

## **Planning and Zoning Meeting – Regular Meeting October 10, 2017**

President Rick Freemark called the meeting to order at 7:00 p.m. at Hartford City Hall with the following planning and zoning members present: Bob Bender, Matt Cain, Eric Bartmann, Stephanie Olson-Voth, Tony Randall and John McMahon. City Administrator Teresa Sidel and Building Inspector Paul Clarke were also present.

**Approve Agenda:** A motion was made by McMahon, second by Olson-Voth to approve the agenda as set – all voted yes, motion carried.

**Approve Minutes of September 26, 2017 Regular Meeting:** The September 26, 2017 meeting minutes were reviewed. A motion was made by Bartmann, second by Cain to approve the September 26, 2017 regular meeting minutes – all voted yes, motion carried.

### **New Business:**

- **Review County CUP #17-75:** Minnehaha County will review a conditional use permit submitted by Michael Ellefson for 1300 E 2<sup>nd</sup> Street. The owner is asking to construct a lean onto the south side of the existing shed for cold storage that will be 15'x32' – it will allow 1800 square feet. This property is approximately .25 miles NE of Hwy 38 & Colton Road, along 2<sup>nd</sup> street and because of the close proximity to the city, the Board's input was requested. After review of the request, the Hartford Planning and Zoning Board had no objections or comments.
- **Review County CUP #17-78:** Minnehaha County will also review a conditional use permit submitted by Jeff Murphy for 46312 Jeffrey Street. This property is within the Brower Industrial Park. Petitioner intends to operate a car lot upon this property. The Board reviewed the proposed site plan and narrative submitted by the petitioner. Although the property is along an unimproved street, Hartford's Planning and Zoning Board believes the customer parking should be upon hard surface. This comment will be conveyed to the County.

### **Updates:**

- **Code Enforcement/Building Inspector Update:** Building Inspector Paul Clarke was present to address the Board. Clarke noted that there are currently 9 single-family homes under construction, with 2 twin homes and a couple of commercial properties in various stages of construction. Clarke noted that he is working on a few open code violations but all new code violations will go to our new code enforcer, Lance VanMoer.
- **City Administrator Update:** City Administrator Teresa Sidel gave the Board an update on the Mickelson Road Project and the Mike Franken Trail Project. The next regularly scheduled Planning and Zoning Meeting is set for Tuesday, October 31<sup>st</sup>. Since this meeting falls on Halloween, the Board was asked to consider moving the meeting date. A motion was made by Bender, second by McMahon to schedule the next Planning and Zoning meeting for Monday, October 30, 2017 – all voted yes, motion carried.

**Adjournment:** A motion was made by Bartmann, second by Olson-Voth to adjourn at 7:58 p.m. – all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator, in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at Hartford City Hall.

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Teresa Sidel, City Administrator