

## City Council Meeting – Regular Meeting November 2, 2021

Council President Arden Jones called the meeting to order at 7:00pm at Hartford City Hall with the following city council members present: Mark Monahan, Mark Brenneman, LaVonne Randal, Mark O’Hara, and Travis Kuehl. Mayor Jeremy Menning was absent with notice. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, Chamber & Economic Development Director Amy Farr, City Engineers David Doxtad & Michael Redenbaugh and 14 people from the public.

### BUSINESS ITEMS:

- **Approve Agenda:** Buffalo Ridge Brewing has changed their plans for their 3<sup>rd</sup> Anniversary Party and no longer require a special event permit. A motion was made by Brenneman, second by Monahan to approve the agenda removing Buffalo Ridge Brewing’s request for a special event permit - all voted yes, motion carried.
- **Approval of the Minutes:** A motion was made by Brenneman, second by Monahan to approve the meeting minutes from October 19, 2021 – all voted yes, motion carried.

**PUBLIC COMMENTS:** Gary Meyer, who resides south of Hartford in Minnehaha County, addressed the Council about his concerns with the City’s proposed plans for the future waste water treatment facility. Some of his concerns include the site location, screening at the site, and the increased traffic on township roads. He also express his support of the option of pumping Hartford’s wastewater to be treated by Sioux Falls rather than building its own facility.

### ORDINANCES, RESOLUTIONS, APPLICATIONS, AGREEMENTS AND HEARINGS:

- **Public Hearing for Resolution 2021-12 SRF Funding of WWTF:** Resolution 2021-12 would authorize the City to apply for financial assistant not to exceed \$16,762,000 to the SD Board of Water & Natural Resources for the waster water treatment facility project. The total project cost, which includes a 15% contingency and a future price escalation allowance, is \$16,591,231. The remaining difference of \$170,769 is a 1% bond council fee and SECOG’s administration fee. Discussion was held with City Engineers about the projected cost of Hartford’s facility in comparison to Harrisburg’s recently built facility and the option to scale the size of the facility back down the road. It is the opinion of Councilman Monahan that the projected costs are low, even with the added amounts for contingencies and the price escalation allowance. A motion was made by Brenneman, second by Kuehl to approve Resolution 2021-12 authorizing the SRF application for the waste water treatment facility – all voted yes, motion carried.
- **2<sup>nd</sup> Reading of Ordinance #719 – Franchise Agreement Between City of Hartford and Midcontinent Communications:** Midco is requesting authorization to bring fiber internet and tv services to Hartford. Ordinance #719 is the 3-year franchise agreement between Midco and the City. A motion was made by Monahan, second by O’Hara to approve 2<sup>nd</sup> reading of Ordinance #719 Franchise Agreement Between City of Hartford and Midcontinent Communications – Kuehl abstained with all others voting yes, motion carried.

### REPORTS:

- **Sheriff’s Department Report:** Deputy Kardas was present to update the council on activities address by the sheriff’s department during Oct. There were 235 calls for service for the month. Kardas participated in the Chamber’s Truck or Treat event this past weekend and has also been working with WC Schools on implementing a crosswalk patrol at the intersection of 2<sup>nd</sup> St & Feyder Ave.
- **Chamber & Economic Development Report:** Amy Farr was present to provide her report. Chamber activities: preparing for annual banquet to be held Mar 4, 2022, preparing for annual business meeting to be held Nov 8<sup>th</sup>, fall newsletter to be sent out this week, continues to update website & social media as needed, held annual Trunk or Treat event this past weekend which was well attended and had 25 trunks participating. HADF activities: continues discussions with landowners, continued efforts on RFI’s, Envision2025 meeting will be Nov 10<sup>th</sup>, preparing for annual meeting to be held Nov 9<sup>th</sup>, continues to work with ISG on community development plan including a follow up survey through Facebook.
- **Engineer Report:** David Doxtad reported the following:
  - Continues to make updates to the CIP as needed.
  - Work on the sewer rate study is ongoing. Updates will be made as decisions are made on the WWTF.
  - Development work is ongoing: Western Meadows, Knapp’s Landing & Turtle Creek Highlands.
  - Survey work continues on the 6<sup>th</sup> St/Mundt Ave project with preliminary plans to be presented to City staff in the coming weeks.
  - Discussions continue with surrounding communities in regard to the future WWTF and regionalization. Work continues on the facility plan, which needs to be submitted to DANR by Jan 1<sup>st</sup>.
  - The community development plan open house that was held on Oct 20<sup>th</sup> had a good turnout. A survey will be taken over the next two weeks for further input.

- **Public Works Report:** Public Works Superintendent Wagner's report was provided.  
Streets – All asphalt patching is done. Gravel roads will not need a 2<sup>nd</sup> application of mag water this year. Curb repairs continue. Street sweeping continues. Wagner is working with the Boy Scouts to help the elderly in town with any tree trimming that may need to be done. The speed trailer is currently on Mickelson Rd. Mosquito spraying is done for the year. Wagner has received a quote of \$11,308 from Sanitation Products, Inc. for a 2-way plow. Estimated delivery is 10 weeks out. Funds were budgeted for a 2-way plow at the 2022 budget meeting. A motion was made by Monahan, second by Brenneman to approve Wagner moving forward with ordering the 2-way plow from Sanitation Products, Inc. in the amount of \$11,308 for 2022 delivery – all voted yes, motion carried.  
Water – Meter change outs continue with 375 more to do. The City has not received the report yet for the recent DANR water inspection. The next quarterly reporting is due in Jan 2022.  
Sewer – All reporting is done at this time. Next report due late Nov.  
Parks – The restrooms have been closed and winterized for the year. Work has begun on the replacement swing set in Lyon's Park.  
Sports Complex: The soccer next are down. Delivery of ag-lime for the two new ball fields has started.
- **Finance Officer Report:** City Finance Officer Wilber's report was provided to the Council. Items included a summary of revenues received in Oct along with an overview of the city's cash balances, revenues and expenses through Sept. The Nov calendar of events was also provided. Wilber processed the Council's payroll on Nov 1<sup>st</sup>.
- **City Administrator Report:** City Administrator Sidel's report was provided. The City awaits the agreement from the State on the bike trail grant and the notice to proceed on the storm shelter grant. Stockwell Engineers has completed the plans for the Western Ave Industrial Sewer project. This project will be put on an upcoming agenda to discuss bidding yet this fall. The 2021 supplemental budget appropriation ordinance will be coming before the Council at the next meeting. The quotes on the City's insurance will be reviewed at the next meeting. Sidel and Lennox City Administrator VanderPlaats will be conducting interviews this week for the joint Building Inspectors/Code Enforcer position. The City newsletter, which went out this week, included information regarding the surcharge for the meter reading fees and redistricting of the city's 3 wards. Sidel has had several inquiries about Hartford's cannabis regulations, but no applications have been received.

#### **NEW BUSINESS:**

- **Sioux Metro Growth Alliance (SMGA) Update:** Jesse Fonkert, on behalf of SMGA, was present to provide the Council a review of SMGA and its partnership with the City of Hartford. With communication being a focus moving forward, these updates will be provided twice a year to member communities.
- **Discuss Field Layout a Swenson Park:** At the Oct 19<sup>th</sup> council meeting, the council approved the bids for the fencing and ag-lime for the two new fields at the sports complex. At that time, it was to consensus of the council to proceed with one baseball field with a grass infield and one multiuse field. Eric Kunzweiler with the Hartford Area Softball Assoc was present to ask the Council to revisit the field layouts. He, along with members of the West Central Baseball Assoc and Hartford Area Sports and Rec, feel that making both fields multiuse would be in the best interest of the City. They feel one regulation baseball size field would limit use of that field to age 14 & up, and without lights, use would be minimal. However, if the fields were multiuse, they could be utilized for both baseball and softball. Also, now having four multiuse fields, would open up the door for Hartford to be able to host more tournaments. Kunzweiler also provided information about possibly purchasing artificial turf for the fields at some point and offered to fundraise and donate funds back to the City to help with the purchase. A motion was made by Kuehl, second by Brenneman to approve the purchase of additional ag-lime and sod cutting to proceed with two multiuse field – all voted yes, motion carried.

**ADJOURNMENT:** A motion was made by Monahan, second by Brenneman to adjourn at 8:47pm – all voted yes, motion carried.

Minutes recorded by Finance Officer Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Karen Wilber, Finance Officer