

City Council Meeting – Regular Meeting March 17, 2015

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Scott Yount, Scott Nelson, Bill Campbell, Doyle Johnson and Gail Olson-Duck. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner and City Engineer Mitch Mergen.

Approve Agenda: A motion was made by Olson-Duck, second by Campbell to approve the agenda as set - all voted yes, motion carried.

Approve Minutes of Mar 3, 2015 Regular Meeting: A motion was made by Johnson, second by Olson-Duck to approve the Mar 3, 2015 regular meeting minutes – Campbell abstained with all others voting yes, motion carried.

Approval of the Bills: A motion was made by Monahan, second Olson-Duck to approve the bills submitted for payment – all voted yes, motion carried.

Visitors: None

Ordinances, Resolutions & Hearings:

Midway Bar & Grill – Amendment of Alcoholic Beverage License RL5786 & RB3660: The current liquor license (RL5786) and malt beverage license (RB3660) held by Brad Uthe encompasses the entire property located at 1021 Diamond Circle. Mr. Uthe is requesting to amend the licensed premises on both licenses to be the area of Midway Bar & Grill only. By doing this, the Fireside Event Center would no longer be under these licenses which would allow applications for special malt/liquor beverage retailer's licenses to be issued by the City for events held at the Fireside Event Center. A motion was made by Campbell, second by Johnson to amend the licensed premises on Brad Uthe's license RL5786 and RB36610 to be only the area of Midway Bar & Grill – all voted yes, motion carried.

7:05 Hearing – American Legion request for a Special Beverage Retailer's License: The American Legion has submitted an application for a special malt/liquor beverage retailer's license to serve the Ducks Unlimited banquet to be held at the Fireside Event Center on Mar 21, 2015 from 4pm to 12am. A motion was made by Johnson, second by Monahan to approve the Special Beverage Retailer's License for the American Legion to serve the Ducks Unlimited banquet at the Fireside Event Center on Mar 21, 2015 from 4pm to 12am – all voted yes, motion carried.

7:10 Hearing – Hartford Area Fire Department request for a Special Event Permit to hold a Street Dance on Aug 29, 2015: The Fire Department has submitted an application for a special event permit to hold a street dance with alcohol sales on South Street in front of the fire department starting at 9pm on Aug 29, 2015 and ending at 1am on Aug 30, 2015. Mark Brenneman was present to answer questions from the council regarding parking, alcohol sales, and law enforcement. A motion was made by Monahan, second by Nelson to approve the Special Event Permit for the Hartford Area Fire Departments street dance to be held from 9pm on Aug 29, 2015 to 1 am on Aug 30, 2015 – Olson-Duck abstained with all others voting yes, motion carried.

Old Business:

Review HADC/Chamber 2015 Budget: Member of both the Hartford Area Chamber of Commerce and the Hartford Area Development Corporation were present to review their 2015 budgets with the council. Lynnae Redenius and Bill Zortman were present to answer any questions regarding the Chamber and James Gordon was present to answer any questions regarding the HADC. A motion was made by Monahan, second by Olson-Duck to release the following 2015 appropriation: HADC - \$25,000, Chamber - \$12,500, Hometown Christmas - \$6,000 – all voted yes, motion carried.

New Business:

Review/Approve Ag-Lime Bids for Swenson Park Diamonds: The council was provided information from the recent bid opening held for ag-lime for the ball fields at Swenson Park. Bids were received from Empire Feed & Grain and Bryan Rock. A motion was made by Johnson, second by Monahan to accept the low bid from Bryan Rock of \$48.60 per ton for a total of 753 tons to be hauled in no later than May 1, 2015 with a periodic spot check of load weights to be done by city staff – all voted yes, motion carried.

Hire Recommendation for Pool Manager, Assistant Pool Manager & Park Recreation Director: Sidel has conducted interviews for the positions of Pool Manager, Assistant Pool Manger and Park Recreation Director. She presented her recommendations to the council for each position. A motion was made by Nelson, second by Olson-Duck to hire Amy Sebert as Pool Manager at \$14.00/hr, Darci Brown as Assistant Pool Manager at \$13.00/hr, Christine Lebeda as Assistant Pool Manager at \$12.00/hr, and Laura Johnson as Park Recreation Director at \$1,250 for the season – all voted yes, motion carried.

Review of City Limits: Recently the Planning & Zoning board did a review of the city limits. There are currently two areas that are surrounded by the city on three sides. The Planning & Zoning board is requesting council approval to contact these landowners regarding a possible voluntary annexation into the city. Further discussion was held along with input from Leroy Stumpe, who is one of the landowners. A motion was made by Monahan, second by Olson-Duck to table this discussion until further notice – Campbell, Johnson & Nelson voted no with Monahan, Olson-Duck & Yount voting yes. Mayor Zimmer broke the tie voting yes, motion carried.

Correspondence: None

Reports:

City Engineer Report: Mitch Mergen with Stockwell Engineers updated the city council on projects they are working on. In regards to the Mike Franken Trail, plans will be sent to the DOT for approve and a May or June bid date is expected. Agreements were sent to the contractor for signature on the East Diamond Trail project. The tentative date for starting construction is mid-May. The bid opening for the micro surfacing project with the City of Sioux Falls was Mar 12th. Design work has started on the water main extension project. Preliminary plans have been reviewed by city staff. Review work is being done on the South Main Addition.

Public Works Superintendent Report:

Streets – Blade work continues on gravel roads. Staff has serviced the sweeper and street sweeping will be done in the coming weeks. The City of Sioux Falls will be putting figures together in coming weeks for 2015 micro surfacing project. Wagner is still awaiting pricing for mag water. The tree pile was burnt last week

Water – Samples will be taken at the ponds to see if a spring discharge can be done. Wagner met with city engineers to go over the water main expansion project.

Park and Pool – The ice rink has been taken down and the skateboard park has been opened. Staff has started spring cleanup work in the park. The bathrooms will be open in the coming weeks if the temps remain warm.

Public Buildings – Staff will be installing cabinets and countertop in City Hall in the coming weeks.

Finance Officer Report: The finance officer report was presented to the council. The report included a summary of cash balances and sales tax figures through Feb 28, 2015. Also included was a summary of funds available for each city committee and a highlight of bills to be paid. The Equalization board will be meeting Mar 18th starting at 6pm. Seven appeals will be heard by the board. The tentative date for the 2014 audit is set for June 23rd – 25th. Quam & Berglin will be performing the audit this year. The calendar of events was provided.

City Administrator Report: The Feb code enforcement/building inspection report was provided to the council for their review. City Administrator Sidel has met with Larry Kolterman, developer of the South Main Addition, regarding entering into an agreement with the City in regards to infrastructure improvements on S. Main Ave. City Attorney is in the process of drafting this agreement. The city owned lots along Vandemark Ave has been re-platted into two equal lots. The agreement to transfer the lots to the HADC is being drawn up. The paperwork to dissolve the Downtown Committee has been filed with the State.

Committee Reports by Liaison:

Mark Monahan – Bike/Rec, Fire Department & Emergency Planning: Nothing to report.

Scott Yount – Swimming Pool: The next Pool Committee meeting is Mar 24th 7pm Pizza Ranch. The pool grant is currently under review. Once approval is received, the committee will proceed with design work with the city engineer.

Bill Campbell – Sports Complex: The Sports Complex Committee met on Mar 11th. They are discussing selling beer at the tractor pull event on Jamboree weekend. The 2015 Cash Calendars fundraiser has started.

Gail Olson-Duck – Jamboree Days & Hometown Christmas: The Jamboree Committee met on Mar 9th. Plans are progressing nicely.

Doyle Johnson – Jamboree Days & Downtown: Nothing to report.

Scott Nelson – HADC & Chamber: Nelson thanked the current and past HACC & HADC board members for their attendance at the meeting to provide information regarding their 2015 budgets to the council. Nelson invited the public to attend a candidate forum to be held at the American Legion on Mar 30th at 7pm.

Mayor's Report: Mayor Zimmer informed the council of the recent passing of Mary Lipelt. Mary was a Deputy Sheriff with the Minnehaha County Sheriff's office and was know by many around town. On behalf of the city, the Mayor expressed his condolences to the family and to the Minnehaha County Sheriff's office.

A motion was made by Olson-Duck, second by Yount to enter into executive session per SDCL 1-25-2 at 9:08 p.m. – all voted yes, motion carried.

A motion was made by Monahan, second by Johnson to exit executive session at 9:17 p.m. – all voted yes, motion carried.

Adjournment: A motion was made by Monahan, second by Johnson, to adjourn at 9:17 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer