

City Council Meeting – Regular Meeting December 4, 2012

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mike Swier, Gail Olson-Duck, Scott Nelson, Mark Monahan, Bill Barnett and Leah Johnson. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, City Attorney Larry Nelson along with City Engineers Mitch Mergen and Nick Borns.

Approve Agenda: A motion was made by Johnson, second by Olson-Duck to approve the agenda as set - all voted yes, motion carried.

Approve Minutes of Previous Meetings: A motion was made by Olson-Duck, second by Nelson to approve the November 20, 2012 regular meeting minutes – Johnson abstained, with all others voting yes, motion carried

Deputy Report: Deputy Terrones was absent from the meeting but the council reviewed his report. Recent issues include speeding, a stop sign violation and animals running at large.

Ordinances, Resolutions & Hearings:

7:05 Hearing – Plat of Lot 2, Block 10, Cresswood Addition: Lori Cressman was present to answer question from the council regarding the platting of Lot 2, Block 10 of the Cresswood Addition. The intended use of the lot is to construct a multi-family dwelling. A motion was made by Monahan, second by Johnson to approve the platting of Lot 2, Block 10, Cresswood Addition – all voted yes, motion carried.

7:10 Hearing – Renewal of Liquor Licenses for 2013:

Questions were presented by the council to our city attorney to clarify the different types of licenses a business may have. A motion was made by Monahan, second by Johnson to approve liquor license renewals for 2013 for Attanica, Inc., package off-sale; American Legion, retail on-sale; Dolgen Midwest, LLC, retail on-off sale wine; Sundermann Holdings, Inc., package off-sale and retail on-sale with Sunday sales; Central Valley Golf Club, Inc., retail on-sale with Sunday sales; Phoenix Group, LLC, retail on-sale with Sunday sales; T&D Foods, Inc., retail on-sale with Sunday sales; Mausbach Enterprises, LLC, retail on-sale restaurant; Hartford Supermarket, Inc., retail on-off sale wine and package off-sale liquor – all voted yes, motion carried.

2nd Reading of Ordinance #583: This ordinance will allow a city sales tax rebate to qualifying business which will be an incentive for attracting new businesses to Hartford. A motion was made by Monahan, second by Johnson to approve 2nd reading of Ordinance #583 – all voted yes, motion carried.

1st Reading of Ordinance #584 – Revisions to the Hartford Subdivision Regulations: This ordinance will update the city's subdivision regulations. A motion was made by Olson-Duck, second by Johnson to approve 1st reading of Ordinance #584 – all voted yes, motion carried.

Resolution 2012-12: The city council reviewed resolution 2012-12. This resolution would set minimum design standards in regards to engineering requirements within the city. A motion was made Monahan, second by Nelson to approve resolution 2012-10 – Hartford Engineering Design Standards – all voted yes, motion carried.

New Business:

Contract Renewal – Minnehaha County Sheriff Department: The city's agreement with Minnehaha County to furnish police services for 2013 is up for renewal. A motion was made by Olson-Duck, second by Johnson to approve the 2013 agreement with the Minnehaha County Sheriff Department – all voted yes, motion carried.

Contract Renewal – Hartford Area Fire & Rescue: The city's agreement with Hartford Area Fire & Rescue, Inc. to furnish fire protection services for 2013 is up for renewal. A motion was made by Johnson, second by Swier to approve the 2013 agreement with Hartford Area Fire & Rescue, Inc – Olson-Duck abstained, with all others voting yes, motion carried.

Visitors:

Garrett Miles – Eagle Scout Project: Garrett Miles was present to discuss his Eagle Scout project with the council. He is proposing to make wooden signs that will be installed along the bike & nature trail.

Each sign will include information about a particular species of tree and then be installed by that tree. He estimates that each sign will cost \$18 to complete. It was agreed that each council member would donate \$50 to go towards the cost of Garrett's project.

Correspondence:

US Geological Survey/Earth Resources Observation Science Center: The council received an invitation for to a Public Officials Forum at EROS Data Center on Wednesday, Dec 19, 2012.

Reports:

HADC: The HADC Economic Director Gary Sandholm updated the city council on various items of the HADC. An update was given on the housing grant application, Central States Manufacturing, Hometown Christmas turnout, capital campaign for the new hotel, the Jamboree Days Committee, marketing plans and new business prospects.

Fire Department: Fire Chief Kelly Boysen was present to update the city council regarding the Hartford Area Fire and Rescue. Boysen noted that the training structure has been removed. Also, Santa visits for the Hometown Christmas celebration were held at the Fire Station. The event ran smoothly with turnout high at 350 visits to Santa.

Public Works Superintendent Report:

Streets – Wagner reported that the Christmas decorations have been put up. Work continues to remove some trees. Wagner has a Street Maintenance Board meeting next week in Pierre. He will be taking the forestry grant paperwork with him to discuss with the DOA. Continues to do maintenance on equipment.

Water – Wagner will start moving water at the sewer ponds and start taking samples to see if they are able to discharge. The new coin counter that has been installed is not compatible with our existing bulk water unit because the unit is too old. To replace our unit it would cost just over \$600. A motion was made by Monahan, second by Johnson to return the new coin counter and order a 2" meter for the city's bulk water tank – all voted yes, motion carried.

Park and Pool – The skateboard park will be closed this next week along with removing all benches and garbage cans from downtown.

Public Building – An annual inspection was completed on all fire extinguishers along with staff training.

City Engineer Report: Nick Borns with Stockwell Engineers updated the city council on several projects they are working on. Borns noted that all scheduled work has been completed on sports complex and work will start again in the spring. A meeting was held with Sam Assam's team in regards to his plans to develop east of town. They have completed a wetland delineation at the corner of Highway 38 and Railroad Street and should have a final determination soon. They are drafting the final plat in regards to the Mundt Addition land swap. Preliminary plans are being reviewed in regards to phase 3 of the Kelly Point Development.

Finance Officer Report: The finance officer report was reviewed by the council. A highlight of revenues that were received during November was presented along with the all revenues and expenses thru October. The city council was also provided a list of upcoming events

City Administrator Report: Round 4 of the Safe Routes to School Grant will move forward in the spring of 2013. In regards phase 3 & 4 of the bike trail, the DOT Grant deadline is Feb 1, 2013. The results of the wetland delineation study need to be known to move forward. Talks have begun with Sam Assam in regards to development of his land. The Chamber & Economic Director position is currently being advertised and the plan is to have a recommendation for hire to the council by December 18th. The city attorney is pursuing collection efforts on some outstanding bills.

City Council Reports:

Ward 1: Johnson thanked Wagner and his staff for all the decorating they did around the city, thanked the Hometown Christmas for the nice event. The Swimming Pool Committee met on Nov 27th. They will not be having a Dec meeting. The Jamboree Committee met on Dec 3 and they will meet next on Jan 7th. Councilman Barnet commented on the nice city Christmas party that was held. He also mentioned how much the bike trail is still being used by the public.

Ward 2: Swier thanked Stockwell Engineers for sponsoring the city Christmas party and thanked the staff for the planning they did to make it a success. The Sports Complex Committee held their Ipad raffle at the Hometown Christmas celebration.

Ward 3: Olson-Duck noted that the Drive to Revive Downtown held their meeting Dec 4 and discussed upcoming spring projects. They will not meet again until April 2013. Councilman Nelson thanked Stockwell Engineers for their part in the Christmas party and Hometown Christmas for a putting on such a wonderful event. He also wished Garrett Miles best of luck with his Eagle Scout project.

Mayor's Report: Minnehaha County Mayors will meet in January 2013.

Adjournment: A motion was made by Johnson, second by Olson-Duck to adjourn at 8:35 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer