

City Council Meeting – Regular Meeting March 20, 2018

Mayor Jeremy Menning called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Arden Jones, Ryan Horn and Scott Nelson. Travis Kuehl was absent with notice. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sterneke, Public Works Superintendent Craig Wagner, and City Engineer Mitch Mergen.

Approve Agenda: A motion was made by Horn, second by Nelson, to approve the agenda as presented – all voted yes, motion carried.

Approve Bills Submitted for Payment: A motion was made by Monahan, second by Horn, to approve the bills as submitted – all voted yes, motion carried.

Ordinances, Resolutions, Applications and Hearings:

1st Reading of Ordinance 650 – Firework Sales Within City Limits: Administrator Sidel presented Ordinance 650 for firework sales to be allowed in city limits. A motion was made by Nelson, second by Horn, to approve the 1st reading of Ordinance 650 – Monahan voted no with all others voting yes, motion failed for lack of voting quorum.

Councilman Brenneman arrived at 7:18 p.m.

1st Reading of Ordinance 651 – Flatwork Permits: Administrator Sidel presented Ordinance 651 for permits to be required for flatwork such as sidewalks, driveways, parking pads and patios as well as a proposed application. A motion was made by Nelson, second by Jones, to approve the 1st reading of Ordinance 651. Discussion was held. Tony Randall approached the council with information from the P&Z Board regarding the ordinance being brought before them. Jones moves to call the vote – Monahan voted no with all others voting yes, motion carried. A motion was made by Jones, second by Monahan, to have the City Administrator revise the application for Ordinance 651 to remove the fees for flat work before the 2nd reading – Jones voted yes with all others voting no, motion failed for lack of quorum.

Approve Minutes of March 6, 2018 Meeting: A motion was made by Horn, second by Jones, to approve the March 6, 2018 meeting minutes – Monahan abstained with all others voting yes, motion carried.

Reports:

Fire Department Report: Chief Bryon Shumaker reported that there were 19 calls in February, 13 of which were in city limits. February training that occurred for rescue was training on at risk patients and AED training. February training for firefighters were ladders, ropes and firefighter down drills. Future firefighter training will be on structural bail out, reading a fire and potential mayday situations. He reported that Metro Communications in Sioux Falls updated their dispatch system and it should be a better system moving forward. Shumaker also reported that the County Chiefs are finalizing a mutual aid agreement within the County as well as Tea, Harrisburg and Canton.

City Engineer Report: Engineer Mergen reported that the Mickelson Road plan work continues and that advertisement for bid has been sent to the paper. He reported he attended a meeting with the rural development regarding our loan for Mickelson Road. Engineers continue to work on the sports complex plans and the Vandemark sewer job. He reported they are also working on reviewing city map updates.

Public Works Superintendent Report: Public Works Superintendent Craig Wagner reported that they are still waiting for a meeting on the slurry seal which will most likely be in April. He reported that he met with Bumblebee regarding our mag water and ensured that we got the extra mag water voted on at the last meeting. Wagner reported that he is still looking into a new pay loader and is still working on getting information and is on hold to buy one until he does more research. He reported that there was a water service line leak on Kelly Ave. He reported that we received some of the parts for the lagoon #1 pump repair and once all the parts have arrived they will rebuild it, otherwise everything is working just fine right now. Wagner reported that some samples at the lagoons showed high ammonia so they cannot discharge right now. He reported that he got in touch with the County and we cannot put the last dog waste station in their right of way so it will need to be placed somewhere else. Wagner reported that he met with the sports complex committee and discussed water and electrical. He stated that Sioux Valley Energy is going to work with us on the electrical at the sports complex. He also reported that he met with the DOT regarding the overpass that is slated to be replaced in 2025. Wagner also noted that he should have had asked for Neil Hanisch to go to the Street Maintenance Conference this year instead of Jesse O’Kane. They trade off who goes and he misspoke when asking at the last council meeting. It was the consensus of the council to allow Hanisch to attend the Street Maintenance Conference in place of Jesse O’Kane.

Finance Officer Report: Finance Officer Sternke gave a report with a look at the expenses and also provided the committee reports. Sternke reported that part time positions were being advertised for the summer help needed. Sternke also provided a calendar of events for the Council.

City Administrator Report: Administrator Sidel reported that our new Deputy will be Tyrone Albers and he will start with the City on March 26th. She reported that the employee manual committee meeting will meet again this week and have a few more meetings before coming to the council with changes. Sidel reported that the P&Z Board is working on updating our platting jurisdiction and after they finish with that will go forward with working on joint jurisdiction. She reported that Amy Sebert will be the pool manager this season and Paige Hanisch will be the assistant pool manager. She also reported that Laura Johnson will be the park and recreation director for the upcoming season. Sidel asked the council for permission to go to the SD City Management Conference. A motion was made by Nelson, second by Monahan, to allow Sidel to attend the SDCMA conference on April 11 and 12 – all voted yes, motion carried.

Old Business:

Water at Sports Complex: Superintendent Wagner presented a proposed plan to get water up to the sports complex. Matt Evans of the Sports Complex Committee approached the council to discuss the plan. A motion was made by Monahan, second by Brenneman, to approve the sports complex water plan as presented – all voted yes, motion carried.

New Business:

Sports Complex Committee Update: Matt Evans of the Sports Complex Committee approached the council with an update. He stated that the new soccer goals had been bought and delivered. The committee is looking at purchasing batting cages, portable pitching mound, and additional smaller size soccer goals. They are also looking into shade structures for over the bleachers. There are 2 subcommittees meeting out of the sports complex committee, one dealing with sponsorships and donations and the other with grants. For the upcoming season they have 22 soccer teams with a total of 231 players. There is a high school girls soccer team that plays in Brandon and they are hoping to have more time here since 18 of the 20 players are from Hartford. The committee has been in touch with Dakota Alliance as well. The committee will be holding a Hartford Soccer Day on May 12 to promote the sports complex and will have games going all day. In addition to that there is a baseball tournament that will be held this year during Jamboree Days. Terry Hagen also approached the council with comments.

Jamboree Day Committee Update: Leah Johnson of the Jamboree Days Committee approached the council with an update. She presented an agenda to the council of the events the committee has been working on. New additions to the schedule this year include a quilt show, live music after the burn out, and bringing back a community worship service. There will be 2 bands at the street dance this year and a wrist band charge of \$5 will be used for carding purposes and the security company has been booked already for the event. They are including more entertainment from West Central students in the park and the carnival will have a wider range of rides this year to include rides for smaller kids up to teens and adults.

Leadership South Dakota Class: Administrator Sidel presented an agenda for Leadership South Dakota Class that Chamber and Economic Development Director Jesse Fonkert has asked to attend. Discussion was held. A motion was made by Brenneman, second by Nelson, to allow Director Fonkert to apply for the class and attend if he is accepted in the program – Monahan voted no with all others voting yes, motion carried.

Executive Session – SDCL 1-25-2 (1) Personnel: A motion was made by Brenneman, second by Jones, to adjourn to Executive Session – SDCL 1-25-2 (1) Personnel at 9:11 p.m. – all voted yes, motion carried. A motion was made by Horn, second by Brenneman, to exit executive session at 9:20pm – all voted yes, motion carried. A motion was made by Horn, second by Monahan, to adjourn at 9:21pm – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Audra Sternke, Finance Officer