

City Council Meeting – Regular Meeting July 3, 2012

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Gail Olson-Duck, Leah Johnson, Mike Swier, and Scott Nelson. Mark Monahan and Bill Barnett were absent with notice. Also present were City Administrator, Teresa Sidel, Finance Officer, Deb Macdonald, Public Works Superintendent, Craig Wagner along with Deputy Sheriff, Steve Maciejewski, City Attorney, Larry Nelson, and City Engineers, Jon Brown, Mitch Mergen, and Nick Borns.

Approve Agenda: A motion was made by Johnson, second by Olson-Duck to approve the agenda – all voted yes, motion carried.

Approve Minutes of Previous Meeting: A motion was made by Nelson, second by Olson-Duck to approve the June 19, 2012 regular meeting minutes – Swier abstained with all others voting yes, motion failed for lack of voting quorum.

Ordinances and Hearings:

1st Reading of Ordinance #578 – Sale and Consumption of Alcoholic Beverages on Abutting Sidewalks. A motion was made by Olson-Duck, second by Johnson to table 1st reading of Ordinance #578 – Sale and Consumption of Alcoholic Beverages on Abutting Sidewalks until next meeting when all council members are present – all voted yes, motion carried.

1st Reading of Ordinance #579 – Amendment to Central Business District Zoning. This ordinance is necessary to allow, by conditional use permit only, a residence in the lower basement level of a building in the Central Business District. The Planning and Zoning Board has reviewed this change and recommends approval. A motion was made by Johnson, second by Swier to approve first reading of Ordinance #579 – Amendment to Central Business District Zoning – all voted yes, motion carried.

Old Business:

North Vandemark Avenue Improvements. The city engineers explained proposed improvements and cost estimates in regards to North Vandemark Avenue. Property owners were given the opportunity to express their concerns. After reviewing the options presented, it was the overall consensus that any improvements should be done to city standards. A motion was made by Olson-Duck, second by Nelson to authorize the city engineers, city attorney, and city staff to begin the research process of North Vandemark Avenue improvements from the city limits to Highway 38 – all voted yes, motion carried.

Sports Complex. The city engineers provided the council with the revised Sports Complex master plan and cost estimates. To put Phase 1 out to bid, engineer fees will be \$52,500. After discussion, a motion was made by Olson-Duck, second by Johnson to table this matter until the next meeting to allow Barnett and Monahan time to review the revised master plan and cost estimates – all voted yes, motion carried.

New Business:

Wristbands at Jamboree Street Dance. The Fire Department was the only establishment that issued wristbands during the Jamboree Street Dance. It was suggested that, in the future, all entities selling alcohol should issue wristbands. Sheriff Maciejewski has provided recommendations to the Jamboree Committee.

Billboard Renewal Lease – Super 8 Motel. The billboard lease agreement between the city and Super 8 Motel expires on September 30, 2012. Super 8 Motel intends to renew the lease under the same terms and conditions for an additional 3-year period. A motion was made by Johnson, second by Olson-Duck to authorize Mayor Zimmer to sign the Billboard Lease Agreement between the city and Super 8 Motel – all voted yes, motion carried.

Surplus Park Rec Inventory Items. The park recreation staff proposed that several park rec items be surplus as they are not practical for park recreation purposes. A motion was made by Johnson, second by Olson-Duck to surplus the following park recreation supplies (Yolf/Yard Golf; two game boards; 3-in-1 Sports Arcade; Egg Head Balancing game; target game; foam hands; balancing boards; bean bag target toss; ball targets; tie dye; and paint/swirl kits) and to authorize the disposal or donation of the items – all

voted yes, motion carried.

Reports:

HADC Report. Sandholm reported that approximately 70 people attended Central States Manufacturing's groundbreaking ceremony on June 15th. The council was updated on several business prospects and requests for information. Options for providing affordable housing have been indentified. Sandholm reported that 225 Tour de Kota bicyclists came through town on June 10th. The Jamboree Days celebration was very successful. The HADC is preparing for the Turner County Fair to be held August 13th-16th. Sandholm participated in the Heart T Stop ribbon cutting held on June 21st and currently attended the Envision 2035 meeting. The HADC is implementing the action plan developed at the planning retreat. A Chamber Task Force Report was provided with a meeting scheduled for next week.

Sheriff's Deputy Report: Deputy Maciejewski submitted a Jamboree Days report and recommendations for next year's celebration. Maciejewski noted that Scott Nelson's family did a great job of helping with lost children in the park. Discharging of fireworks is allowed from July 2nd through July 5th from 10:00 a.m. to 11:00 p.m. Olson-Duck retracted her earlier request to obtain a decibel meter due to the difficulty of monitoring the noise.

Fire Department Report: Fire Chief, Kelly Boysen reported that the department has moved to the new fire station. To date, the fire department has responded to 129 calls compared to 124 last year. Forty-nine calls or 38% have been in the city.

Public Works Superintendent Report:

Streets – Wagner reported that crack sealing is complete except for a few minor corrections. The city has been doing culvert work, preparing areas for street patching, preparing gravel roads for mag water, and trimming boulevard trees. Wagner noted that mag water delivery is scheduled for July 12th and street patching will begin in a few weeks. The new weather siren has arrived and will be installed in coordination with Sioux Valley Energy and East River Electric. Wagner will be meeting with the City of Sioux Falls regarding micro-sealing and cleaning of waterways.

Water & Sewer – The city has inspected the installation of water, sewer, and storm sewer in the Cresswood Addition. In addition, the city has been draining aeration cells, inspecting manholes, and cleaning the Sagehorn lift station. Wagner reported that the water tower lights have been replaced.

Park and Pool – Wagner noted that the city has been spot mowing the park and other areas as needed. Weeds at the sports complex have been sprayed and cracks in the tennis court and skatepark have been sealed. The city has been flushing and servicing hydrants along with flushing manholes. The dolphin pool cleaner is being repaired. Wagner obtained a price from Highway Improvements to fog seal the Turtle Creek bike/rec trail. A motion was made by Johnson, second by Olson-Duck to authorize Highway Improvements to fog seal the Turtle Creek bike trail for a price of \$1.00 per square yard – all voted yes, motion carried.

Public Buildings – Wagner noted that the maintenance department has moved into the old fire station. Discussion was held between the council and Wagner regarding a tree removed near Jennifer Drive as well as placement of a stop sign at Jennifer Drive and Western Avenue.

City Engineer Report: In addition to work on the North Vandemark Avenue and Sports Complex matters, Stockwell Engineers has inspected the extension of Cressman Trail.

Finance Officer Report: Macdonald reported that June financials and quarterly payroll reports are complete and provided end of the quarter investment figures and debt balances. The council was reminded of the upcoming Elected Officials Workshop.

City Administrator Report: The Highway 38 bike trail has been laid with finish work and signage to be completed. Sidel continues to search for a business to sub-lease Ten Pin Alley's billboard. On June 22th, a meeting was held with city officials and a developer regarding a development proposal and additional research is necessary before presentation to the council. In addition, the city met with Kelly Point Developers to discuss their proposed drainage way plan. The city attorney and city staff met with Scott

Buss of Minnehaha Community Water Corporation to discuss a future agreement with MCWC regarding service areas. Sidel noted that the AARP in conjunction with the Hartford Senior Center donated \$500 to purchase a bench for Turtle Creek Park. Sidel presented the council with information on the Municipal Clerk Institute and Certification Program to be held in Sioux Falls July 9-13, 2012. A motion was made by Johnson, second by Olson-Duck to allow Sidel to attend the Municipal Clerk Program in Sioux Falls July 9-13, 2012 – all voted yes, motion carried. A motion was made by Johnson, second by Nelson to authorize the city to reimburse Sidel for mileage and the registration fee as well as to pay Sidel's wages - all voted yes, motion carried.

City Council Reports:

Ward 1: Johnson reported that members of the Swimming Pool Committee will be viewing area pools similar to Hartford's proposed plan designed by MC&R Pools. The next meeting is scheduled for July 24th at 6:30 p.m. at Pizza Ranch. Johnson wished everyone a Happy 4th!

Ward 2: Swier noted that the next Sports Complex Committee Meeting will be held July 11th.

Ward 3: Olson-Duck stated that her neighborhood has been busy with fireworks. Nelson commended the Sports Complex Committee and Stockwell Engineers on the revised Sports Complex plan – good job on the design! Nelson thanked Wagner and his staff for their extra efforts in maintaining the softball fields.

Mayor's Report: Mayor Zimmer wished everyone a Happy and Safe 4th of July!

Adjourn: A motion was made by Swier, second by Johnson to adjourn at 9:26 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Deb Macdonald.

I, the undersigned, Debra L. Macdonald, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Debra L. Macdonald, Finance Officer