

City Council Meeting – Regular Meeting May 15, 2012

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mike Swier, Gail Olson-Duck, Leah Johnson, Bill Barnett, Mark Monahan, and Scott Nelson. Also present were City Administrator Teresa Sidel, Finance Officer Deb Macdonald, and Public Works Superintendent Craig Wagner along with City Engineers Mitch Mergen and Nick Borns.

Additions to the Agenda: A motion was made by Johnson, second by Olson-Duck to add “Approve Bills Submitted for Payment” to the agenda - all voted yes, motion carried. With no further additions, a motion was made by Olson-Duck, second by Johnson to approve the agenda including the addition - all voted yes, motion carried.

Approve Bills Submitted for Payment: A motion was made by Monahan, second by Nelson to approve the bills submitted for payment – all voted yes, motion carried.

Approve Minutes of Previous Meeting: A motion was made by Johnson, second by Monahan to approve the May 1, 2012 regular meeting minutes – all voted yes, motion carried.

Ordinances and Hearings:

7:10 Public Hearing – American Legion Special Events Permit to Cater and Serve a Wedding Dance:

The American Legion submitted an Application for Use of Alcoholic Beverages in a Public Area and Application for a Special Events Permit. This permit would allow the Legion to cater food and to serve alcoholic beverages for a wedding to be held at the St. George Parish Center on June 9th and 10th. A motion was made by Olson-Duck, second by Johnson to approve the Legion’s application for a special events permit to cater food and to serve alcohol for a wedding to be held on June 9-10, 2012 from 2:00 p.m. to 12:00 a.m. at the St. George Parish Center - all voted yes, motion carried.

7:12 Public Hearing – American Legion Special Events Permit to Serve Malt Beverages in the Park:

The American Legion submitted an Application for Use of Alcoholic Beverages in a Public Area and Application for a Special Events Permit. This permit would allow the Legion to sell malt beverages in the City Park during the Jamboree Days celebration on June 16th. A motion was made by Swier, second by Johnson to approve the Legion’s application for a special events permit to sell malt beverages in the City Park during Jamboree Days on June 16, 2012 from 7:00 a.m. to 5:00 p.m. - all voted yes, motion carried.

7:15 Hearing – American Legion Special Events Permit to Serve Malt Beverages on 1st and Main.

The American Legion submitted an Application for Use of Alcoholic Beverages in a Public Area and Application for a Special Events Permit. This permit would allow the Legion to sell malt beverages on June 16th and 17th at the corner of 1st Street and Main Avenue in conjunction with Jamboree Days. A motion was made by Olson-Duck, second by Johnson to approve the Legion’s application for a special events permit to sell malt beverages at the corner of 1st Street and Main Avenue on June 16-17, 2012 from 4:00 p.m. to 2:00 a.m. – all voted yes, motion carried.

7:17 Hearing – Hartford Jamboree Committee Special Events Permit for Use of Alcoholic Beverages in Public Areas.

The Jamboree Committee submitted an Application for Use of Alcoholic Beverages in a Public Area and Special Events Permit for June 15th-17th which would allow for alcohol consumption on public property during Jamboree Days. A motion was made by Swier, second by Johnson to approve the Jamboree Committee’s application for consumption of alcoholic beverages in public areas on June 15-17, 2012; along Main Avenue between 2nd and Menth on June 15, 2012 from 6:00 p.m. to 9:00 p.m.; and along the parade route, in the City Park, and on Main Avenue between 2nd and Menth from 8:00 a.m. to 1:00 a.m. on June 16th and 17th, 2012 - all voted yes, motion carried.

2nd Reading of Ordinance 576 – Rezone of Lot 1 Swenson Addition from A1 to NR and Rezone of Lot 2 Swenson Addition from A1 to LI.

A motion was made by Monahan, second by Johnson to approve and adopt second reading of Ordinance #576 – Rezone of Lot 1 Swenson Addition from A1 to NRC – all voted yes, motion carried. A motion was made by Monahan, second by Johnson to approve and adopt second reading of Ordinance #576 – Rezone of Lot 2 Swenson Addition from A1 to LI - all voted yes, motion carried.

Old Business:

Microphone System for Council Room. Sidel presented information received from Mid States Audio regarding an ADA hearing impaired system for possible use in the council room in lieu of a complete microphone system.

New Business:

Mayoral Appointments: Mayor Zimmer appointed Teresa Sidel as City Administrator. A motion was made by Monahan, second by Johnson to approve the Mayor's appointment for City Administrator – all voted yes, motion carried. Mayor Zimmer appointed Craig Wagner as Public Works Superintendent. A motion was made by Nelson, second by Olson-Duck to approve the Mayor's appointment for Public Works Superintendent – all voted yes, motion carried. Mayor Zimmer appointed Debra Macdonald as Finance Officer. A motion was made by Olson-Duck, second by Johnson approve the Mayor's appointment for Finance Officer – all voted yes, motion carried.

Council Review of MidAmerican Gas Franchise Agreement. The 20-year franchise agreement between the city and MidAmerican Energy Company is up for renewal. On behalf of MidAmerican, Mark Reinders explained the agreement and indicated that changes recommended by the city's attorney have been made.

Visitors. Patty Andresen, Manager of the American Legion, inquired as to whether it would be possible to place tables and chairs in front of the Legion. The city will research this matter and report back to Andresen.

Correspondence. The Home Builders Association invited city officials to attend its meeting later this month. A letter was received from Banner Associates thanking the city for the opportunity to serve as city engineer the past three years.

Reports:

Public Works Superintendent Report:

Streets – Wagner reported that crack sealing and mag watering will be done in the near future. In addition, the new weather siren is expected to arrive on May 24th. Mike Smith of The Family Farm has finished planting boulevard trees. With the exception of bicycles, all items collected during the Clean-Up Day have been hauled away.

Water & Sewer – The city is in the process of inspecting manholes.

Parks and Pool – Wagner reported that the pool is ready for the season. The city crew has been mowing, weed whipping, and cleaning flower beds in the park. In addition, the mower shed will be painted and the bleachers will be repaired this week. Wagner was contacted about the condition of the tennis court. Cost estimates to resurface the tennis court were provided. It was the consensus of the council that the city makes necessary improvements to the tennis court rather than resurfacing this year. Wagner extended a thank you to the Hartford Women of Today for planting flowers in Turtle Creek Park.

Public Buildings – The city maintenance department is hoping to begin moving into the old fire station within the next few weeks. Wagner reported that a few minor repairs will be made to the exterior of City Hall. Congratulations to Jesse O'Kane who will be married on June 2nd!

City Engineer Report: Mayor Zimmer welcomed Stockwell Engineers. On behalf of Stockwell, Mergen and Borns thanked the council for appointing their firm as city engineer. Stockwell is currently getting acquainted with current projects as well as preparing cost estimates for the sports complex project and improvements to North Vandemark Avenue.

Finance Officer Report: A list of upcoming events, a copy of the Bill Report, Revenue Report, and Expenditure Report as well as a summary of the April cash report and sales tax revenue were provided to the council. Macdonald reported that health insurance premiums will increase slightly effective July 1, 2012.

City Administrator Report: Sidel gave an update on both the SRTS-Rounds 2 and 4 and the Bike/Rec Trail projects. According to FEMA, it is necessary for the city to update its floodplain ordinance to reflect

the new base flood elevations. Stockwell is looking at options to improve North Vandemark Avenue. In addition, Stockwell is reviewing the sports complex layout, survey information, and soil borings data. Last month, the city hired seven lifeguards for the 2012 season; however two did not accept the job offer. Sidel recommended hiring Jennifer Wagner who was a lifeguard last summer. Discussion was held on hiring additional lifeguards, if needed. A motion was made by Monahan, second by Nelson to approve hiring Jennifer Wagner as a lifeguard at the rate of \$7.75 per hour – all voted yes, motion carried. A motion was made by Monahan, second by Olson-Duck to authorize the City Administrator to hire additional lifeguards at her discretion - all voted yes, motion carried. Sidel provided information regarding Human Resources School to be held in Huron June 12-13, 2012. A motion was made by Olson-Duck, second by Johnson to allow Sidel to attend the SDML Human Resource School in Huron June 12-13, 2012 – all voted yes, motion carried. Sidel reported that three homeowners were found in violation of the sump pump ordinance and were issued fines.

City Council Reports:

Ward 1: Johnson congratulated O’Kane on his upcoming wedding. In addition, Johnson extended a thank you to organizers of the Community Information Night. The next Swimming Pool Committee Meeting is scheduled for May 22nd. Barnett noted that the Community Information Night was well attended. Barnett had a chance to meet several Bike/Rec Trail Committee members.

Ward 2: Monahan reported that the Bike/Rec Trail Committee has been working on fundraisers and preparing its 2013 budget request. The next meeting will be held July 10th at 6:30 p.m. at Ten Pin Alley. Monahan congratulated the WCHS Class of 2012! Swier reported that the Sports Complex Finance Sub-Committee will be meeting on May 23rd to finalize its fundraiser which will be held in the City Park during Jamboree Days.

Ward 3: Olson-Duck reported that the Drive to Revive Downtown Committee is planning to have a food/beverage booth on June 15th during the Jamboree Car Show and the Fire Department is planning to have a beverage booth during the Jamboree dance on June 16th. Nelson requested that the speed trailer be placed in the Elm Road area, especially when school resumes in the fall. In addition, Nelson reported that the HADC will be promoting Jamboree Days through social media and TV advertisements beginning the end of May. Plans are underway to hold a press conference highlighting Central States Manufacturing and local SBA winners during Jamboree Days. Nelson extended a thank you to Wagner for assisting Bruce Signs with placement of the new Jamboree billboard.

Mayor’s Report: Mayor Zimmer extended a thank you to all who helped and attended the Community Information Night. Zimmer noted that Hartford Elementary students will be touring City Hall, the City Shop, and the Fire Department on May 16th. Zimmer congratulated the graduating Class of 2012!

Executive Session: A motion was made by Johnson, second by Olson-Duck to enter into executive session, pursuant to SDCL 1-25-2, at 8:37 p.m. - all voted yes, motion carried. A motion was made by Monahan, second by Olson-Duck to exit executive session at 9:23 p.m. - all voted yes, motion carried.

Adjourn: A motion was made by Johnson, second by Olson-Duck to adjourn at 9:24 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Deb Macdonald.

I, the undersigned, Debra L. Macdonald, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Debra L. Macdonald, Finance Officer