

## **City Council Meeting – Regular Meeting June 19, 2012**

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Gail Olson-Duck, Leah Johnson, Bill Barnett, and Scott Nelson. Mike Swier was absent without notice. Also present were City Administrator, Teresa Sidel, Finance Officer, Deb Macdonald, Public Works Superintendent, Craig Wagner along with City Engineers, Mitch Mergen and Nick Borns.

**Additions to Agenda:** A motion was made by Olson-Duck, second by Johnson to add “Noise Ordinance” to the agenda under New Business - all voted yes, motion carried.

**Approve Minutes of Previous Meeting:** A motion was made by Johnson, second by Olson-Duck to approve the June 5, 2012 regular meeting minutes – all voted yes, motion carried.

**Approve Bills Submitted for Payment:** A motion was made by Olson-Duck, second by Johnson to approve the bills submitted for payment – all voted yes, motion carried.

### **Ordinances and Hearings:**

**2<sup>nd</sup> Reading of Ordinance #577 – MidAmerican Gas Franchise.** This ordinance is necessary to reinstate the franchise agreement between MidAmerican Energy Company and the city. A motion was made by Olson-Duck, second by Johnson to approve and adopt second reading of Ordinance #577 – MidAmerican Gas Franchise – all voted yes, motion carried.

**1<sup>st</sup> Reading of Ordinance #578 – Sale and Consumption of Alcoholic Beverages on Abutting Sidewalks.** A motion was made by Monahan, second by Johnson to table 1<sup>st</sup> reading of Ordinance #578 – Sale and Consumption of Alcoholic Beverages on Abutting Sidewalks until next month – all voted yes, motion carried.

Council President Monahan presided over the “Russ and Mary Englund” portion of the meeting.

### **Old Business:**

**Russ and Mary Englund.** Russ and Mary Englund appeared before the council regarding their verbal complaint against Mayor Paul Zimmer for his involvement with their previous complaint filed against city personnel. The council heard statements from Russ and Mary Englund as well as Mayor Zimmer. After the parties were heard and after discussion was held, a motion was made by Johnson, second by Olson-Duck that under the circumstances, the council makes no findings and takes no further action concerning Russ and Mary Englund’s verbal complaint against Mayor Paul Zimmer – all voted yes, motion carried.

**ADA Hearing Impaired System for Council Room.** Sidel presented information and a testimonial regarding an ADA hearing impaired system for use in the council room. A motion was made by Monahan, second by Johnson to table this matter until the next meeting – all voted yes, motion carried.

### **New Business:**

**Noise Ordinance.** Olson-Duck asked the council to consider implementing and establishing a noise ordinance within the city. In addition, Olson-Duck provided information regarding vehicle sound decibels. If Minnehaha County owns a decibel meter, the council would request that Deputy Maciejewski test various vehicle sound decibels.

### **Reports:**

**Swimming Pool Report:** Pool Manager, Amy Sebert provided a breakdown of pool attendance and reported that 184 season passes have been purchased, an increase from last year at this time. Barb Thaler conducted a rescue drill on May 14<sup>th</sup> for lifeguards and managers and will perform other drills throughout the season. Two sessions of swim lessons will be held this summer. Due to the low number of lifeguards, scheduling has been a challenge. Sebert recommended that the council review pool rates and lifeguard wages in 2013. Discussion was held on what hours the swimming pool will be open on July 4<sup>th</sup>. It was the consensus of the council that Sebert use her discretion as to whether or not the pool will open the evening of July 4<sup>th</sup>.

### **Public Works Superintendent Report:**

**Streets** – The city has been sweeping streets, preparing gravel roads for mag water, painting lines and crosswalks, and trimming boulevard trees. Wagner reported that crack sealing began June 18th. The new weather siren has arrived and will be installed in coordination with Sioux Valley Energy and East River Electric. Jamboree Days clean-up is complete.

**Water & Sewer** – The city has been inspecting manholes, flushing hydrants, and working on meters. Wagner reported that light bulbs at the water tower will be replaced and the Sagehorn lift station will be cleaned in the near future.

**Park and Pool** – Wagner noted that the city has been expanding the pitching area, scraping and painting the bleachers, and repairing cracks in the tennis court. Additional fencing will be placed around the pitching area.

**Public Buildings** – Wagner noted that the maintenance department has started to move into the old fire station.

Discussion was held between the council and Wagner regarding part-time employees. In addition, Wagner presented two options to control weeds at the Sports Complex. After discussion, a motion was made by Monahan, second by Olson-Duck to authorize the Hartford Elevator to spray weeds on 22 acres of land at the Sports Complex and that money to pay this bill shall be taken from the city's general fund – all voted yes, motion carried.

**City Engineer Report:** On behalf of Stockwell Engineers, Mitch Mergen gave the following report. 1) An agreement for engineering services on the SRTS-Round 4 project has been submitted to the DOT for approval. 2) A meeting has been scheduled for June 22<sup>nd</sup> with a developer to discuss a proposed development plan. 3) Stockwell has met with SECOG to create Engineering Design Standards for the city. A draft will be ready for review within the next several weeks. 4) Kelly Point Developers' plan to dredge and re-grade the drainage way has been reviewed and a meeting to discuss the same has been scheduled for June 22<sup>nd</sup>. 5) Stockwell will be meeting with Sidel to begin compiling and entering data into the city's GIS system. Thereafter, the database will be updated on a routine basis. 6) The Sports Complex master plan and phasing for the project is being evaluated. A concept plan and cost estimates will be presented at the July 3<sup>rd</sup> council meeting.

**North Vandemark Avenue Improvements.** In addition to the two cost estimates previously provided, an additional proposal was submitted to the council. A letter from the City Attorney highlighting street improvements/special assessments was also reviewed. It was the consensus of the council that further research is needed before a decision can be made.

**Finance Officer Report:** A list of upcoming events, a copy of the Bill Report, Revenue Report, and Expenditure Report as well as a summary of the May cash report and sales tax revenue were provided to the council. Macdonald noted that discharging of fireworks is permitted July 2<sup>nd</sup> through July 5<sup>th</sup> from 10:00 a.m. to 11:00 p.m.

**City Administrator Report:** Sidel gave an update on both the SRTS-Rounds 2 and 4 and the Bike/Rec Trail projects. Sidel is waiting to hear back from a business who may be interested in sub-leasing Ten Pin Alley's billboard. Discussion was held on the commercial vehicle ordinance. On June 22th, a meeting will be held with city officials and a developer regarding a development proposal. In addition, the city will be meeting with Kelly Point Developers on June 22<sup>nd</sup> to discuss their proposed drainage way plan. The May Code Enforcer/Building Inspector's Report was presented. Sidel indicated that Building Inspector, Paul Clarke has expressed interest in attending the SD Building Officials' Association training conference in Rapid City on July 12<sup>th</sup> and 13<sup>th</sup>. A motion was made by Monahan, second by Johnson to authorize Paul Clarke to attend the building officials' conference and to cover the cost of the registration fee, the motel room, and mileage expense – all voted yes, motion carried.

### **City Council Reports:**

**Ward 1:** Johnson thanked everyone who celebrated Jamboree Days and congratulated Kaylee Olson, the 2012 Little Miss Hartford. Congratulations were extended to Central States Manufacturing on its

groundbreaking ceremony. The Jamboree Committee will be meeting on June 21<sup>st</sup> and the Swimming Pool Committee Meeting is set for June 26<sup>th</sup>. Barnett attended the Central States Manufacturing groundbreaking ceremony and had the opportunity to meet and visit with several HADC members. Congratulations to Central States!

**Ward 2:** Monahan recognized the Bike/Rec Trail Committee for its efforts during Jamboree Days and noted the next meeting will be held July 10<sup>th</sup> at 6:30 p.m. at Ten Pin Alley. In addition, Monahan expressed appreciation to Scheels, Metal Junkies, and the Hartford Women of Today for purchasing benches to be placed along the Turtle Creek Bike Trail. Monahan thanked Wagner and the city crew for installing the benches.

**Ward 3:** Olson-Duck congratulated Central States Manufacturing on its groundbreaking ceremony. In addition, Olson-Duck thanked the Jamboree Committee and city employees for doing a great job with the celebration. Nelson reported that Central States' groundbreaking ceremony was well attended. He thanked Gary Sandholm and Erika Beck for lining up the media coverage. Nelson has been involved with the Chamber Task Force and noted that a concise plan will be forthcoming.

**Mayor's Report:** Mayor Zimmer thanked Brandon Pennock for the wooden bench located in Century Square Park and noted that Pennock did a nice job! Congratulations were expressed to Central States Manufacturing. Regarding Jamboree Days, Mayor Zimmer noted that the committee did an awesome job of planning and holding the event; commended the city crew for all their work before, during, and after the celebration; and congratulated the newly crowned Little Miss Hartford, Kaylee Olson!

**Any Other Business:** Monahan requested that anyone who sold alcoholic beverages and issued wrist bands at the Jamboree street dance attend the next meeting.

**Adjourn:** A motion was made by Olson-Duck, second by Johnson to adjourn at 9:55 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Deb Macdonald.

I, the undersigned, Debra L. Macdonald, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Debra L. Macdonald, Finance Officer