, second by Horn, to approve the bills submitted with the change presented with the Omnisite bill – all voted yes, motion carried.

Hearings, Ordinances, & Resolutions:

7:05 Public Hearing – Application for BW License for Stomping Grounds, Inc. to allow the On-Off Sale of Malt Beverages and SD Farm Wines: A motion was made by Monahan, second by Brenneman, to approve the Application for BW License for Stomping Grounds Inc – all voted yes, motion carried.

2nd Reading of Ordinance 634 – 2015 International Residential Code: A motion was made by Horn, second by Nelson, to approve the second reading of Ordinance 634 – all voted yes, motion carried.

2nd Reading of Ordinance 635 – 2015 International property Maintenance Code: A motion was made by Nelson, second by Brenneman, to approve 2nd reading of Ordinance 635 – all voted yes, motion carried.

2nd Reading of Ordinance 636 – 2015 International Existing Building Code: A motion was made by Brenneman, second by Horn, to approve 2nd reading of Ordinance 636 – all voted yes, motion carried.

2nd Reading of Ordinance 637 – 2015 International Building Code: A motion was made by Monahan, second by Horn, to approve 2nd reading of Ordinance 637– all voted yes, motion carried.

Resolution of 2017-1 – General Assessment Policy: A motion was made by Monahan, second by Jones, to approve Resolution 2017-1 – all voted yes, motion carried.

Reports:

City Engineer Report: Mitch Mergen updated the council on the projects that are being worked on. The property owners that were approached in regards to the North Main Street extension have stated that they are not interested in the proposal that was presented to them. At this time this project will be tabled for now. Mergen reported that they are working on the wastewater study. At a recent meeting Stockwell's demoed a new GIS project for the mayor, City-Administrator, and Public-Works Superintendent. Mergen also reported that a slurry seal project has been sent to Sioux Falls for bidding.

Public Works Superintendent Report:

Streets – Wagner reported that the staff have been filling pot holes periodically throughout the city. The street equipment is all in good shape and some minor maintenance has been done to make sure all is kept up. He reported that he has been looking into back hoe prices for purchase this year.

Water & Sewer – Wagner reported that DMR was sent off today for the water/sewer system. He reported that a PH sample was taken and it has gone down and that ammonia samples were sent in today as well. He reported that inventory is about half done. Questions were asked by Nelson regarding the Methodist church sign along Western Ave.

Park and Pool – Wagner stated there was nothing to report in this department at this time of year.

Finance Officer Report: Finance Officer Sternke gave a report including the Tax Revenue Report and Expense Report. She reported on the circulation dates for the elections and that petitions could be picked up as early as January 27, 2017 and the deadline to complete them would be February 24. The current calendar of events was provided.

City Administrator Report: Administrator Sidel gave an update on City business. She reported that a notice will be put in the newsletter regarding the Mickelson Road project as another form of communication to the public regarding upcoming meetings and decisions being made. She reported that the City Engineer put together some rough estimates regarding Vandemark as well as confirm right of ways. It has been confirmed that the City does not have the right amount of right of way for this project. Sidel reported at this point that she would like to reach out to the surrounding property owners to discuss this project further. It was the consensus of the council to have Sidel go ahead and start making contact with surrounding property owners along Vandemark. Sidel also reported that the county is doing a pre mitigation plan and she will be participating in this process and representing the city in the meetings.

Old Business:

Mickelson Road Project Update: City Engineer Mitch Mergen reported that the meeting with property owner Sam Assum occurred. Sidel reported that he will be getting back to us in the next couple weeks regarding the proposals made in the meeting. A copy of the minutes from the meeting were provided by Mergen. Resident Cindy Buss approached the council with comments regarding developing properties in Hartford.

New Business:

Review Engagement Letter for Annual Report – Quam, Berglin & Post, PC: Sidel reported that our auditors will be doing our annual report for us. A motion was made by Moanhan, second by Kuehl, to accept and approve the engagement letter with our auditors– all voted yes, motion carried.

Review Ordinance regarding Appointments of Officers: A motion was made by Monahan, second by Nelson, to change wording from Ordinance 613 to read “at the first regular meeting in September” – all voted yes, motion carried.

Consideration of Joint Jurisdiction with Minnehaha County: Upon recommendations from the HADC and P&Z Boards, a motion was made by Nelson, second by Monahan, to move forward with joint jurisdiction with Minnehaha County – all voted yes, motion carried.

Presentation on City Website: Finance Officer Sternke gave a presentation on options available to upgrade the City website. Discussion was held and questions were asked. Resident Dan Renner approached the council with input. A motion was made by Kuehl, second by Nelson, to budget \$4,000.00 to upgrade the city website – all voted yes, motion carried.

Correspondence: Monahan proposed sending a thank you to the Eich’s for investing in the community. It was the consensus of the council to write the thank you as proposed.

Adjourn: A motion was made by Brenneman, second by Jones to adjourn at 9:15pm – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Audra Sternke, Finance Officer