

## **Hartford Planning and Zoning Minutes - Regular Meeting February 22, 2011**

President Munce called the meeting to order at 7:00 p.m. with the following members present: Campbell, Cunningham, Mitchell and Bender. Ham and Kuehl were absent with notice. City Administrator, Teresa Sidel was also present along with the city code enforcer/building inspector, Orlin Punt. A motion was made by Cunningham, second by Mitchell to approve the minutes of the February 8, 2011 meeting – Munce abstained with all others voting yes, motion carried.

### **Hearings/Petitions/Applications:**

Plat Hearing – The Planning and Zoning Board reviewed a plat for Lot A, B, C, and D of Park Addition. A motion was made by Bender, second by Cunningham to approve the plat and recommend approval of the plat to the city council – all voted yes, motion carried.

### **Old Business:**

Hartford Comprehensive Plan – The Planning and Zoning Board reviewed resolution 2011-3, which would amend the current Hartford Comprehensive Plan. Toby Brown, with SECOG, was present to update the Board on a couple of revisions he made to the update. All prior wording and verbiage stayed the same but the format was changed to a resolution and addendum format plus the growth area analysis was re-formatted for easier readability. The updated comprehensive plan also includes an updated major street plan. A motion was made by Bender, second by Mitchell to approve and recommend to the Hartford City Council Resolution 2011-3, which will update the current Hartford Comprehensive Plan, including all revisions – all voted yes, motion carried.

### **New Business and Updates:**

Punt updated the Board regarding current inspections that are being conducted on expired building permits plus he is trying to contact the owner of 105 N Main Avenue to follow up on a code issue.

**Adjournment:** A motion was made by Campbell, second by Mitchell, to adjourn at 7:24 pm - all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel