

## Hartford City Council Meeting – Regular Meeting May 20, 2025

Mayor Arden Jones called the meeting to order at 7:00pm with the following city council members present: Shaun Boen, Ryan Horn, Travis Kuehl, and Michelle Schilling. Cindy Matson was absent with notice. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, City Attorney Tom Frieberg, City Engineers Michael Redenbaugh & Justin Heim, and 4 people from the public.

### BUSINESS ITEMS:

- **Approval of the Agenda:** A motion was made by Horn, second by Boen to approve the agenda as set - all voted yes, motion carried.
- **Approval of the Minutes:** A motion was made by Kuehl, second by Schilling to approve the meeting minutes from May 6, 2025 – all others voted yes, motion carried.
- **Approval of the Bills:** A motion was made by Kuehl, second by Horn to approve the bills submitted for payment – all voted yes, motion carried.

**PUBLIC COMMENTS:** None

### ORDINANCES, RESOLUTIONS, APPLICATIONS, AGREEMENTS AND HEARINGS:

- **Amend Special Event Permit for May 29<sup>th</sup> Farmers Market:** Kaitlyn Kibler on behalf of Downtown Hartford, Inc., was present to request an amendment to their special event permit for the May 29<sup>th</sup> Farmers Market. The Humboldt Sharpshooters have expressed an interest in participating in the event. As a fundraiser, they'd like to erect a shooting gallery for the public to try. To have adequate space, DHI is asking to expand the street closure area to include 1<sup>st</sup> St from Main Ave to the alley to the west. They would also like to close the alley to the south of 1<sup>st</sup> St that runs behind The Sharpshooters downtown location at 105 S Main Ave. In the event that May 29<sup>th</sup> is a windy evening, the shooting gallery would be set up in the alley and staked down. A motion was made by Horn, second by Boen to approve amending the special event permit to expand the closure area as presented. Shilling suggested that parents accompany any kids to the shooting gallery. The vote was taken with all voting yes, motion carried.
- **Resolution 2025-4 Creation of TIF District #2:** Jeff Zacharias, on behalf of Windsor Group, LLC was present. The Windsor Group is developing land at Hwy 38 and Colton Rd. Currently they have graded the south half of the parcel and installed some of the water/sewer infrastructure. They have now submitted a Project Plan for the development of a Tax Increment Financing District. The proposed TIF District would include Parcel #15994. The requested amount of the TIF would be 1.25M, which would be for infrastructure expenses for Windsor Ave & Rubach St, along with legal & professional fees and financing costs. Discussion was held on the timing of their request, as the concept of a TIF is typically to act as an incentive to a project that might not otherwise be feasible. Currently the City does not have any criteria in place to use when considering a TIF request. With the increased interest in TIF's, this is something that will need to be implemented. In an effort to review the information further and to gather some additional information, it was suggested to delay any action on this matter. A motion was made by Kuehl, second by Boen to table this item until the next meeting – all voted yes, motion carried.

### REPORTS:

- **Fire Department Report:** HAFR Chief Bryon Schumaker's monthly report was provided. For the month of Apr there were a total of 38 calls, of which 12 were in Hartford. An update on the various trainings held during the month was also provided. An invitation was extended to the Council to attend the department's live burn trailer training on May 22<sup>nd</sup> at 6pm.
- **Engineer Report:** Michael Redenbaugh reported the following:
  - The preconstruction meeting was held on May 15<sup>th</sup> for the County's chip seal project. The crack sealing is scheduled for the week of May 26<sup>th</sup> and the chip sealing the week of June 9<sup>th</sup>, weather permitting.
  - The preconstruction meeting for the slurry seal project will be held in late-May.
  - The TAP grant funding is still being reviewed by the State. Once approved, designing of the trail will start. Construction is expected to start this fall.
  - On the WRRF project, testing of the Aeromod is underway. Work continues on plumbing & electrical installation inside the operations building. DANR has approved the lagoon discharge water use permit to fill the tank.
  - The contractor continues to finish up the final punchlist items on the Hwy 38 water main extension project. The recent rains have impacted their progress.
  - Water, sanitary, and storm utility work on Phase I of the Western Ave project is underway. Once complete, the roadway will be graded and prepped for paving. Paving is expected to start in early June.



**NEW BUSINESS:**

- **Request to Attend the SD Building Officials Association Summer Training:** Code Enforcer Kyle Christensen has requested to attend the SD Building Officials summer training in Pierre on June 26<sup>th</sup>/27<sup>th</sup>. There is no registration fee for members so the only expense to the City would be lodging, and any meals not covered by the conference. The staff vehicle would be utilized for the trip. A motion was made by Kuehl, second by Horn to approve Christensen attending the SD Building Officials summer training on June 26<sup>th</sup>/27<sup>th</sup> in Pierre – all voted yes, motion carried.
- **Mayoral Proclamation – Siouxland Libraries:** Mayor Jones read and signed a proclamation recognizing the 30<sup>th</sup> anniversary of Siouxland Libraries' service to Sioux Falls and Minnehaha County, including Hartford. The partnership between Siouxland Libraries and the City of Hartford has been a good one and the City is thankful they are here to provide their services to our residents.

**EXECUTIVE SESSION:** A motion was made by Boen, second by Horn to enter executive session pursuant to SDCL 1-25-2(1) for personnel, SDCL 1-25-2(3) for legal, and SDCL 9-34-19 for economic development at 8:17pm – all voted yes, motion carried.

Minutes recorded by Finance Officer Karen Wilber.

I, the undersigned Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Karen Wilber, Finance Officer

**EXECUTIVE SESSION:** A motion was made by Boen, second by Horn to exit executive session at 9:08pm – all voted yes, motion carried.

Mayor Jones extended an invitation to Ward 2 residents to contact City Hall, a Councilmember, or himself if they have interest in the open Ward 2 council seat.

**ADJOURNMENT:** A motion was made by Boen, second by Horn to adjourn at 9:09pm – all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel.

I, the undersigned Teresa Sidel, City Administrator in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Teresa Sidel, City Administrator