

Hartford Planning and Zoning Minutes – Regular Meeting March 30, 2010

President Munce called the meeting to order at 7:00 p.m. with the following members present: Campbell, Ringling, Kuehl, Cunningham, Mitchell and Bender. City Administrator, Teresa Sidel, and Public Works Superintendent, Craig Wagner, were also present. A motion was made by Cunningham, second by Mitchell, to approve the minutes of the February 12, 2010 meeting – all voted yes, motion carried.

Old Business:

Bylaws – The Planning and Zoning Board reviewed a proposed set of bylaws provided by SECOG. After discussing by the Board, three amendments were made to the bylaws. A motion was made by Cunningham, second by Mitchell, to approve the bylaws as amended – all voted yes, motion carried.

Assurance Agreement – The Planning and Zoning Board reviewed an updated assurance agreement which entails changes previously discussed by the board. A motion was made by Bender, second by Kuehl, to approved the updated assurance agreement – all voted yes, motion carried.

Tapping Fees – Public Works Superintendent, Craig Wagner, was present to discuss tapping fees with the board. Wagner would like to propose a charge to developers that tap into a water or sewer main after the first lift of the street has been put down. After discussion, the board would like a draft ordinance drawn up for their review at the April 13, 2010 meeting.

New Business and Updates:

Training Date – Toby Brown, with SECOG, is willing to provide, at no cost, a training session for planning and zoning member. It was the consensus of the board to schedule a training session for their next scheduled meeting on April 13, 2010.

HADC Retreat – ClayWilfahrt with the HADC has asked a member of the planning and zoning board to be present at their annual retreat on April 9th to give the HADC members a planning and zoning update. Bill Campbell and Travis Kuehl both agreed to attend this retreat if possible.

The Board was given a copy of the February 2010 building inspection and code report.

Adjournment: A motion was made by Kuehl, second by Mitchell, to adjourn at 7:54pm -all voted yes, motion carried

Minutes recorded by City Administrator, Teresa Sidel