

HARTFORD PARK AND RECREATION BOARD-REGULAR MEETING MINUTES
November 24th, 2025

Park & Recreation Board Meeting called to order:

- **By:** Tim Weber – President
- **Time:** 6:30 PM
- **Location:** Hartford City Hall

ROLL CALL

Board:

- Tim Weber – President
- Wendy Kuehl – Vice President
- Frank Blaine - Secretary
- Kandi Lewin - Absent with Notice
- Duncan Woodhull
- Open - City Council Representative
- Craig Wagner – City Employee Representative – Absent with notice

Others:

- Teresa Sidel

1) APPROVAL OF AGENDA

Motion was made to approve the agenda as set:

- Motion was made by: Blaine
- Seconded by: Kuehl
- All voted yes, motion carried.

2) APPROVAL OF PREVIOUS MINUTES

Motion: A motion was made to approve Minutes from the October 27th, 2025, meeting:

- Motion was made by: Weber
- Seconded by: Lewin
- All voted yes, motion carried.

3) PUBLIC COMMENTS

None

4) Reports

- Sidel reported Keith Carlson has been appointed to fill the open City Council position for Ward 1.
- Kandi Lewin’s term on Park and Recreation Board is expiring and will be open in January 2026.
- Other reports will follow with the agenda items.

5) OLD BUSINESS

a) Swenson Park –

i) Concession Stand Discussion:

(1) Approach Softball Association to operate and provide workers for Concession Stand.

ii) Charging for Maintenance of fields: The Board will focus on advertising signage to assist in covering some of the costs of maintenance.

iii) Business Advertising via Signage:

(1) Woodhull gave update on contacts with local businesses concerning advertising, will approach more businesses.

(2) New contracts will commence for the March 2026.

b) 2025 Budget Items –

i) Swenson Park Parking addition: Parking lot is nearly complete, a few minor items to complete.

ii) Swenson Park Bleachers and Shade Structures: A&B Concrete planning to complete concrete work to support bleacher and shade structures.

iii) Swenson Park Playset: Received equipment from WC School will be placed next Spring.

iv) Lyons Park: New Public Works employee has been making progress on the restrooms near the pickleball courts.

6) NEW BUSINESS

a) None

7) Other Items

a) Agenda Items for Next Meeting

(1) Continue to review and plan around the ISG Parks Development Plan.

(2) Look at possible grants to fund Trail to Swenson Park. Game, Fish and Parks grants have been available in the past.

8) ADJORNMENT

Motion: A motion was made to adjourn the meeting.

Motion was made by: Lewin

Seconded by: Blaine

Time of Motion: 7:00pm

All voted yes, motion carried.

a) Next Meeting – December 22nd, 2025

MEETING CERTIFICATION

I, Frank Blaine, Secretary, do hereby certify that the above and foregoing are a true and correct copy of the minutes which are on file at Hartford City Hall.