

City Council Meeting – Regular Meeting, July 17, 2018

Mayor Jeremy Menning called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Arden Jones, Mark Brenneman, Travis Kuehl, Ryan Horn and Scott Nelson. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, Chamber and Economic Development Director Jesse Fonkert, and City Engineers Mitch Mergen and Ross Kuchta.

BUSINESS ITEMS:

- **Approve Agenda:** A motion was made by Horn, second by Kuehl to approve the agenda as set - all voted yes, motion carried.
- **Approval of the Minutes:** Regular Meeting Minutes from July 3, 2018 were reviewed by the council. A motion was made by Kuehl, second by Nelson to approve the July 3, 2018 regular meeting minutes – all voted yes, motion carried.
- **Approval of the Bills:** A motion was made by Monahan, second by Horn to approve the bills submitted for payment – after questions from the council, all voted yes, motion carried.

ORDINANCES, RESOLUTIONS, APPLICATIONS AND HEARINGS:

- **7:05 Public Hearing – Special Event Application for Fire Department Street Dance:** Austin Eggebraaten and Bryon Shumaker were present on behalf of the Fire Department. The department has submitted a special event application for their annual street dance scheduled for 9pm Saturday Aug 18th to 1am Sunday Aug 19th. They are requesting that South St. in front of the fire department be closed from 7pm Friday evening until 7pm Sunday evening for setup and cleanup. They are also requesting a temporary malt beverage license to serve from 6pm Saturday Aug 18th to 2am Sunday Aug 19th. Discussion was held on the length of time that the street needs to be closed. Bryon indicated that the department would try to shorten the street closure time by doing setup Saturday am. A motion was made by Kuehl, second by Horn to approve the special event and temporary malt beverage license as presented and to waive the application fee – all voted yes, motion carried.

PUBLIC COMMENTS: - None

VISITORS:

- **Andy Morris:** Not present
- **Matt Evans:** Matt Evens was not present so Councilman Kuehl gave a brief report on the topic of discussion from the Sports Complex Committee's last meeting. The committee is discussing the possible installation of scoreboards on the softball fields. The committee is appreciative of the new electric and water service at the Sports Complex. It was also noted that good revenue was generated by the softball tournament.
- **Laura Johnson:** Laura Johnson gave the council a report on this year's Park Rec program. The program continues to grow averaging 90 kids per day this year. There was only one day that was cancelled due to rain. She indicated that the assistance did a great job and that the cost for the program came in under budget.
- **Leah Johnson:** Leah Johnson was present on behalf of the Jamboree Committee to report on this year's event. There was a great turnout this year with attendance being up in all events over the four days. Planning has already begun for next year's event with new members joining the planning committee.

REPORTS:

- **Chamber & Economic Development Director Report:** Director Jesse Fonkert gave the council an update on his activities. The Chamber hosted Sheriff Milstead & Deputy Albers for Commerce & Coffee at Stomping Grounds, assisted the marketing committee with putting up sponsor signs for Jamboree Days, attended a ribbon cutting at SF Chamber for Thrive After Birth & Shannon Ward, met with marketing committee on the Discover Hartford shop local program. Fonkert counties to work with the HADC – he organized the ground breaking for Buffalo Ridge Brewing, held interviews with local media and Hegg Realtors in regards to Hartford's development and met with several people regarding new development projects within the Hartford area. He also gave a list of area meetings he attended and upcoming events.
- **Fire Department Report:** Fire Chief Bryon Shumaker was present to give a fire department update to the city council. Shumaker reported that June had 32 total calls, with 15 in the city limits. An update was given on the various trainings that were held during the month for fire and EMS services.

- **Engineer Report:** Mitch Mergen and Ross Kuchta were the city engineers present. Mergen stated that they continue to work on the future waste water facility, with meetings being scheduled in early August with landowners and City staff. The bid opening for the Vandemark Sewer Extension Project was held on July 13th with 4 bids received ranging from \$255,592 to \$440,000. It is Mergen's recommendation to go with the lower bidder Duininck, Inc. A motion was made by Monahan, second by Nelson to award the Vandemark Sewer Extension Project bid in the amount of \$255,592 to Duininck, Inc. – Horn abstained with all others voting yes, motion carried. A pre-construction meeting was held on July 6th for the Swenson Park grading project. The contractor began stripping topsoil on July 16th. Kuchta gave the council a progress update for the Mickelson Road Project – progress has slowed in the past couple weeks with the recent rains. Several crews are now on site and it is Kuchta's opinion that the project completion will remain as scheduled. Work continues on the punch list items for the Mike Franken Trail.
- **Public Works Report:** Public Works Superintendent, Craig Wagner, provide the council a brief update on various projects and items that are happening within the city.
 - Streets** – The slurry-seal coating is tentatively planned for mid-August. Crack sealing is done. Blading gravel roads, patching and sweeping continues as time allows. Striping of Main St is now done. Wagner attended an informational meeting on the I-90 Interchange. Wagner indicated that there will be more meetings and asked if the city engineer could attend future meetings with him. A motion was made by Monahan, second by Brenneman to approve Stockwell Engineer attending the I-90 Interchange information meetings on behalf of Hartford – all voted yes, motion carried. Revised quotes for a new payloader were presented to the council. Jake Williams with Titan Equipment and Brad Gietzen with RDO were present to answer any questions. A motion was made by Monahan, second by Nelson to purchase the John Deere from RDO for \$158,775 with a \$42,500 guaranteed price for RDO to buy the City's trade-in. Further discussion was held regarding purchasing verses leasing and what is the best route for the City at this time. Tony Randall address the council with his comments & opinion. Nelson called the vote. Monahan and Nelson voted yes with Horn, Kuehl, Jones and Brenneman voting no, motion failed. A motion was made by Jones, second by Brenneman to lease the Case from Titan at \$8,592.11 per year for 5 years – Horn, Kuehl and Jones voted yes with Nelson, Monahan and Brenneman voted no, motion failed due to split vote. A motion was made by Kuehl, second by Nelson to table discussion of this item until the next city council meeting – Monahan voted no with all others voting yes, motion carried.
 - Park** – The skate board equipment has been removed and the area is locked up. The bathrooms are now being locked each night in an effort to deter vandalism. Staff is making repairs to the bleachers.
 - Water & Sewer:** Roto-Rooter will be inspecting all clay pipes next week.
 - Sports Complex:** Staff continues to drag the ball diamonds. The soccer fields have been striped.
 - Public Buildings:** Greg Boggs was hired for the remodel for the library at the Senior Citizen Center.
 - Emerald Ash Borer:** Wagner plans to take an inventory of Ash trees at the city parks and boulevard areas in the coming week.
 - Tree Branch Disposal:** The road to the tree pile has been rebuilt in preparation for when the contractor is ready to start grinding.
- **Finance Officer Report:** City Administrator Sidel gave the council an update on the city's cash balances and sales tax revenue. They were also provided with a breakdown of committee funds and given a highlight of expenses for the month. A calendar of events was also provided.
- **City Administrator Report:** City Administrator Sidel reported that the application deadline for the Recreational Director position has been extended to July 27th. By request of the council, the Minnehaha County Sheriff's Office will be providing more hours in 2019. Sidel provided a breakdown of these new hours. It was the consensus of the council to have the Sheriff's Office base the 2019 contract on these hours. The Sioux Falls Area Community Foundation has made a \$1,500 donation to the city for the new transit bus. Sidel informed the council of a slip & fall incident at the pool. It has been turned over to the City's insurance company for handling. Sidel informed the council on a drainage issue along N Main. More information will be provided to the council at a later date once the city engineer has had a chance to review the issue. Sidel asked the council to set the date for the 2019 Budget Meeting. A motion was made by Monahan, second by Kuehl to set the 2019 Budget Meeting for August 20th at 7pm – all voted yes, motion carried.

OLD BUSINESS: None

NEW BUSINESS:

- **Review/Approve Attorney Agreement:** Frieberg, Nelson and Ask has submitted a new agreement for consideration. The City's last agreement with them was signed in 2013. The only changes between the prior agreement and this one is the hourly rate increased from \$100 to \$150. A motion was made by Monahan, second by Nelson to approve the new attorney agreement – all voted yes, motion carried.

CORRESPONDENCE: None

ADJOURNMENT: A motion was made by Mark Brenneman, second by Nelson to adjourn at 9:00 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer