

**HARTFORD PARK AND RECREATION BOARD-REGULAR MEETING MINUTES**  
**January 26<sup>th</sup>, 2026**

**Park & Recreation Board Meeting called to order:**

- **By:** Tim Weber – President
- **Time:** 6:30 PM
- **Location:** Hartford City Hall

**ROLL CALL**

**Board:**

- Tim Weber – President
- Wendy Kuehl – Vice President
- Frank Blaine - Secretary
- Duncan Woodhull - Absent with Notice
- Open Position
- Keith Carlson - City Council Representative
- Craig Wagner – City Employee Representative

**Others:**

- Teresa Sidel – Absent with Notice

**1) APPROVAL OF AGENDA**

**Motion** was made to approve the agenda as set:

- Motion was made by: Blaine
- Seconded by: Kuehl
- All voted yes, motion carried.

**2) APPROVAL OF PREVIOUS MINUTES**

**Motion:** A motion was made to approve Minutes from the December 22<sup>nd</sup>, 2025, meeting:

- Motion was made by: Kuehl
- Seconded by: Weber
- All voted yes, motion carried.

**3) PUBLIC COMMENTS**

None

**4) Reports**

- Pickleball Bathroom is ready for plumbing and electrical contractors to begin work.
- City Council will take up appointing Chad Morrison to the open Park and Recreation Board
- Other reports will follow with the agenda items.

## 5) OLD BUSINESS

### a) Swenson Park –

#### i) Concession Stand Discussion:

- (1) Dave from Humboldt Bar has expressed interest in running the Concession Stand.
- (2) Approach Softball Association to operate and provide workers for Concession Stand as backup.

#### ii) Charging for Maintenance of fields: The Board will focus on advertising signage to assist in covering some of the costs of maintenance. Will also discuss ways of decreasing maintenance costs (i.e. robot mowers)

#### iii) Business Advertising via Signage:

- (1) Woodhull continues contact with local businesses concerning advertising, will approach more businesses to approach.
- (2) New contracts will commence for the March 2026.

### b) 2026 Budget Items –

#### i) Lyons Park

- (1) **Playground System for younger kids.** Material to arrive in Spring.
- (2) **Pickleball Court.** Working on pricing. Will add an additional pair of courts.
- (3) **Pickleball Practice Board.** This will be included in the construction of the new pair of courts.
- (4) **Ag-Lime for Field A.** Will proceed with work in early Spring.

#### ii) Swenson Park

- (1) **New Entrance Sign.** Reviewed Sign Options. **Motion** made to select Option B as the sign to be installed by Weber. Second by Kuehl. Motion passed unanimously.
- (2) **Swenson Park Bleachers and Shade Structures:** Planning and bid preparation continues.
- (3) **2 Score Boards.** No update.
- (4) **Netting between Black Tie and Soccer Fields.** No Update.

#### iii) Turtle Creek Park

- (1) Concrete Tee Pads for Disc Course

#### iv) Possible Additions with unallocated Funds.

- (1) **Lyons Park Shelters.** Shelters 1-3 could use some repair including installation of metal roofs. Respectively estimated costs are \$3,600, \$2,300, and \$2,300.

**Motion:** Request release of 2026 Funds (\$300,000) from the City Council to proceed with project material procurement and bids. Motion: Weber Second: Blaine – All voted yes.

Kuehl suggested having the City Facebook/Social Media managers post an update on the 2026 Park and Recreation Projects including a picture of the new Playground System to be installed

### c) Review 1-5 Year Capital Improvement Plan:

- i) **Basketball Court Improvement:** Wagner estimates \$46,000 to improve/replace court. Looking at various sizes and possible inclusion of soccer goals.

**6) NEW BUSINESS**

**a) Election of 2026 Officers:**

- i) President** – Blaine nominated Weber to remain as President. Kuehl made the motion to elect Weber as President. Seconded by Blaine. All voted yes.
- ii) Vice President** – Motion by Blaine to elect Kuehl, Seconded by Weber. All voted yes.
- iii) Secretary** – Weber appointed Blaine to remain as Secretary. Motion by Weber to accept appointment, Seconded by Kuehl. All voted yes.

**7) Other Items**

**a) Agenda Items for Next Meeting**

- (1) Discuss possible grants to fund Trail to Swenson Park. Sidel provided a list of possible grants.

**8) ADJORNMENT**

**Motion:** A motion was made to adjourn the meeting.

Motion was made by: Kuehl

Seconded by: Blaine

Time of Motion: 7:33 pm

All voted yes, motion carried.

- a) Next Meeting** – February 23<sup>rd</sup>, 2026

**MEETING CERTIFICATION**

I, Frank Blaine, Secretary, do hereby certify that the above and foregoing are a true and correct copy of the minutes which are on file at Hartford City Hall.