

City Council Meeting – Regular Meeting May 18, 2017

Mayor Jeremy Menning called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Arden Jones, Travis Kuehl, Ryan Horn and Scott Nelson. Mark Brenneman was absent with notice. Mark Monahan gave notice that he would be late. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sternke, and Public Works Superintendent Craig Wagner.

Approve Agenda: A motion was made by Nelson, second by Kuehl, to approve the agenda – all voted yes, motion carried.

Approve Minutes of May 2, 2017 Regular Meeting: A motion was made by Horn, second by Kuehl, to approve the May 2, 2017 regular meeting minutes. Horn rescinded his motion. A motion was made by Kuehl, second by Jones, to approve the May 2, 2017 regular meeting minutes – all voted yes, motion carried.

Approve Bills submitted for Payment: A motion was made by Horn, second by Nelson, to approve bills submitted for payment – all voted yes, motion carried.

Hearings, Ordinances, & Resolutions:

7:05 Hearing – Malt Beverage License Renewals: A motion was made by Nelson, second by Horn, to approve the malt beverage license renewals submitted – all voted yes, motion carried.

Special Event Application – Jamboree Committee June 14-18: Leah Johnson of the Jamboree Committee approached the council to answer questions. A motion was made by Kuehl, second by Horn, to approve the special event application and waive the application fee – all voted yes, motion carried.

2nd Reading and Approval of Ordinance #643 – Amend Off-Street Parking Regulations: A motion was made by Kuehl, second by Nelson, to approve the 2nd reading of Ordinance #643 – all voted yes, motion carried.

2nd Reading and Approval of Ordinance #644 – Planning and Zoning Compensation: A motion was made by Kuehl, second by Jones, to approve the 2nd reading of Ordinance #644 – all voted yes, motion carried.

7:10 Hearing – Special Permit for Fire Department June 17th & 18th: A motion was made by Kuehl, second by Jones, to approve the special malt beverage permit for the fire department on Main Ave and 1st and to waive the application fee – all voted yes, motion carried. A motion was made by Jones, second by Kuehl, to approve the special malt beverage permit for the fire department for the tractor pull and to waive the application fee – all voted yes, motion carried.

Reports:

City Engineer Report: The City Engineers were unable to make the meeting. One question regarding sports complex charges on the force account was asked. The question was answered by City Administrator Sidel.

Mark Monahan arrived at 7:14 p.m.

Public Works Superintendent Report:

Streets – Superintendent Wagner reported that the gravel road are being worked on with recent weather. He reported that Mag water will be done at the end of the month, weather permitting. They have been working on sweeping streets. The new back hoe will be in at the end of the week. He reported that the Colton road is now being worked on again.

Water & Sewer – Wagner reported that the PH levels were too high to discharge right now.

Park and Pool – Wagner reported that no weed spraying has been done due to wet or windy weather. He reported that the chemical building is coming along and the pool has been washed and filled. Wagner also reported that the new wading pool features won't be shipped until Monday and they are hoping to have them installed and running by the end of next week.

Finance Officer Report: Finance Officer Sternke gave a report including the Bill and Expense Report. She also included a listing of all committee funds. She reported that she has been working with new hires to get all employment paperwork turned in and that she would be working with the auditors later in the week. A calendar of upcoming events was also provided.

City Administrator Report: Administrator Sidel gave an update on City business. She reported that they have not moved forward with the SD Warn contract as that is still being looked into. She reported that we have 1 quote on flooring and that another company will also be coming in this week to get another quote. She reported that she has been working on paperwork for the Cressman right of way being obtained by the city. Sidel reported that she and Wagner have seen the waste water study from the City Engineers and that will be presented to the council at the next meeting. She reported that SECOG has been helping the P&Z Board with the City's Comprehensive Plan. She also gave a report on the lifeguards for the upcoming season.

Oath of Office: The oath of office was given to Mayor Jeremy Menning by Council President Mark Monahan. The oath of office was given to Mark Monahan by Mayor Menning. The oath of office was given to Arden Jones by Mayor Menning. The oath of office was given to Travis Kuehl by Mayor Menning.

Old Business:

Paperless Packet Options: Monty Jenkins and Aaron Wyant from the City's IT service came and presented options to the council and answered questions regarding tablets vs. laptops and jump drives vs. cloud storage. A motion was made by Horn, second by Kuehl, to have Sidel get quotes together for laptops and the cloud storage – all voted yes, motion carried.

Discuss Proposed Dump Site: Sidel opened discussion on the upcoming conditional use permit hearing. Discussion was held and a consensus from the council was to present that the dump will be open 1 weeknight and 1 weekend day during a week and that monitoring will be in place either by camera or person.

Discuss Proposed City Position: Sidel presented a job description to the council and discussion was held regarding this position. No action was taken.

New Business:

Jamboree Committee – Request for Additional Funds: Leah Johnson and Craig Wagner of the Jamboree Committee approached the council with a request for additional funds for the street dance. Dave Obenauer, a property owner on Main Avenue, was asked to approach the council to give a statement on the location of the street dance on Main Avenue. Dave answered questions from the council. A motion was made by Monahan to table discussion until the next council meeting. Monahan rescinded his motion. A motion was made by Monahan, second by Horn, to allocate \$9,500.00 to the chamber for the Jamboree Street Dance – all voted yes, motion carried.

Appointments: Official Newspaper, Official Health Care Facility, and Official Depositories: Mayor Menning appointed the Official Newspaper as the Minnehaha Messenger to the Council. A motion was made by Horn, second by Kuehl, to approve the appointment of the Minnehaha Messenger as the official newspaper of the city – all voted yes, motion carried. Mayor Menning appointed the Official Health Care Facility as the Sanford Clinic of Hartford to the Council. A motion was made by Kuehl, second by Monahan, to approve the appointment of the Sanford Clinic of Hartford as the official health care facility of the city – all voted yes, motion carried. Mayor Menning appointed the Official Depositories as Great Western Bank, Reliabank, US Bank and First National Bank of Sioux Falls to the Council. A motion was made by Nelson, second by Jones, to approve the appointment of Great Western Bank, Reliabank, US Bank and First National Bank of Sioux Falls as the official depositories of the city – all voted yes, motion carried.

Review/Approve City and Chamber Agreement: The council reviewed the proposed agreement between the City of Hartford and the Chamber of Commerce. This agreement would preserve the relationship between the Chamber and Economic Development Director, the City and the Chamber. A motion was made by Nelson, second by Monahan, to approve the agreement as presented – all voted yes, motion carried.

Correspondence: The City received the Secretaries Award for Drinking Water Excellence for the 12th year in a row. Mayor Menning proposed writing a thank you to Superintendent Jeff Danielsen. It was the consensus of the council to write the proposed thank you.

Adjourn: A motion was made by Horn, second by Nelson, to adjourn at 9:10 pm – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Audra Sternke, Finance Officer