

City Council Meeting – Regular Meeting June 18, 2013

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Gail Olson-Duck, Scott Nelson, Leah Johnson, Scott Yount, and Doyle Johnson. Mark Monahan arrived at 7:02 p.m. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, and City Engineers Jon Brown, Nick Borns, and Mitch Mergan.

Approve Agenda: A motion was made by Doyle Johnson, second by Leah Johnson to approve the agenda as set - all voted yes, motion carried.

Approve Minutes of Previous Meetings – 06/04/2013: A motion was made by Olson-Duck, second by Doyle Johnson to approve the June 4, 2013 regular meeting minutes – Olson-Duck, Nelson, Yount, Leah Johnson and Doyle Johnson all voted yes, motion carried.

Approve Minutes of Previous Meetings – 06/11/2013: A motion was made by Doyle Johnson, second by Leah Johnson to approve the June 11, 2013 special meeting minutes – Olson-Duck, Nelson, Yount, Leah Johnson and Doyle Johnson all voted yes, motion carried.

Approval of the Bills: A motion was made by Olson-Duck, second by Leah Johnson to approve the bills submitted for payment – all voted yes, motion carried.

Ordinances, Resolutions & Hearings:

7:05 Hearing Ordinance #588 – Rezone of W375’ of Lot 5 of Smith & Grover’s Addn from Natural Resource Conservation to Residential: Jon Maras is requesting the rezoning of this lot to erect multi-family residential housing. Andy Eggebraaten and Jackie Lauseng addressed the council with concerns. A motion was made by Leah Johnson, second by Nelson to approve 1st reading of Ordinance #588 to rezone the W375’ of Lot 5 of Smith & Grover’s Addn from Natural Resource Conservation to Residential – Olson-Duck and Doyle Johnson voted no with all others voting yes, motion carried.

7:10 Hearing Ordinance #589 – Rezone of Lot 6, Block 8 of Drake’s Addn from Residential to Light Industrial: Alex Espinoza is requesting the rezoning of this lot to erect a storage building. A motion was made by Olson-Duck, second by Nelson to approve 1st reading of Ordinance #589 to rezone Lot 6, Block 8 of Drake’s Addn from Residential to Light Industrial – Olson-Duck and Monahan voted no with all others voting yes, motion carried.

2nd Reading of Ordinance #587 – Fines and Fees: The animal fines section of this ordinance was amended to include an increased fee if not paid within a 72 hour timeframe of receiving the citation. A motion was made by Monahan, second by Leah Johnson to approve 2nd reading of Ordinance #587 – Fines & Fees – all voted yes, motion carried.

1st Reading of Ordinance #590 – Amendment to Zoning Regulations: This would amend the current zoning regulation to change the Board of Adjustments from the Planning & Zoning Board to the City Council. Discussion was held on the responsibilities of this board and who makes up this board, both in the past and currently. Dean Munce, Bill Campbell, and Travis Kuehl addressed the council with their comments and concerns. A motion was made by Monahan, second by Leah Johnson to approve 1st reading of Ordinance #590 amending the current zoning regulation to change the Board of Adjustments from the Planning & Zoning Board to the City Council with the Planning and Zoning Board to be a recommendation board to the City Council – Monahan voted yes with all other voting no – motion failed.

Resolution 2013-5 – Special Tax Classification for Commercial Residential Structures: A motion was made by Monahan, second by Olson-Duck to table this item until the next meeting to allow the council more time to review all the information – all voted yes, motion carried.

Old Business:

Discussion of North Vandemark Street Options and Cost Estimates: Stockwell Engineers provided the council with different options in regards to improvements on N. Vandemark. Several homeowners were present to address the council. Discussion was held on several issues, some of which included the current condition of the road, the

drainage issues, the traffic on the road, and the cost of any improvements made to the road. A motion was made by Doyle Johnson, second by Olson-Duck to install curb, gutter and asphalt on every gravel road in the city – Olson-Duck and Doyle Johnson voted yes, with all other voting no – motion failed. A motion was made by Monahan, second by Doyle Johnson to table any further discussion on this topic indefinitely and for the City to make the necessary improvements to the road with loads of gravel and grading to get the road in satisfactory condition – all voted yes, motion carried.

New Street Options – Diamond Trail off of Western Avenue: Stockwell Engineers provided the council with three cost estimates. One is to make improvements to Western Ave which included widening the road to add turning lanes. Another is to extend Diamond Trail West off of Western Ave to link up to Ruud Lane. The third is to move Diamond Trail on the East side of Western Ave to align with the new road on the West side of Western Ave. Present for discussion were Gary Sandholm, Mark Sweetman of Harms Oil, Lynnae Redenius of Tammen Auto and Tire and Joan Franken of Costello Companies. A motion was made by Monahan, second by Leah Johnson to table discussion on this project until significant changes in the plan occur – motion rescinded with no vote. To ensure future development of the new section of Diamond Trail, should the council decide not to do it at this time, discussion was held on the city obtaining right of way. A motion was made by Monahan, second by Nelson for the city to move forward with obtaining right away for the new section of Diamond Trail – Leah Johnson and Olson-Duck voted no, with all others voting yes, motion carried. The details of creating a TIF were explained to the council. A TIF was discussed as a means for funding the project. A motion was made by Leah Jonson, second by Yount to approve the upgrades to Western Ave and to proceed with the new section of Diamond Trail that would connect Western Ave to Ruud Lane - Nelson and Monahan voted no, with all others voting yes, motion carried. A motion was made by Leah Johnson, second by Nelson to utilize a TIF for funding the Western Ave/Diamond Trail project – Olson-Duck and Monahan voted no, with all others voting yes, motion carried.

New Business:

Review of Off-Street Parking Ordinance: The parties requesting the review of this ordinance were not in attendance. A motion was made by Monahan, second by Doyle Johnson to table discussion – all voted yes, motion carried.

South Dakota Retirement Option – Roth 457: The State of SD is offering a voluntary supplemental retirement plan that an employer can offer to their employees. There is no cost to the employers to enact this plan. A motion was made by Monahan, second by Doyle Johnson authorizing the City to establish the Roth 457 plan to offer to employees of the city – all voted yes, motion carried.

Reports:

Public Works Superintendent Report:

Streets – Crack sealing is scheduled to start this week. Mag water will be scheduled in the coming weeks. Painting of the stripes and crosswalks is being done. They have started spraying for mosquitoes. Random sump pump inspections will be done as time allows.

Water – Flows have increased at the sewer plant. Water has been moved at the ponds and they will monitor to see if discharging can take place. Random sump pump inspections will be done as time allows. Manhole inspections continue.

Park and Pool – Painting of the pool deck is scheduled for this week. The bricks for the bike path have been installed. The lumber has been ordered for the ADA shelter. Monahan thanked the maintenance staff for the nice job done on the brick work done along the bike path. Olson-Dunk thanked them for all their hard work getting the park ready for Jamboree Days and the help they provided the day of the event. Bill Campbell thanked Wagner for his help with the new batting cage.

City Engineer Report: Nick Borns with Stockwell Engineers updated the city council on projects they are working on. The Sports Complex grading project is complete and a final punch list provided to the contractor has been completed. The first mowing at the complex will be done by the contractor. In regards to Phase 3 and 4 of the bike trail, the Corp of Engineers will be reevaluating the wetland delineation along Highway 38. Stockwells has providing the DOT information and their recommendations on the repairs needed along the Highway 38 bike trail to be ADA compliant. Nick will follow up with the DOT to see when this work will be completed.

Finance Officer Report: The finance officer report was presented to the council. The report included a summary of cash balances and sales tax figures through May 31, 2013. Also included was a summary of funds available for each city committee. A highlight of bills to be paid along with an explanation for each was noted. Upcoming events and meetings were also provided to the council.

City Administrator Report: Sidel has been in contact with the DOT. Their contractor is planning to do an overlay to correct the ADA issues in the Hwy 38 trail. Once plans and pricing is submitted, the DOT will review with the City. The grant application has been submitted for Phase 3 & 4 of the Bike/Rec Trail. Sidel provided the council the pool report on behalf of Pool Manger Amy Sebert. The council was also given information on the 2013 Elected Officials Workshop in Pierre on July 24th.

City Council Reports

Ward 1: Leah Johnson noted that the Jamboree Committee won't be meeting again until Oct 7th. The next Swimming Pool Committee meeting is June 24th. Yount reported that the next Sport Complex Committee meeting is July 10th. The Sports Complex Committee held a silent auction at Jamboree Days. The auction raised approximately \$4,500.

Ward 2: Monahan had no report. Doyle Johnson mentioned to Wagner that the ball fields were not prepped on Sunday.

Ward 3: Olson-Duck reported that the next Chamber meeting is Thursday morning and the next HADC meeting is Friday morning. She thanked both the Jamboree Committee and City staff for all their hard work during this year's Jamboree Day event. Nelson had no report.

A motion was made by Doyle Johnson, second by Olson-Duck to enter into executive session at 9:58 p.m. – all voted yes, motion carried.

A motion was made by Monahan, second by Nelson to exit executive session at 10:12 p.m. – all voted yes, motion carried.

Adjournment: A motion was made by Monahan, second by Doyle Johnson, to adjourn at 10:13 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer