

Planning and Zoning Meeting – Regular Meeting October 26, 2021

Chairman Tony Randall called the meeting to order at 7:00 p.m. at Hartford City Hall with the following planning and zoning members present: Tim Graham, Stacey Kutil, Michelle Kilbourn, Steve Nolte, and Mark Anderson. Brad Miles was absent with notice. City Administrator Teresa Sidel and Building Inspector Paul Clarke were also present. There was 1 person from the public present.

Approve Agenda: A motion was made by Nolte, second by Anderson to approve the agenda as set – all voted yes, motion carried.

Approval of the Minutes: The October 12, 2021, meeting minutes were reviewed. A motion was made by Graham, second by Kutil to approve the October 12, 2021, meeting minutes – all voted yes, motion carried.

Hearings/Petitions/Applications:

A motion was made by Kutil, second by Kilbourn, to adjourn as the Planning and Zoning Board and reconvene as the Board of Adjustments – all voted yes, motion carried.

- **7:15 Variance Hearing:** John Waldman of 404 Erin Circle has submitted a variance application to allow an accessory building closer than 5 feet to his residence. He would like to place a small storage shed (4’5”Wx2’8”Dx5’11”H) approximately 6” from the east side of his garage. Current regulations state - “The distance between all buildings must be at least 5 feet”. Discussion was held by the Board with Mr. Waldman pertaining to the placement and size. It was the consensus of the Board that due to the small size of the structure, it wouldn’t classify as an accessory building so it could be placed closer than the 5 feet. A motion was made by Nolte, second by Kilbourn to approve the variance request to allow placement of this storage container closer than 5 feet to his house/garage – all voted yes, motion carried.

A motion was made by Graham, second by Anderson, to adjourn as the Board of Adjustments and reconvene as the Planning and Zoning Board – all voted yes, motion carried.

Updates:

- **Building Inspector Update:** Building Inspector Paul Clarke provided an update to the Board on various building projects throughout the city. There are currently 18 open single-family homes in various stages of construction, along with some commercial projects.
- **City Administrator Updates (Report Provided)**
 - Code Enforcement – Interviews for the open full-time building Inspector/Code Enforcer are scheduled for November 3rd and 4th.
 - Updates – ISG held a community input meeting on October 20th at the school and turnout and input was good. They will plan at least one more community input meeting before the final plan is submitted to the city. ISG is also working on moving forward with the city’s future WWTF. Discussions have been held with Sioux Falls regarding possibly pumping our sanitary sewer to them and cost comparisons were analyzed. A follow-up on the last meeting was provide to the Board, along with an update on the mobile home issues in the trailer park.

Adjournment: A motion was made by Graham, second by Anderson to adjourn at 7:28 p.m. – all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator, in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at Hartford City Hall.

Teresa Sidel, City Administrator