

Hartford City Council Agenda
Tuesday, October 15, 2019 - 7:00 p.m.
Hartford City Hall

Mayor: Jeremy Menning
Ward 1: Mark Brenneman and Travis Kuehl
Ward 2: Mark Monahan and Brittany Glanzer
Ward 3: Scott Nelson and Arden Jones

Business Items

- Roll Call of Mayor and City Council Members
- Additions to the Agenda/Approve Agenda
- Approve Minutes of Previous Meeting(s)
 - *Regular Meeting Minutes - 10/01/2019
- Approve Bills submitted for Payment

Public Comments - Public Input on Non-Agenda Items

Action cannot be taken on items discussed unless specifically listed elsewhere on the agenda

Visitors:

- Alysa Boysen - Siouxland Library Update (Hartford Location)

Applications, Hearings, Resolutions and Ordinances

- 7:05 Public Hearing on Mickelson Road Project - Review Assessment Rolls
 - *Resolution 2019-10 - Delayed Assessment Roll for Street, Curb & Gutter
 - *Resolution 2019-11 - Delayed Assessment Roll for Water Mains
 - *Resolution 2019-12 - Delayed Assessment Roll for Sewer Mains
 - *Resolution 2019-13 - Direct Assessment for Sidewalks
- 1st Reading of Ordinance #679 - Key Lock Box System

Reports

- Fire Department Report - Chief Bryon Shumaker
- Chamber & Economic Development Director Report - Jesse Fonkert
- City Engineer Report - Stockwell Engineers
 - *Pay Request #6 to Soukup Construction for Vandemark Project - \$179,923.35
 - *Pay Request #17 to Soukup Construction for Mickelson Road Project - \$25,983.07
- Public Works Superintendent Report - Craig Wagner
- Finance Officer Report - Karen Wilber
- City Administrator Report - Teresa Sidel

Old Business

- Discuss Allocation of Funds to Downtown Hartford for Leo Scherer Donation

New Business

- West Central Softball Request for Scoreboards
- Review Tax Abatement Request on Parcel #86249

Correspondence

Executive Session (SDCL 1-25-2)

Adjournment

Next City Council Meeting: Tuesday - November 5, 2019

City Council Meeting – Regular Meeting October 1, 2019

Mayor Jeremy Menning called the meeting to order at 7:00pm at Hartford City Hall with the following city council members present: Mark Monahan, Arden Jones, Mark Brenneman and Travis Kuehl. Brittany Glanzer was absent with notice. Scott Nelson arrived at 7:05pm. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, City Attorney Larry Nelson and City Engineer Mitch Mergen.

BUSINESS ITEMS:

- **Approve Agenda:** A motion was made by Jones, second by Brenneman to approve the agenda as set - all voted yes, motion carried.
- **Approval of the Minutes:** A motion was made by Kuehl, second by Jones to approve the meeting minutes from September 17, 2019 – all voted yes, motion carried.

PUBLIC COMMENTS: None.

APPLICATIONS, HEARINGS, RESOLUTIONS AND ORDINANCES:

- **Special Event Application – Witches & Warlocks Wine Walk:** Rickie Kunzweiler was present on behalf of Downtown Hartford, Inc. They have submitted a special event application for the Witches & Warlocks Wine Walk on Nov 1st from 5pm to 10pm. Participants will purchase a wristband which will give them access to participating businesses who will be offer wine tasting. There will also be some games/prizes. They are requesting the closure of Main Ave from 2nd St to Menth St and the closure of 1st St from Main Ave to the alley to the east and the use of alcoholic beverages in this area. A motion was made by Jones, second by Brenneman to approve the special event permit as applied for and to waive the application fee – all voted yes, motion carried.
- **7:05 Hearing for Special Event Application & Alcohol License – Buffalo Ridge Brewery:** Callie Tuschen was present on behalf of Buffalo Ridge Brewing. They have submitted a special event application for their 1st year anniversary party to be held Nov 9th from 11am to 11pm. They are requesting the closure of 1st St between Main Ave and the alley to the east behind their property and the use of alcoholic beverages in this area including adjoining sidewalks to the west and south of their property. A motion was made by Kuehl, second by Jones to approve the special event permit as applied for – all voted yes, motion carried.
- **Amend Special Event Application for Downtown Market – Change of Date:** Callie Tuschen was present on behalf of the Downtown Market. On May 7th the council approved a special event permit for the Downtown Market to hold a farmer’s market/artisan vendor event on the last Thursday of each month – May thru October. Since Halloween falls on the last Thurs in Oct, they are requesting to change the date to the week before – Thurs Oct 24th. A motion was made by Jones, second by Nelson to change the date of the October’s farmer’s market from Oct 31st to Oct 24th – all voted yes, motion carried.
- **7:10 Hearing for Transfer of Retail On-Sale Liquor License (RL5616) from American Legion to 120 Main Events, LLC:** Garner Hansen of 120 Main Events, LLC is the new owner of the American Legion building. He was present to request the transfer of the retail on-sale liquor license #RL-5616 from the American Legion to 120 Main Events, LLC. A motion was made by Nelson, second by Kuehl to approve the transfer of license #RL-5616 from the American Legion to 120 Main Events, LLC – all voted yes, motion carried.

REPORTS:

- **Engineer Report:** Mitch Mergen was present to provide engineer updates. Mickelson Road Improvements – The contractor continues to work on punch list items. Vandemark Roadway Improvements – The project is substantially complete. Seeding will occur after mid-October. Discussion was held on the alignment of the new road where it meets the township road. With the township road being narrower than the new road, the alignment is offset. Mergen will look at this area and see if it would warrant signage or street markings of some sort to warn of the transition between the two roads. 9th Street Improvements – Plans are being updated and the project will be prepared for bid this winter.
- **Public Works Report:** Public Works Superintendent Craig Wagner’s report was provided to the council. Highlights include:
 - Streets** – Wagner found a truck to purchase this past week. Street patching is complete. Street sweeping continues. The DOT has indicated that turning lanes are scheduled to be added on Hwy 38 at Mickelson Rd and the Colton Road in 2023. Wagner will be in contact with them to see if that project can be pushed up. Mosquito spraying has been done as needed.
 - Water** – Quarterly reports will be completed and mailed this week. The water mains & service lines for Turtle Creek Highlands have been installed and all samples have passed the bacteria and pressure tests.

Sewer – Discharge monitoring reports will be completed and filed this month. We are done discharging at this time. The Sagehorn lift station had a pump go down but has since been fixed.

Parks – Staff will be replacing the evergreen tree at Century Park with a smaller, better formed tree. Fertilizing of the parks will be done yet this fall.

Bike Trail – Staff has installed two more benches along the trail. They have one more to install yet this year once the location has been decided.

- **Finance Officer Report:** City Finance Officer Wilber’s report was provided to the council. Items included a summary of revenues received in September along with an overview of the city’s cash balances, revenues and expenses through August. Wilber has filed the 2020 budget appropriation ordinance with the county. The October calendar of events was provided.
- **City Administrator Report:** City Administrator Sidel’s report was provided to the council. Sidel received approval from the DENR board on the City’s SRF application for funding the sewer project along Western Ave. The City is in the process of obtaining the necessary easements from property owners for this project. Hartford Township is one of these property owners and they are proposing to grant the easement if the City will allow them to connect to our sewer service at the time the new main is installed. Sidel will do some further research into this request. Sidel provided an update on items the Planning & Zoning Board are working on: joint jurisdiction, lock boxes, fence regulations and a property line dispute. Notices for sidewalk and delayed assessments on Mickelson Road have been sent out. The city has completed the abatement of two nuisance properties. Once all invoices are received, an assessment will be filed against the properties for costs incurred. Most of the surplus dirt has been sold. The SD Planners Assoc annual conference will be held in Brookings on Oct 16th & 17th. Sidel is requesting permission to attend on Oct 16th only. A motion was made by Jones, second by Nelson to approve Sidel attending the SD Planners Assoc annual conference in Brookings on Oct 16th – all voted yes, motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

- **Review/Approve Job Description for Part-Time Snow Removal Help:** The current job description for the part-time snow removal position was provided to the council for their review. A motion was made by Jones, second by Nelson to approve the job description for the part-time snow removal position – all voted yes, motion carried.
- **Consider Transfer of City Property to HADF (Lot 6 Railway Addn):** Chamber & Economic Development Director Jesse Fonkert was present to request the transfer of a city owned lot to the HADF for possible future development. Currently, the lot, which is located on the NW corner of Main Ave & Menth St, is used for excess parking for Main Ave and, during the winter, a snow holding site. The lot does not generate any property/sales tax for the city at this time. But if developed, it would. Further discussion was held on alternate snow holding sites, possible businesses to consider and attaching conditions to the transfer. Sandy Dean was present to give her thoughts. A motion was made by Brenneman, second by Nelson to transfer Lot 6 Railway Addn to the HADF – Monahan voted no with all others voting yes, motion carried.
- **Review/Approve Billboard Renewal Leases:** Six billboard leases are up for renewal and were provided to the council for their review. All rental rates remain the same. All leases have been updated to incorporate the new rental policies of the city. A motion was made by Jones, second by Brenneman to approve the billboard renewal leases for Pizza Ranch, Hartford Steak Co, Puthoff Insurance Agency, AmeriInn, ABR Antique Mall and Coffee Cup – all voted yes, motion carried. Coffee Cup also leases a second billboard. This billboard is west facing and advertises for their Brandon location. At this time, they no longer want to advertise at this location. To allow the city time to find a new tenant for the billboard, they are proposing to renew the lease for a one-year term rather than the standard three-year term. While the city has a waiting list for the east facing billboard, the west facing billboards are not as popular. A motion was made by Nelson, second by Brenneman to renew the Coffee Cup’s west face billboard lease for a one-year term – all voted yes, motion carried.
- **Discuss Payment Options for Billboard Leases:** Sidel has been asked by a current billboard lessee if the city would allow a discount if the tenant would prepay for their lease up front. Currently the city bills for the leases on a monthly basis at the time the water bills are generated. Allowing this discount would reduce the budgeted amount of lease revenue for the upcoming year. A motion was made by Nelson, second by Kuehl to allow a 5% discount if an annual payment on a lease was paid in advance – Nelson voted yes, with all others voting no – motion failed.
- **Discuss Recreational Program:** Looking forward to the future, the recreation program will need to be assessed to determine how the City wishes to proceed in the coming year. At the request of Mayor Menning, Sidel presented a draft job description of a position she would like the council to consider. Sidel expressed her opinion that, at this time, there is not enough recreational programming to warrant a full-time position but feels that it would be beneficial to hire a full-time position to assist with the recreational duties and various office duties. As the city grows, the impact of this growth is felt by the staff in the business office. Hiring the proposed position of

Recreation and Office Assistant would alleviate some of the workload in the business office from current staff plus continue with the current recreational duties. Councilmen Kuehl and Jones expressed their concerns that, with the proposed job description, the focus is not on growing the rec program but rather administrative duties. Sidel explained that this position would be monitored and reviewed with duties being adjusted as needed. A motion was made by Brenneman, second by Jones to table this topic until the Nov 5th council meeting – all voted yes, motion carried.

- **Discuss Leo Scherer Donation to City of Hartford:** Sandy Dean was present to discuss a donation that was made to the City back in 2007 from the estate of Leo Scherer. Sandy gave some history on Leo and Violet Scherer and their involvement in the city. Dean feels when the \$10,379.51 donation was made, it should have been earmarked for a specific use. The donation was noted in the Feb 6, 2007 council meeting minutes but there was no mention of a proposed use for the funds. It is the assumption, based on the records that staff could find, that this donation was deposited into the general fund with no particular use assigned to the funds. Dean is requesting that \$10,379.51 be put in the Downtown Hartford, Inc. committee funds with the understanding that this group would use these funds for projects that could be dedicated to the Scherer's. It was the consensus of the council to put this transfer request on the agenda for the Oct 15th meeting.
- **Discuss Community Engagement Meeting:** Mayor Menning asked the council their thoughts on having a community engagement meeting. This could be a meeting where the council and staff could discuss current and future happenings with the community. There could be a time to take questions from attendees. It was also suggested to breakout into smaller groups with each councilmember visiting with residents from their ward. It was the consensus of the group to move forward with planning this meeting. This item will be discussed again at a future meeting.

CORRESPONDENCE: None.

EXECUTIVE SESSION: A motion was made Kuehl, second by Jones to enter executive session pursuant to SDCL 1-25-2 (1) for personnel and SDCL 1-25-2 (3) for legal at 8:52pm – all voted yes, motion carried.

Minutes recorded by Finance Officer Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer

EXECUTIVE SESSION: A motion was made by Kuehl, second by Brenneman to exit executive session at 9:05pm – all voted yes, motion carried.

A motion was made by Kuehl, second by Jones to terminate the recreation director position no later than October 4, 2019 – all voted yes, motion carried.

ADJOURNMENT: A motion was made by Jones, second by Nelson to adjourn at 9:06pm – all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Teresa Sidel, City Administrator

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>	<u>Date</u>		<u>Amount</u>
Checking	1			
Checking	1 Fund: 101 GENERAL FUND			
ABBUSINESS A&B BUSINESS, INC.		10/04/2019	IN661321	334.42
101 4142 424	SEPT 2019 - USAGE CHARGE			52.85
101 4142 434	OCT 2019 RENTAL - COPIER & 6 PRINTERS			281.57
			Vendor Total:	334.42
A1	A-1 PORTABLE TOILETS	09/13/2019	47949	401.00
101 4521 424	PORTABLE (2) AT SPORTS COMPLEX			226.00
101 4521 424	HANDICAP (1) PORTABLE AT SPORTS COMPLEX			175.00
A1	A-1 PORTABLE TOILETS	09/20/2019	48059	113.00
101 4521 424	PORTABLE TOILET RENT - DUMPSITE			113.00
A1	A-1 PORTABLE TOILETS	10/11/2019	48376	401.00
101 4521 424	PORTABLE (2) AT SPORTS COMPLEX			226.00
101 4521 424	HANDICAP (1) PORTABLE AT SPORTS COMPLEX			175.00
			Vendor Total:	915.00
ALLINONE	ALL-IN-ONE LANDSCAPING	10/07/2019	1357	550.00
101 4521 429	REMOVAL OF 3 TREES			550.00
			Vendor Total:	550.00
ANDERSONP	ANDERSON PUBLICATIONS, INC.	09/30/2019	86477	996.10
101 4652 423	8/27 PZ MEETING			46.54
101 4652 423	9/10 PZ MEETING			66.62
101 4521 423	YARD WASTE SITE			10.14
101 4142 423	RESOLUTION 2019-7			189.62
101 4142 423	ORDINANCE 673			23.66
101 4142 423	ORDINANCE 674			13.86
101 4142 423	ORDINANCE 675			13.52
101 4142 423	ORDINANCE 676			28.39
101 4142 423	ORDINANCE 677			51.72
101 4142 423	NOT PUB HEAR - SIDEWALK ASSESSMENT ROLL			12.51
101 4142 423	NOT PUB HEAR - DELAYED ASSESSMENT ROLL			15.55
101 4142 423	SEPTEMBER BILL REPORT			85.18
101 4142 423	9/17 CC MEETING			100.39
101 4142 423	ORDINANCE 678			134.86
101 4142 423	8/26 CC BUDGET MEETING			75.44
101 4142 423	RESOLUTION 2019-8			16.90
101 4142 423	AUGUST PAYROLL REPORT			22.98
101 4142 423	9/3 CC MEETING			73.01
101 4142 423	NOT PUB HEAR - BUFFALO RIDGE SPEC EVENT			7.10
101 4142 423	NOT PUB HEAR - AMER LEGION LIQ LIC TRANS			8.11

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<u>Account Number</u>					<u>Amount</u>	
						Vendor Total: 996.10
ARGUSLEAD	ARGUS LEADER		08/31/2019	2744535	29.26	
101 4652 423		NOT OF PUB HEAR 8/27 JOINT MINNEHAHA CO			29.26	
						Vendor Total: 29.26
BEAVER	BEAVERBUILT, INC.		10/07/2019	5309	45.00	
101 4311 425		CUT 5 HOLES IN TRUCK BOX			45.00	
						Vendor Total: 45.00
CEMCAST	CEMCAST PIPE & PRECAST		09/24/2019	10730	1,050.00	
101 4311 425 2		CONCRETE REPAIR - INLET LID ON HWY 38			1,050.00	
						Vendor Total: 1,050.00
CTYHART	CITY OF HARTFORD		09/27/2019	09272019 STMT	315.87	
101 4192 428		W/S-OLD SHOP			34.41	
101 4192 428		W/S-NEW MAINT SHOP			81.14	
101 4192 428		W/S-CITY HALL			43.04	
101 4521 428		W/S-TURTLE CREEK RR			58.65	
101 4521 428		W/S-PARK HANDICAP RR			46.24	
101 4521 428		W/S-SPORTS COMPLEX			21.86	
101 4511 428		W/S-SWIMMING POOL			30.53	
						Vendor Total: 315.87
CTYSOOFALL	CITY OF SIOUX FALLS		09/09/2019	15705	44.00	
101 4511 426		POOL WATER TESTS (AUG)			44.00	
						Vendor Total: 44.00
CLARPAUL	CLARKE, PAUL		09/30/2019	SEPTEMBER 2019	178.92	
101 4652 427		SEPT 2019 MILEAGE			178.92	
						Vendor Total: 178.92
COFFEECUP	COFFEE CUP FUEL STOPS - AUTO PMTS		10/01/2019	100119 STMT	269.69	
101 4311 426		FUEL - STREETS			146.50	
101 4521 426		FUEL - PARKS			123.19	
						Vendor Total: 269.69
CONCRE	CONCRETE MATERIALS		09/04/2019	76296	552.26	
101 4311 4251		ASPHALT FOR STREEET PATCH			552.26	
CONCRE	CONCRETE MATERIALS		09/17/2019	81751	415.52	
101 4311 4251		ASPHALT FOR STREEET PATCH			230.02	
101 4521 425		ASPHALT FOR BIKE TRAIL PATCH			185.50	
CONCRE	CONCRETE MATERIALS		09/19/2019	82665	311.11	
101 4311 4251		ASPHALT FOR STREEET PATCH			311.11	
CONCRE	CONCRETE MATERIALS		09/20/2019	83162	275.60	
101 4311 4251		ASPHALT FOR STREEET PATCH			275.60	

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<u>Account Number</u>					<u>Amount</u>	
						Vendor Total: 1,554.49
CONSTR	CONSTRUCTION PRODUCTS & CONSULTANTS, INC.		09/30/2019	615181	410.00	
101 4311 426		BLADES FOR CUTTING CONCRETE			410.00	
						Vendor Total: 410.00
CONTINEN	CONTINENTAL RESEARCH CORPORATION		10/03/2019	482498-CRC-1	229.85	
101 4311 426		12 CANS ELECTRICAL CLEANER			229.85	
						Vendor Total: 229.85
CRESSM	CRESSMAN SANITATION, INC		10/01/2019	10012019 STATE	300.00	
101 4192 428		GARBAGE SERV OCT-DEC			300.00	
						Vendor Total: 300.00
DAKOTAFLUI	DAKOTA FLUID POWER, INC.		09/18/2019	6721092	117.33	
101 4511 425		POOL - PARTS FOR FILTERS			117.33	
						Vendor Total: 117.33
DIAMON	DIAMOND VOGEL PAINTS		09/12/2019	287277148	58.45	
101 4521 426		PAINT FOR STRIPING FIELDS			58.45	
DIAMON	DIAMOND VOGEL PAINTS		09/19/2019	287277346	292.25	
101 4521 426		PAINT FOR STRIPING FIELDS			292.25	
						Vendor Total: 350.70
EICH	EICH LAW OFFICES, PROF. LLC		09/13/2019	15085	110.00	
101 4142 422		ESTABLISH DOWNTOWN HARTFORD, INC			110.00	
						Vendor Total: 110.00
FIRSBANK	FIRST NATIONAL BANK OMAHA		09/26/2019	092619 STATE	53.25	
101 4142 422 2		IT SERVICE - BOX			53.25	
FIRSBANK	FIRST NATIONAL BANK OMAHA		09/26/2019	092619 STMT	121.50	
101 4142 422 2		MICROSOFT - OFFICE 365 SUBSCRIPTIONS			49.50	
101 4142 422 2		MICROSOFT - EMAIL ACCOUNTS			24.00	
101 4192 426		CANVA - 100 BIKE/REC TRAIL BROCHURES			48.00	
						Vendor Total: 174.75
FONKJES	FONKERT, JESSE		10/01/2019	10012019 VOUCHER	83.16	
101 4142 427		SEPT 2019 MILEAGE			83.16	
						Vendor Total: 83.16
FRIEBE	FRIEBERG, NELSON & ASK, LLP		09/13/2019	64458	1,800.40	
101 4142 422		AUG - PHONE CALLS/EMAILS/MISC WORK			1,050.00	
101 4142 422		AUG - ATTEND MEETINGS/EXP/MILEAGE			750.40	
						Vendor Total: 1,800.40

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GARRGAZE	GARRETSON GAZETTE		08/29/2019	2049		9.13
101 4652 423		NOT OF PUB HEAR 8/27 JOINT MINNEHAHA CO			9.13	
						Vendor Total: 9.13
GILLESPIE	GILLESPIE OUTDOOR POWER EQUIPMENT		09/11/2019	37858		47.94
101 4521 425		6 OIL FILTERS FOR HUSTLER MOWERS			47.94	
GILLESPIE	GILLESPIE OUTDOOR POWER EQUIPMENT		10/01/2019	38305		62.97
101 4521 426		MOWER BLADES			62.97	
GILLESPIE	GILLESPIE OUTDOOR POWER EQUIPMENT		09/30/2019	ACCOUNT ADJ		(11.95)
101 4521 426		CREDIT BALANCE ON ACCT - PRIOR YR RETURN			(11.95)	
						Vendor Total: 98.96
GOLDENWEST	GOLDEN WEST TELECOMMUNICATIONS COOPERATIVE, INC.		10/01/2019	10012019 STATE		487.84
101 4192 428		PHONE-OFFICE FAX LINE			44.95	
101 4192 428		PHONE-OFFICE LINE 2			54.08	
101 4192 428		PHONE-CHAMBER/EDD			61.64	
101 4192 428		PHONE-OFFICE LINE 1/INTERNET			161.89	
101 4192 428		PHONE-OFFICE LINE 3			49.03	
101 4192 428		PHONE-CITY SHOP/INTERNET			116.25	
						Vendor Total: 487.84
GRAHAM	GRAHAM TIRE COMPANY-NORTH		10/07/2019	202838341		328.89
101 4311 425		3 NEW TIRES FOR MALIBU			328.89	
						Vendor Total: 328.89
GREABEAR	GREAT BEAR SAND AND GRAVEL, LLC		09/25/2019	13534		223.74
101 4311 4261		GRAVEL FOR STREETS			223.74	
						Vendor Total: 223.74
HARTF9	HARTFORD BUILDING CENTER, INC.		09/30/2019	09302019 STMT		133.28
101 4521 426		SAKRETE FOR INSTALL BIKE TRAIL BENCHES			75.80	
101 4521 429		MULCH FOR NEW BLVD/PARK TREES			57.48	
						Vendor Total: 133.28
HARTF5	HARTFORD SENIOR CITIZENS		09/25/2019	JUL-SEPT 2019 RENT		900.00
101 4550 424		JULY-SEPT 2019 RENTAL OF LIBRARY SPACE			900.00	
						Vendor Total: 900.00
HIGHWA	HIGHWAY IMPROVEMENT, INC.		09/27/2019	NP-8239		17,696.21
101 4311 4251		CRACK SEALING STREETS			17,696.21	
						Vendor Total: 17,696.21
INTERSLUR	INTERMOUNTAIN SLURRY SEAL, INC.		08/30/2019	1650286		62,782.50

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101 4311 4251	SLURRY SEAL STREETS		62,782.50	
			Vendor Total:	62,782.50
JUSTIC	JUSTICE FIRE & SAFETY	09/10/2019	194024	352.50
101 4192 425	ANNUAL FIRE EXTINGUISHER INSPECTIONS		352.50	
			Vendor Total:	352.50
LARRI90	LARRY'S I-90 SERVICE, INC.	09/26/2019	77880	425.42
101 4311 425	TOW & NEW TIRE - CHEVY MALIBU		425.42	
			Vendor Total:	425.42
MATHLINW	MATHESON TRI-GAS INC	09/30/2019	51518217	75.15
101 4192 426	SHOP WELDING SUPPLIES		75.15	
			Vendor Total:	75.15
MARC	MID-AMERICAN RESEARCH CHEMICAL	09/05/2019	0674719-IN	634.89
101 4311 426	STREETS - SPARY FOR DRAINAGE AREAS		583.36	
101 4521 426	PARKS - URINAL SCREENS		51.53	
			Vendor Total:	634.89
MIDAME	MIDAMERICAN ENERGY COMPANY	10/19/2019	09252019 STATE	84.84
101 4511 428	GAS-POOL		10.84	
101 4511 428	GAS-POOL		50.00	
101 4192 428	GAS-NEW SHOP		8.00	
101 4192 428	GAS-OLD SHOP		8.00	
101 4192 428	GAS-CITY HALL		8.00	
			Vendor Total:	84.84
MINNE4	MINNEHAHA COUNTY SHERIFF	09/27/2019	OBJ342130-2019-3	18,250.86
101 4211 422202	3RD QRT DAYTIME HRS		18,250.86	
			Vendor Total:	18,250.86
NAPA	NAPA AUTO PARTS OF HARTFORD	09/10/2019	123064	167.56
101 4311 425	BLUE DEF FOR PAYLOADER & BACKHOE		47.96	
101 4521 425	8 AIR FILTERS FOR HUSTLER MOWERS		119.60	
NAPA	NAPA AUTO PARTS OF HARTFORD	10/01/2019	124184	40.18
101 4311 426	SUPPLIES FOR '14 FORD PICKUP		40.18	
NAPA	NAPA AUTO PARTS OF HARTFORD	10/02/2019	124245	14.11
101 4311 426	SUPPLIES FOR '14 FORD PICKUP		14.11	
NAPA	NAPA AUTO PARTS OF HARTFORD	10/03/2019	124331	26.97
101 4311 426	3GAL ANTIFREEZE FOR EQUIPMENT		26.97	
NAPA	NAPA AUTO PARTS OF HARTFORD	10/07/2019	124462	12.42
101 4311 426	2 GAL PURPLE POWER CLEANER		12.42	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>	<u>Date</u>		<u>Amount</u>
NAPA	NAPA AUTO PARTS OF HARTFORD	10/08/2019	124568	800.66
101 4311 426	TOOLS TO STOCK NEW TRUCK			800.66
Vendor Total:				1,061.90
PETTY	PETTY CASH	10/09/2019	10092019	57.65
101 4142 427	FUEL - SIDEL-PIERRE PROJ SEWER FUNDING		VOUCHER	25.85
101 4142 426	POSTAGE - UNDERBERG LETTER			6.30
101 4142 426	POSTAGE - VANDEMARK AVE BOND PAPERWORK			25.50
Vendor Total:				57.65
RBS	RBS SANITATION, INC.	09/24/2019	092419 STMT	568.60
101 4521 428	YARD WASTE DUMPSTERS			568.60
Vendor Total:				568.60
SDDEP2	SD DEPARTMENT OF REVENUE - AUTO PMTS	09/30/2019	09/2019	23.94
101 4142 4541	EXCISE TAX DUE - SEPTEMBER		EXCISE	23.94
SDDEP2	SD DEPARTMENT OF REVENUE - AUTO PMTS	09/30/2019	09/2019	124.28
101 4142 4540	SALES TAX DUE - SEPTEMBER		SALES	124.28
Vendor Total:				148.22
SIDETERE	SIDEL, TERESA	09/30/2019	09302019	60.00
101 4142 428	SEPT CELL PHONE REIMBURSEMENT		VOUCHER	60.00
Vendor Total:				60.00
SFNETWORKS	SIOUX FALLS NETWORKS	10/01/2019	10415	134.55
101 4142 422 2	IT MAINT SERVICE - OCT 2019			134.55
Vendor Total:				134.55
SIOUXV	SIOUX VALLEY ENERGY	09/26/2019	09262019	6,060.51
101 4311 428	ELEC-CROSSING LTS S OF HS		STATE	50.57
101 4311 428	ELEC-BILLBOARDS			210.92
101 4311 428	ELEC-STREET LIGHTS			4,270.06
101 4311 428	ELEC-CROSSING LTS N OF HS			50.48
101 4311 428	ELEC-WELCOME SIGN-HWY 38/WESTERN			64.33
101 4311 428	ELEC-WELCOME SIGN HWY 38			74.64
101 4311 428	ELEC-NEW CROSSWALK SERVICE			50.96
101 4311 428	ELEC-WELCOME SIGN WESTERN/DIAMOND TRL			50.00
101 4192 428	ELEC-STORAGE BLD BY MEM PARK			84.28
101 4192 428	ELEC-TAMMEN WEATHER SIREN			58.60
101 4192 428	ELEC-NEW CITY SHOP			161.18
101 4192 428	ELEC-OLD CITY SHOP			99.49
101 4192 428	ELEC-CITY HALL			183.80
101 4521 428	ELEC-TURTLE CREEK RR			64.33

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>	<u>Date</u>		<u>Amount</u>
101 4521 428	ELEC-PARK SHELTERS			155.81
101 4521 428	ELEC-SPORTS COMPLEX			109.10
101 4521 428	ELEC-DAVID ROE FIELDS - NORTH LIGHTS			73.88
101 4521 428	ELEC-DAVID ROE FIELDS - EAST LIGHTS			69.10
101 4521 428	ELEC-DAVID ROE FIELDS - WEST LIGHTS			73.88
101 4511 428	ELEC-POOL			105.10
Vendor Total:				6,060.51
STOCKW	STOCKWELL ENGINEERS	09/11/2019	9861	2,436.52
101 4652 422	KNAPPS LANDING REVIEW			344.80
101 4652 422	TURTLE CREEK HIGHLANDS SITE VISIT			135.00
101 4652 422	2020 BUDGET PLANNING			1,206.80
101 4652 422	CC MEETINGS/REPORTS/MILEAGE			749.92
Vendor Total:				2,436.52
SUNSHINE	SUNSHINE FOODS	10/01/2019	100119 STMT	37.15
101 4142 426	OFFICE - POP			21.16
101 4192 426	SHOP - PAPER TOWELS			15.99
Vendor Total:				37.15
TAMMENAUTO	TAMMEN AUTO & TIRE, INC.	09/23/2019	159521	126.87
101 4652 429	MATTHIES PROP - DISMOUNT/DISPOSE TIRES			126.87
TAMMENAUTO	TAMMEN AUTO & TIRE, INC.	09/26/2019	159569	(47.50)
101 4652 429	MATTHIES PROP - REMOVE TIRE DISPOSAL FEE			(47.50)
TAMMENAUTO	TAMMEN AUTO & TIRE, INC.	10/09/2019	159757	74.20
101 4311 425	LABOR TO MOUNT 3 TIRES ON MALIBU			74.20
Vendor Total:				153.57
TESSMAN	TESSMAN COMPANY, THE	10/03/2019	S302285-IN	3,250.00
101 4521 426	FERTILIZER FOR PARKS			3,250.00
Vendor Total:				3,250.00
VALLEYCENT	VALLEY CENTRAL COOP	09/27/2019	24833	245.00
101 4521 426	WEED KILLER FOR PARKS			245.00
VALLEYCENT	VALLEY CENTRAL COOP	09/27/2019	24840	630.00
101 4311 426	SEED FOR DRAINAGE WAYS/AROUND SIDEWALKS			630.00
VALLEYCENT	VALLEY CENTRAL COOP	10/07/2019	25085	114.50
101 4521 426	WEED KILLER FOR PARKS			114.50
VALLEYCENT	VALLEY CENTRAL COOP	10/07/2019	25091	61.25
101 4521 426	WEED KILLER FOR PARKS			61.25
Vendor Total:				1,050.75
VERIZO	VERIZON WIRELESS	09/22/2019	9838622732	333.83
101 4521 428	CELL SERV-LANDFILL CAMERA			40.01

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>	<u>Date</u>		<u>Amount</u>
101 4652 428	CELLS-BP & CODE ENF			53.38
101 4192 428	CELLS-PUBLIC WORKS			124.63
101 4142 428	CELL-CHAMBER/EDD			44.56
101 4512 428	CELL-REC DIRECTOR			44.56
101 4211 428	CELL-MINN SHERIFF			26.69
Vendor Total:				333.83
VOTHBRYA	VOTH, BRYAN	09/30/2019	09302019	13.02
			VOUCHER	
101 4652 427	SEPT MILEAGE REIMBURSEMENT			13.02
Vendor Total:				13.02
THEWESTON	WESTON GROUP, THE	09/26/2019	1323	500.00
101 4142 429	BALANCE: COMPENSATION PLANNING			500.00
Vendor Total:				500.00
XXX	XXX STUMP GRINDING, LLC	10/04/2019	687917	600.00
101 4521 429	STUMP GRINDING OF 8 TREES			600.00
Vendor Total:				600.00
Fund Total:				128,809.42
Checking	1	Fund: 505	MICKELSON ROAD PROJECT	
GEOTEK	GEOTEK	09/24/2019	18618G2-IN	322.50
505 5501 422	MICKELSON RD - CONCRETE TESTING			322.50
Vendor Total:				322.50
SIOUXVAL	SIOUX VALLEY ENERGY	09/25/2019	21349939	2,337.50
505 5501 422	MICKELSON ROAD LIGHTING			2,337.50
Vendor Total:				2,337.50
STOCKW	STOCKWELL ENGINEERS	09/11/2019	9788	10,832.86
505 5501 422	MICKELSON ROAD CONSTRUCTION			10,832.86
Vendor Total:				10,832.86
Fund Total:				13,492.86
Checking	1	Fund: 506	VANDEMARK STREET PROJECT	
GEOTEK	GEOTEK	09/20/2019	18F42A2-IN	360.00
506 5501 422	CONCRETE TESTING - VANDEMARK AVE PROJECT			360.00
Vendor Total:				360.00
SIOUXVAL	SIOUX VALLEY ENERGY	09/25/2019	21349940	1,400.00
506 5501 422	VANDEMARK AVE LIGHTING			1,400.00
Vendor Total:				1,400.00
STOCKW	STOCKWELL ENGINEERS	09/11/2019	9796	22,795.00
506 5501 422	VANDEMARK AVE STREET IMPROVEMENTS DESIGN			22,795.00
STOCKW	STOCKWELL ENGINEERS	09/11/2019	9797	16,601.97
506 5501 422	VANDEMARK AVE STREET			16,601.97

<u>Vendor ID</u>	<u>Vendor Name</u>		<u>Invoice</u>	<u>Invoice</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		<u>Date</u>		<u>Amount</u>
	IMPROVEMENTS CONST				
				Vendor Total:	39,396.97
USBANKLOAN	US BANK TRUST N.A.		09/25/2019	5496489	1,100.00
506 5501 429	BOND WIRE TRANSFER FEE - VANDEMARK AVE				1,100.00
				Vendor Total:	1,100.00
				Fund Total:	42,256.97
Checking	1	Fund: 602	WATER FUND		
BADMET	BADGER METER		09/30/2019	80038227	26.25
602 4335 422	SEPT 2019 - FEE TO READ 60 METERS				26.25
				Vendor Total:	26.25
BANYON	BANYON DATA SYSTEMS, INC.		10/01/2019	159355	295.00
602 4335 422	UTILITY BILLING METER DEVICE SUPPORT FEE				197.50
602 4335 422	UTILITY BILLING DIRECT PAYMT SUPPORT FEE				97.50
				Vendor Total:	295.00
CTYSOOFALL	CITY OF SIOUX FALLS		09/09/2019	15705	58.00
602 4335 422	CITY WATER TESTS (AUG)				58.00
CTYSOOFALL	CITY OF SIOUX FALLS		10/04/2019	15872	203.00
602 4335 422	CITY WATER TESTS (SEPT)				203.00
				Vendor Total:	261.00
CONSTR	CONSTRUCTION PRODUCTS & CONSULTANTS, INC.		09/30/2019	615181	51.00
602 4335 426	MARKING PAINT FOR WATER LINES				51.00
				Vendor Total:	51.00
FIRSBANK	FIRST NATIONAL BANK OMAHA		09/26/2019	092619 STATE	10.00
602 4335 427	FUEL - PIERRE SDWWA CONF				10.00
				Vendor Total:	10.00
HANINEIL	HANISCH, NEIL		09/19/2019	091819 VOUCHER	37.00
602 4335 427	REIMB MEALS - SDWWA CONF				37.00
				Vendor Total:	37.00
MINNEH	MINNEHAHA COMMUNITY WATER CORPORATION		10/01/2019	10012019 STATE	12,380.67
602 4334 4261	BULK WATER PURCHASE				12,380.67
				Vendor Total:	12,380.67
PETTY	PETTY CASH		10/09/2019	10092019 VOUCHER	159.83
602 4335 4261	POSTAGE-SEPTEMBER WATER BILLS				148.96
602 4335 4261	POSTAGE-W/S DELINQUENT LETTERS				10.87

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>					<u>Amount</u>	
						Vendor Total: 159.83
RAMKOTP	RAMKOTA HOTEL		09/13/2019	INH1024BU	167.98	
602 4335 427		SDWWA CONF LODGING - WAGNER			167.98	
RAMKOTP	RAMKOTA HOTEL		09/13/2019	INH1024BV	167.99	
602 4335 427		SDWWA CONF LODGING - HANISCH			167.99	
						Vendor Total: 335.97
RITEWAY	RITEWAY		09/17/2019	19-32937	175.79	
602 4335 4231		UTILITY BILLS			175.79	
						Vendor Total: 175.79
SIOUXV	SIOUX VALLEY ENERGY		09/26/2019	09262019 STATE	265.83	
602 4332 428		ELEC-N WATER TOWER/SIREN			265.83	
						Vendor Total: 265.83
UPS	UPS		09/14/2019	6373TT379	66.56	
602 4335 4261		SHIP WATER SAMPLES TO PUBLIC HEALTH LAB			66.56	
						Vendor Total: 66.56
WAGNCRAI	WAGNER, CRAIG		09/13/2019	091319 VOUCHER	37.00	
602 4335 427		REIMB MEALS - SDWWA CONF			37.00	
						Vendor Total: 37.00
						Fund Total: 14,101.90
Checking	1	Fund: 604 SEWER FUND				
AMERENGI	AMERICAN ENGINEERING TESTING, INC.		09/25/2019	401633	763.00	
604 6040 422		WATER ANALYSIS			763.00	
						Vendor Total: 763.00
BADMET	BADGER METER		09/30/2019	80038227	26.26	
604 6040 422		SEPT 2019 - FEE TO READ 60 METERS			26.26	
						Vendor Total: 26.26
BANYON	BANYON DATA SYSTEMS, INC.		10/01/2019	159355	295.00	
604 6040 422		UTILITY BILLING METER DEVICE SUPPORT FEE			197.50	
604 6040 422		UTILITY BILLING DIRECT PAYMT SUPPORT FEE			97.50	
						Vendor Total: 295.00
CTYHART	CITY OF HARTFORD		09/27/2019	09272019 STMT	36.55	
604 6040 428		W/S-SEWER PLANT			36.55	
						Vendor Total: 36.55
COLONI	COLONIAL RESEARCH CHEMICAL CORPORATION		09/26/2019	144211	618.54	
604 6040 426		SEWER BREAKDOWN			618.54	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>					<u>Amount</u>	
						Vendor Total: 618.54
CONSTR	CONSTRUCTION PRODUCTS & CONSULTANTS, INC.		09/30/2019	615181	51.00	
604 6040 426		MARKING PAINT FOR SEWER LINES			51.00	
						Vendor Total: 51.00
CRESSM	CRESSMAN SANITATION, INC		10/01/2019	10012019 STATE	1,800.00	
604 6040 428		WWTF SERV OCT-DEC			1,800.00	
						Vendor Total: 1,800.00
FIRSBANK	FIRST NATIONAL BANK OMAHA		09/26/2019	092619 STATE	10.00	
604 6040 427		FUEL - PIERRE SDWWA CONF			10.00	
						Vendor Total: 10.00
HANINEIL	HANISCH, NEIL		09/19/2019	091819 VOUCHER	37.00	
604 6040 427		REIMB MEALS - SDWWA CONF			37.00	
						Vendor Total: 37.00
MARC	MID-AMERICAN RESEARCH CHEMICAL		09/05/2019	0674719-IN	2,480.57	
604 6040 426		SEWER - LAGOON SPRAY/DRAIN CLEANER			2,480.57	
						Vendor Total: 2,480.57
MIDAME	MIDAMERICAN ENERGY COMPANY		10/19/2019	09252019 STATE	8.00	
604 6040 428		GAS-SEWER PLANT			8.00	
						Vendor Total: 8.00
PETTY	PETTY CASH		10/09/2019	10092019 VOUCHER	159.84	
604 6040 4261		POSTAGE-SEPTEMBER WATER BILLS			148.96	
604 6040 4261		POSTAGE-W/S DELINQUENT LETTERS			10.88	
						Vendor Total: 159.84
RAMKOTP	RAMKOTA HOTEL		09/13/2019	INH1024BU	167.99	
604 6040 427		SDWWA CONF LODGING - WAGNER			167.99	
RAMKOTP	RAMKOTA HOTEL		09/13/2019	INH1024BV	167.98	
604 6040 427		SDWWA CONF LODGING - HANISCH			167.98	
						Vendor Total: 335.97
RITEWAY	RITEWAY		09/17/2019	19-32937	175.78	
604 6040 4231		UTILITY BILLS			175.78	
						Vendor Total: 175.78
SIOUXV	SIOUX VALLEY ENERGY		09/26/2019	09262019 STATE	2,929.25	
604 6040 428		ELEC-MAIN LIFT STATION			1,014.44	
604 6040 428		ELEC-WASTE WATER LAGOONS			1,751.70	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Amount</u>	
604 6040 428		ELEC-SAGEHORN LIFT STATION			70.91	
604 6040 428		ELEC-MICKELSON/HWY 38 LIFT STATION			92.20	
						Vendor Total: 2,929.25
STOCKW	STOCKWELL ENGINEERS		09/11/2019	9809	2,165.80	
604 6040 439		WWTF PRELIMINARY DESIGN			2,165.80	
						Vendor Total: 2,165.80
WAGNCRAI	WAGNER, CRAIG		09/13/2019	091319	37.00	
604 6040 427		REIMB MEALS - SDWWA CONF		VOUCHER	37.00	
						Vendor Total: 37.00
						Fund Total: 11,929.56
						Checking Account Total: 210,590.71

Check Register by Type
 Prepaid Checks

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
43043	09/16/2019				SDMUNI	SD MUNICIPAL LEAGUE	200.00
43044	09/18/2019				SOUKUP	SOUKUP CONSTRUCTION, INC.	286,316.49
43045	09/18/2019				STERCLEA	STERI-CLEAN	9,114.40
43051	09/26/2019				FRANKMOTO	FRANKMAN MOTOR COMPANY	17,699.00
43052	10/04/2019				SDPLANNER	SD PLANNERS ASSOCIATION	55.00
Checking Account ID: 1					Void Total:	0.00	Total without Voids: 313,384.89
Check Type Total: Check					Void Total:	0.00	Total without Voids: 313,384.89
Payee Type Total: Vendor					Void Total:	0.00	Total without Voids: 313,384.89
Grand Total:					Void Total:	0.00	Total without Voids: 313,384.89

RE: Mickelson Road Project

Dear Property Owner,

As you know, the city has just completed the Mickelson Road Project that included street, curb, gutter, sidewalk, water, and sewer improvements on Mickelson Road between Patrick Avenue and Highway 38. The Hartford City Council passed a resolution of necessity in August of 2017 to begin this project. Now that we have seen substantial completion of the project, the city will be assessing the properties abutting this project for part of the improvements – including street, water, sewer and sidewalks.

These improvements are a benefit to your property but since your property is not within city limits, no immediate assessment for these improvements are due at this time. The street, water and sewer improvements will be filed with the county as a delayed assessment but will only become payable if the property were to be developed and annexed into city limits.

On October 15, 2019 at 7:05 p.m., the Hartford City Council will review an assessment roll for Resolution 2019-10 (delayed assessment for street improvements); Resolution 2019-11 (delayed assessment for water improvements); and Resolution 2019-12 (delayed assessment for sewer improvements). The rolls identify which properties will have a delayed assessment for street, water and sewer, along with the cost of that delayed assessment. A copy of each delayed assessment roll is enclosed for your review.

Once the Hartford City Council approves the delayed assessment roll, the resolutions will be filed with the county.

If you have any questions regarding these delayed assessment, please feel free to stop at city hall or call us at 528-6187. Once again, there is no assessment due to the city at this time.

Sincerely,
Teresa Sidel, Hartford City Administrator

**NOTICE OF PUBLIC HEARING
DELAYED SPECIAL ASSESSMENT ROLL #2019-10, #2019-11, #2019-12**

NOTICE IS HEREBY GIVEN that the Governing Body, in and for the City of Hartford, South Dakota will conduct a public hearing concerning the 2019 Delayed Special Assessment Roll for street, water and sewer improvements on Mickelson Road between Patrick Avenue and Highway 38. Resolution #2019-10 is the delayed assessment roll for street, asphalt, curb and gutter improvements; Resolution #2019-11 is the delayed assessment roll for water improvements; and Resolution 2019-12 is the delayed assessment roll for sewer improvements. This public hearing will be conducted on October 15, 2019 at 7:05 p.m. at the Hartford City Hall, 125 N. Main Avenue. All interested parties are welcome to attend.

The 2019 delayed special assessment rolls for street, water and sewer roll is on file in the Finance Office and is open for public inspection during regular office hours. Interested parties are welcome to give written or oral comments.

Auxiliary aids and reasonable accommodations shall be made upon request to ensure that the meeting is accessible to all individuals by calling the Finance Office at 605-528-6187 at least 24 hours in advance of the scheduled meeting.

Dated this 26th day of September 2019.

Karen Wilber
Hartford Finance Officer

RESOLUTION # 2019-10
DELAYED ASSESSMENT FOR STREET, CURB AND GUTTER
PUBLIC HEARING – October 15, 2019 @ 7:05 PM

A **RESOLUTION** approving the special assessment roll for the installation of streets, curb and gutter in conjunction with the Mickelson Road Project.

WHEREAS, the Hartford Governing Body deemed it necessary to install a street, curb and gutter along Mickelson Road between Patrick Avenue South Dakota Highway 38 within the City of Hartford; and

WHEREAS, the abutting properties shall benefit from such improvements; and

WHEREAS, the cost of such street improvements shall be assessed at a rate of \$100.00 per linear foot; and

WHEREAS, the Governing Body has proposed a delayed assessment on these improvements until such time when the property identified on the roll is annexed into Hartford city limits, at which time this special assessment shall become payable in full without interest; now therefore

BE IT RESOLVED that the Common Council for the City of Hartford, South Dakota, does hereby approve the Delayed Special Assessment Roll for street, curb and gutter in connection with the 2019 Mickelson Road Project.

Said roll is on file in the City Finance Office.

Dated this 15th day of October, 2019.

Mayor Jeremy Menning

(seal)

ATTEST:

Karen Wilber
Hartford Finance Officer

**STATE OF SOUTH DAKOTA
COUNTY OF MINNEHAHA**

On the 15th day of October, 2019, before me Jeremy Menning, Mayor of Hartford, and Karen Wilber, Finance Officer, the undersigned officers, personally appeared before me or satisfactorily proven to be the person(s) whose name is subscribed to the within instrument and acknowledge that they executed the same of the purposed there contained. In witness whereof I hereunto set my hand and official seal.

Notary Public

My commission expires:

(seal)

CERTIFICATE OF ENACTMENT

I, Karen Wilber, duly appointed Finance Officer of the City of Hartford, Minnehaha County, South Dakota, do hereby certify that the attached and foregoing Resolution #2019-13 was duly and properly enacted by the Common Council of the City of Hartford at a regular meeting thereof called for such purpose on the 15th day of October, 2019.

Karen Wilber, Finance Officer

PREPARED BY:

NAME: Teresa Sidel

ADDRESS: 125 N Main Ave, Hartford, SD, 57033

PHONE: (605) 528-6187

SPECIAL ASSESSMENT ROLL - DELAYED: RESOLUTION #2019-10 (STREET, CURB & GUTTER DELAY ASSESSMENT)

PROJECT: MICKELSON ROAD PROJECT FROM PATRICK AVENUE EAST TO SD HIGHWAY 38

LOCATION: HARTFORD CITY, MINNEHAHA COUNTY, SOUTH DAKOTA

DATE: OCTOBER 15, 2019 @ 7:05 PM @ HARTFORD CITY HALL

ASSESSMENT RATE: IS \$100.00 PER LINEAR FOOT

TOTAL ASSESSED AMOUNT: \$458,000.00

SUPPOSED OWNER	PROPERTY LEGAL DESCRIPTION	PROPERTY RECORD ID NUMBER	TOTAL LINEAR FOOTAGE	COST PER LINEAR FOOTAGE	TOTAL PRINCIPAL ASSESSMENT
Robert A. & Laverna J. Jacobsma 1000 E Mickelson Road Hartford, SD 57033	TRACT 2 OF VANDERWERFF ADDITION IN THE SW1/4 OF THE SW1/4 OF SECTION 23, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH P.M., MINNEHAHA COUNTY, SOUTH DAKOTA	16006	897.8	\$ 100.00	\$ 89,780.00
Circle J Farms Inc 202 W 81st Street Sioux Fall, SD 57108	THE N 1/2 OF THE NE 1/4, EXCEPT THE WEST 33 FEET, IN SECTION 27, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5th P.M., MINNEHAHA COUNTY, SOUTH DAKOTA, ACCORDING TO THE RECORDED PLAT THEREOF	16033	2611	\$ 100.00	\$ 261,100.00
Praire Rose LLC 202 W 81st Street Sioux Fall, SD 57108	THE NW1/4 OF THE NW1/4 EXCEPT THE EAST 330 FEET THEREOF IN SECTION 26, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH P.M., MINNEHAHA COUNTY, SOUTH DAKOTA AND THE SW 1/4 OF THE NW 1/4, ECEPT LOT H1, NORTH 594 FEET OF THE EAST 594 FEET, IN SECTION 26, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH P.M., MINNEHAHA COUNTY, SOUTH DAKOTA	82453	1071.2	\$ 100.00	\$ 107,120.00

PREPARED BY: Teresa Sidel - Hartford City Administrator
125 N Main Avenue
Hartford, SD 57033
605-528-6187

\$ 458,000.00

RESOLUTION # 2019-11
DELAYED ASSESSMENT FOR WATER IMPROVEMENTS
PUBLIC HEARING – October 15, 2019 @ 7:05 PM

A **RESOLUTION** approving the special assessment roll for the installation of water mains in conjunction with the Mickelson Road Project.

WHEREAS, the Hartford Governing Body deemed it necessary to install water mains along Mickelson Road between Patrick Avenue South Dakota Highway 38 within the City of Hartford; and

WHEREAS, the abutting properties shall benefit from such improvements; and

WHEREAS, the cost of such water improvements shall be assessed at a rate of \$45.47 per linear foot; and

WHEREAS, the Governing Body has proposed a delayed assessment on these improvements until such time when the property identified on the roll is annexed into Hartford city limits, at which time this special assessment shall become payable in full without interest; now therefore

BE IT RESOLVED that the Common Council for the City of Hartford, South Dakota, does hereby approve the Delayed Special Assessment Roll for water mains in connection with the 2019 Mickelson Road Project.

Said roll is on file in the City Finance Office.

Dated this 15th day of October, 2019.

Mayor Jeremy Menning

(seal)

ATTEST:

Karen Wilber
Hartford Finance Officer

**STATE OF SOUTH DAKOTA
COUNTY OF MINNEHAHA**

On the 15th day of October, 2019, before me Jeremy Menning, Mayor of Hartford, and Karen Wilber, Finance Officer, the undersigned officers, personally appeared before me or satisfactorily proven to be the person(s) whose name is subscribed to the within instrument and acknowledge that they executed the same of the purposed there contained. In witness whereof I hereunto set my hand and official seal.

Notary Public

My commission expires:

(seal)

CERTIFICATE OF ENACTMENT

I, Karen Wilber, duly appointed Finance Officer of the City of Hartford, Minnehaha County, South Dakota, do hereby certify that the attached and foregoing Resolution #2019-13 was duly and properly enacted by the Common Council of the City of Hartford at a regular meeting thereof called for such purpose on the 15th day of October, 2019.

Karen Wilber, Finance Officer

PREPARED BY:

NAME: Teresa Sidel

ADDRESS: 125 N Main Ave, Hartford, SD, 57033

PHONE: (605) 528-6187

SPECIAL ASSESSMENT ROLL - DELAYED: RESOLUTION #2019-11 (WATER DELAY ASSESSMENT)

PROJECT: MICKELSON ROAD PROJECT FROM PATRICK AVENUE EAST TO SD HIGHWAY 38

LOCATION: HARTFORD CITY, MINNEHAHA COUNTY, SOUTH DAKOTA

DATE: OCTOBER 15, 2019 @ 7:05 PM @ HARTFORD CITY HALL

ASSESSMENT RATE: IS \$45.47 PER LINEAR FOOT

TOTAL ASSESSED AMOUNT: \$140,997.92

SUPPOSED OWNER	PROPERTY LEGAL DESCRIPTION	PROPERTY RECORD ID NUMBER	TOTAL LINEAR FOOTAGE	COST PER LINEAR FOOTAGE	TOTAL PRINCIPAL ASSESSMENT
Robert A. & Laverna J. Jacobsma 1000 E Mickelson Road Hartford, SD 57033	TRACT 2 OF VANDERWERFF ADDITION IN THE SW1/4 OF THE SW1/4 OF SECTION 23, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH P.M., MINNEHAHA COUNTY, SOUTH DAKOTA	16006	897.8	\$ 45.47	\$ 40,822.97
Circle J Farms Inc 202 W 81st Street Sioux Fall, SD 57108	THE N 1/2 OF THE NE 1/4, EXCEPT THE WEST 33 FEET, IN SECTION 27, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5th P.M., MINNEHAHA COUNTY, SOUTH DAKOTA, ACCORDING TO THE RECORDED PLAT THEREOF	16033	1131.9	\$ 45.47	\$ 51,467.49
Praire Rose LLC 202 W 81st Street Sioux Fall, SD 57108	THE NW1/4 OF THE NW1/4 EXCEPT THE EAST 330 FEET THEREOF IN SECTION 26, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH P.M., MINNEHAHA COUNTY, SOUTH DAKOTA AND THE SW 1/4 OF THE NW 1/4, ECEPT LOT H1, NORTH 594 FEET OF THE EAST 594 FEET, IN SECTION 26, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH P.M., MINNEHAHA COUNTY, SOUTH DAKOTA	82453	1071.2	\$ 45.47	\$ 48,707.46

PREPARED BY: Teresa Sidel - Hartford City Administrator
125 N Main Avenue
Hartford, SD 57033
605-528-6187

\$ 140,997.92

RESOLUTION # 2019-12
DELAYED ASSESSMENT FOR SEWER IMPROVEMENTS
PUBLIC HEARING – October 15, 2019 @ 7:05 PM

A **RESOLUTION** approving the special assessment roll for the installation of sewer mains in conjunction with the Mickelson Road Project.

WHEREAS, the Hartford Governing Body deemed it necessary to install sewer mains along Mickelson Road between Patrick Avenue South Dakota Highway 38 within the City of Hartford; and

WHEREAS, the abutting properties shall benefit from such improvements; and

WHEREAS, the cost of such sewer improvements shall be assessed at a rate of \$3,130.77 per acre; and

WHEREAS, the Governing Body has proposed a delayed assessment on these improvements until such time when the property identified on the roll is annexed into Hartford city limits, at which time this special assessment shall become payable in full without interest; now therefore

BE IT RESOLVED that the Common Council for the City of Hartford, South Dakota, does hereby approve the Delayed Special Assessment Roll for sewer mains in connection with the 2019 Mickelson Road Project.

Said roll is on file in the City Finance Office.

Dated this 15th day of October, 2019.

Mayor Jeremy Menning

(seal)

ATTEST:

Karen Wilber
Hartford Finance Officer

**STATE OF SOUTH DAKOTA
COUNTY OF MINNEHAHA**

On the 15th day of October, 2019, before me Jeremy Menning, Mayor of Hartford, and Karen Wilber, Finance Officer, the undersigned officers, personally appeared before me or satisfactorily proven to be the person(s) whose name is subscribed to the within instrument and acknowledge that they executed the same of the purposed there contained. In witness whereof I hereunto set my hand and official seal.

Notary Public

My commission expires:

(seal)

CERTIFICATE OF ENACTMENT

I, Karen Wilber, duly appointed Finance Officer of the City of Hartford, Minnehaha County, South Dakota, do hereby certify that the attached and foregoing Resolution #2019-13 was duly and properly enacted by the Common Council of the City of Hartford at a regular meeting thereof called for such purpose on the 15th day of October, 2019.

Karen Wilber, Finance Officer

PREPARED BY:

NAME: Teresa Sidel

ADDRESS: 125 N Main Ave, Hartford, SD, 57033

PHONE: (605) 528-6187

SPECIAL ASSESSMENT ROLL - DELAYED: RESOLUTION #2019-12 (SEWER DELAY ASSESSMENT)

PROJECT: MICKELSON ROAD PROJECT FROM PATRICK AVENUE EAST TO SD HIGHWAY 38

LOCATION: HARTFORD CITY, MINNEHAHA COUNTY, SOUTH DAKOTA

DATE: OCTOBER 15, 2019 @ 7:05 PM @ HARTFORD CITY HALL

ASSESSMENT RATE: IS \$3,130.77 PER ACRE

TOTAL ASSESSED AMOUNT: \$239,848.30

SUPPOSED OWNER	PROPERTY LEGAL DESCRIPTION	PROPERTY RECORD ID NUMBER	TOTAL ACRES	COST PER ACRE	TOTAL PRINCIPAL ASSESSMENT
Robert A. & Laverna J. Jacobsma 1000 E Mickelson Road Hartford, SD 57033	TRACT 2 OF VANDERWERFF ADDITION IN THE SW1/4 OF THE SW1/4 OF SECTION 23, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH P.M., MINNEHAHA COUNTY, SOUTH DAKOTA	16006	4.23	\$ 3,130.77	\$ 13,243.16
Circle J Farms Inc 202 W 81st Street Sioux Fall, SD 57108	THE N 1/2 OF THE NE 1/4, EXCEPT THE WEST 33 FEET, IN SECTION 27, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5th P.M., MINNEHAHA COUNTY, SOUTH DAKOTA, ACCORDING TO THE RECORDED PLAT THEREOF	16033	23.93	\$ 3,130.77	\$ 74,919.33
Praire Rose LLC 202 W 81st Street Sioux Fall, SD 57108	THE NW1/4 OF THE NW1/4 EXCEPT THE EAST 330 FEET THEREOF IN SECTION 26, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH P.M., MINNEHAHA COUNTY, SOUTH DAKOTA AND THE SW 1/4 OF THE NW 1/4, ECEPT LOT H1, NORTH 594 FEET OF THE EAST 594 FEET, IN SECTION 26, TOWNSHIP 102 NORTH, RANGE 51 WEST OF THE 5TH P.M., MINNEHAHA COUNTY, SOUTH DAKOTA	82453	48.45	\$ 3,130.77	\$ 151,685.81

PREPARED BY: Teresa Sidel - Hartford City Administrator
125 N Main Avenue
Hartford, SD 57033
605-528-6187

\$ 239,848.30

RE: Mickelson Road Project

Dear Property Owner,

As you know, the city has just completed the Mickelson Road Project that included street, curb, gutter, sidewalk, water, and sewer improvements on Mickelson Road between Patrick Avenue and Highway 38. The Hartford City Council passed a resolution of necessity in August of 2017 to begin this project. Now that we have seen substantial completion of the project, the city will be assessing the properties abutting this project for part of the improvements – including street, water, sewer and sidewalks.

Fortunately for you, the developer of the Kelly Point Addition placed funds in escrow with the city back in 2006 to cover the assessment cost of the street improvement – so there will be no assessment to you for any street, water or sewer improvements. But the city will assess you the actual cost of the sidewalk. The city has required property owners to install sidewalks with all new construction along all improved streets since 1996. When your home was built, sidewalks were not required along Mickelson Road since Mickelson Road did not have any curb and gutter but now that we have improved Mickelson Road with curb and gutter, sidewalks are required. The city had our contractor install these sidewalks in an effort to reduce the overall cost of the sidewalk installation but ultimately this cost is the responsibility of the property owner.

On October 15, 2019 at 7:05 p.m., the Hartford City Council will review an assessment roll for Resolution 2019-13. This roll shows which properties had sidewalks installed, the linear footage of the sidewalk, the assessment rate of \$22.75 per linear foot (which is the actual cost of the sidewalk installation) and the total principal assessment that will be due to the city for this improvement. A copy of this assessment roll is enclosed for your review.

Once the Hartford City Council approves the roll and the amounts due to the city, you will have two options for payment.

1. Payment Option #1 (Pay in Full) – You may pay the City in full the amount of the assessment due, with no interest, prior to 5:00 p.m. on December 2, 2019.
2. Payment Option #2 (Payment Plan) – If you do not pay the assessment before 5:00 p.m. on December 2, 2019, it will be filed at the Minnehaha County Court House and will be payable in 5 installments (5 years) at 7% per annual interest rate. Minnehaha County will mail a bill to you early each year, showing the payment due that year with interest. This payment is due prior to your first payment of your property taxes. Please note that if you chose to do the 5-year payment plan, you may pay off the assessment or any portion of the assessment early – just contact city hall.

If you have any questions regarding this sidewalk assessment, please feel free to stop at city hall or call us at 528-6187.

Sincerely,
Teresa Sidel, Hartford City Administrator

**NOTICE OF PUBLIC HEARING
SPECIAL ASSESSMENT ROLL #2019-13**

NOTICE IS HEREBY GIVEN that the Governing Body, in and for the City of Hartford, South Dakota will conduct a public hearing concerning Resolution #2019-13, which is the 2019 Special Assessment Roll for sidewalks on the north side of Mickelson Road between Patrick Avenue and Jameson Circle. This public hearing will be on October 15, 2019 at 7:05 p.m. at Hartford City Hall, 125 N. Main Avenue. All interested parties are welcome to attend.

The 2019 special assessment roll for sidewalks is on file in the Finance Office and is open for public inspection during regular office hours. Interested parties are welcome to give written or oral comments.

Auxiliary aids and reasonable accommodations shall be made upon request to ensure that the meeting is accessible to all individuals by calling the Finance Office at 605-528-6187 at least 24 hours in advance of the scheduled meeting.

Dated this 26th day of September 2019.

Karen Wilber
Hartford Finance Officer

RESOLUTION # 2019-13
PUBLIC HEARING – October 15, 2019 @ 7:05 PM

A **RESOLUTION** approving the special assessment roll for the installation of sidewalks in conjunction with the Mickelson Road Project.

WHEREAS, the Hartford Governing Body deemed it necessary to install a 5 foot concrete sidewalk on the north side of Mickelson Road between Patrick Avenue and Jameson Circle within the City of Hartford.

WHEREAS, the Hartford Governing Body has provided that said assessments shall be payable in five (5) installments, payable under Plan 1, “Collection by the County”, and

WHEREAS, the Governing Body has set the interest rate at seven percent (7%) per annual commencing October 15, 2019 unless paid in full before 5:00 pm on December 2, 2019 and

WHEREAS, the whole of such assessment or any installment thereof may be paid at anytime and that all installments paid prior to their respective due dates shall be deemed paid in inverse order of their due dates, now therefore

BE IT RESOLVED that the Common Council for the City of Hartford, South Dakota, does hereby approve the Special Assessment Roll for sidewalks in conjunction with the 2019 Mickelson Road Project.

Said roll is on file in the City Finance Office.

Dated this 15th day of October, 2019.

Mayor Jeremy Menning

(seal)

ATTEST:

Karen Wilber
Hartford Finance Officer

**STATE OF SOUTH DAKOTA
COUNTY OF MINNEHAHA**

On the 15th day of October, 2019, before me Jeremy Menning, Mayor of Hartford, and Karen Wilber, Finance Officer, the undersigned officers, personally appeared before me or satisfactorily proven to be the person(s) whose name is subscribed to the within instrument and acknowledge that they executed the same of the purposed there contained. In witness whereof I hereunto set my hand and official seal.

Notary Public

My commission expires:

(seal)

CERTIFICATE OF ENACTMENT

I, Karen Wilber, duly appointed Finance Officer of the City of Hartford, Minnehaha County, South Dakota, do hereby certify that the attached and foregoing Resolution #2019-13 was duly and properly enacted by the Common Council of the City of Hartford at a regular meeting thereof called for such purpose on the 15th day of October, 2019.

Karen Wilber, Finance Officer

PREPARED BY:

NAME: Teresa Sidel

ADDRESS: 125 N Main Ave, Hartford, SD, 57033

PHONE: (605) 528-6187

SPECIAL ASSESSMENT ROLL: RESOLUTION #2019-13 (SIDEWALK ASSESSMENT)

**PROJECT: MICKELSON ROAD PROJECT FROM PATRICK AVENUE EAST TO HIGHWAY 38
 PLACEMENT OF SIDEWALKS ON THE NORTH SIDE OF MICKELSON ROAD
 BETWEEN PATRICK AVENUE AND JAMESON CIRCLE**

LOCATION: HARTFORD CITY, MINNEHAHA COUNTY, SOUTH DAKOTA

DATE: OCTOBER 15, 2019 @ 7:05 PM @ HARTFORD CITY HALL

ASSESSMENT RATE: IS \$22.75 PER LINEAR FOOT

TOTAL ASSESSED AMOUNT: \$30,002.25

SUPPOSED OWNER	PROPERTY LEGAL DESCRIPTION	PROPERTY RECORD ID NUMBER	TOTAL LINEAR FOOTAGE	TOTAL PRINCIPAL ASSESSMENT	INSTALLMENTS	INTEREST RATE PER YEAR
Arden and Deb Jones 508 Patrick Avenue Hartford, SD 57033	LOT 1, BLOCK 2, KELLY POINT ADDITION	77382	125.65	\$ 2,858.54	5 years	7%
William T Fleischhacker and Cathy A Trust 507 Erin Circle Hartford, SD 57033	LOT 18, BLOCK 2, KELLY POINT ADDITION	77399	175.06	\$ 3,982.62	5 years	7%
Mark and Nancy Wegleitner 508 Erin Circle Hartford, SD 57033	LOT 19, BLOCK 2, KELLY POINT ADDITION	77400	191.18	\$ 4,349.35	5 years	7%
Christopher and Angelica D Graff 513 Cloverleaf Avenue Hartford, SD 57033	LOT 34, BLOCK 2, KELLY POINT ADDITION	80157	150	\$ 3,412.50	5 years	7%
Holly and Cody McMahon 512 Cloverleaf Avenue Hartford, SD 57033	LOT 1, BLOCK 3, KELLY POINT ADDITION	80158	154	\$ 3,503.50	5 years	7%
Grant and Rebecca Jasper 509 Mulligan Circle Hartford, SD 57033	LOT 16, BLOCK 3, KELLY POINT ADDITION	86239	195.49	\$ 4,447.40	5 years	7%
Nathan and Alison Mcgillivray 508 Mulligan Circle Hartford, SD 57033	LOT 17, BLOCK 3, KELLY POINT ADDITION	86240	194.66	\$ 4,428.52	5 years	7%
Michael and Lyndsay Ingalls 752 Shamrock Drive Hartford, SD 57033	LOT 23, BLOCK 1, KELLY POINT ADDITION	86265	132.74	\$ 3,019.84	5 years	7%

PREPARED BY: Teresa Sidel - Hartford City Administrator
 125 N Main Avenue
 Hartford, SD 57033
 605-528-6187

\$ 30,002.25

ORDINANCE #679

FIRE CODE – KEY LOCK BOX SYSTEM

AN ORDINANCE OF THE CITY OF HARTFORD, SOUTH DAKOTA, AMENDING TITLE 9 PLANNING AND ZONING, CHAPTER 9.09 FIRE CODE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HARTFORD, SOUTH DAKOTA:

THAT TITLE 9, CHAPTER 9.09, SHALL BE AMENDED BY ADDING SECTION 9.0901 AND 9.0902 AS FOLLOWS:

9.0901 – KEY LOCK BOX SYSTEM

The most recent edition of the fire code which has been duly adopted by the State of South Dakota is hereby officially adopted for the City of Hartford.

Section 506.1 of the fire code allows the fire code official to require an approved key box to be installed in an approved location to gain necessary access into restricted or secured openings for live-saving or fire-fighting purposes.

The City of Hartford is enacting a key lock box system to allow the emergency responders the access necessary to promote the health, safety and welfare of its residents and to prevent forced entry damage to property or personnel. The regulations for the key lock box system will be as follows:

- A. Key Box System: The approved manufacturer of the lock box system used in the City of Hartford shall be by the Knox Company of Phoenix, Arizona. This system shall be required on the following structures:
 - Commercial, Industrial or Non-Residential Structures protected by an automatic alarm system or automatic suppression system, or such structures that are secured in a manner that restricts access during an emergency.
 - Multi-Family residential structures that have restricted access through locked doors or have a common corridor for access to the living units
 - All properties having a security gate at the vehicular entrance to the propertyAll newly constructed structures subject to this section shall have the key lock box installed and operation prior to the issuance of an occupancy permit. All structures in existence on the effective date of this ordinance and subject to this section shall have one year from the effective date of this ordinance to have a key lock box installed and operational.
- B. Location of Key Box: The key box system shall be securely installed on the address side of the building within 15 feet of the main entrance or at an alternate location approved by the Hartford Fire Chief.
- C. Key Box Contents: All master keys, key codes or card entry systems for all exterior doors shall be kept inside the key box system. Each item in the key box must be clearly labeled.
- D. Style of Key Box: The style or type of the key box shall be determined and approved by the Hartford Area Fire and Rescue Fire Chief.

- E. Purchase of Key Box: It shall be the responsibility of the property owner to purchase, install and maintain the key box system.
- F. Changes: The owner of the property shall immediately notify the Fire Chief when any locks within their property are added, changed or rekeyed.
- G. Master Key: Only the approved emergency responders will have access to the lock box master key. Access is monitor by the Hartford Area Fire and Rescue.

9.0902 – VIOLATIONS

Any entity violating any of the provision of this Ordinance or failing or neglecting or refusing to obey any order or notice of the Fire Chief or the City of Hartford is subject to the following penalty: Every violation of any of the provisions of this ordinance shall be punishable by a fine not exceeding two hundred dollars (\$200.00) or by imprisonment for a period not exceeding thirty (30) days or both such fine and imprisonment.

Adopted this 5th day of November, 2019.

Mayor Jeremy Menning

ATTEST:

Karen Wilber, Finance Officer

(seal)

First Reading: October 15, 2019
Second Reading and Adoption: November 5, 2019
Publication: November 14, 2019
Effective: December 4, 2019

Hartford Area Fire & Rescue

September report

27 Total calls for service

10 Calls for service in Hartford

Training:

EMS 9-16-19 Triage and trauma

Fire 9-25-19 Rapid Intervention team tools, emergency air supply, tactics; Down firefighter gear removal and resuscitation.



Chamber and Economic Development Director's Report September 2019

Hartford Area Chamber of Commerce

- Three new members joined in September: Hartford Area Fire & Rescue, Hartford Hometown Christmas, and Beaverbuilt.
- Finishing up the inaugural Third Thursday season was the Hegg Brothers. Close to 100 people were present.
- Work continues on #DiscoverHartford videos and stories.
- Organized ribbon cutting for Blue 42 and for Vandemark Ave. Vandemark Ave ribbon cutting was cancelled due to weather.
- Participated in Events, Executive, Nominating, and Ambassador Committee meetings.

Hartford Area Development Foundation

- Ongoing communication with the following projects: Coronet, Champion, Biltmore, Daycare, Apollo, Lemonade Stand, Galaxy, Caboose, Jack, Washington, and Adams.
- Continued work on the capital campaign fundraiser.
- Continued working with Downtown Hartford, Inc on planning and organization.
- Met with Paula Jensen and Mike Knutson from Dakota Resources to discuss hosting their February quarterly conference in Hartford.
- Business Retention and Expansion visits have been scheduled with 20-30 Hartford businesses starting in the beginnings of November.
- Closed out the HADF Hartford Living magazine which netted the HADF \$1,450.
- Presented a grant to Knotty Gnome for their new sign made possible by the SIP.
- Kicked off a West Central speaker series. Administrators have been attending meetings to discuss the new 2019-2024 strategic plan.
- Board members toured Cemcast Pipe & Precast with Matt Carlson.
- Interviewed NCDS about a possible partnership for a capital campaign. I will be providing an update at the Council meeting.

Other

- Attended the South Dakota Week of Work launch with Governor Noem.
- Attended Inside Washington with Senator John Thune hosted by the Sioux Falls Area Chamber of Commerce.
- Watched the GOED webinar discussing RFPs and structuring development agreements.
- Met with Les Miller at Wheatstem Realty to discuss economic development initiatives.
- Spoke to students at Community College of Sioux Falls (DSU) about Hartford development.
- Met with staff from Stockwell Engineers to review possible dog park suggestions. Please read page 3 of my report for their recommendation.
- Attended SDN Communication's annual SD Technology Conference.



On the Horizon

- October 14 – Speaking to the WC School Board on Growth
- October 16 – MCEDA Board Meeting
- October 18 – Melinda Jensen speaking to HADF on WC Strengthening Community Partnerships
- October 22 – Downtown Hartford Community Forum
- October 31 – Haunted Hartford Halloween Event
- November 1 – Witches & Warlocks Wine Walk
- November 6-7 – MACE Board Meeting in Okoboji
- November 7 – MCEDA Annual Meeting
- November 13 – HADF Annual Meeting
- November 14 – Edward Jones Ribbon Cutting & Open House

Facebook Data – Sept 13 – Oct 10

- Hartford Area Development Foundation
 - o Likes: 635
 - o New Page Likes: 16
 - o Post Reach: 8,401
 - o Engagements: 2,462
- Hartford Area Chamber of Commerce
 - o Likes: 1,186
 - o New Page Likes: 17
 - o Post Reach: 8,291
 - o Engagements: 2,563



Dog Park Recommendations from Stockwell Engineers – David Locke, P.L.A.

“Based on our conversation and site visits, below is our understanding/recommendation moving forward. We feel that the two locations in Turtle Creek Park (near the east trailhead and west restroom shelter) are the best locations for a future dog park. Let us know if you have any questions and we would be more than happy to help lay something out for you guys when the time comes or now if you would like. Let us know. Thanks and have a great weekend!

1. At Turtle Creek Park, at the end of Van DeMark Ave., in spring 2020 we recommend putting up temporary fencing for a temporary dog park under the tree and essentially taking up the triangle space between the trail, parking lot, and ROW. This will allow you guys to gauge how popular it is and if a permanent location is needed. We would recommend putting it on Facebook, promoting it and noting that if this is successful the City would potentially look at a permanent location east of the wastewater treatment plant. This should give you a good understanding of how badly people want this or would support it in the community. This also gives you time to figure out funding and how to adjust the disc golf course.
2. If there is support for a permanent dog park east of the wastewater treatment plant, then we could help do a conceptual plan and cost estimate showing fencing layout, minimal concrete to get the park started and what the costs would be to run water to the site. The elements of irrigation, dog watering station, shade structures, dog agility equipment, etc. can all come at a later date. The minimum needed is fencing, signage, and a concrete pad at the entrance where the “dog corrals” are for people and their dogs coming in and out.”



Vandemark Roadway Improvements

The Vandemark Avenue Roadway Improvements project includes reconstructing the roadway, making water main improvements, and installing storm sewer from Highway 38 to the northern city limits. The project will also include extension of storm sewer in 9th Street to the east of Vandemark. Soukup Construction is the contractor performing the work.

Update | Work along Vandemark Avenue and the 9th Street portion of the project is substantially complete. Remaining work includes topsoil and final

restoration north of 9th Street. This work will be performed as the weather allows. Seeding operations north of 9th Street will occur after mid October to prevent early germination. Stockwell staff is working with the contractor to final out the project.

Action | Pay Application #6 will be presented for Council action. Our office recommends approval.

Mickelson Road Improvements

The Mickelson Road project includes reconstructing the roadway and utilities from Patrick Avenue to Hwy 38. The project also includes roughly 440-ft of improvements along 464th Ave. Construction of the project is planned as a single phase to be constructed in 2018 that includes sanitary sewer, water main, storm sewer, grading, box culverts and roadway surfacing.



Update | A list of punch list items was presented to the Contractor to complete over the next several weeks. Street lights and fencing are now in place. Stockwell staff will be working on record drawings for the project and conducting a LOMR to finalize elevations with FEMA.

Action | Pay Application #14 will be presented for Council action. Our office recommends approval.



9th Street Improvements

The City approved a resolution of necessity to construct improvements along 9th Street from Mundt Ave to Vandemark Ave. Improvements include new water mains, sanitary sewer extension and roadway improvements. The roadway will be constructed with curb and gutter and asphalt pavement. The project is scheduled to be constructed during the 2020 construction season.

Update | Construction documents will be revised and updated for bidding this winter.

Industrial Park Sanitary Sewer Extension

The scope of this project is to construct and extend sanitary sewer facilities to the City's industrial park located at the intersection of Western Avenue & 258th Street. The extension is approximately 1.3 miles in length.



Update | Easements were presented to landowners along the project. Once executed, design work will resume.



Swenson Park Sports Complex Grading – Phase 2

The Swenson Park Sports Complex Grading - Phase 2 project generally consists of grading approximately 33 acres of the Swenson Park Sports Complex site that was not previously graded. Improvements will include grading, storm sewer installation, erosion control and seeding. RMS Excavating is the contractor.

Update | The Contractor reseeded the site on August 13. The seed has germinated and is beginning to fill in. The Contractor is preparing submittals for final payment.

CIP Updates and Rate Study

The scope of this project is to update the city's CIP and conduct a rate study analysis on the water and sewer fund. Stockwell staff will assist with cost estimates and project planning in an effort to evaluate and budget for future projects.

Update | Stockwell staff prepared the infrastructure plan portion of the CIP for council and city staff to review. Once approved, Stockwell staff will perform the rate study portion and update the remaining CIP.

Waste Water Treatment Facility

The 2017 Master Plan for Wastewater Collection & Treatment recommended planning for a new treatment facility. The recommended location for the treatment facility is downstream of the existing facility and southeast of the City. This project includes investigation of potential treatment facility site locations and negotiations with property owners for the purchase of land.

Update | Stockwell and City staff are meeting to discuss alternate routes and potential sites for a treatment facility.

Force Account

Stockwell provides services to city staff as needed under a force account agreement. Services typically include plan reviews, costs estimates or other routine services as requested. Plan reviews typically include preliminary plans, conditional use requests, site plans, engineering documents and plats.

Update | Recent force account work includes the following: Western Meadows, Blk 1, Lots 1A Plan Review ▪ Turtle Creek Inspections ▪ Schwartzle Apartments Drainage ▪ Knapp's Landing Inspections

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Hartford
 Engineer: Stockwell Engineers, Inc.
 Contractor: Soukup Construction, Inc.
 Project: VandeMark Avenue Street Improvements - Highway 38 to City Limits
 Contract: Prime

Owner's Project No.: _____
 Engineer's Project No.: 17038
 Contractor's Project No.: _____

Application No.: Six Application Period: From 09/07/19 to 10/04/19 Application Date: 10/08/19

Item No.	Description	Plan Units	Plan		Total to Date		Past Application		This Application		Remarks
			Quantity	Unit Price	Quantity	Earned	Quantity	Price	Quantity	Price	
1	Mobilization	LS	1	\$54,726.25	1	\$54,726.25	1	\$54,726.25	0	\$0.00	
2	Incidental Work	LS	1	\$5,000.00	0.75	\$3,750.00	0.75	\$3,750.00	0	\$0.00	
3	Trench Dewatering	LS	1	\$525.00	1	\$525.00	1	\$525.00	0	\$0.00	
4	Traffic Control Signs	SF	157	\$2.20	157	\$345.40	157	\$345.40	0	\$0.00	
5	Traffic Control, Miscellaneous	LS	1	\$2,200.00	1	\$2,200.00	1	\$2,200.00	0	\$0.00	
6	Type 3 Barricade, 8' Double Sided	Each	25	\$44.00	25	\$1,100.00	25	\$1,100.00	0	\$0.00	
7	Water For Granular Material	MGal	95	\$15.00		\$0.00		\$0.00	0	\$0.00	
8	Temporary Boardwalk	LF	100	\$14.00		\$0.00		\$0.00	0	\$0.00	
9	Locate Utility	Each	4	\$200.00	5	\$1,000.00	5	\$1,000.00	0	\$0.00	
10	Special Permanent Seed Mixture 1	Lb	578	\$8.36	132	\$1,103.52		\$0.00	132	\$1,103.52	
11	Special Permanent Seed Mixture 2	Lb	74	\$13.20		\$0.00		\$0.00	0	\$0.00	
12	Fertilizing	Lb	889	\$1.10	181	\$199.10		\$0.00	181	\$199.10	
13	Fiber Mulching	Lb	8145	\$0.55	1812	\$996.60		\$0.00	1812	\$996.60	
14	Erosion Control Blanket	SY	1202	\$2.15		\$0.00		\$0.00	0	\$0.00	
15	Weed Control	SY	14294	\$0.06		\$0.00		\$0.00	0	\$0.00	
16	Overseed	SY	10760	\$0.47		\$0.00		\$0.00	0	\$0.00	
17	Inlet Protection	Each	11	\$88.00	6	\$528.00	6	\$528.00	0	\$0.00	
18	Temporary Vehicle Tracking Control	Each	4	\$425.00	1	\$425.00	1	\$425.00	0	\$0.00	
19	Concrete Washout Facility	Each	2	\$375.00	2	\$750.00	2	\$750.00	0	\$0.00	
20	Rip Rap, Class B	Ton	35	\$34.00		\$0.00		\$0.00	0	\$0.00	
21	Silt Fence	Ft	68	\$5.50	68	\$374.00	68	\$374.00	0	\$0.00	
22	12" Sediment Control Wattle	Ft	20	\$4.40		\$0.00		\$0.00	0	\$0.00	
23	Clearing	LS	1	\$1,100.00	1	\$1,100.00	1	\$1,100.00	0	\$0.00	
24	Remove Concrete Curb and Gutter	Ft	32	\$12.50	32	\$400.00	32	\$400.00	0	\$0.00	
25	Remove Concrete Pavement	SY	631	\$7.00	631	\$4,417.00	631	\$4,417.00	0	\$0.00	
26	Remove Concrete Sidewalk	SY	51	\$6.00	51	\$306.00	51	\$306.00	0	\$0.00	
27	Remove Asphalt Concrete Pavement	SY	390	\$3.25	390	\$1,267.50	390	\$1,267.50	0	\$0.00	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Hartford
 Engineer: Stockwell Engineers, Inc.
 Contractor: Soukup Construction, Inc.
 Project: VandeMark Avenue Street Improvements - Highway 38 to City Limits
 Contract: Prime

Owner's Project No.: _____
 Engineer's Project No.: 17038
 Contractor's Project No.: _____

Application No.: Six Application Period: From 09/07/19 to 10/04/19 Application Date: 10/08/19

Item No.	Description	Plan Units	Plan		Total to Date		Past Application		This Application		Remarks
			Quantity	Unit Price	Quantity	Earned	Quantity	Price	Quantity	Price	
28	Saw Existing PCC Pavement	LF	228	\$6.25	228	\$1,425.00	228	\$1,425.00	0	\$0.00	
29	Saw Existing Asphalt	LF	179	\$2.50	179	\$447.50	179	\$447.50	0	\$0.00	
30	Clear and Grub Tree, 6" To 24"	Each	29	\$235.00	29	\$6,815.00	29	\$6,815.00	0	\$0.00	
31	Clear and Grub Tree, 25" To 36"	Each	2	\$1,200.00	2	\$2,400.00	2	\$2,400.00	0	\$0.00	
32	Remove & Reset Sign	Each	15	\$110.00		\$0.00		\$0.00	0	\$0.00	
33	Temporary Mailbox	Each	9	\$110.00	9	\$990.00	9	\$990.00	0	\$0.00	
34	Manhole Construction Plate Marker	Each	7	\$165.00	7	\$1,155.00	7	\$1,155.00	0	\$0.00	
35	Remove Retaining Wall	Ft	15	\$75.00	15	\$1,125.00	15	\$1,125.00	0	\$0.00	
36	Unclassified Excavation	CY	11730	\$9.40	11730	\$110,262.00	10220	\$96,068.00	1510	\$14,194.00	CCO#2
37	Placing Contractor Furnished Topsoil	CY	3335	\$14.50	2668	\$38,686.00	1000.5	\$14,507.25	1667.5	\$24,178.75	
38	Scarify and Recompact Subgrade	SY	16937	\$0.80	16937	\$13,549.60	10127	\$8,101.60	6810	\$5,448.00	CCO#2
39	Trench Stabilization Material	Ton	200	\$0.02		\$0.00		\$0.00	0	\$0.00	
40	Select Fill	Ton	500	\$0.02		\$0.00		\$0.00	0	\$0.00	
41	Sanitary Sewer Manhole Barrel	Each	1	\$660.00	3	\$1,980.00	3	\$1,980.00	0	\$0.00	
42	Sanitary Sewer Manhole Cone	Each	1	\$378.00	1	\$378.00	1	\$378.00	0	\$0.00	
43	Manhole Frame and Cover	Each	2	\$320.25	2	\$640.50	2	\$640.50	0	\$0.00	
44	Manhole External Frame Seal	Each	2	\$420.00	7	\$2,940.00	7	\$2,940.00	0	\$0.00	
45	Sewer Cleanout Assembly	Each	1	\$468.00		\$0.00		\$0.00	0	\$0.00	
46	Manhole Exfiltration\Vacuum Test	Each	2	\$158.00		\$0.00		\$0.00	0	\$0.00	
47	Remove Fire Hydrant	Each	2	\$210.00	2	\$420.00	2	\$420.00	0	\$0.00	
48	Remove Water Main	Ft	1172	\$2.10	1162	\$2,440.20	1162	\$2,440.20	0	\$0.00	
49	Salvage & Reset Fire Hydrant	Each	3	\$677.25		\$0.00		\$0.00	0	\$0.00	
50	6" C900 DR18 PVC Water Main	Ft	71	\$18.90	72	\$1,360.80	72	\$1,360.80	0	\$0.00	
51	8" C900 DR18 PVC Water Main	Ft	1014	\$25.20	1004	\$25,300.80	1004	\$25,300.80	0	\$0.00	
52	6" MJ Gate Valve with Box	Each	3	\$1,025.00	6	\$6,150.00	6	\$6,150.00	0	\$0.00	
53	8" MJ Gate Valve with Box	Each	9	\$1,386.00	8	\$11,088.00	8	\$11,088.00	0	\$0.00	
54	8" MJ Bend	Each	12	\$346.50	10	\$3,465.00	10	\$3,465.00	0	\$0.00	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Hartford
 Engineer: Stockwell Engineers, Inc.
 Contractor: Soukup Construction, Inc.
 Project: VandeMark Avenue Street Improvements - Highway 38 to City Limits
 Contract: Prime

Owner's Project No.: _____
 Engineer's Project No.: 17038
 Contractor's Project No.: _____

Application No.: Six Application Period: From 09/07/19 to 10/04/19 Application Date: 10/08/19

Item No.	Description	Plan		Total to Date		Past Application		This Application		Remarks	
		Units	Quantity	Unit Price	Quantity	Earned	Quantity	Price	Quantity		Price
55	8" x 6" MJ Tee	Each	3	\$488.25	3	\$1,464.75	3	\$1,464.75	0	\$0.00	
56	8" x 8" MJ Tee	Each	1	\$577.50		\$0.00		\$0.00	0	\$0.00	
57	8" x 6" MJ Reducer	Each	2	\$367.50	2	\$735.00	2	\$735.00	0	\$0.00	
58	8" x 8" MJ Cross	Each	1	\$698.25	2	\$1,396.50	2	\$1,396.50	0	\$0.00	
59	6" MJ Cap	Each	1	\$179.00		\$0.00		\$0.00	0	\$0.00	
60	8" MJ Cap	Each	1	\$168.00	1	\$168.00	1	\$168.00	0	\$0.00	
61	6" MJ Sleeve	Each	3	\$362.25	3	\$1,086.75	3	\$1,086.75	0	\$0.00	
62	8" MJ Sleeve	Each	4	\$425.25	3	\$1,275.75	3	\$1,275.75	0	\$0.00	
63	Fire Hydrant	Each	3	\$3,218.25	6	\$19,309.50	6	\$19,309.50	0	\$0.00	
64	6" Fire Hydrant Extension	Each	1	\$451.50		\$0.00		\$0.00	0	\$0.00	
65	12" Fire Hydrant Extension	Each	1	\$645.75		\$0.00		\$0.00	0	\$0.00	
66	Temporary Fire Hydrant	Each	1	\$1,434.00	1	\$1,434.00	1	\$1,434.00	0	\$0.00	
67	Cut and Tie To Existing Water Main	Each	7	\$1,050.00	6	\$6,300.00	6	\$6,300.00	0	\$0.00	
68	1" Water Service	Ft	513	\$15.75	513	\$8,079.75	513	\$8,079.75	0	\$0.00	
69	Reconnect Water Service (1")	Each	8	\$525.00	8	\$4,200.00	8	\$4,200.00	0	\$0.00	
70	Water Service Stub-out (1")	Each	7	\$498.75	7	\$3,491.25	7	\$3,491.25	0	\$0.00	
71	Temporary Water Service	Each	7	\$351.75	7	\$2,462.25	7	\$2,462.25	0	\$0.00	
72	Remove Pipe End Section	Each	3	\$105.00	3	\$315.00	3	\$315.00	0	\$0.00	
73	Remove Storm Sewer Pipe	Ft	430	\$8.40	430	\$3,612.00	430	\$3,612.00	0	\$0.00	
74	18" RCP Class 3, Furnish	Ft	1209	\$16.80	1298	\$21,806.40	1259	\$21,151.20	39	\$655.20	
75	18" RCP, Install	Ft	1209	\$23.10	1298	\$29,983.80	1259	\$29,082.90	39	\$900.90	
76	24" RCP Class 3, Furnish	Ft	1651	\$21.00	1650	\$34,650.00	1650	\$34,650.00	0	\$0.00	
77	24" RCP, Install	Ft	1651	\$23.10	1650	\$38,115.00	1650	\$38,115.00	0	\$0.00	
78	30" RCP Class 3, Furnish	Ft	33	\$35.70	33	\$1,178.10	33	\$1,178.10	0	\$0.00	
79	30" RCP, Install	Ft	33	\$31.50	33	\$1,039.50	33	\$1,039.50	0	\$0.00	
80	36" RCP Arch Class 3, Furnish	Ft	99	\$101.85	99	\$10,083.15	99	\$10,083.15	0	\$0.00	
81	36" RCP Arch, Install	Ft	99	\$50.40	99	\$4,989.60	99	\$4,989.60	0	\$0.00	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Hartford
 Engineer: Stockwell Engineers, Inc.
 Contractor: Soukup Construction, Inc.
 Project: VandeMark Avenue Street Improvements - Highway 38 to City Limits
 Contract: Prime

Owner's Project No.: _____
 Engineer's Project No.: 17038
 Contractor's Project No.: _____

Application No.: Six Application Period: From 09/07/19 to 10/04/19 Application Date: 10/08/19

Item No.	Description	Units	Plan		Total to Date		Past Application		This Application		Remarks
			Quantity	Unit Price	Quantity	Earned	Quantity	Price	Quantity	Price	
82	18" RCP Bend, Furnish	Each	1	\$257.25		\$0.00		\$0.00	0	\$0.00	
83	18" RCP Bend, Install	Each	1	\$168.00		\$0.00		\$0.00	0	\$0.00	
84	30" RCP Flared End, Furnish	Each	1	\$331.00	1	\$331.00	1	\$331.00	0	\$0.00	
85	30" RCP Flared End, Install	Each	1	\$263.00	1	\$263.00	1	\$263.00	0	\$0.00	
86	36" RCP Arch Flared End, Furnish	Each	1	\$657.00	1	\$657.00	1	\$657.00	0	\$0.00	
87	36" RCP Arch Flared End, Install	Each	1	\$315.00	1	\$315.00	1	\$315.00	0	\$0.00	
88	Class M6 Concrete	CY	47.01	\$787.50	51.52	\$40,572.00	47.14	\$37,122.75	4.38	\$3,449.25	
89	Reinforcing Steel	Lb	2388	\$1.73	2601	\$4,499.73	2388	\$4,131.24	213	\$368.49	
90	Type B Frame and Grate Assembly	Each	8	\$645.75	9	\$5,811.75	8	\$5,166.00	1	\$645.75	
91	Junction Box Frame & Cover	Each	8	\$446.25	9	\$4,016.25	4	\$1,785.00	5	\$2,231.25	
92	Special Frame & Cover Assembly	Each	4	\$567.00	5	\$2,835.00		\$0.00	5	\$2,835.00	
93	6" PVC Cap	Each	3	\$11.00	4	\$44.00	3	\$33.00	1	\$11.00	
94	6" PVC SDR 35 Storm Sewer	Ft	564	\$15.75	443	\$6,977.25	439	\$6,914.25	4	\$63.00	
95	Sump Pump Manhole	Each	3	\$920.00	1	\$920.00	1	\$920.00	0	\$0.00	
96	Sump Pump Collection Service	Each	4	\$174.00	3	\$522.00	3	\$522.00	0	\$0.00	
97	Geotextile Fabric For Subgrade	SY	10127	\$1.88	10127	\$19,038.76	10127	\$19,038.76	0	\$0.00	
98	Aggregate Base Course	Ton	7945	\$13.70	7510.41	\$102,892.62	7510.41	\$102,892.62	0	\$0.00	
99	Gravel Surfacing	Ton	4595	\$13.70		\$0.00		\$0.00	0	\$0.00	CCO#2
100	Concrete Curb and Gutter, Type SF66	Ft	3854	\$13.80	3854	\$53,185.20	3854	\$53,185.20	0	\$0.00	
101	6" PCC Fillet Section	SY	204	\$74.50	204	\$15,198.00	204	\$15,198.00	0	\$0.00	
102	Concrete Valley Gutter, 6" Thick	SY	118	\$74.50	118	\$8,791.00	118	\$8,791.00	0	\$0.00	
103	Asphalt Concrete Composite, PG58-34	Ton	2490	\$79.65	2658.93	\$211,783.77	1629.25	\$129,769.76	1029.68	\$82,014.01	
104	Adjust Manhole	Each	16	\$315.00	16	\$5,040.00	11	\$3,465.00	5	\$1,575.00	
105	Valve Box Adjustment	Each	14	\$136.50	12	\$1,638.00	12	\$1,638.00	0	\$0.00	
106	6" PCC Approach/Driveway Pavement	SY	878	\$52.50	878	\$46,095.00	878	\$46,095.00	0	\$0.00	
107	4" Concrete Sidewalk	SF	11221	\$5.61	11221	\$62,949.81	5522	\$30,978.42	5699	\$31,971.39	
108	6" Concrete Sidewalk	SF	2930	\$6.40	2930	\$18,752.00	2536	\$16,230.40	394	\$2,521.60	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Hartford
 Engineer: Stockwell Engineers, Inc.
 Contractor: Soukup Construction, Inc.
 Project: VandeMark Avenue Street Improvements - Highway 38 to City Limits
 Contract: Prime

Owner's Project No.: _____
 Engineer's Project No.: 17038
 Contractor's Project No.: _____

Application No.: Six Application Period: From 09/07/19 to 10/04/19 Application Date: 10/08/19

Item No.	Description	Units	Plan		Total to Date		Past Application		This Application		Remarks
			Quantity	Unit Price	Quantity	Earned	Quantity	Price	Quantity	Price	
109	Detectable Warning Panels	SF	212	\$52.50	212	\$11,130.00	16	\$840.00	196	\$10,290.00	
110	6" Accessible Curb Ramp Sidewalk	SF	1839	\$8.66	1839	\$15,925.74	192	\$1,662.72	1647	\$14,263.02	
111	Reset Mailbox	Each	7	\$165.00		\$0.00		\$0.00	0	\$0.00	
112	Special Right-Of-Way Fence	Ft	100	\$18.70		\$0.00		\$0.00	0	\$0.00	
113	Retaining Wall SDDOT Type C	SF	422	\$89.25	422	\$37,663.50	422	\$37,663.50	0	\$0.00	
114	Reconnect Water Service (1.5")	Each	3	\$840.00	3	\$2,520.00	3	\$2,520.00	0	\$0.00	CCO#1
115	Surge Rock	Ton	890	\$24.50	890	\$21,805.00	890	\$21,805.00	0	\$0.00	CCO#1
Contract Totals						\$1,207,880.20	\$1,007,965.37	\$199,914.83			

CITY OF HARTFORD
APPLICATION AND RECOMMENDATION FOR PAYMENT
 Prepared by Stockwell Engineers

Contract for: Mickelson Road
 Patrick Avenue to Highway 38
 Hartford, SD

Dated: October 10, 2019

Application No. 14

For work accomplished through the date of: October 4, 2019

Contractor: Soukup Construction, Inc.
 P.O. Box 89106
 Sioux Falls, SD 57109

This application meets the requirements of the Contract Documents.

In accordance with the contract, the undersigned recommends payment to the Contractor of the amount due as shown below.

Engineer: STOCKWELL ENGINEERS, INC.

Dated: 10.10.19 By: 

Contractor's Certification

The undersigned Contractor certifies that (1) all previous progress payments received from the Owner on account of work done under the Contract referred to above have been applied to discharge in full all obligations of Contractor incurred in connection with work covered by prior Applications and Recommendations for Payment numbered 1 through 13, inclusive; and (2) title to all materials and equipment incorporated in said work or otherwise listed in or covered by this Application will pass to Owner at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to Owner).

Contractor: SOUKUP CONSTRUCTION, INC.

Dated: 10/10/2019 By: 

Original Contract Price	\$3,999,999.00	Amount Due to Date	\$3,745,727.02
Net Change Orders (No. 1 through __)	\$0.00	Less Previous Payments	\$3,532,457.60
Current Contract Price	\$3,999,999.00	Less Retainage (5%)	\$187,286.35
		Amount Due this Application	\$25,983.07

This department concurs with this application for payment.

Owner: CITY OF HARTFORD, SOUTH DAKOTA

Dated: _____ By: _____

CITY OF HARTFORD
APPLICATION AND RECOMMENDATION FOR PAYMENT
FUNDING BREAKDOWN

Prepared by Stockwell Engineers

Contract for: Mickelson Road
 Patrick Avenue to Highway 38
 Hartford, SD

Dated: October 10, 2019

Application No. 14

Contractor: Soukup Construction, Inc.
 P.O. Box 89106
 Sioux Falls, SD 57109

FUNDING SOURCE	TOTAL TO DATE	PAST APPLICATIONS	RETAINAGE	THIS APPLICATION
SRF Loan Eligible	\$1,183,235.26	\$1,118,794.53	\$59,161.76	\$5,278.97
Non-Eligible	\$2,562,491.76	\$2,413,663.07	\$128,124.59	\$20,704.10
Totals	\$3,745,727.02	\$3,532,457.60	\$187,286.35	\$25,983.07

**CITY OF HARTFORD
APPLICATION FOR PAYMENT DETAIL SHEET**

Prepared by Stockwell Engineers, Inc.

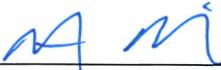
Contract for: Mickelson Road
Patrick Avenue to Highway 38
Hartford, SD

Application Date:
October 10, 2019

Application Period:
From: August 29, 2019
To: October 4, 2019

SEI No. 16046

Contractor: Soukup Construction, Inc.

By:  _____

Engineer: Stockwell Engineers, Inc.

By: _____

Application No. 14

ITEM NO.	DESCRIPTION	PLAN UNITS	UNIT QUANTITY	UNIT PRICE	TOTAL TO DATE		PAST APPLICATION		THIS APPLICATION		REMARKS	
					QUANTITY	EARNED	QUANTITY	PRICE	QUANTITY	PRICE		
General Items												
1	Mobilization	LS	1	\$174,779.23	1	\$174,779.23	1	\$174,779.23	0	\$0.00		
2	Incidental Work	LS	1	\$5,000.00	1	\$5,000.00	1	\$5,000.00	0	\$0.00		
3	Traffic Control Signs	SqFt	173	\$4.20	173	\$726.60	173	\$726.60	0	\$0.00		
4	Type 3 Barricade - 8' Double Sided	Each	26	\$105.00	26	\$2,730.00	26	\$2,730.00	0	\$0.00		
5	Traffic Control, Miscellaneous	LS	1	\$735.00	1	\$735.00	1	\$735.00	0	\$0.00		
6	Manhole Construction Plate Marker	Each	21	\$153.00	15	\$2,295.00	15	\$2,295.00	0	\$0.00		
7	Trench Stabilization Material	Ton	400	\$18.47	63.57	\$1,174.14	63.57	\$1,174.14	0	\$0.00		
8	Select Fill	Ton	2000	\$10.86	1113.6	\$12,093.70	1113.6	\$12,093.70	0	\$0.00		
9	Locate Utility	Each	5	\$102.00		\$0.00		\$0.00	0	\$0.00		
10	Temporary Diversion Channel and/or Pipe	Each	1	\$3,000.00	1	\$3,000.00	1	\$3,000.00	0	\$0.00		
Erosion Control												
11	Vehicle Tracking Control	Each	2	\$1,150.00	2	\$2,300.00	2	\$2,300.00	0	\$0.00		
12	Concrete Washout Facility	Each	1	\$980.00		\$0.00		\$0.00	0	\$0.00		
13	Inlet Sediment Protection	Each	20	\$84.00	18	\$1,512.00	18	\$1,512.00	0	\$0.00		
14	Low Flow Silt Fence	Ft	3362	\$3.15	2395	\$7,544.25	2395	\$7,544.25	0	\$0.00		
15	12" Sediment Control Wattle	Ft	260	\$3.00		\$0.00		\$0.00	0	\$0.00		
16	Erosion Control Blanket	SY	13626	\$1.74	1860	\$3,236.40	1860	\$3,236.40	0	\$0.00		
17	Rip Rap, Class B	Ton	18	\$46.00	15.46	\$711.16	15.46	\$711.16	0	\$0.00		
18	Rip Rap, Class C	Ton	1300	\$27.00	1265	\$34,155.00	1265	\$34,155.00	0	\$0.00		
19	Type B Drainage Fabric	SqYd	875	\$1.85	887	\$1,640.95	887	\$1,640.95	0	\$0.00		
20	Permanent Seed Mix #1	Lb	246	\$8.93	246	\$2,196.78	123	\$1,098.39	123	\$1,098.39		
21	Permanent Seed Mix #2	Lb	166	\$17.33	166	\$2,876.78	51	\$883.83	115	\$1,992.95		
22	Permanent Seed Mix #3	Lb	26	\$42.00	26	\$1,092.00		\$0.00	26	\$1,092.00		
23	Cover Crop Seeding	Lb	75	\$1.05		\$0.00		\$0.00	0	\$0.00		
24	Fertilizing	Lb	16829	\$0.74	8414	\$6,226.36	4025	\$2,978.50	4389	\$3,247.86		
25	Fiber Mulch	Lb	33658	\$0.74	16829	\$12,453.46	7100	\$5,254.00	9729	\$7,199.46		
26	Weed Control	SY	54339	\$0.06		\$0.00		\$0.00	0	\$0.00		
27	Placing Contractor Furnished Topsoil	CuYd	8287	\$7.50		\$0.00		\$0.00	0	\$0.00		

ITEM NO.	DESCRIPTION	UNITS	PLAN QUANTITY	UNIT PRICE	TOTAL TO DATE		PAST APPLICATION		THIS APPLICATION		REMARKS
					QUANTITY	EARNED	QUANTITY	PRICE	QUANTITY	PRICE	
28	Placing Salvaged Topsoil	CuYd	10271	\$5.55	10271	\$57,004.05	9680	\$53,724.00	591	\$3,280.05	
28A	Temporary Fence	Ft	1222	\$1.58	1222	\$1,930.76	1222	\$1,930.76	0	\$0.00	
Removals											
29	Clearing	LS	1	\$4,000.00	1	\$4,000.00	1	\$4,000.00	0	\$0.00	
30	Demo Barn Building	LS	1	\$3,990.00	1	\$3,990.00	1	\$3,990.00	0	\$0.00	
31	Clear and Grub Tree	Each	13	\$179.00	9	\$1,611.00	9	\$1,611.00	0	\$0.00	
32	Salvage Traffic Sign	Each	9	\$10.50	9	\$94.50	9	\$94.50	0	\$0.00	
33	Temporary Mailbox	Each	2	\$21.00	2	\$42.00	2	\$42.00	0	\$0.00	
34	Remove Concrete Curb and Gutter	Ft	66	\$6.00	66	\$396.00	66	\$396.00	0	\$0.00	
35	Remove Asphalt Concrete Pavement	SqYd	777	\$2.70	406	\$1,096.20	406	\$1,096.20	0	\$0.00	
36	Remove Concrete Pavement	SqYd	166	\$6.00	166	\$996.00	166	\$996.00	0	\$0.00	
37	Remove Concrete Sidewalk	SqYd	22	\$11.50	28	\$322.00	28	\$322.00	0	\$0.00	
38	Saw Existing Asphalt	Ft	382	\$2.25	96	\$216.00	96	\$216.00	0	\$0.00	
39	Saw Existing PCC Pavement	Ft	23	\$20.00	15	\$300.00	15	\$300.00	0	\$0.00	
40	Remove Fence	Ft	1653	\$1.35	1555	\$2,099.25	1555	\$2,099.25	0	\$0.00	
Grading											
41	Salvage Topsoil	CuYd	10271	\$2.00	10271	\$20,542.00	10271	\$20,542.00	0	\$0.00	
42	Unclassified Excavation	CuYd	17795	\$5.65	17825	\$100,711.25	17825	\$100,711.25	0	\$0.00	
43	Contractor Furnished Borrow	CuYd	65470	\$4.55	65470	\$297,888.50	65470	\$297,888.50	0	\$0.00	
44	6" Perforated PVC Underdrain	Ft	9689	\$11.22	8054	\$90,365.88	8054	\$90,365.88	0	\$0.00	
Sanitary Sewer											
45	Lift Station	Each	1	\$99,832.50	1	\$99,832.50	1	\$99,832.50	0	\$0.00	
46	Remove Sanitary Sewer Manhole	Each	1	\$816.00	1	\$816.00	1	\$816.00	0	\$0.00	
47	Remove Sewer Pipe	Ft	78	\$10.20	78	\$795.60	78	\$795.60	0	\$0.00	
48	Salvage Sanitary Sewer Manhole for Reset	Each	1	\$1,020.00	1	\$1,020.00	1	\$1,020.00	0	\$0.00	
49	Remove & Reset Manhole Frame & Cover	Each	3	\$51.00	3	\$153.00	3	\$153.00	0	\$0.00	
50	8" Sanitary Sewer Pipe 6' to 8' Deep	Ft	232	\$31.62	452	\$14,292.24	452	\$14,292.24	0	\$0.00	
51	8" Sanitary Sewer Pipe 8' to 10' Deep	Ft	859	\$31.62	648	\$20,489.76	648	\$20,489.76	0	\$0.00	
52	8" Sanitary Sewer Pipe 10' to 12' Deep	Ft	1875	\$33.66	1881	\$63,314.46	1881	\$63,314.46	0	\$0.00	
53	8" Sanitary Sewer Pipe 12' to 14' Deep	Ft	561	\$35.70	561	\$20,027.70	561	\$20,027.70	0	\$0.00	
54	12" Sanitary Sewer Pipe 16' to 18' Deep	Ft	17	\$60.18	17	\$1,023.06	17	\$1,023.06	0	\$0.00	
55	15" Sanitary Sewer Pipe 12' to 14' Deep	Ft	64	\$62.22	59	\$3,670.98	59	\$3,670.98	0	\$0.00	
56	30" Sanitary Sewer Pipe 14' to 16' Deep	Ft	50	\$119.34	50	\$5,967.00	50	\$5,967.00	0	\$0.00	
57	30" Sanitary Sewer Pipe 16' to 18' Deep	Ft	384	\$124.44	384	\$47,784.96	384	\$47,784.96	0	\$0.00	
58	6" C900 PVC Sanitary Sewer Force Main	Ft	3331	\$22.95	3331	\$76,446.45	3331	\$76,446.45	0	\$0.00	
59	6" DIP Sanitary Sewer Force Main	Ft	20	\$30.09	20	\$601.80	20	\$601.80	0	\$0.00	
60	8" x 4" Sewer Wye	Each	1	\$142.80	1	\$142.80	1	\$142.80	0	\$0.00	
61	8" x 6" Sewer Wye	Each	4	\$117.30	4	\$469.20	4	\$469.20	0	\$0.00	
62	6" MJ Bend - Force Main	Each	4	\$453.90	4	\$1,815.60	4	\$1,815.60	0	\$0.00	

ITEM NO.	DESCRIPTION	UNITS	PLAN QUANTITY	UNIT PRICE	TOTAL TO DATE		PAST APPLICATION		THIS APPLICATION		REMARKS
					QUANTITY	EARNED	QUANTITY	PRICE	QUANTITY	PRICE	
63	6"x6" MJ Tee - Force Main	Each	1	\$510.00	1	\$510.00	1	\$510.00	0	\$0.00	
64	6" MJ Long Sleeve - Force Main	Each	1	\$397.80	1	\$397.80	1	\$397.80	0	\$0.00	
65	8" Sewer Couplings	Each	2	\$214.20	2	\$428.40	2	\$428.40	0	\$0.00	
66	15" Sewer Couplings	Each	1	\$479.40		\$0.00		\$0.00	0	\$0.00	
67	4" Sewer Cap	Each	1	\$30.60	1	\$30.60	1	\$30.60	0	\$0.00	
68	6" Sewer Cap	Each	4	\$51.00	4	\$204.00	4	\$204.00	0	\$0.00	
69	8" Sewer Cap	Each	10	\$87.82	8	\$702.56	8	\$702.56	0	\$0.00	
70	30" Sewer Cap	Each	1	\$1,652.40	2	\$3,304.80	2	\$3,304.80	0	\$0.00	
71	Tracer Wire Test Stations	Each	6	\$56.10	6	\$336.60	6	\$336.60	0	\$0.00	
72	Manhole Markers	Each	3	\$61.20	3	\$183.60		\$0.00	3	\$183.60	
73	48" Manhole 0'-6' Deep	Each	1	\$1,193.40	1	\$1,193.40	1	\$1,193.40	0	\$0.00	
74	48" Manhole 10'-12' Deep	Each	5	\$2,080.80	5	\$10,404.00	5	\$10,404.00	0	\$0.00	
75	48" Manhole 12'-14' Deep	Each	4	\$2,305.20	4	\$9,220.80	4	\$9,220.80	0	\$0.00	
76	48" Manhole 20'-22' Deep	Each	1	\$3,345.60	1	\$3,345.60	1	\$3,345.60	0	\$0.00	
77	48" Lined Manhole 10'-12' Deep	Each	1	\$4,386.00	1	\$4,386.00	1	\$4,386.00	0	\$0.00	
78	60" Lined Manhole 22'-24' Deep	Each	1	\$12,342.00	1	\$12,342.00	1	\$12,342.00	0	\$0.00	
79	60" Lined Manhole 24'-26' Deep	Each	1	\$13,260.00	1	\$13,260.00	1	\$13,260.00	0	\$0.00	
80	Reset Salvaged Manhole 12' to 14' Deep	Each	1	\$829.26	1	\$829.26	1	\$829.26	0	\$0.00	
81	Reconstruct Manhole	Each	1	\$1,009.80	1	\$1,009.80	1	\$1,009.80	0	\$0.00	
82	Connect to Existing Manhole	Each	1	\$1,428.00	1	\$1,428.00	1	\$1,428.00	0	\$0.00	
83	Manhole Drop Section	Each	2	\$1,065.90	3	\$3,197.70	3	\$3,197.70	0	\$0.00	
84	6" Boots For Manhole	Each	1	\$76.50	1	\$76.50	1	\$76.50	0	\$0.00	
85	8" Boots For Manhole	Each	27	\$76.50	27	\$2,065.50	27	\$2,065.50	0	\$0.00	
86	12" Boots For Manhole	Each	1	\$117.30	1	\$117.30	1	\$117.30	0	\$0.00	
87	15" Boots For Manhole	Each	6	\$178.50	6	\$1,071.00	6	\$1,071.00	0	\$0.00	
88	30" Boots For Manhole	Each	4	\$321.30	4	\$1,285.20	4	\$1,285.20	0	\$0.00	
89	4" Sanitary Sewer Service	Ft	40	\$20.40	40	\$816.00	40	\$816.00	0	\$0.00	
90	6" Sanitary Sewer Service	Ft	132	\$24.48	132	\$3,231.36	132	\$3,231.36	0	\$0.00	
91	Manhole Frame and Cover Manhole Frame and Cover with Bolt Down	Each	11	\$316.20	11	\$3,478.20	11	\$3,478.20	0	\$0.00	
92	Cover Plate	Each	3	\$708.90	2	\$1,417.80	2	\$1,417.80	0	\$0.00	
93	Manhole External Frame Seal	Each	17	\$408.00	16	\$6,528.00	16	\$6,528.00	0	\$0.00	
94	Manhole Exfiltration/Vacuum Test	Each	17	\$306.00	15	\$4,590.00	15	\$4,590.00	0	\$0.00	
95	PVC Sewer Pipe Deflection Test	Ft	4042	\$1.02	3650	\$3,723.00	3650	\$3,723.00	0	\$0.00	
96	Sanitary Sewer Televising	Ft	4042	\$1.02	3975	\$4,054.50	3975	\$4,054.50	0	\$0.00	
97	Sanitary Sewer Exfiltration Testing	Ft	4042	\$1.02	3932	\$4,010.64	3932	\$4,010.64	0	\$0.00	
98	Sanitary Sewer Temporary Bypass Pumping	LS	1	\$510.00		\$0.00		\$0.00	0	\$0.00	
Water Main											
99	Remove Water Main	Ft	10	\$10.20	11	\$112.20	11	\$112.20	0	\$0.00	
100	Fire Hydrant	Each	12	\$2,672.40	12	\$32,068.80	12	\$32,068.80	0	\$0.00	
101	6" C900 DR 18 PVC Water Main	Ft	514	\$23.97	505	\$12,104.85	505	\$12,104.85	0	\$0.00	
102	8" C900 DR 18 PVC Water Main	Ft	712	\$26.01	726	\$18,883.26	726	\$18,883.26	0	\$0.00	
103	12" C900 DR 18 PVC Water Main	Ft	3416	\$36.21	3371	\$122,063.91	3371	\$122,063.91	0	\$0.00	

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					QUANTITY	EARNED	QUANTITY	PRICE	QUANTITY	PRICE	
104	12" PVC C900 Restrained Joint Water Main 20" Steel Casing Pipe, Trenchless	Ft	73	\$47.94	73	\$3,499.62	73	\$3,499.62	0	\$0.00	
105	Construction	Ft	60	\$499.80	60	\$29,988.00	60	\$29,988.00	0	\$0.00	
106	6" MJ Gate Valve with Box	Each	10	\$1,040.40	10	\$10,404.00	10	\$10,404.00	0	\$0.00	
107	8" MJ Gate Valve with Box	Each	9	\$1,530.00	9	\$13,770.00	9	\$13,770.00	0	\$0.00	
108	12" MJ Gate Valve with Box	Each	6	\$2,346.00	6	\$14,076.00	6	\$14,076.00	0	\$0.00	
109	8"x6" MJ Reducer	Each	2	\$367.20	4	\$1,468.80	4	\$1,468.80	0	\$0.00	
110	12"x6" MJ Reducer	Each	2	\$504.90	2	\$1,009.80	2	\$1,009.80	0	\$0.00	
111	6" MJ Bend	Each	2	\$336.60	2	\$673.20	2	\$673.20	0	\$0.00	
112	12" MJ Bend	Each	2	\$953.70	2	\$1,907.40	2	\$1,907.40	0	\$0.00	
113	8"x6" MJ Tee	Each	1	\$566.10	1	\$566.10	1	\$566.10	0	\$0.00	
114	12"x6" MJ Tee	Each	8	\$1,004.70	8	\$8,037.60	8	\$8,037.60	0	\$0.00	
115	12"x8" MJ Tee	Each	2	\$918.00	2	\$1,836.00	2	\$1,836.00	0	\$0.00	
116	12"x12" MJ Tee	Each	1	\$1,081.20	1	\$1,081.20	1	\$1,081.20	0	\$0.00	
117	12"x8" MJ Cross	Each	3	\$1,096.50	3	\$3,289.50	3	\$3,289.50	0	\$0.00	
118	6" MJ Cap	Each	1	\$193.80	1	\$193.80	1	\$193.80	0	\$0.00	
119	8" MJ Cap	Each	6	\$234.60	4	\$938.40	4	\$938.40	0	\$0.00	
120	12" MJ Long Sleeve	Each	4	\$724.20	3	\$2,172.60	3	\$2,172.60	0	\$0.00	
121	12" Fire Hydrant Extension	Each	1	\$678.30		\$0.00		\$0.00	0	\$0.00	
122	Temporary Fire Hydrant	Each	1	\$2,488.80		\$0.00		\$0.00	0	\$0.00	
123	Cut and Tie to Existing Water Main	Each	2	\$1,224.00	2	\$2,448.00	2	\$2,448.00	0	\$0.00	
124	Connect to Existing Water Main	Each	1	\$1,224.00	3	\$3,672.00	3	\$3,672.00	0	\$0.00	
125	1" Water Service	Ft	43	\$14.28	43	\$614.04	43	\$614.04	0	\$0.00	
126	2" Water Service	Ft	92	\$17.34	92	\$1,595.28	92	\$1,595.28	0	\$0.00	
127	1" Curb Stop	Each	1	\$571.20	1	\$571.20	1	\$571.20	0	\$0.00	
128	2" Curb Stop	Each	4	\$1,071.00	4	\$4,284.00	4	\$4,284.00	0	\$0.00	
129	Water Main Insulation	Ft	700	\$6.32	650	\$4,108.00	650	\$4,108.00	0	\$0.00	

Drainage

130	Remove Storm Sewer Pipe	Ft	99	\$9.00	99	\$891.00	99	\$891.00	0	\$0.00	
131	18" RCP Class 3	Ft	1147	\$38.11	1147	\$43,712.17	1147	\$43,712.17	0	\$0.00	
132	24" RCP Class 3	Ft	636	\$44.32	636	\$28,187.52	636	\$28,187.52	0	\$0.00	
133	30" RCP Class 3	Ft	1311	\$57.31	1312	\$75,190.72	1312	\$75,190.72	0	\$0.00	
134	18" RCP Flared End	Each	1	\$538.58	1	\$538.58	1	\$538.58	0	\$0.00	
135	24" RCP Flared End	Each	1	\$607.02	1	\$607.02	1	\$607.02	0	\$0.00	
136	30" RCP Flared End	Each	1	\$792.66	1	\$792.66	1	\$792.66	0	\$0.00	
137	Class M6 Concrete	CuYd	98.86	\$688.50	98.86	\$68,065.11	98.86	\$68,065.11	0	\$0.00	
138	Reinforcing Steel	Lb	11340	\$1.48	11340	\$16,783.20	11340	\$16,783.20	0	\$0.00	
139	Type B Frame and Grate	Each	4	\$510.00	4	\$2,040.00	4	\$2,040.00	0	\$0.00	
140	Type Y Frame and Cover	Each	14	\$321.30	14	\$4,498.20	14	\$4,498.20	0	\$0.00	
141	Junction Box Frame and Cover	Each	12	\$331.50	12	\$3,978.00	12	\$3,978.00	0	\$0.00	
142	Storm Sewer Televising	Ft	3094	\$1.02	2728	\$2,782.56	2728	\$2,782.56	0	\$0.00	

ITEM NO.	DESCRIPTION	PLAN UNITS	QUANTITY	UNIT PRICE	TOTAL TO DATE		PAST APPLICATION		THIS APPLICATION		REMARKS
					QUANTITY	EARNED	QUANTITY	PRICE	QUANTITY	PRICE	
Box Culvert											
143	Box Culvert Undercut	CuYd	840	\$5.00	840	\$4,200.00	840	\$4,200.00	0	\$0.00	
144	Box Culvert Bedding Material	CuYd	840	\$35.00	840	\$29,400.00	840	\$29,400.00	0	\$0.00	
145	Controlled Density Fill	CuYd	32	\$205.00	32	\$6,560.00	32	\$6,560.00	0	\$0.00	
146	14'x10' Concrete Box Culvert	Ft	116	\$1,405.00	116	\$162,980.00	116	\$162,980.00	0	\$0.00	
147	16'x11' Concrete Box Culvert	Ft	116	\$1,612.00	116	\$186,992.00	116	\$186,992.00	0	\$0.00	
148	Concrete Flared End Sections	LS	1	\$514,500.00	1	\$514,500.00	1	\$514,500.00	0	\$0.00	
Paving & Restoration											
149	Geotextile Fabric For Subgrade Stabilization	SqYd	28161	\$1.90	28161	\$53,505.90	28161	\$53,505.90	0	\$0.00	
150	Crushed Concrete	Ton	19654	\$13.80	13986.5	\$193,013.70	13986.5	\$193,013.70	0	\$0.00	
151	Aggregate Base Course	Ton	2000	\$12.00	3402.83	\$40,833.96	3402.83	\$40,833.96	0	\$0.00	
152	Gravel Surfacing	Ton	764	\$13.80		\$0.00		\$0.00	0	\$0.00	
153	Asphalt Concrete Composite, PG58-28	Ton	7611	\$60.85	7271.9	\$442,495.12	7271.9	\$442,495.12	0	\$0.00	
154	Concrete Curb & Gutter SF66	Ft	9674	\$11.22	9674	\$108,542.28	9674	\$108,542.28	0	\$0.00	
155	6" PCC Fillet Section	SqYd	498	\$65.23	498	\$32,484.54	498	\$32,484.54	0	\$0.00	
156	Concrete Valley Gutter, 6" Thick	SqYd	288	\$60.42	288	\$17,400.96	288	\$17,400.96	0	\$0.00	
157	6" Concrete Approach Pavement	SqYd	117	\$45.00	117	\$5,265.00	117	\$5,265.00	0	\$0.00	
158	4" Concrete Sidewalk	SqFt	7300	\$4.55	7364	\$33,506.20	7364	\$33,506.20	0	\$0.00	
159	6" Concrete Sidewalk	SqFt	2264	\$5.56	2720	\$15,123.20	2720	\$15,123.20	0	\$0.00	
160	Detectable Warning Panel	SqFt	144	\$43.86	180	\$7,894.80	180	\$7,894.80	0	\$0.00	
161	Adjust Manhole	Each	24	\$357.00	24	\$8,568.00	24	\$8,568.00	0	\$0.00	
162	Valve Box Adjustment	Each	30	\$148.00	30	\$4,440.00	30	\$4,440.00	0	\$0.00	
163	4" Pavement Marking Paint, Yellow	Ft	10385	\$0.16	15564	\$2,490.24	15564	\$2,490.24	0	\$0.00	
164	4" Pavement Marking Paint, White	Ft	50	\$0.16		\$0.00		\$0.00	0	\$0.00	
165	24" Pavement Marking Paint, White	Ft	64	\$1.05	66	\$69.30	66	\$69.30	0	\$0.00	
166	Pavement Marking Paint, Arrow	Each	53	\$21.00	53	\$1,113.00	34	\$714.00	19	\$399.00	
167	Type 2 Object Marker Back to Back	Each	4	\$21.00	4	\$84.00		\$0.00	4	\$84.00	
168	Reset Mailbox	Each	1	\$210.00	1	\$210.00	1	\$210.00	0	\$0.00	
169	2 Post Panel	Each	19	\$136.50	19	\$2,593.50		\$0.00	19	\$2,593.50	
170	Type 2 Right of Way Fence	Ft	1611	\$2.89	1611	\$4,655.79		\$0.00	1611	\$4,655.79	
171	16' Tubular Gate	Each	2	\$368.00	2	\$736.00		\$0.00	2	\$736.00	
172	6' Chainlink Fence with Top Rail	Ft	304	\$26.80		\$0.00		\$0.00	0	\$0.00	
173	Double Vehicular Swing Gate (16' Wide)	Each	1	\$788.00	1	\$788.00		\$0.00	1	\$788.00	
174	Repair Irrigation Systems	LS	1	\$2,100.00	1	\$2,100.00	1	\$2,100.00	0	\$0.00	
	Liquidated Damages (Sanitary Sewer & Water Main)	Day		(\$1,250.00)	5	(\$6,250.00)	5	(\$6,250.00)	0	\$0.00	
TOTALS						\$3,745,727.02		\$3,718,376.42		\$27,350.60	

Maintenance Report – 10/15/2019

October 11, 2019

Streets

Equipment- All of the equipment is running well at this time.

I-90 – No updates at this time

Replacement truck- Neil is working on removing the service box on the 2014 ford truck that we recently purchased. The new box is getting painted and rhino lined. The guys will work on getting it all put back together and putting it in service. After this truck is finished, we will work on replacing the service box on the dodge as they have some extra time.

Gravel roads – We are still working on the gravel roads as needed. The mag water seems to be holding pretty well so a second application should not be needed.

Sweeping – Jesse has been out sweeping. I will get the list of roads and days he was out to Teresa for the packet.

Hwy 38 – I sent an e-mail out to Travis Dressen with Dot regarding some concerns with the speed and turning lanes on HWY 38. I have no updates at this time.

Signage – No updates at this time.

Mosquitoes – We should be done spraying for the year.

Traffic counter – Nothing new at this time.

Drainage areas – I getting quotes for cleaning out a few drainage areas. We are not able to reach these areas with our equipment. One area is the box culverts on Feyder Ave and the other is the north side of the culvert on Opal Lane.

Sidewalks – Neil is working on quotes for the sidewalk along Mickelson Roads. We will not have time or manpower to get this done. We are planning on doing the removals and gravel work.

Water

Meters – We will start installing the rest of the new readers in November. We will know by then how many new installations we will have.

Reports – The quarterly stage 2 report has been filled out and sent to DENR.

Mains – Siteworks Construction has installed some of the water main for Knapps Landing Addition. They have the main up to SAS Ave. installed and water samples will be taken today.

Sewer

Main list station – Everything is working fine for now; Our flow is slowly coming down. The 4G updated dialer is here. I decided to wait until I get back from vacation before I install the dialer. I want to make sure we don't have an issue with it programming. This dialer has to be replaced by the end of the year. We had an issue with a check valve and sump pump at the main lift station this week, it has been fixed.

Reports – The quarterly DMR's have been filled out and sent to DENR.

Lagoons – We have finished discharging, we had one sample that didn't meet the TSS criteria.

Sagehorn lift station – All is good at this time.

Park

Parks – The mowing is starting to slow down. Neil has finished fertilizing the parks and Terry has sprayed them. We are temporarily closing the bathrooms this weekend, due to the cold weather. We will reopen them for a few weeks and then shut them down for the season.

Turtle Creek – The SDBGN had a conference meeting the other day. They decided to hold off sending the request to the National Board and go before legislation to try and change the law on the State Board being able to make the decision. So, we won't have an answer until next year. The Board sounded pretty positive about it.

Century Square – The pine tree has been removed and I will look into a replacement when I return.

Sports complex – If it dries up, we will get back to hauling fill in for a future building and driveway. The area is full of cattails and about 6" of water.

I will be on vacation until October 29th.

FINANCE OFFICER REPORT

October 15, 2019

Cash Report and Sales Tax Revenue: Following is a comparison of the 2018 and 2019 Cash Reports as well as the year to date Sales Tax Revenue as of September 30th.

	<u>September 30, 2018</u>	<u>September 30, 2019</u>	<u>Difference</u>
Total Cash	\$4,704,468.60	\$3,734,921.83	- \$969,546.77
General Fund	\$2,081,622.38	\$1,829,800.80	- \$251,821.58
1 st Penny	\$ 287,196.20	\$ 346,292.72	\$ 59,096.52
2 nd Penny	\$ 287,196.19	\$ 346,292.72	\$ 59,096.53
3 rd Penny	\$ 41,685.34	\$ 51,046.22	\$ 9,360.88

Committee Funds: Attached are the committee reports as of September 30, 2019.

Bike/Rec Trail Committee	\$5,060.05
Sports Complex Committee	\$126,729.39
Downtown Committee	\$203.88

Bill Report: Please review the bill report that is included in your packet. If you have questions, please feel free to contact me or stop in and look at the invoices. Following are highlights:

All-In-One Landscaping	550.00	Removal of 3 Trees
Banyon Data Systems, Inc.	590.00	Software Annual Support
Cemcast Pipe & Precast	1,050.00	Inlet Lid for Concrete Repair on Hwy 38
Concrete Materials	1,554.49	Asphalt for Street Patching
Graham Tire Company	328.89	Three Tires for Malibu
Hartford Senior Center	900.00	July thru Sept Rental of Library Space
Highway Improvement, Inc.	17,696.21	Crack Sealing Streets
Intermountain Slurry Seal, Inc.	62,782.50	Slurry Seal Streets
Minnehaha County Sheriff	18,250.86	3 rd Quarter Daytime Hours
Ramkota Hotel	671.94	SDWWA Conf Lodging – Wagner & Hanisch
Sioux Valley Energy	2,337.50	Mickelson Road Lighting
Sioux Valley Energy	1,400.00	Vandemark Avenue Lighting
US Bank	1,100.00	Vandemark Avenue Bond Wire Transfer Fee
The Weston Group	500.00	Balance Due on Compensation Planning
XXX Stump Grinding, LLC	600.00	Stump Grinding of 8 Trees

Pre-paid Bills:

Soukup Construction, Inc.	286,316.49	Pay #5 Vandemark St Project – per CC 9/17/19
SD Planners Association	55.00	Sidel Conf Registration – per CC 10/1/19
SD Municipal League	200.00	Annual Conf Registration – Menning & Wagner
Frankman Motor Company	17,699.00	2014 Ford F250 Truck
Steri-Clean	9,114.40	Second Payment on Matthies Property Cleaning

Attendance Chart: I've attached the attendance chart for your review. Please let me know By Oct 31st if any changes need to be made. I will process payroll on Nov 1st so, with the weekend, you will see your direct deposit in your account on Nov 4th.

Calendar of Events:

Oct 2019:

Sunday, 13 th	HASR Meeting @ Blue42, 7pm
Monday, 14 th	Columbus Day Holiday – City Hall Closed
Monday, 14 th	Chamber Meeting @ Fire Station, 6:30pm
Tuesday, 15 th	Council Meeting @ City Hall, 7pm
Thursday, 17 th	Coffee with the Cops @ Stomping Grounds, 7am
Friday, 18 th	HADF Meeting @ Stomping Grounds, 7:30am
Friday, 25 th	HADF Meeting @ Stomping Grounds, 7:30am
Tuesday, 29 th	Planning & Zoning Meeting – Public Input on Joint Jurisdiction @ 120 Main Events (formerly American Legion), 7pm

Nov 2019:

Friday, 1 st	HADF Meeting @ Reliabank, 7:30am
Tuesday, 5 th	Council Meeting @ City Hall 7pm
Friday, 8 th	HADF Meeting @ Stomping Grounds, 7:30am
Sunday, 10 th	HASR Meeting @ Blue42, 7pm
Monday, 11 th	Veterans Day Holiday – City Hall Closed
Monday, 11 th	Chamber Meeting @ Fire Station, 6:30pm
Tuesday, 12 th	Planning & Zoning Meeting @ City Hall, 7pm
Friday, 15 th	HADF Meeting @ Stomping Grounds, 7:30am
Tuesday, 19 th	Council Meeting @ City Hall, 7pm
Wednesday, 20 th	Bike/Rec Meeting @ The Goat, 7:30pm
Thursday, 21 st	Coffee with the Cops @ Stomping Grounds, 7am
Friday, 22 nd	HADF Meeting @ Stomping Grounds, 7:30am
Tuesday, 26 th	Planning & Zoning Meeting @ City Hall, 7pm
Thursday, 28 th	Thanksgiving Holiday – City Hall Closed
Friday, 29 th	Thanksgiving Holiday – City Hall Closed

Prepared by Karen Wilber

CITY COUNCIL ATTENDANCE CHART

May 1, 2019 - October 31, 2019	Jeremy	Travis	Mark B.	Mark M.	Jessica	Scott	Arden	Brittany
Regular Meetings								
May 7, 2019	100	100	100	100	100	100	100	
May 21, 2019	100	100	100	100	100	100	100	
June 4, 2019	100	100	100	100	100	100	100	
June 18, 2019		100		100	100	100	100	
July 2, 2019	100	100	100	100	100	100	100	
July 16, 2019	100	100	100	100	Resigned eff 7/3	100	100	
August 7, 2019	100	100		100		100	100	Appointed 8/7
August 20, 2019	100	100	100			100	100	100
September 3, 2019	100	100	100	100		100	100	100
September 17, 2019	100	100	100	100		100	100	100
October 1, 2019	100	100	100	100		100	100	
October 15, 2019								
Special Meetings and Misc Conferences								
July 14, 2019 - HASR Committee Meeting		75					75	
August 11, 2019 - HASR Committee Meeting		75					75	
August 26, 2019 - Special Budget Meeting	75	75	75	75		75		75
August 27, 2019 - Joint Minnehaha Commission Meeting	75	75	75			75		75
October 8, 2019 - SDML Annual Conference	75							
October 9, 2019 - SDML Annual Conference	75							
October 10, 2019 - SDML Annual Conference	75							
Meeting Subtotal	1,450.00	1,400.00	1,050.00	1,075.00	500.00	1,250.00	1,150.00	450.00
Semi Annual Amount	900.00	600.00	600.00	600.00	200.00	600.00	600.00	300.00
GRAND TOTAL	2,350.00	2,000.00	1,650.00	1,675.00	700.00	1,850.00	1,750.00	750.00

BIKE/REC TRAIL COMMITTEE FUNDS

(as of September 30, 2019)

Activity	Date	Revenue	Expenses	Balance
End of Year 2010 - Balance	12/31/2010	\$25,038.24	\$438.90	\$24,599.34
End of Year 2011 - Balance	12/31/2011	\$144,373.60	\$147,224.03	\$21,748.91
End of Year 2012 - Balance	12/31/2012	\$115,057.43	\$81,227.85	\$55,578.49
End of Year 2013 - Balance	12/31/2013	\$11,506.78	\$10,206.58	\$56,878.69
End of Year 2014 - Balance	12/31/2014	\$56.78	\$2,345.73	\$54,589.74
End of Year 2015 - Balance	12/31/2015	\$52.25	\$10,039.46	\$44,602.53
End of Year 2016 - Balance	12/31/2016	\$174.69	\$762.70	\$44,014.52
End of Year 2017 - Balance	12/31/2017	\$59.04	\$25,854.37	\$18,219.19
End of Year 2018 - Balance	12/31/2018	\$30,584.26	\$48,803.45	\$0.00
Year 2019				
Deposit (2019 Budget)	1/1/2019	\$10,000.00		\$10,000.00
Deposit (interest)	2/28/2019	\$1.33		\$10,001.33
Deposit (interest)	3/31/2019	\$1.41		\$10,002.74
Deposit (interest)	4/30/2019	\$1.40		\$10,004.14
Deposit (interest)	5/31/2019	\$1.46		\$10,005.60
Deposit (interest)	6/30/2019	\$1.35		\$10,006.95
SD Dept of Transportation (Mike Franken Trail)	7/16/2019		\$4,949.97	\$5,056.98
Deposit (interest)	7/31/2019	\$1.42		\$5,058.40
Deposit (interest)	8/31/2019	\$0.72		\$5,059.12
Deposit (interest)	9/30/2019	\$0.93		\$5,060.05
TOTALS TO DATE for 2019		\$10,010.02	\$4,949.97	\$5,060.05

To date, the balance of Bike/Rec Trail fund is \$5,060.05

Summary of Expenses:	
Advertising	\$78.05
501c3	\$407.00
Filing Fees-Land	\$22.00
Filing Fees	\$98.00
Attorney's/Accountant's Fees	\$1,273.92
Supplies-Phase 1	\$93.43
Contractor-Phase 1	\$118,535.29
Engineer-Phase 1	\$23,023.44
Engineer-Hwy 38	\$45,777.95
Engineer-Phase 3/4	\$5,880.28
Engineer-Wetlands Phase 3/4	\$3,711.60
SD Dot - Hwy 38	\$1,801.98
Wetlands Bank-Hwy 38	\$41,000.00
Bricks	\$423.40
Building Supplies - Turtle Creek Shelter	\$1,022.15
SD Dot - Mike Franken	\$64,084.55
Tetonka	\$24,620.00

Sports Complex Committee Funds

(as of September 30, 2019)

Activity	Date	Revenue	Expenses	Balance
End of Year 2010 - Balance	12/31/2010	\$100,153.94	\$1,284.28	\$98,869.66
End of Year 2011 - Balance	12/31/2011	\$100,287.58	\$192,255.17	\$6,902.07
End of Year 2012 - Balance	12/31/2012	\$47,754.85	\$346,215.92	(\$291,559.00)
End of Year 2013 - Balance	12/31/2013	\$409,797.66	\$85,298.19	\$3,294,047.00
End of Year 2014 - Balance	12/31/2014	\$45,423.32	\$76,328.01	\$2,035.78
End of Year 2015 - Balance	12/31/2015	\$50,015.74	\$45,940.22	\$6,111.83
End of Year 2016 - Balance	12/31/2016	\$14,032.17	\$0.00	\$20,144.00
End of Year 2017 - Balance	12/31/2017	\$100,180.67	\$0.00	\$120,324.67
End of Year 2018 - Balance	12/31/2018	\$186.43	\$22,283.15	\$98,227.95
Year 2019				
Deposit (2019 Budget)	1/1/2019	\$50,000.00		\$148,227.95
Interest Deposit	1/31/2019	\$13.65		\$148,241.60
Deposit (Hartford Area Softball - scoreboard donation)	2/11/2019	\$800.00		\$149,041.60
Interest Deposit	2/28/2019	\$19.74		\$149,061.34
Interest Deposit	3/31/2019	\$21.02		\$149,082.36
Interest Deposit	4/30/2019	\$20.88		\$149,103.24
Daktronics, Inc. (2 scoreboards)	5/21/2019		\$11,367.52	\$137,735.72
Stockwell Engineers, Inc. (cost estimates)	5/21/2019		\$305.40	\$137,430.32
Interest Deposit	5/31/2019	\$21.79		\$137,452.11
Hartford Area Softball Assoc (field rent)	6/14/2019	\$320.00		\$137,772.11
Beaverbuilt, Inc. (scoreboard frames)	6/18/2019		\$3,126.00	\$134,646.11
Beaverbuilt, Inc. (telehandler rental for scoreboard install)	6/18/2019		\$75.00	\$134,571.11
Interest Deposit	6/30/2019	\$18.53		\$134,589.64
Beaverbuilt, Inc. (telehandler rental for scoreboard install)	7/16/2019		\$200.00	\$134,389.64
Colton Redi-Mix, Inc. (concrete for scoreboard install)	7/16/2019		\$432.00	\$133,957.64
Stockwell Engineers, Inc. (master plan/cost estimates)	7/16/2019		\$2,028.60	\$131,929.04
Travis Electric, Inc. (electrical for scoreboard install)	7/16/2019		\$5,260.00	\$126,669.04
Interest Deposit	7/31/2019	\$19.09		\$126,688.13
Interest Deposit	8/31/2019	\$18.04		\$126,706.17
Interest Deposit	9/30/2019	\$23.22		\$126,729.39
TOTALS		\$51,295.96	\$22,794.52	\$126,729.39

To date, the balance of Sports Complex funds is \$126,729.39

Summary of Expenses:	
501c3 Filing Fees	\$750.00
Attorney's/Accountant's Fees	\$608.42
Earnest Money	\$500.00
Land Purchase	\$150,000.00
Land Purchase-Closing Costs	\$444.00
Engineer-Wetlands	\$2,980.80
Loan Expenses	\$15,712.03
Advertising Fees	\$40.52
Engineer Fees	\$94,424.55
Construction Fees - Sitework	\$355,467.20
Soukup Construction - Overseeding	\$4,011.66
Supplies	\$907.33
D. Hauptman Co. - Soccer Goals	\$3,510.00
American Fence Company (fence 2 softball fields)	\$72,330.46
Water Line Expense	\$465.31
Ag-Lime	\$45,940.22
Electrical	\$8,248.80
Water Service Line	\$13,569.04
Daktronics, Inc (2 scoreboards)	\$11,367.52
Beaverbuilt, Inc (scoreboard frames)	\$3,126.00
Beaverbuilt, Inc (telehandler rental for scoreboard install)	\$275.00
Colton Redi-Mix, Inc (concrete for scoreboard install)	\$432.00
Travis Electric, Inc (electrical for scoreboard install)	\$5,260.00
Stockwell Engineers (master plan/cost estimates)	\$2,028.60

DOWNTOWN COMMITTEE FUNDS

(as of September 30, 2019)

Activity	Date	Revenue	Expenses	Balance
End of Year 2011 - Balance	12/31/2011	\$5,000.06	\$4,910.63	\$89.43
End of Year 2012 - Balance	12/31/2012	\$10,009.86	\$0.00	\$10,099.29
End of Year 2013 - Balance	12/31/2013	\$10.35	\$474.57	\$9,635.07
End of Year 2014 - Balance	12/31/2014	\$6.78	\$9,000.00	\$641.85
End of Year 2015 - Balance	12/31/2015	\$1.71	\$496.91	\$146.65
End of Year 2016 - Balance	12/31/2016	\$3.70	\$0.00	\$150.35
End of Year 2017 - Balance	12/31/2017	\$3.53	\$0.00	\$153.88
End of Year 2017 - Transfer Committee Acct Balance	12/31/2017	\$2,044.14	\$0.00	\$2,198.02
End of Year 2018 - Balance	12/31/2018	\$3.72	\$0.00	\$2,201.74
Year 2019				
Interest Deposit	1/31/2019	\$0.31		\$2,202.05
Interest Deposit	2/28/2019	\$0.29		\$2,202.34
Interest Deposit	3/31/2019	\$0.31		\$2,202.65
Interest Deposit	4/30/2019	\$0.31		\$2,202.96
Deposit (SF Area Community Foundation - mural donation)	5/15/2019	\$1,500.00		\$3,702.96
Interest Deposit	5/31/2019	\$0.32		\$3,703.28
Hartford Area Optimist Club (mural project)	6/18/2019		\$3,500.00	\$203.28
Interest Deposit	6/30/2019	\$0.50		\$203.78
Interest Deposit	7/31/2019	\$0.03		\$203.81
Interest Deposit	8/31/2019	\$0.03		\$203.84
Interest Deposit	9/30/2019	\$0.04		\$203.88
TOTALS		\$1,502.14	\$3,500.00	\$203.88

To date, the balance of Downtown fund is \$203.88

Summary of Expenses:	
Attorney's/Accountant's Fees	\$1,105.34
Remaining Appropriation (benches, trash cans)	\$4,302.20
Postage for Survey Mailing	\$474.57
Hartford Area Optimist Club (mural)	\$3,500.00
Transfer to General Fund	\$9,000.00

Explanation of Agenda ItemsVisitors:

- **Alysia Boysen – Siouxland Libraries:** It's been a year since the new library project started and Ms. Boysen plans to give the council a short update.

Hearings, Applications, Resolutions & Ordinances:

- **7:05 Public Hearing on Mickelson Road Project (Review of Assessment Rolls):** The city's agreements with John Jarding and Sam Assam required them to make their assessment payments directly to the city after completion of this project – the city has received payment from both parties for the streets, sewer and water. This public hearing is to review and approve the assessment rolls for the property not within city limits and then the property that had sidewalks placed as part of this project.
 - **Resolution 2019-10:** This is the delayed assessment roll for street, curb and gutter on the property that is out of city limits. This delayed assessment is against the property owned by Jacobsma's and Stumpe (Circle J Farms and Prairie Rose LLC). The prices are set by our agreements and reflect the city's current assessment rate of \$100 per linear foot for streets. This assessment will be filed with the county, but no assessment payment is due until the property is developed and annexed.
 - **Resolution 2019-11:** This is the delayed assessment roll for water on the property that is out of city limits. Once again it is just against Jacobsma's and Stumpe's property. The price was set by our agreement and reflect the actual cost of the water portion of the project. This assessment will be filed with the county, but no assessment payment is due until the property is developed and annexed.
 - **Resolution 2019-12:** This is the delayed assessment roll for sewer on the property that is out of city limits. Once again it is just against Jacobsma's and Stumpe's property. The price was set by our agreement and reflect the actual cost of the sewer portion of the project. This assessment will be filed with the county, but no assessment payment is due until the property is developed and annexed.
 - **Resolution 2019-13:** This is the direct assessment roll for the sidewalks that were placed with the project on the lots that have already been developed within city limits. There are 7 property owners that had sidewalks placed with this project since the sidewalks were not placed when the home was built. It was the council's decision to include the sidewalks with this project to ensure timely placement and hopefully secure a better pricing for all with the larger quantities used. Mitch had calculated the assessment cost of \$22.75 per linear foot for a 5 foot sidewalk so this is the amount shown on the assessment roll. The council voted to assess the \$22.75 per linear foot and offer a payment plan of 5 years at 7%. Any of these amounts may be amended if the council so desires – it is not final until approval of the roll. My letter to the property owners noted the two payment options allowed and said that if they would like to pay in full and not go on the payment plan, then payment is due by December 2nd. Once again, this date can be changed if the council wants to see it extended – I just gave the same amount of time to pay the full amount as the city did on past assessments. I have confirmed with the county that if the payment plan is chosen, the first payment will not be due until 2021 since anything filed after November 1st cannot be assessed in 2020. But note, even though the first payment is not due until 2021, interest will start accumulating once the roll is sent to the county.
- **1st Reading of Ordinance #679:** This ordinance is being sent to the council from the Planning and Zoning Board. Fire Chief Bryon Shumaker asked the city to consider adopting an ordinance that would require minimum standards for a uniform lock box system on controlled access buildings within the city. Currently, the fire department has several different keys to various buildings and if they don't have a key, precious time could be lost for emergency responders or unneeded property damages. The city has adopted the International Fire Code, which allows the city to require lock boxes at approved locations for emergency responders to gain necessary access to restricted properties. This ordinance would require a key lock box system for: 1) Commercial, industrial and non-residential structures that are protected by automatic alarm systems or have restricted access; 2) multi-family structures that have restricted access through locked doors or have a common corridor for access to the living units; and 3) All properties with security gates at the vehicular entrance. All new structures will have to follow this ordinance and any structures in existence that fall under this requirement, will have one year to comply. Basically, each

building to have a uniform key box system on the outside of the structure with the actual keys to the building within the key box. This will allow the fire department and emergency personal to carry just one key for the boxes in town, since the master key will be specific to Hartford. Access to the master key will be monitored by the fire department. The property owner will be responsible for the key box cost for their building and the fire department will pay for the master key and monitoring system. P&Z Board has reviewed this during their last 2 meetings and recommend approval to the city council.

Reports (Action Items):

- **City Engineer Report:**
 - **Pay Application #6 to Soukup Construction:** Enclosed in your packet is pay application #6 to Soukup Construction for the Vandemark Road Project. The amount due for this pay application is \$179,923.35, which covers completed items as of October 4th. The work is approximately 92% complete.
 - **Pay Application #14 to Soukup Construction:** Enclosed in your packet is pay application #14 to Soukup Construction for the Mickelson Road Project. The amount due for this pay application is \$25,983.07, which covers work completed through October 4th. This project is approximately 99% completed with only a few punch list items left.

Old Business:

- **Discuss Allocation of Funds to Downtown Hartford for Leo Scherer Donation:** As discussed at our last meeting, the City of Hartford did receive a donation from the Leo Scherer Estate back in 2007 in the amount of \$10,379.51. This donation was placed in the city's general fund and no particular use was assigned to the funds. Sandy Dean was present at the October 1st meeting and has requested that funds from the city be transferred to the Hartford Downtown organization to use for a project or projects in dedication to the Scherer Family. If the council wants to allocate \$10,379.51 to the Hartford Downtown organization for the Scherer Family, a motion needs to be approved at this meeting.

New Business:

- **West Central Softball Request:** The Hartford Area Softball Association (HASA) has received a couple of grants to allow the erection of a scoreboard at the city park. They would like to install this scoreboard in center field of Field A and hope to install a future scoreboard in the at Field C. The total estimated cost is \$10,216, with the grants providing \$4,000 in funding, the HASA plans to contribute \$3,216 towards this project and the association would like the city of Hartford to contribute up to \$3,000 for this project. The Associations would like to ask the council for permission to place the scoreboard within the city park and to allocate \$3,000 in funds for the project. One think that should be clarified is that once erected on city property, the scoreboard is the property of the city. A couple of questions may need to be clarified as well - who will be putting up the scoreboard; who will be maintaining the scoreboard; and who will be allowed to access or run the equipment
- **Review Tax Abatement Request on Parcel #86249:** Minnehaha County has received a property tax abatement request from a disabled veteran within the city of Hartford. State laws allows tax abatements to qualifying senior and disabled veterans. This applicant qualified as a disabled veteran. Since the abatement is a health-related issue, the applicant's personal information has been concealed. Since this affects property within the city, the city council must make a motion to allow the \$616.33 tax abatement. The applicant qualified for the abatement and I recommend approval.

Non-Agenda Updates

Township Property: I have talked with the Township Chairman and they have agreed to annex into the city if the city would give them a service line for sewer. The annexation petition was just turned in today so I will proceed with notifying the required utility companies and sending out a public hearing notice for the council to review.

Warranty Deed: Larry has drafted a warranty deed to transfer the city lot south of South Bar to the HADF. This deed will be executed once title insurance has been secured.

Snow Removal Help: The city is currently advertising for part-time snow removal help – the position will stay open until filled. (We try to hire 1-3 snow removal personnel if possible)

Recreation Director Info: I have been monitoring Nates phone and email daily but there has been very little activity. All is going well so far with his duties.

Turtle Creek Highlands: Sam Assam has platted the first 25 lots of his new development.

Reminder: The public input meeting for joint jurisdiction will be Tuesday, October 29th at 7pm in the former American Legion Building. Invite letters to the residents within this area, the county planning department, the county planning commission and the county commissioners have all been sent out. We have placed information on the city's website and a notice was placed in the local papers, along with Facebook.

Please let me know if you have any questions or concerns. 605-261-3995

Teresa



9/19/2019

TO: Nathan Velandar, Recreation Director, City of Hartford
FROM: Eric Kunzweiler, President of Hartford Area Softball Association
RE: Daktronics Scoreboard

Dear Mr. Velandar:

On behalf of the Hartford Area Softball Association (HASA), I am writing to request special one-time funding from the City of Hartford for the purchase and installation of a scoreboard at the fields located in town next to the city park and pool.

Brad Kramer, HASA's treasurer has written and secured two grants to be utilized toward this project. The timeline is identical to the scoreboard installation that took place at Swenson Park this past year and must be expended by April, 2020 which requires the project to be fully completed by that date.

We have attached a detailed project budget including estimates from the required parties. In addition to the grants that have been secured, HASA is putting "skin in the game" by pledging \$3,216 toward the successful completion of this project. In total, HASA and the grants secured would cover over 72% of the total project cost.

Our request from the City of Hartford, would be for an amount not to exceed \$3,000. We have envisioned this scoreboard being installed in center field of Field A with the provision of adding an additional scoreboard to Field C later. A future scoreboard for Field C would be installed on the backside of this project since the I-Beams and electrical will already be there.

If you need further information or would like to discuss further, please contact me directly. Thanks, Nate!

Eric Kunzweiler
Hartford Area Softball Association (HASA)

* Quotes R

Legends For Kids Youth Foundation Grant Application Budget	
Hartford Area Softball Association	
Scoreboard-Daktronics, Inc.*	\$5,725
Scoreboard Frames-Beaverbuilt, Inc.*	\$1,700
Telehandler Rental for Install-Beaverbuilt, Inc. *	\$75
Concrete for Install-Colton Redi-Mix, Inc. *	\$216
Electrical-Supplies and Install-Travis Electric *	\$ 2,500.00
TOTAL COST OF PROJECT	\$10,216
Legends Grant <i>(Secured by HASA)</i>	\$2,500
ASA Softball Grant <i>(Secured by HASA)</i>	\$1,500
HASA Contribution	\$3,216
City of Hartford Contribution	\$3,000
TOTAL Money Raised	\$10,216

DAKTRONICS QUOTE # 704042-1-0

City of Hartford
 Eric Kunzweiler
 125 N Main Ave
 Hartford, SD USA 57033
 Phone:
 Fax:
 Email: kunzweie@gmail.com

22/Aug/2019
 Quote valid for: 90 days
 Terms: Net 30 days from shipment with
 Purchase Order
 Subject to Credit Review
 FCA: DESTINATION
 Delivery: Call for Production Time

Reference: Baseball

Item No.	Model	Description	Qty	Price
1	BA-2718-R-PV-F	PanaView® Baseball/Softball Scoreboard; Scoreboard Color: Blue (57406); Caption Color: White (7725-10); Caption Choice: TIME (Vertical) Cabinet Dimensions: 5' 0" H X 10' 0" W X 0' 8" D (Approx. Dimensions) Digit Type: PANAVIEW Digit Color: RED Max Power: 150 watts/display Weight: Unpackaged 115 lbs per display; Packaged 172 lbs per display	1	\$3,620.00
	Stripe; 0A-1192-2794	Border Stripe for BA-2718 Scoreboards; Color: White (7725-10)	1	
	Decoration for Sponsor/Logo on BA-2718	Decoration Applied Directly to the Face of the Scoreboard; Approximate Copy Area: 1' 7" x 2' 8"	1	
	I-Beam Mounting Method (A)	For 2 I-Beams	1	
2	RC-200 Handheld Controller Kit	Charger, Case and Inserts Included	1	\$800.00
	RC-200 Scoreboard Receiver Kit	RC-200 Receiver (Base Station)	1	
3	Outdoor Non-Backlit 2' 6" x 10' 0" Horizontal	Ad Panel, Above or Below Display Cabinet Dimensions: 2' 6" H X 10' 0" W X 0' 8" D Weight: Packaged 100 lbs per display	1	\$1,010.00
4	FREIGHT	Shipping to site via LTL (enclosed trailer). Usually unloads at a dock, forklift or pallet jack may be required.	1	\$295.00
Services				
5	G5C5-W	Five Year Warranty - Parts Coverage - G5G5	1	

Total Price Excluding Applicable Tax: \$5,725.00

Please reference listed sales literature: DD1628383 for G5C5-W, DD1734740 for BA-2718-R-PV-F, DD3715714 for RC-200 Handheld Controller Kit, DD3888368 for All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure, SL-04370 for Radio Receiver
 Please reference listed shop drawings: DWG-03899921 for All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure

Options

Please contact your sales representative for additional information

All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure	All Sport® MX-1 Mobile Scoring Kit with Gen VI Radio Transmitter. Includes Outdoor Enclosure	1	\$960.00
Y-HARNESS FOR DUAL RADIOS - W-2914	HARNESS; DUAL RADIO, 6P MINI M TO 2 6P MINI F	1	



DAKTRONICS QUOTE # 704042-1-0

Radio Receiver	Frequency of 2.4 GHz	1	\$425.00
Angle Clamp Mounting Method (A)	For 2 Tubes	1	

DAKTRONICS QUOTE # 704042-1-0

Leasing Program

If your purchase exceeds \$25,000, you may qualify for our leasing program allowing you more flexibility to spread out the cost of your Daktronics display over of a period up to five (5) years. Benefits of our leasing program include fixed rate financing, non-appropriation clause, no prepayment penalty, and customizable payment schedules. Plus, at the end of the lease, the equipment is yours to keep with no additional balloon payments.

Sample payment options as follows:

\$50,000 in total equipment cost = \$10,700 per year

\$100,000 in total equipment cost = \$21,199 per year

\$250,000 in total equipment cost = \$52,899 per year

**Payments based on 5 year/annual payment in advance structure. Leasing is subject to credit approval and agreed upon documentation with Daktronics lending partner. Contact your Daktronics representative for additional options and details.

Exclusions:

- | | |
|--|------------------------------------|
| - Electrical Installation | - Physical/Mechanical Installation |
| - Structure | - Foundation |
| - Power | - Hoist |
| - Technical Support/Installation Support | - Engineering Certification |
| - Signal Conduit | - Labor to Pull Signal Cable |
| - Applicable Permits | - Taxes |
| - Electrical Switch Gear or Distribution Equipment | - Front End Equipment |

Unless expressly stated otherwise in this Quote # 704042-1 Rev 0 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

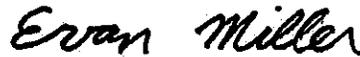
Installation Responsibilities:

If applicable please reference Attachment A for Installation Responsibilities.

Ad/ID Copy Approval Process

Customer shall provide digital artwork for advertising and identification panels, conforming to Daktronics' graphic file standards, at the time of order.

Daktronics will create a proof of provided artwork and require approval of that proof three weeks prior to the initial anticipated ship date. Advertising and identification panels not approved in time, will be shipped without copy in Daktronics' standard finish.



Don Hansen
PHONE: 605-695-2096
FAX: 605-697-4746
EMAIL: Don.Hansen@daktronics.com

Evan Miller
PHONE: 605-692-0200 Ext.56847
FAX:
EMAIL: Evan.Miller@daktronics.com

Terms And Conditions:

The Terms and Conditions which apply to this order available on request.

SL-02374 Standard Warranty and Limitation of Seller's Liability (www.daktronics.com/terms_conditions/SL-02374.pdf)

SL-02375 Standard Terms and Conditions of Sale (www.daktronics.com/terms_conditions/SL-02375.pdf)

SL-07862 Software License Agreement (www.daktronics.com/terms_conditions/SL-07862.pdf)

Acceptance:

The parties acknowledge and agree that the agreement (the "Agreement") is comprised of the terms and conditions contained within this quote and any attachments thereto, along with the documents at the website addresses above. Purchaser hereby agrees to purchase the equipment as defined in the Agreement. Purchaser acknowledges having had the opportunity and means to review the Agreement. The Agreement represents the entire agreement of the parties and supersedes any previous understanding or agreement. The Undersigned has actual authority to execute this document and Daktronics is relying on such authority. Purchaser acknowledges and agrees to the above, as evidenced by its attestation below.

Customer Signature

Date

Print Name

Title

Purchase Order Information:

City of Hartford

PO# _____

PO Date _____

Purchaser hereby confirms that the equipment is to be delivered to, and may be installed by Purchaser or Daktronics (as indicated elsewhere herein) at the address indicated on page one (1) of the agreement unless otherwise specified below:

<input type="checkbox"/> Same as Bill to	
Ship To:	

Company	

Contact Person	

Address	

City	

State	Zip
_____	_____
Telephone	

Fax	

Email	

<input type="checkbox"/> Same as Ship to	
Installation Location (End User):	

*Company	

Contact Person	

Address	

*City	

*State	*Zip
_____	_____
Telephone	

Fax	

Email	

*Required Information	

BILL TO (if different from quoted address):	

Company	

Contact Person	

Address	

City	

State	Zip
_____	_____
Telephone	

Fax	

Email	

Travis Electric, Inc.

PO Box 298
Hartford, SD 57033

Estimate

Date	Estimate #
7/19/2019	4064

Name / Address
RE: City Ball Diamonds City of Hartford PO Box 727 Hartford, SD 57033

			Project
Description	Qty	Cost	Total
Provide and install electrical, conduit, wire, disconnects, and associated wiring, for new scoreboard to Field C. Scoreboard to be fed from Panel on the east side of concessions stand, 200' maximum distance. Utilize #6 copper conductor, in conduit, to feed the scoreboard. Control for Scoreboard to be wireless with receiver mounted in the concession stand on the north side of fields. ALLOWANCE	1	2,500.00	2,500.00T
		0.00%	0.00
Thank you for allowing me to bid this project for you. Please call me if you have any questions.		Total	\$2,500.00

Phone #
605-274-8728

Customer Signature _____

Estimate



204 E Hwy 38 • Hartford, SD 57033
 Phone: (605) 528-7400 • FAX: (605) 528-7402
 bbuilt@unitelsd.com • www.beaverbuilt-inc.com

Name/Address
City of Hartford 125 N Main Avenue Hartford, SD 57033

Date	Estimate No.
08/22/19	5030

Item	Description	Quantity	Cost	Total
Product	Scoreboard frames approximately 226" tall x 6' wide constructed and painted per supplied drawings	1	1,700.00	1,700.00
Labor	On-site use of telehandler & operator to help set score board posts at soccer field	1	75.00	75.00
Thank you for supporting our family business.			Total	\$1,775.00

Abatement Number 2019-0116

Parcel ID 86249
Legal Description [REDACTED]
School District 497 WEST CENTRAL SCHOOL DISTRICT #49-7
Owner [REDACTED]
2nd Name
Owner Address [REDACTED]
Owner City, State HARTFORD, SD, 57,033
Abatement Status En route
Applicant [REDACTED]
Reason DOE RECOMMENDS APPROVAL
 Award date for 100% Permanent and Total Disabled Veteran was 09/01/2018.
Levy Year 2018 **Taxable Value** \$381,507.00 **Tax** \$7,507.68 **Abatement Amount** \$616.33 **Interest** **Bill Number** 68759

Office	Recommendation	Signed By	Entered By	Entered Date
States Attorney	Legally Sufficient		DEGROOT, DREW	09/27/2019
Equalization	Recommend Approval		SEXE, KYLE	09/26/2019

Recommend Approval

Recommend Not Approving

2019-0116

086249 [REDACTED] P & T VET

ABATEMENT PAYABLE 2019						DATE OF CHANGE	
PARCEL NUMBER: 86249						NO. OF DAYS/TAXABLE	
OWNER: [REDACTED]						NO OF DAYS w/P & T	
TAX BILL NUMBER 68759							
HARTFORD CI- [REDACTED]		ADJ	MIL RATE	NO/DAYS	ORIGINAL TAXES		
WEST CENTRAL HARTFORD SD		FACTOR					
VALUE OF NA LAND	47,000	0.937	0.019679	365	\$866.64		
VALUE OF NA BLDG	360,158	0.937	0.019679	365	6,641.03		
	407,158				\$7,507.68		
PLUS ST MAINT/DRAINAGE							
TAXABLE ADJUSTED FOR P & T						\$7,507.68	
VALUE OF NA LAND	47,000	0.937	0.019679	122	289.67		
VALUE OF NA BLDG (P&T) STATUS	260,158	0.937	0.019679	122	1,603.42		
	307,158				1,893.09		
VALUE OF NA BLDG (& LAND) W/FULL TAXABLE	407,158	0.937	0.019679	243	4,998.26		
PLUS ST MAINT/DRAINAGE							
						6,891.35	
AMOUNT TO ABATE						616.33	
NEW TAX AMOUNT						6,891.35	
						7,507.68	