

City Council Meeting – Regular Meeting June 20, 2017

Mayor Jeremy Menning called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Arden Jones, Travis Kuehl, Ryan Horn and Scott Nelson. Brenneman was absent with notice. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sternke, Public Works Superintendent Craig Wagner, Chamber and Economic Development Director Jesse Fonkert, and City Engineer Mitch Mergen.

Approve Agenda: A motion was made by Horn, second by Monahan, to approve the agenda without Correspondence. Terry Hagen approached the council regarding the availability of the person who wrote the correspondence and why she may not be here. A vote was called, Monahan voted yes with all others voting no, motion failed. A motion was made by Horn, second by Nelson, to approve the agenda – Monahan voted no with all others voting yes, motion carried.

Approve Minutes of June 6, 2017 Regular Meeting: A motion was made by Horn, second by Nelson, to approve the June 6, 2017 regular meeting minutes – all voted yes, motion carried.

Approve Bills submitted for Payment: A motion was made by Kuehl, second by Monahan, to approve the bills as submitted – all voted yes, motion carried.

Hearings, Ordinances, & Resolutions:

Special Event Application – After Prom Fun Run: An after prom fun run fundraiser is planned for October 28 from 9 a.m. to noon. A motion was made by Horn, second by Nelson, to approve the special event application and waive the fee. A substitute motion was made by Horn, second by Kuehl, to approve the special event application with no fee waived – all voted yes, motion carried.

1st Reading of Ordinance #645 – Yard Waste Disposal Site: An ordinance was drafted to set regulations for the yard waste disposal site. A motion was made by Nelson, second by Monahan to approve 1st reading of Ordinance #645 – all voted yes, motion carried.

City Policy 2017-3 – Proof of Residency Policy: A policy was drafted to use for the yard waste disposal site to show proof of residency. A motion was made by Kuehl, second by Jones to approve City Policy 2017-3 – Proof of Residency – all voted yes, motion carried

City Policy 2017-4 – Daycare and Large Group Pool Policy: Pool Manager Amy Sebert approached the council regarding the pool policy she and Sidel drafted and answered questions from the council. Deb Macdonald, Lori Johnson, and Chauncey Contreras approached the council regarding their opinions on the policy. A motion was made by Kuehl, second by Horn, to deny City Policy 2017-4 – Daycare and Large Group Pool Policy. Kuehl rescinded his motion. A motion was made by Monahan, second by Horn, to approve City Policy 2017-4 and to strike all the language related to daycare and strike the second bullet point of the policy – all voted yes, motion carried.

Reports:

Chamber and Economic Development Director Report: Director Fonkert reported that the recent job fair held had 20 people come speak with 9 employers. He reported that Mid American provided a grant towards the cost of the job fair. Fonkert reported that welcome bags went out to new residents in May and that this is done on a quarterly basis. He invited the council to the upcoming ribbon cutting at the golf course scheduled for June 26.

City Engineer Report: Engineer Mergen reported on the Mickelson Road project. Mergen reported that the plan for Mickelson Road is to have bid letting in July and project work to begin this fall, however this is all contingent on all the agreements needing to be signed. He reported that the waste water study presentation will be given at the July 18th council meeting. Mergen also reported that they have been working on plan reviews.

Public Works Superintendent Report:

Streets – Superintendent Wagner reported that the gravel roads have been mag watered. He reported that they will be working on crack sealing this week. He also reported that slurry seal is scheduled for July.

Water & Sewer – Wagner reported that the PH levels are good. There is concern the ammonia is now too high but results from that test will be in later this week. A pump went down last week but has been fixed.

Park and Pool – Wagner reported that last week was mostly spent working in the parks preparing for and cleaning up after Jamboree Days.

Finance Officer Report: Finance Officer Sternke gave a report including the Bill and Expense Report. She also included a listing of all committee funds. Sternke reported on the upcoming Elected Officials Workshop and asked for those interested to let her know to get registered. Sternke reported that the DENR loans that the city has outstanding are being handled by a new vendor now. She also reported that the website design is now complete and the programmers are working on creating the new website. She anticipates the new website will be up sometime this fall. A calendar of upcoming events was also provided.

City Administrator Report: Administrator Sidel gave an update on City business. She provided a copy of the new codified ordinances put together by SECOG. She reported on the new dump site and the issues of not having the property that is being looked at to move the site to in city limits. She recommended that annexing part of the property would be in the best interest of the city so that we can enforce any ordinances passed in regards to the dump site.

Old Business:

Review Quotes for Laptops & Cloud Storage Systems: Sidel presented to the council quotes from our IT company for laptops and cloud storage. A motion was made by Kuehl, second by Horn, to approve the purchase of the laptop with the 10 key keypad and the starter box cloud storage system – all voted yes, motion carried.

New Business:

Request from Hartford Area Fire and Rescue for 2017 Operating Funds: A motion was made by Nelson, second by Horn, to approve the release of funds budgeted for the Fire Department's operating funds – all voted yes, motion carried.

Correspondence: Council President Monahan read correspondence from Bev Skyberg-Taylor into record and gave his opinion on the correspondence submitted. Mayor Menning made comments defending the correspondence being put into record. Terry Hagen approached the council to comment about the safety of kids going to and from the pool and park. No action was taken on the correspondence. Councilman Nelson proposed writing a thank you to the Jamboree Committee. It was the consensus of the council to write the proposed thank you.

Adjourn: A motion was made by Monahan, second by Jones to adjourn at 9:10pm – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Audra Sternke, Finance Officer