

## **City Council Meeting – Regular Meeting December 19, 2017**

Mayor Jeremy Menning called the meeting to order at 7:17 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Mark Brenneman, Travis Kuehl, and Scott Nelson. Horn and Jones were absent with notice. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sternke, Public Works Superintendent Craig Wagner, Chamber and Economic Development Director Jesse Fonkert and City Engineer Mitch Mergen.

**Approve Agenda:** A motion was made by Kuehl, second by Monahan, to approve the agenda as presented – all voted yes, motion carried.

**Approve Minutes of December 5, 2017 Meeting:** A motion was made by Monahan, second by Kuehl, to approve the December 5, 2017 meeting minutes – all voted yes, motion carried.

**Approve Bills Submitted for Payment:** A motion was made by Monahan, second by Nelson, to approve the bills submitted for payment – all voted yes, motion carried.

### **Hearings, Ordinances, & Resolutions:**

**7:05 Public Hearing: Approve On-Premise Retail Sale Liquor License – Blue 42:** A motion was made by Kuehl, second by Nelson, to approve the on-premise retail sale liquor license for Blue 42 – all voted yes, motion carried.

**Resolution 2017-10: Resolution to Transfer Funds from the General Fund to Special Assessment Fund:** A motion was made by Monahan, second by Kuehl, to approve Resolution 2017-10 – all voted yes, motion carried.

**Resolution 2017-11: Resolution to Transfer Contingency Funds:** A motion was made by Kuehl, second by Nelson to approve Resolution 2017-11 – all voted yes, motion carried.

**2<sup>nd</sup> Reading of Ordinance 649: 2017 Supplemental Appropriation Ordinance:** A motion was made by Monahan, second by Brenneman, to approve the 2<sup>nd</sup> reading of Ordinance 649 – all voted yes, motion carried.

**Visitors:** Code Enforcer Lance VanMoer introduced himself to the Council.

### **Reports:**

**Chamber and Economic Development Director:** Director Fonkert provided his report to the Council. Fonkert gave an update on Project Artemis. The project would require 12-15 acres of land and provide 90-130 jobs. A motion was made by Nelson, second by Monahan, to offer a proposal of \$12,000.00 per acre to project Artemis not to exceed 20 acres – Brenneman voted no with all others voting yes, motion failed due to lack of quorum. Lyle Howey approached the council with comments. A motion was made by Brenneman, second by Kuehl, to offer Project Artemis \$8,000.00 an acre up to 20 acres and include sewer – all voted yes, motion carried. Fonkert also did a short presentation on daycare needs in Hartford. Lyle Howey approached the council with comments. A motion was made by Kuehl, second by Brenneman, to transfer up to 6 lots of land west of the Fire Station to the HADC contingent on the City Council's approval of the RFP. More discussion was held. Nelson moved to call the vote. All voted yes, motion carried.

**City Engineer Report:** Engineer Mergen provided his report to the Council. Mergen provided new contracts for 2018 engineering for the force account and for the grading at Swenson Park. A motion was made by Monahan, second by Nelson, to approve the 2018 force account contract with Stockwell Engineering – all voted yes, motion carried. A motion was made by Monahan, second by Nelson, to approve the grading contract for Swenson Park. Discussion was held. Kuehl moved to call the vote. All voted yes, motion carried.

**Public Works Superintendent Report:** Superintendent Wagner provided his report to the Council. Wagner discussed the Slurry Seal bid for 2018. A motion was made by Kuehl, second by Brenneman, to approve to have Wagner provide the information for the 2108 slurry seal project – all voted yes, motion carried.

**Finance Officer Report:** Finance Officer Sternke provided her report to the Council.

**City Administrator Report:** Administrator Sidel provided her report to the Council.

### **New Business:**

**Review Yard Waste Disposal Site: 2018 Days and Hours of Operation:** A motion was made by Monahan, second by Nelson, to table discussion until the next meeting – all voted yes, motion carried.

**Review/Approve 2018 Animal Control Services and Impoundment Facility Operations Agreement with the Sioux Falls Humane Society:** A motion was made by Monahan, second by Kuehl, to approve the agreement for 2018 with the Sioux Falls Humane Society for animal control services – all voted yes, motion carried.

**Review/Approve 2018 Fire Protection Service Agreement:** A motion was made by Monahan, second by Kuehl, to approve the 2018 Fire Protection Service Agreement – all voted yes, motion carried.

**Review/Approve Engagement Letter from Quam, Berglin and Post, PC to Perform the City's 2017 Audit:** A motion was made by Monahan, second by Nelson, to approve the engagement letter and allow Quam, Berlin and Post, PC to perform the City's 2017 audit – all voted yes, motion carried.

**Minnehaha County Rural Ambulance System Funding:** A motion was made by Monahan, second by Kuehl, to table discussion until the next meeting – all voted yes, motion carried.

**Executive Session – SDCL 1-25-2 (1) Personnel:** A motion was made by Nelson, second by Monahan, to adjourn to Executive Session – SDCL 1-25-2 (1) Personnel at 8:15 p.m. – all voted yes, motion carried. A motion was made by Nelson, second by Kuehl to exit executive session at 8:20pm – all voted yes, motion carried. A motion was made by Monahan, second by Brenneman to give all year-round city staff a \$100.00 holiday bonus – all voted yes, motion carried. A motion was made by Monahan, second by Nelson to adjourn at 8:24pm – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Audra Sternke, Finance Officer